LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING May 14, 2013

I. President Laudenslager called the meeting to order at 6:44 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Nathan Troutman of Deibler, Straub & Troutman Insurance, Shelly Ritter, CSIU Department of Human Resources and approximately two members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 23, 2013 as per attached pages.

Lamont Masser made the motion and Dennis Erdman seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Daniel Zablosky seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Shelly Ritter, Director of Human Resources for the Central Susquehanna Intermediate Unit, who spoke briefly about the services offered by the CSIU in an effort to assist the local school districts with ongoing personnel and human resource issues.

Mr. Campbell also updated the Board on the building projects to date. Dennis Erdman requested to see the building specifications for the maintenance/storage building which are available in the superintendent's office.

B. Business Administrator

Mr. Rapant advised the Board that the 2013-2014 budget is Agenda Item #A14 and the administration is recommending a 70 mill assessment which is the same as last year's assessment. The Homestead Resolution is set at 1775 mills which is a reduction of $124.25.

C. Principals

Mrs. Menko updated the Board on the Elementary School activities. Kindergarten registration currently is at 99 students registered. The transition activities are going very well with staff, parents and students expressing positive attitudes. The Elementary Band/Chorus Spring Concert is scheduled for May 16th at the Trevorton Elementary School. Mid Penn Bank would like to promote a summer reading program rewarding students with a ten dollar deposit to a new or existing account upon meeting the requirement of reading ten books over the summer. In an effort to promote literacy they would also like to present a $250 donation to be used for library materials. An agenda item is included on the agenda for approval of the program. Lauren Hackenberg thanked Jeanne Menko for all her efforts in making the transition an efficient and positive experience. Jeanne Menko expressed thanks to her professional staff for their help.

Mr. Roadcap updated the Board on student activities and reported that the students are currently taking Keystone Exams. The Spring Band Concert is being held tomorrow night at the Jr/Sr High School. The Prom Walk is scheduled for Friday night at the Jr/Sr High School and the Prom will be held at the Front Street Station. Administration has met with students promoting the importance of safety while traveling. There are multiple additional items taking place for the end of the school year which are posted on the website.

Mrs. Dunn introduced Danielle Jacukowicz, learning support teacher, who is in her first year with Line Mountain and is doing an exemplary job in her position.

Jeffrey Lagerman reported there are 78 Line Mountain students who have met the qualifications for Tri Valley League Scholar Athletes which exceeds all the other local schools.

D. Property Committee
No report.

E. Policy Committee
No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
Mr. Erdman reported Senior Awards night will be held May 22nd at the Career Center. Thousands of dollars in awards will be presented to the students. Mr. Erdman reported on the successful year in the new program showing improved student evaluations and a better learning experience for the students. Traci Beck will be working with the students to be sure the students are in the correct curriculum. Negotiations are ongoing with the professional staff.

I. Central Susquehanna Intermediate Unit Report
No report.

J. Tax Collection Committee
No report.

President Laudenslager announced there was an executive session prior to tonight's meeting to meet with counsel on a potential litigation matter and a personnel issue.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Microsoft Software and Licensing Purchase Approval**
Be it recommended that the Board approve entering into a 3 year agreement with Lancaster Lebanon IU13 using their Microsoft Enrollment for Education Solutions program to obtain all Microsoft Software and Licensing for the district. The agreement has a start date of June 1, 2013 through July 31, 2016 at a cost of $12,001.68 for the first year and $10,752.48 both for the second and third years. Also authorize the Superintendent to execute these documents on behalf of the school district.

Lauren Hackenberg questioned if this was a new program or a change to an existing program. Keith Harro explained CSIU was the previous provider for the program and they suggested Line Mountain purchase the program from the Lancaster Lebanon IU 13.

2. **Data and Voice Network Switch Purchase Approval**
Be it recommended that the Board approve the purchase of Juniper Data and Voice Network switches from the Blast IU17, Canton, PA at a cost of $43,910.00 through Costars Hardware Contract #003-261. The switches will be used in the elementary and middle school expansions and for the data centers in the high school and Trevorton elementary as per attached page.

Keith Harro explained this purchase is for equipment for the building project.

3. **2013-2014 Appointment of Depositories**
The district recommends the appointment of the following depositories for the 2013-2014 fiscal year:

Gratz National Bank	PLGIT
Swineford National Bank	PLGIT / ARM
Mid Penn Bank	Union Bank & Trust

4. **2013-2014 School Bus Contractor**
Be it recommended that the Board approve Marvin E. Klinger, Inc., Dornsife, PA as the bus contractor for the 2013-2014 school year.

5. **2013-2014 Solicitor Appointment**
Be it recommended that the Board approve the appointment of Richard J. Roberts Jr., Leavens and Roberts, Shamokin, PA as Solicitor for the 2013-2014 fiscal year at an hourly rate of $120.00.

This Item was voted on separately.

6. **2013-2014 Appointment of Treasurer**

Be it recommended that the Board approve Lawrence Neidig as the Treasurer of the Board for the 2013-2014 fiscal year at a salary of $0.00 per year.

Mr. Lawrence Neidig requested that the salary of $500.00 be permanently removed from this position as the duties of this position have changed over the years and he does not feel the salary is justified.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenberg to approve Item Number A6, and carried by a vote of 6 yes, 0 no and 1 abstentions on roll call vote with Lawrence Neidig abstaining.

7. **School Board Secretary Approval**

Be it recommended that the Board approve Patty Troutman as Board Secretary effective July 1, 2013 to June 30, 2017 at a salary of $1,500.00 per year.

8. **Board Treasurer Bond**

Be it recommended that the Board approve the Board Treasurer Bond effective 7/1/13 for three (3) years at an annual premium of $100.00 with Deibler, Straub, & Troutman, Inc., Elizabethville, PA as agent.

9. **Board Secretary Bond**

Be it recommended that the Board approve the Board Secretary Bond effective 7/1/13 for three (3) years at an annual premium of $100.00 with Deibler, Straub, & Troutman, Inc., Elizabethville, PA as agent.

10. **Builders Risk Insurance Approval**

Be it recommended that the Board approve building risk insurance with Ohio Casualty Insurance Company for the Installation of Geo-Thermal Heating & Cooling System at Line Mountain SD at a total cost of $7,488 including TRIA as per attached page.

Dennis Erdman asked if this insurance was for the HVAC project. Nathan Troutman reported this insurance is for that project which has a higher cost than the additions being added to Trevorton and the Jr/Sr High School.

11. **Approval of Resolution Committing Additional Funds for Medical Insurance Costs**

A Resolution directing the Administration to commit an additional $250,000 within the current District general fund. This commitment is being made for the purpose of mitigating and financially planning for anticipated increases in the District's medical insurance costs.

RESOLVED, that Line Mountain School District hereby commits this additional $250,000 for an aggregate amount of $500,000 to lessen the financial impact of these projected expenditures; and be it further

RESOLVED, that the Administration shall administer the commitment of funds in a manner that reasonably conforms with the model presented to the Board; and be it further

RESOLVED, that each year the Administration will report to the Board the actual utilization of such funds and present additional recommendations to the Board on this issue.

12. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bangor, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2013:

Real Estate Bills	$ 0.305/each
Per Capita Bills	$ 0.305/each
Blank Bills	$ 0.197/each
Tax Assessment Books	$15.931
Tax Register RE/per page over 250	$ 0.128
Tax Register PC/per page over 250	$ 0.085

13. **2013 Homestead and Farmstead Exclusion Resolution**

Be it recommended that the Board approve the 2013 Homestead and Farmstead Exclusion Resolution as per attached page.

14. **2013-2014 General Fund Budget**

A motion to adopt a resolution adopting the 2013-2014 General Fund Budget in a stated amount of $17,236,460.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2013, as was proposed at a meeting of the Board of School Directors of the District (the "Board") held April 9, 2012, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2013.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2013, is hereby authorized. Necessary revenue for the same shall be provided by:

(1) A real estate transfer tax of one percent (1%);

(2) A five dollar ($5.00) per capita tax;

(3) A one percent (1%) tax on earned income;

(4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 P.S. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;

(5) A Five ($5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and

(6) A school tax on real estate which is hereby levied and assessed at the rate of 70 mills on each dollar of assessed valuation, i.e., at the rate of $7.00 on each $100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 14th day of May, 2013.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lamont Masser and seconded by Ronald Neidig to approve Item Numbers A1, A2, A3, A4, A5, A7, A8, A9, A10, A11, A12, A13 and A14 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Student Teacher Approval**
The administration recommends approval of the following student teacher placements through Susquehanna University for the 2013-2014 school year. Student teachers will participate in a 40 hour practicum during the fall semester and 10 weeks of student teaching in the spring with a master teacher in a K – 4th grade setting:

Student Teacher	Master Teacher
Maria Getchey	Melinda Masser
Aaron Baumgartner	Margaret Mielke
Colleen Kerber	Crystale Straub-Moyer

2. **Work Beyond The School Day Approval**
The administration recommends approval of the following teachers for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Reason	Hours
Peggy Long	Kindergarten Team Meeting	1.5
Beth Reed	Kindergarten Team Meeting	1.5
Joan Rothermel	Kindergarten Team Meeting	1.5
Crystale Straub-Moyer	Kindergarten Team Meeting	1.5

3. **Coaches/Advisors Approval**
The administration recommends approval of the following resignations

Name	Position	Date
Craig Taxis	Head Girls Soccer Coach	5/06/13
Christine Sanders	Musical Director	5/08/13

Dennis Erdman expressed his thanks to Mr. Taxis and Ms. Sanders for their service.

4. **Uncompensated Leave Approval**
The administration recommends approval of the following uncompensated leave:

Name	Dates	Purpose
Diane Kieffer	2/12/13	Health

5. **Food Service Trainee Approval**
The administration recommends approval (pending clearances) of Sherry Thompson a Nutrition, Inc. employee to train under the direction of Sarah Biegert, Nutrition, Inc. as a Food Service Director at the Line Mountain School District starting May 15, 2013.

6. **Private Tutor Approval**
Be it recommended that the Board approve Debra Geise, Private Reading Intervention Tutor, at a cost of $45.00 per day.

7. **Substitute Classified Personnel Approval**
The Administration recommends approval of the following substitute classified personnel:

Name	Position	Rate
Melissa Hughes	Substitute Custodian	$7.25

8. **Classified Personnel Approval**
The Administration recommends approval of the following classified personnel on an as needed basis:

Name	Position	Rate
Craig Taxis	Grounds Keeper	$10.00

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Lauren Hackenberg to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conferences**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page.
b. List of additional faculty conferences to approve as per attached sheet.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page.

3. **Approval of the Class of 2013**
The administration recommends approval of the Class of 2013 for graduation, pending final grades as per attached page.

4. **Summer Elementary Library Program Approval**
The administration recommends approval to operate a Summer Library Program at the Trevorton Elementary School, Tuesdays 6:00 - 7:30 PM and Thursdays 10:00 – 11:30 AM starting July 9th through August 1st pending approval of the 2013-2014 final budget. The operational cost for the two teachers at the LMEA contracted price of $22.00 per hour and the program were included in the 2013-2014 elementary budget.

5. **Letter of Agreement Approval**
Be it recommended that the Board approve the letter of agreement between the Line Mountain School District and the Northumberland County Behavioral and Intellectual/Development Services to provide services for the Student Assistance Program for the 2013-2014 school year.

6. **2013-2014 Calendar of Board Meetings Approval**
Be it recommended that the Board approve the 2013-2014 Calendar of Board Meetings as per attached page.

7. **Mid Penn Summer Reading Approval**
Be it recommended that the Board approve a summer reading program for elementary students with Mid Penn Bank and to accept a $250.00 donation to promote literacy.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Daniel Zablosky and seconded by Lawrence Neidig to approve Item Numbers C1, C2, C3, C4, C5, C6 and C7 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

Dennis Erdman questioned the status of the existing furniture in the Dalmatia and Leck Kill Elementary Schools once the consolidation takes place. Tim Lagerman reported the classrooms will be moved the first two weeks of June. An assessment of needed/unneeded furniture will take place after the move with professional staff having an opportunity to view the unclaimed furniture and secure it for their classrooms if needed. Maintenance equipment will be kept for use at the existing buildings as needed or moved to the other buildings. Furniture that is not to be utilized will either be sold at auction at the Dalmatia Elementary School or at the Gratz Consignment Auction.

Mr. Campbell suggested the possibility of cancelling the May 28, 2013 board meeting. An agenda item was added as such.

Motion to cancel the 5/28/2013 board meeting.
Be it recommended that the Administration approve cancelling the May 28, 2013 board meeting.

Moved by Lauren Hackenberg and seconded by Dennis Erdman to approve the above motion and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

Keith Harro announced the new Line Mountain School District website will be up and running in early June. There will be a Line Mountain application available for iPhones and iPods as well. Dennis Erdman asked Jeffrey Lagerman if sporting event results will be posted on the website. Mr. Lagerman reported the results are not currently being posted on the website. The District is looking to change from Schedule Star to Officiate which should offer a much better program and the results would then be posted on the website.

Lauren Hackenberg questioned what is going to be done with the Dalmatia and Leck Kill School buildings. The Board discussed the pros and cons of having the properties appraised. The administration will seek to secure an estimation of the cost of an appraisal and attempt to establish an approximate value for the buildings. Discussion will continue at the June 11, 2013 board meeting.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenberg made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 8:02 PM.

Respectfully submitted,

Patty Troutman
Board Secretary