LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING November 12, 2013

I. President Laudenslager called the meeting to order at 6:57 PM at the Line Mountain High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Absent

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sherry Thompson	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Absent

OTHERS

Justin Strawser of “The News Item”, Rick Dandes of “The Daily Item” Joanna Hovenstine, Acting Secretary and one member of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, October 22, 2013 as per attached pages.

David Bartholomew made the motion and Lamont Masser seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

David Bartholomew made the motion and Daniel Zablosky seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reminded board members the School Board Reorganization meeting is scheduled for December 4, 2013 at the Northumberland County Career and Technology Center.

B. Business Administrator

Mr. Rapant presented a yearbook bid tabulation and reported on the bid opening for the Yearbook Bid with Jostens as the low bidder at $46,843.50 covering a period of three years.

C. Principals

Ms. Menko reported on the Third Grade Team Veteran's Day activities and thanked those who participated. She also reported on The Upper Dauphin Sentinel and Mid Penn Bank's joint effort to teach the joys of writing through the Storytellers feature.

Mr. Roadcap reported on the Veteran's Day Assembly held November 11, 2013. Mr. Campbell requested the Board's opinion on the option of having classes scheduled on Veteran's Day and using the day to enhance the students awareness of the importance of Veteran's Day. The Board expressed their wishes to schedule the day as a school day.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report
Dennis Erdman reported a meeting is scheduled for tomorrow night.

I. Central Susquehanna Intermediate Unit Report
No report.

J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
A. Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending November 6, 2013 as per attached pages.
B. Additional checks for approval as per attached page.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2013 taxes as per attached page.

3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Study Island Benchmark Renewal Approval**
Be it recommended that the board approve to renew Study Island Benchmark testing for grades 3-11 from Edmentum (Study Island), Minneapolis, MN at a cost of $1,437.98 from September 23, 2013 through September 22, 2014.

5. **Servers Service Contract Renewal Approval**
Be it recommended that the board approve to renew service contracts on 2 Dell Application Servers with Dell Computer, Round Rock, TX at a cost of $1,112.37 from January 9, 2014 through January 20, 2016.

6. **Dell Computer Purchase Approval**
A. Be it recommended that the board approve the purchase of 3 Dell Wireless Desktop Computers from Dell Corp., Round Rock, TX for the middle school computer lab at a cost of $1,809.45 Costars contract #003-051.

B. Be it recommended that the board approve the purchase of 7 Dell Computers from Dell Corp., Round Rock, TX for the elementary library and computer lab at a cost of $4,879.00 Costars contract #003-051.

7. **Tax Collection Committee Delegate Approval**
Be it recommended that the Board approve Patty Troutman as the primary voting delegate, Philip Rapant as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2014.

8. **Yearbook Bid Approval**
Be it recommended that the Board approve the issuance of a Notice of Intent to award the Yearbook Bid for the High School to Jostens, Inc. of State College, PA at the following pricing:

2013-14	$15,248.60
2014-15	$15,638.06
2015-16	$15,956.84
TOTAL:	**$46,843.50**

9. **Business Associate Agreement Approval**
Be it recommended that the Board approve the Business Associate Agreement with Beacon Light Behavioral Health Systems, of Bradford, PA and authorize Administration to execute the agreement as per attached pages.

10. **Elementary School Camera Purchase Approval**
Be it recommended that the board approve the purchase and installation of a camera for the main entrance of the Line Mountain Elementary School through NRG Controls North, Inc., Selinsgrove, PA at a cost of $1,700.00 as per attached.

11. **Copier Approval**
Be it recommended that the Board approve a Lease Agreement with Ricoh USA, Inc. of Malvern, PA for the following copiers based on COSTARS Contract #003-074 with a buyout of $22,230.73 pending solicitor approval:

Copier	**Price per Month**	**Location**
MP7502	$ 353.00	LM Elem.
MP6002SP	320.00	LM Elem.
PRO8100EX	563.00	LM HS
Service Contract	1,099.00	(all copiers)

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Day to Day Substitute Teachers Approval**
A. The administration recommends (pending clearances) the following day to day substitute teachers for the 2013-2014 school year:

Name	Certification
Tara Buriak	Emergency

President Laudenslager removed Item 2B prior to personnel approval.

2. **2013-2014 Coaches/Advisor Approval**
A. The administration recommends approval of the following coaches/advisors for the 2013-2014 school year:

Name	Position	Salary
Trae Wren	Jr/Sr High School Basketball Coach	$1,100.00
Daniel Zablosky	Volunteer Asst. Boys Basketball Coach	$ -0-

B. The administration recommends approval of the resignation of Stephanie Geise, Assistant Girls Soccer Coach effective November 4, 2013.

3. **2013-2014 Support Personnel Approval**
The administration recommends approval (pending working papers) of the following support personnel for the 2013-2014 school year at a rate as per board approved support personnel payment schedule:

Statisticians/Clock keepers	Game Managers
Troy Swinehart	Lori Hackenberg
Chloe Poltonavage	Jon Raker
Kelsey Long	Shelley Herb-Fausey
Darrell Byerly	Lon Balum
Deborah Shaffer	
Sophia Molesevich	
Lisa Wren	
Amanda Riehl	

4. **Student Teacher Approval**
The administration recommends approval for Mindy Danowski of Susquehanna University to student teach music with Mr. Fisher at Line Mountain High School beginning on November 4, 2013 through November 26, 2013.

5. **Maternity Leave Approval**

A. The administration recommends approval of maternity leave for Kristin Knock from on or around December 6, 2013 through to February 3, 2014. She will use her sick and personal time.

B. The administration recommends approval of maternity leave for Megan Brubaker-Herrold from on or around March 18, 2014 through to approximately June 2, 2014. She will use her sick and personal time.

6. **Substitute Classified Personnel Approval**

A. The administration recommends (pending clearances) approval of the following substitute personnel at the regular substitute rate per hour:

Name	Position
Karen Masser	Substitute Teacher Aide, Cafeteria Worker, Secretary
Angela Long	Substitute Teacher Aide
Teresa Lahr	Substitute Teacher Aide

B. The administration recommends approval of the resignation of Terri Ray, substitute cafeteria worker effective November 5, 2013.

7. **Classified Personnel**

A. The administration recommends approval of the resignation of Angela Long, teacher aide at the high school effective October 31, 2013.

B. The administration recommends approval of Lisa Strahan, classroom aide at the Line Mountain Middle and High School Life Skills support classroom and Work Foundations program at the rate of $7.65 for 6 ½ hours per day effective November 13, 2013.

C. The administration recommends approval of Susan Reed, classroom aide at the Line Mountain Middle and High School Life Skills support classroom at the rate of $8.71 for 6 ½ hours per day effective November 13, 2013.

D. The administration recommends approval of LuAnn Geise, classroom aide at the Line Mountain Elementary Life Skills support classroom at the rate of $7.65 for 6 ½ hours per day effective November 20, 2013.

8. **Uncompensated Leave Approval**
The administration recommends approval of the following for uncompensated leave:

Name	Dates	Purpose
Michael Hayner	10/24 pm & 11/15/13	Health
Debra Novinger	11/05/13 through 2/10/14	Health

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action

Moved by David Bartholomew and seconded by Lawrence Neidig to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page.

2. **Field Trip Approval**
The administration recommends approval of the following field trips for the 2013-2014 school year as per attached page.

3. **American Red Cross Agreement Approval**
Be it recommended that the board approve entering into an agreement with the American Red Cross for the use of facilities of the Line Mountain Elementary, Middle, and High School as a mass care shelter in the event of a disaster or emergency.

4. **First Reading of Policy Approval**
Be it recommended to approve first reading of the following revised policy:
- 707, Use of School Facilities as per attached pages.

Lauren Hackenburg requested information on the changes to the Use of School Facilities. Superintendent Campbell and Jeffrey Lagerman reported on the changes to the policy allowing activities benefitting students and employees.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell reported on the budget timeline with heath care being one of the upcoming concerns affecting the budget.

Mr. Masser reported on his experience as a board member citing numerous past projects which he felt spent taxpayers money and board members time inefficiently. He proposed making a motion to allow the female wrestler to participate in the program and direct the administration to take any and all steps necessary to extract our District from the associated lawsuit in which we are the defendant.

President Laudenslager asked for a second to Mr. Masser's motion. There was not a second to the motion and the motion died due to lack of a second motion.

Mr. Campbell and Mr. Laudenslager responded to Mr. Masser's concerns pointing out all the positive aspects that have occurred at Line Mountain School District and applauded the Boards' commitment to education.

Mr. Campbell reported on the building project update with the Line Mountain Elementary School and 5th and 6th grade additions having the punch list almost complete. He also reported on the HVAC project and the floor tile installation. The maintenance building is scheduled to be completed by the end of January.

Lauren Hackenburg requested information on the Leck Kill and Dalmatia buildings. Mr. Campbell offered his opinion that he prefers not to maintain the buildings. Lawrence Neidig offered his view that he is not in favor of the sealed bid option. Mr. Masser requested that Solicitor Roberts research the properties ensuring the properties are available for sale. The Board opted to discontinue discussion on the properties at this time and continue discussion at the December 4, 2013 meeting.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:45 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

11/12/13
Meeting minutes