LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING October 8, 2013

I. President Laudenslager called the meeting to order at 6:53 PM at the Line Mountain High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg (Arrived 7:07)	Absent
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sherry Thompson	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of “The News Item”, Joshua Bower of Crabtree Rohrbaugh Associates – Architects, Tom Heasley and John Solarczyk of Pyramid Engineering, Inc. and approximately four members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, September 24, 2013 as per attached pages.

Lamont Masser made the motion and David Bartholomew seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell presented Dennis Erdman with a Certificate of Appreciation from PSBA for eight years of service as a school board director.

Mr. Campbell reported on the proposed school calendar change for November 25, 2013 changing the day from ½ day Act 80 to a full day of school for elementary and secondary students.

The Superintendent presented a report to all board members depicting the school calendar change, an update on the HVAC project, busing changes effective Monday 10/14/2013. Also included was a compilation of last minute busing changes statistics which need board consideration for restrictions to ease staff and student complications

Mr. Campbell briefly reviewed the PSSA results showing improvement in 7th and 8th grade reading scores. The full report will be available on the Line Mountain School District website on 10/11/2013.

Joshua Bower, of Crabtree Rohrbaugh Associates – Architects, Tom Beasley and John Solarczyk of Pyramid Engineering, Inc. reported on proposed change orders for the electrical and HVAC contractors. Each item was addressed explaining the reason for the proposed change order. An agenda item, A8, was added to approve the change orders.

B. Business Administrator

No report.

C. Principals

No report.

D. Property Committee

No report.

E. Policy Committee
No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
Dennis Erdman reported the next meeting is scheduled for tomorrow night.

I. Central Susquehanna Intermediate Unit Report
Lawrence Neidig reported the next meeting is scheduled for tomorrow night.

J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT - None

1. **Accounts Payable Approval**
Accounts Payable for General Fund and Capital Projects Fund for the period ending October 2, 2013 as per attached pages.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2013 taxes as per attached page.

3. **Elementary and Middle School Yearbook Approval**
Be it recommended that the Board approve (pending clearances) Lifetouch National School Studios, Inc., Harrisburg, PA to take pictures for the elementary and middle school yearbook and authorize the school principal to execute the agreement.

4. **Rejection of High School Yearbook Bids Approval**
Be it recommended that the board reject all bids for the high school yearbook and recommend the administration to readvertise for the yearbook bid.

5. **SECAP Finance Lease Agreement Approval**
Be it recommended that the Board approve a Lease Agreement with First Choice Systems & Solutions Inc., of West Pittston, PA for a Pitney Bowes DM400C Automatic Mailing System at $159.00 per month for a total of 63 months and authorize Administration to execute the agreement.

6. **2013-2014 High School Prom Approval**
Be it recommended that the Board approve holding the high school prom at the Front Street Station, Northumberland, PA on May 17, 2014 from 6:30 to 10:30PM. Cost to be determined at a later date with the funds to be taken from the junior class.

7. **Appointment of Financial Auditors**
Be it recommended that the Board approve the appointment of Wagner, Dreese, Elsasser & Associates, P.C., Certified Public Accountants of Selinsgrove, PA as financial auditors with a three year contract to meet the requirements of generally accepted auditing standards of the Pennsylvania Department of Education and single Audit Act of 1982 at a fee of $15,000.00 for the 2013-2014 school year, $15,000.00 for the 2014-2015 school year, and $15,000.00 for the 2015-2016 school year. Any additional work performed will be charged at the standard hourly rate as follows:

Partner	$150
Staff Accountant	$ 90
Clerical	$ 65

8. **Approval of Electrical and HVAC change orders.**
A. Motion to approve the proposed change orders 1 through 7 for the electrical contractor in the aggregate amount of $7,774.00.

B. Motion to approve the proposed change orders 2, 3, 8, 9, 11 and 14 for the HVAC contractor in the aggregate amount of $26,377.00.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7 and A8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Personnel with Individual Contracts Approval**

A. Be it recommended that the Board approve an agreement Between Line Mountain School District and the Technology Specialist.

B. The administration recommends approval of a 3% raise for the following personnel and individual contracts effective July 1, 2013:

Stacy Grindstaff	Tracy Supsic	Kelle Kaleta

2. **Coaches/Advisors**

The administration recommends approval (pending clearances) of the following coaches/advisors for the 2013-2014 school year:

Name	Position	Salary
Williard Reed	MS Boys Basketball Coach	$1,100.00
Harold Morgan	Musical Accompanist	$ 975.00
Linda Long	Musical Business Manager	$ 705.00
Tammy Wetzel	Musical Choreographer	$1,065.00
Larry Fisher	Musical Stage Director	$1,155.00

3. **2013-2014 Support Personnel Approval**

The administration recommends approval of the following support personnel for the 2013-2014 school year at a rate as per board approved support personnel payment schedule:

Statisticians/Clock keepers
Kevin Bortz - Soccer

4. **Day to Day Substitute Teacher Approval**

The administration recommends approval of the following day to day substitute teachers for the 2013-2014 school year:

Name	Certification
Alicia Eisenhauer	Elementary

5. **Classified Personnel Approval**

A. Be it recommended that the Board set Victoria Wiest, Head Cook at High School, at a rate of $15.00 per hour effective July 1, 2013.

B. Be it recommended that the Board approve an adjustment of salaries paid to ESY classroom aides and personal care aide during July and August, 2013 to reflect the July 1, 2013 increase of $0.40 for classified employees.

C. Be it recommended that the Board approve the resignation of Louella Bingaman as substitute custodian effective September 24, 2013.

D. Be it recommended that the Board approve the resignation of Donna Troutman as substitute teacher aide effective September 30, 2013.

6. **Uncompensated Leave Approval**
The administration recommends approval of uncompensated leave for Bontenia Wilkinson from November 11, 2013 to November 25, 2013 for travel.

This Item was voted on separately.

7. **Work Beyond The School Day Approval**
A. The administration recommends approval of the following for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Time
Jaymi Sejuit – IEP Meeting	1 hour
Joanne Snyder – Immunizations	11 ½ hours
Amy Hess-Sprenkle – Child Study Meeting	55 minutes
Peggy Long – Child Study Meeting	55 minutes
Mary Ann Taxis – Child Study Meeting	55 minutes
LeeAnn Bobb – Bus Duty	66 minutes
Jackie Kelley - Bus Duty	115 minutes
Barbara Klebon – Bus Duty	95 minutes
Rebecca Kline – Bus Duty	115 minutes
Kristin Knock – Bus Duty	40 minutes
Peggy Long – Bus Duty	75 minutes
Barbara Manning – Bus Duty	115 minutes
Ashley Martz – Bus Duty	115 minutes
Melinda Masser – Bus Duty	100 minutes
David McCracken – Bus Duty	115 minutes
Erin Musser – Bus Duty	5 hours 15 minutes
Beth Reed – Bus Duty	95 minutes
Joan Rothermel – Bus Duty	59 minutes
Joanne Snyder – Bus Duty	95 minutes
Autumn Spotts – Bus Duty	1 hour 45 minutes
Crystale Straub-Moyer – Bus Duty	135 minutes
Glenda Whary – Bus Duty	70 minutes
Amy Wilson – Bus Duty	5 hours 15 minutes
Amy Young – Bus Duty	115 minutes
Jill Lundy – Bus Duty	2 hours
Sandy Kase – Bus Duty	6 hours 10 minutes
Amy Hess-Sprenkle – Bus Duty	6 hours 10 minutes

B. The administration recommends approval of the following for work beyond the school day at the LMEA contracted rate of $22.00 per hour for Bus Duty:

Name	Time
Rougena Baney	20 minutes
Margaret Haverovich	4 hours 15 minutes
Carol Kruskie	104 minutes
Lindsey Scholl	120 minutes
Brigette Styer	100 minutes
Mary Ann Taxis	5 hours 15 minutes

Dennis Erdman expressed his opinion that he was disheartened by the B7 agenda item reporting on his own experience as a public school employee who donated many hours in the best interest of his students. Lauren Hackenburg questioned if these hours are all for previous busing complications and the extended day hours are not to continue. Troy Laudenslager commented there are routinely additional payments included in the agenda for hours worked beyond the school day for professional employees.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by Daniel Zablosky to approve Item Number B7 and carried by a vote of 6 yes, 3 no and 0 abstentions on roll call vote with David Bartholomew, Dennis Erdman and Lawrence Neidig casting the negative votes.

8. **After School Tutor Approval**
The administration recommends approval to advertise for after school tutoring for the elementary, middle and high schools at a rate per hour to be determined by the board.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action

Moved by Lamont Masser and seconded by Marlin Yeager, Jr. to approve Item Numbers B1, B2, B3, B4, B5, B6 and B8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2013-2014 school year as per attached page.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2013-2014 school year as per attached page.

3. **Donation Acceptance Approval**

A. Be it recommended that the board accept the donation of 4 HP Chrome books from 5th grade parents through Donors Choose.org for the writing program for the 5th grade.

B. Be it recommended that the board accept the donation of various types of metal (band iron, steel plate, and expanded steel) from Affordable Off-Road Co, Trevorton, PA to use for instruction in the high school shop class.

4. **Co-Curricular Activity Club Approval**

The administration recommends approval of The Line Mountain Community Connections Club to be added to the co-curricular activity clubs.

Lawrence Neidig questioned the activities of the Line Mountain Recreation Club (the previous suggested name of the club to be approved). Amy Dunn explained the club is specifically to raise funds for activities of students with special needs. The name of the club was changed from Line Mountain Recreation Club to Line Mountain Community Connections Club.

5. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following revised policy:

- 618, Special Purpose Funds as per attached pages.
- 915, Relations with Booster/PTA/PTO Organizations as per attached pages.

6. **2013-2014 School Calendar Changes**

The administration recommends the following changes to the 2013-2014 school calendar.

Change: November 25, 2013 from ½ day Act 80 day for elementary
To: no Act 80 day, full day of school for elementary.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Ronald Neidig and seconded by Lawrence Neidig to approve Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

Mr. Campbell reported the Key Club conducted a Blood Drive today which was very successful. The local Kiwanis Club provided snacks and juice to the blood donors.

Amy Dunn reported the Special Olympics will take place tomorrow at Upper Dauphin Area School District and encouraged everyone to attend.

Mr. Campbell presented board members with the appraisals on the Dalmatia Elementary and Leck Kill Elementary Schools. Board members were encouraged to review the appraisals and be prepared for discussion regarding further actions on the two buildings at the next board meeting.

The Board reviewed the current busing policy and addressed possible revisions to the policy. They discussed the current practice for last minute student busing changes and frequency of bus stops in a specific distance. Issues presented with the last minute changes for teachers, secretaries and students were addressed. The Board asked administrators to present proposed regulations which would ease the process of last minute busing changes at the next meeting.

President Laudenslager announced there was an executive session prior to tonight's meeting to discuss personnel matters and to consult with counsel.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lawrence Neidig made the motion and Lamont Masser seconded the motion to adjourn the meeting at 8:49 PM.

Respectfully submitted,

Patty Troutman
Board Secretary