LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING October 22, 2013

I. President Laudenslager called the meeting to order at 7:32 PM at the Line Mountain High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Absent
Sherry Thompson	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Timothy Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of “The News Item” and one member of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, October 8, 2013 as per attached pages.

Ronald Neidig made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lamont Masser made the motion and Marlin Yeager, Jr. seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell provided board members with a copy of the proposed transportation policy. The board discussed the proposed changes to the policy as presented primarily focusing on last minute daily changes to the bus routes. After discussion Dennis Erdman made a motion to approve the proposed Transportation Policy #810.

Motion to Approve Transportation Policy.
Motion to approve the first reading of the Transportation Policy #810.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Daniel Zablosky to approve the above motion and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lauren Hackenburg casting the negative vote.

Mr. Campbell also presented a "Request for early dismissal or parental pick-ups form school" report showing proposed changes to the tardy/early dismissal absence posting procedures for the Elementary School. The Board requested the same guidelines be prepared for Middle School and High School.

B. Business Administrator

Mr. Rapant reported the Department of Education has provided the adjusted tax index which is 3.0 which means Line Mountain School District has the ability to raise taxes up to 2.1 mills without a referendum or filing for special education and/or retirement exceptions. He then reviewed the budget timeframe schedule for the proposed budget or resolution options. The Board requested additional budget preliminary information prior to making a decision on the budget.

C. Principals

Ms. Menko reported on the recent visit by Michael Thompson who is a pioneer in career development for students. The Guidance Team at Line Mountain will be encouraging students to think of their own interests and aptitudes as they further their educational careers through this program.

Mr. Jeffrey Roadcap reported on the girls and boys soccer post season playoff games and PMEA District 8 Choir Festival participants.

D. Property Committee
No report.

E. Policy Committee
No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
No report.

I. Central Susquehanna Intermediate Unit Report
No report.

J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending October 17, 2013 as per attached pages.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2013 taxes as per attached page.

3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Budget Transfers**
The administration recommends approval of the 2013-2014 budget transfers as per attached pages.

5. **Software Renewal Approval**
Be it recommended that the board approve a motion to renew the Choices Planner and Choices Explorer software for the high school guidance department through Bridges Transition Co., Culver City, CA at a cost of $1,035.00 to extend from November 1, 2013 through October 31, 2014.

6. **Internet Filter Software Renewal and Maintenance Approval**
A. Be it recommended that the board approve a motion to renew the M86 Internet Filter software and Reporter Academic bundle through Micro Technology Group, Inc., Bensalem, PA at a cost of $2,112.00 to extend from November 16, 2013 through November 15, 2014.

B. Be it recommended that the board approve a motion to renew the hardware maintenance on the M86 Internet Filter WF550 appliance through Micro Technology Group, Inc., Bensalem, PA at a cost of $779.40 to extend from November 16, 2013 through November 15, 2014.

7. **Phone System Server Maintenance Approval**
Be it recommended that the board approval a motion to extend the hardware maintenance on the Shoretel Phone System through Dell Services, Round Rock, TX at a cost of $322.97 to extend from October 22, 2013 through October 21, 2014.

8. **2012-13 Food Service Exonerations**
Be it recommended that the Board approve the exoneration of outstanding student food service balances for the 2012-2013 school year in the amount of $80.55 by students who left the district.

9. **Cost Proposal No. 1 Approval**
Be it recommended that the Board approve the Amendment to Change Order No. 1 with J-Mar Construction, Inc. at a cost of $3,947.00 as per attached page.

10. **Approval of School Wellness/Advisory Additional Committee Members**
Be it recommended that the Board approved the following additional people to serve as members of the school wellness/advisory committee:

Caitlin Heim
Sherry Thompson
Andrea Dewalt-Hollenbach

11. **2013-2014 Grant Approval**
The administration recommends approval of the following Grants for the 2013-2014 school year pending final approval from the Pennsylvania Department of Education:

	Amounts
Title I, Improving Basic Programs	$248,309.00
Title II, Improving Teacher Quality	$ 53,276.00
Accountability Block Grant (ABG) Supplemental	$ 78,245.00

Lauren Hackenburg questioned if the ABG Grant was new. Ms. Menko responded this is not a new program.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lamont Masser and seconded by Marlin Yeager, Jr. to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 7 yes, 0 no and 1 abstentions on roll call vote with Troy Laudenslager abstaining.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Day to Day Substitute Teachers Approval**
A. The administration recommends (pending clearances) the following day to day substitute teachers for the 2013-2014 school year:

Name	Certification
Brach Rosancrans	Social Studies

2. **2013-2014 Coaches/Advisor Approval**
The administration recommends approval of the resignation of Ellen Benfer, Marching Band Assistant Director effective October 9, 2013.

3. **Substitute Classified Personnel Approval**
The administration recommends (pending clearances) approval of the following substitute personnel at the regular substitute rate per hour:

Name	Position
Debbie Baumert	teacher aide and cafeteria worker
Julie Weaver	teacher aide, cafeteria worker, and secretary

4. **Student Teacher Approval**
The administration recommends approval for Whitney Jones of Susquehanna University to student teach Biology with Mr. Zelnick at Line Mountain High School beginning on January 13, 2014 through April 25, 2014.

5. **Work Beyond The School Day Approval**

A. The administration recommends approval of the corrections of time for bus duty for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Original Time	Corrected Time
Rougena Baney	20 minutes	68 minutes
Beth Reed	95 minutes	85 minutes
Joanne Snyder	95 minutes	85 minutes
Crystale Straub Moyer	135 minutes	125 minutes

B. The administration recommends approval of the following for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Hours
Autumn Walshaw – Bus Duty	105 minutes
Margaret Mielke – Bus Duty	110 minutes

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve Item Numbers B1, B2, B3, B4 and B5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page.

2. **Field Trip Approval**

The administration recommends approval of the following field trips for the 2013-2014 school year as per attached page.

3. **PDE School-Based Access Program Approval**

A. The administration recommends approval for Line Mountain School District to participate in the School-Based ACCESS Program (SBAP) and authorize the superintendent to execute the agreement.

B. The administration recommends approval for Line Mountain School District to participate in the School-based ACCESS Administrative Claims Program and authorize the superintendent to execute the agreement.

4. **Second Reading of Policy Approval**
Be it recommended to approve second reading of the following revised policy:

- 618, Special Purpose Funds as per attached pages.
- 915, Relations with Booster/PTA/PTO Organizations as per attached pages.

Lauren Hackenburg questioned the changes to the Booster/PTA/PTO policy. There was a brief discussion on the changes brought about by Title 9 reporting.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

President Laudenslager announced there was an executive session prior to tonight's meeting to consult with counsel on potential litigation and collective bargaining issues.

Mr. Campbell asked the Board if they would like to change the scheduled November 12, 2013 board meeting to a different date in the absence of solicitor, Richard Roberts. The Board opted to retain the meeting date as scheduled.

Lauren Hackenburg questioned the policy on students bringing water bottles to school. The Board discussed issues with students being allowed to carry water bottles throughout the day and chose to maintain the no water bottles allowed unless for medical purposes.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lamont Masser made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 8:33 PM.

Respectfully submitted,

Patty Troutman
Board Secretary