LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING June 11, 2013

I. Vice President Erdman called the meeting to order at 6:45 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

Vice President Erdman announced there was a brief executive session held prior to tonight's meeting to meet with counsel on a personnel matter.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Absent
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Absent
Patty Troutman, Secretary, Non-Member	Absent

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Nathan Troutman of Deibler, Straub & Troutman Insurance, Justin Strawser of "The News Item" and one member of the general public were present. Joanna Hovenstine, secretary pro tempore, was present in the absence of Patty Troutman.

IV. Recognition of Public:

Vice President Erdman recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, May 14, 2013 as per attached pages.

Lamont Masser made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda

Lauren Hackenberg made the motion and David Bartholomew seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell thanked the board members who attended the graduation ceremonies and thanked those who organized the event.

The superintendent updated the Board on the construction projects which are on schedule at this time. The Trevorton addition is currently under roof and should allow for project completion by the week of August 12, 2013. The Jr/Sr High School should be under roof by the week of July 12, 2013 which should allow for project completion by mid-August. The HVAC project currently has 22 of the 100 wells dug. Mr. Campbell advised the Board there are two small change orders. A motion for installation of two bathrooms for kindergarten rooms at Line Mountain Elementary School was added to the agenda.

B. Business Administrator

Mr. Rapant advised that Items A15 and A19 have additional options which need Board consideration. Nathan Troutman explained the options available. After a brief discussion, the Board opted to remove Option 15A and 19A from the agenda. Mr. Campbell asked Mr. Harro to be sure to put the optional student insurance as a downloadable form on the website.

Mr. Rapant advised that Item A13 needs a selection of fixed price or fluctuating price for propane. Tim Lagerman briefly addressed the Board regarding the pricing options and suggested the Board proceed with the fixed price option of $1.795 per gallon.

B. Principals

Mrs. Menko thanked Judy Wetzel and Heather Slotterback for their many years of service to Line Mountain School District. She also spoke briefly on the Student Information System, a Central Susquehanna Intermediate Unit program, which will now include elementary level students.

Mrs. Menko reported on the Summer Library Program which runs four weeks through July 9th to August 1st and has approximately 60 students participating at this time.

Dennis Erdman thanked Mrs. Menko for her work in the closing of the two elementary schools. Mrs. Menko expressed her gratitude to the professional staff for their cooperation and efforts in the closing of the schools.

Mr. Roadcap commented on the graduation ceremony which went really well.

Mr. Jeffrey Lagerman reported the sports schedules are complete for the 2013-2014 school year. The new website, offici8.com, will be used for the upcoming year.

Mrs. Dunn reported the Special Education Department is running the Extended School Year Program this summer.

D. Property Committee

Mr. Tim Lagerman reported on the Trevorton Elementary Fence Project. Apollo Fence Company of Richfield, PA had the low quote at $12,940.00. A motion, A21, was added to the agenda for the Line Mountain Elementary playground fence project.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported there is a board meeting tomorrow night.

I. Central Susquehanna Intermediate Unit Report

Mr. Neidig reported there is a board meeting next week. There is a technology conference being held tomorrow at the CSIU.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending May 14, 2013 as per attached pages.

. 1A. Additional checks for payment as per attached.

2. **Adobe Design Software Purchase Approval**
Be it recommended to approve the purchase of the Adobe Design & Web Premium Creative Suite 6 Software for Windows and MAC from Lancaster-Lebanon IU #13 at a cost of $8,706.10. This is a one-time upgrade purchase with no annual recurring fees and includes a building site license.

3. **Dell Computer Purchase Approval**
Be it recommended to approve the purchase of 30 Dell workstations for the business computer lab at the Jr/Sr High School from Dell Corporation, Round Rock, TX at a cost of $19,480.50 through Costars contract #003-051 pending solicitor approval.

4. **AutoDesk Software Renewal and Upgrade Approval**
Be it recommended to approval the renewal and upgrade of the AutoDesk software license from Synergis, Quakertown, PA at a cost of $7,525.00. This one-time permanent license purchase will never expire with a $750.00 annual subscription fee starting in 2015.

5. **Polyvision Whiteboard Purchase Approval**
Be it recommended to approve the purchase of 18 Polyvision 78 inch eno Next Gen whiteboard systems which includes the Board, over the board mount, Epson projector, projector mount, audio & video cables, and enoPlay speakers from CDWG, Vernon Hills, IL at a cost of $36,972.00 through CoStars Contract #003-32 pending solicitor approval
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6. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

7. **Budget Transfers**
The administration recommends approval of the 2012-2013 budget transfers as per attached pages.

8. **Final Budget Transfers**
The administration recommends authorization to make final budget transfers at a later date for the 2012-2013 fiscal year.

9. **2013-2014 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2013-2014 NCCTC school budget of $1,686,416 of which Line Mountain's estimated share is $216,350.

10. **License and Maintenance Renewal Approval**
Be it recommended that the board approve the renewal of the software maintenance and licenses for the IEPWriter Special Education software with Leader Services, Hazleton, PA starting July 1, 2013 through June 30, 2014 at a cost of $5,945.00.

11. **2013-2014 School Vehicle Contractors**
Be it recommended that the Board approve the following school vehicle contractors for the 2013-2014 school year at a rate of $1.55 per approved daily miles:

- Marjorie Derck – Shamokin, PA
- Linda Derck – Shamokin, PA
- Janet Schwartz – Trevorton, PA
- Gail Harris – Dornsife, PA
- Ken Harris – Dornsife, PA

12. **2013-2014 School Vehicle Contract Approval**
Be it recommended that the board approve the Contract for the Transportation of School Pupils for the 2013-2014 school year.

13. **Propane Gas Approval**
Be it recommended that the Board approve the 2013-2014 propane pricing effective July 1, 2013 to June 30, 2014 to Koppy's Propane, Inc., Williamstown, PA at a:

A. Fixed price of $1.795 per gallon

OR

B. Fluctuating price of $1.6706 per gallon

The Board opted to proceed with Option 13A, the fixed price of $1.795 per gallon of propane.

14. **2013-2014 Student Activities Coordinator Bond Approval**
Be it recommended that the board approve the 2013-2014 $40,000 Student Activities Coordinator Bond with Penn National Insurance through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of $158 annually.

15. **2013-2014 Insurance Coverage Approval**
Be it recommended that the board approve the 2013-2014 insurance policy renewal with Ohio Casualty through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of $62,598 annually which includes Property, Crime, Inland Marine, Equipment Breakdown, General Liability, School Leaders E&O, Umbrella & Automobile.

This Option was removed.
15A. Additional Option
Be it recommended that the board approve increasing the umbrella liability coverage from $5,000,000 to $10,000,000 with Ohio Casualty for $5,531 in additional annual premium.

16. **2013-2014 Worker's Compensation Insurance Coverage Approval**
Be it recommended that the board approve the 2013-2014 insurance policy renewal with PICS/Amerihealth through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of $30,273 annually which includes Worker's Compensation Insurance.

17. **2013-2014 Pest Control Approval**
Be it recommended that the board approve the 2013-2014 pest control pricing effective July 1, 2013 to June 30, 2014 to Seitz Bros Exterminating, Inc., Tamaqua, PA at a price of $180.00 per month.

David Bartholomew asked if the pest control service is sent out for bid. Tim Lagerman reported request for proposals are sent out for the pest control service.

18. **Telephone Maintenance Agreement Renewal Approval**
Be it recommended that the Board approve the renewal of the annual maintenance agreement on the Shoretel Telephone System with Sage Technology Solutions, Mount Joy, PA from July 1, 2013 to June 30, 2014 at a cost of $7,482.00.

19. **2013-2014 Sports Accident/Student Accident Insurance Coverage Approval**
Be it recommended that the board approve the 2013-2014 Insurance policy renewal with AG Administrators/US Fire Insurance through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of $11,000 annually which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of $28 for school time or $124 for 24-hour coverage per student to be paid for by the parent if they choose it.

This Option was removed.
19A. Additional Option
For the board's consideration – a school provided (rather than strictly voluntary) student accident coverage with AG Administrators/US Fire Insurance for $5,819 in additional annual premium to provide a $25,000 injury benefit on the entire student body with a 1-year benefit period.

20. **Architect To Prepare A Change Order For 2 Bathrooms Approval**
Motion to direct the architect to prepare a change order for two bathrooms for Kindergarten rooms at Line Mountain Elementary School not to exceed $32,000.00.

21. **Apollo Fence Company Playground Fence Installation Approval**
Motion to approve entering into a contract with Apollo Fence Company, Richfield, PA at a price of $12,940 to provide fencing for the upper playground of Line Mountain Elementary School as per attached quote.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Lauren Hackenberg to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20 and A21 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Coaches/Advisors**

The administration recommends approval of the following coaches/advisors for the 2013-2014 school year:

Name	Position	Salary
Marla Lahr	Varsity Head Field Hockey Coach	$2,440.00
Denya Burris	Assistant Field Hockey Coach	$1,570.00
Mara Snyder	Volunteer Asst. Field Hockey Coach	$ -0-
Chelsea Smeltz	Volunteer Asst. Field Hockey Coach	$ -0-
Aaron Inch	Volunteer Asst. Football Coach	$ -0-
Shawn Walshaw-Wertz	Boys Head Soccer Coach	$2,440.00
Josh Billow	Volunteer Asst. Boys Soccer Coach	$ -0-
Sean Strohecker	Volunteer Asst. Boys Soccer Coach	$ -0-
Dylan Buddock	Volunteer Asst. Boys Soccer Coach	$ -0-
Tara Werley	MS Girls Basketball Coach	$1,370.00
Ian Lundy	MS Girls Basketball Coach	$1,370.00
Melanie Fowler	Fall Cheerleading Advisor	$1,630.00
Melanie Fowler	Winter Cheerleading Advisor	$1,810.00
Larry Fisher	Marching Band Advisor	$2,890.00
Ellen Benfer	Asst. Marching Band Director	$2,200.00
Cheryl Ibberson	Band Major Instructor	$1,515.00
Tara Deljanovan	Drama Advisor	$1,425.00
Theresa York	HS OM Advisor	$1,335.00
Shawntel Hoover	Elementary OM Advisor	$ 795.00
Francine Ferster	FFA Advisor	$2,895.00
Karrie Bowman	FBLA Advisor	$1,515.00
Larry Fisher	Instrumental Advisor	$2,800.00
Christine Sanders	Vocal Director	$1,630.00
Michael Martz	Varsity Head Wrestling Coach	$2,890.00
Chuck Johnson	Assistant Wrestling Coach	$2,290.00
Josh Phillips	Volunteer Asst. Wrestling Coach	$ -0-
John Ciotti	Volunteer Asst. Wrestling Coach	$ -0-
Nick Lansberry	Volunteer Asst. Wrestling Coach	$ -0-
Darin Keim	Jr High Wrestling Coach	$1,525.00
Bob Renn	Jr High Asst. Wrestling Coach	$2,245.00
Wolfgang Downs	Volunteer Jr High Wrestling Coach	$ -0-
Fred Martz	Volunteer Jr High Wrestling Coach	$ -0-
Craig Reichard	Head Boys Basketball Coach	$1,990.00
Pjay Hunsberger	Asst. Boys Basketball Coach	$1,480.00
Michael Reed	Head Girls Basketball Coach	$3,250.00
Jon Raker	Asst. Girls Basketball Coach	$2,380.00
Allison Reiner	Volunteer Girls Basketball Coach	$ -0-
Autumn Spotts	Volunteer Girls Basketball Coach	$ -0-
Elyse Whary	Volunteer Girls Basketball Coach	$ -0-
Tara Werley	Volunteer Girls Basketball Coach	$ -0-
Jon Raker	Varsity Head Boys Baseball Coach	$3,160.00
Kelly Klinger	Asst. Boys Baseball Coach	$2,200.00
Michael Brosius	Asst. Boys Baseball Coach	$1,750.00
Adrian Bordner	Volunteer Boys Baseball Coach	$ -0-
Adam Straub	Volunteer Boys Baseball Coach	$ -0-
Sam Strause	Volunteer Boys Baseball Coach	$ -0-
Jordan Taraschuk	Varsity Head Girls Softball Coach	$2,260.00
Amy Shipe	Asst Girls Softball Coach	$1,570.00
Butch Fessler	Asst. Girls Softball Coach	$1,750.00

Holly Billow	Volunteer Girls Softball Coach	$ -0-
Vanessa Straub	Volunteer Girls Softball Coach	$ -0-
Chelsea Smeltz	MS Girls Field Hockey	$1,640.00
Marla Lahr	MS Girls Field Hockey	$1,640.00

Mr. Yeager asked for clarification on the hiring of coaches. Vice President Erdman reported the need for an executive session at 7:43 PM for personnel discussion. The meeting reconvened at 7:48 PM.

2. **Professional Leave of Absence**
The administration recommends approval of maternity leave for Jill Yisrael, Jr/Sr High School Physical Education teacher effective for 12 weeks with a leave date to be determined. The employee will use sick and personal days.

3. **Summer Elementary Library Personnel Approval**
The administration recommends approval the employment of the following reading teachers for the summer elementary library program at the LMEA contracted price of $22.00:

Margaret Haverovich Amy Wilson

4. **2012-2013 Support Personnel Approval**
The administration recommends approval of the following support personnel for the 2012-2013 school year at a rate of $15.00 per day as per board approved support personnel payment schedule:

Girls Soccer Statistician
Yvonne Wittig

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5. **Uncompensated Leave Approval**
The administration recommends approval of the following uncompensated leave:

Name	Date	Purpose
Cynthia Wood	4/30/13	Health
Diane Kieffer	5/16/13	Health

6. **Extended School Year (ESY) Special Education Personnel Approval**

6A. The administration recommends the approval of the following as ESY Instructors at the collective bargaining agreement rate of $22.00 per hour not to exceed 65 hours each:

Heather Troutman Danielle Jacukowicz Chelsea Vuchinich

6B. The administration recommends approval of the following ESY classroom aides and ESY personal care aides at their regular hourly pay rates not to exceed 60 hours each:

Connie Savidge	$14.56	Tara Smith	$11.42
Christine Leader	$13.27	Betty Jean Reiner	$13.27
Lisa Wren	$ 9.52	Linda Long	$ 8.87
Vicki Jones	$11.94	Donna Mattern	$11.85
Gertrude Masser	$13.27	Michelle McCrae	$ 8.87
Helen Vandervoort	$ 9.82		

6C. The administration recommends approval of the following ESY personal care aide at regular hourly pay rate not to exceed 95 hours:

Deborah Weiser $11.42

(*pending approval of the ESY program refer to Policy & Program C4)

7 **Classified Retirement Personnel Approval**

The administration recommends approval of the following resignations for the purpose of retirement:

7A. David Wallace, Maintenance Technician at all schools effective May 8, 2013

7B. Heather Slotterback, teacher aide at Trevorton Elementary effective May 29, 2013

8. **Day to Day Substitute Classified Personnel**

The administration recommends approval of the following day to day substitute personnel:

Name	Position	Rate
Matthew Howerter	Substitute Custodian	$7.25
Trae Wren	Substitute Custodian	$7.25

9. **Work Beyond The School Day Approval**
The administration recommends approval of the following teachers for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Reason	Hours
Wesley Wagner	Wall of Fame work	13
Beth Reed	E-School Book Training	6 paid by Title II
Jill Lundy	E-School Book Training	6 paid by Title II
David McCracken	E-School Book Training	6 paid by Title II
Melinda Masser	E-School Book Training	6 paid by Title II
Lindsay Scholl	E-School Book Training	6 paid by Title II
Peggy Long	Report Card Meeting	5.5 pd by Title II
Beth Reed	Report Card Meeting	5.5 pd by Title II
Joan Rothermel	Report Card Meeting	5.5 pd by Title II
Crystale Straub-Moyer	Report Card Meeting	5.5 pd by Title II
Barbara Klebon	Report Card Meeting	5.5 pd by Title II
Margaret Haverovich	Guided Reading	15 paid by Title I
Rita Buhay	Guided Reading	15 paid by Title I
Megan Herrold	Guided Reading	15 paid by Title I

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action

Moved by Lauren Hackenberg and seconded by Marlin Yeager, Jr. to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page.

2. **PA Treatment & Healing Approval**
Be it recommended to approve to enter into an agreement with PA Treatment & Healing (PATH) for alternative education services if needed for the 2013-2014 school year and authorize the superintendent to execute the agreement.

3. **Safety Net Counseling, Inc. Approval**
Be it recommended to approve to enter into an agreement with Safety Net Counseling, Inc. for a partial hospitalization program if needed for the 2013-2014 school year and authorize the superintendent to execute the agreement.

4. **Extended School Year (ESY) Program Approval**
The administration recommends approval to conduct the special education Extended School Year Program (ESY) from July 8, 2013 through August 9, 2013 on Mondays, Tuesdays, Wednesdays, and Thursdays from 8:30am – 2:30pm at Trevorton Elementary School. All salary and transportation expenses will be paid through the IDEA grant.

5. **Use of Facilities Approval**
5A. The American Legion Post #904 sponsored Line Mountain baseball team is requesting the use of the Line Mountain High School baseball field on Sunday, June 30, 2013 from 3:00 PM until 9:00 PM for games.

5B. The Herndon Softball Association is requesting the use of the Line Mountain High School softball field on Saturday, August 24, 2013 (Rain Date) Sunday, August 25, 2013 from 8:00 AM until 7:00 PM for a softball tournament.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by David Bartholomew and seconded by Lauren Hackenberg to approve Item Numbers C1, C2, C3, C4, and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment – None

Nathan Troutman advised the board there will be an informative meeting held at Kevin's Place in Lykens on June 26th regarding HealthCare Reform which has important concerns for employers. All board members are invited to attend. Mr. Campbell advised that he and Mr. Rapant will be attending the meeting.

Mr. Campbell suggested cancelling the June 25th board meeting due to a lack of a quorum. Vice President Erdman announced the meeting is cancelled.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Ronald Neidig made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 7:55 PM.

Respectfully submitted,

Patty Troutman
Board Secretary