LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING April 9, 2013

I. President Laudenslager called the meeting to order at 6:37 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", Joshua Bower of Crabtree, Rohrbaugh & Associates-Architects, Justin Kuhn, Civil Engineer for SAIC Energy, Environment & Infrastructure, LLC, Jamie Doyle of Public Financial Management, Inc., Paul Lundeen of Rhoads & Sinon LLP and approximately two members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, March 26, 2013 as per attached pages.

Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

President Laudenslager announced there will be at least to additional Items added to the Agenda in the fiscal section.

David Bartholomew made the motion and Marlin Yeager, Jr. seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Jamie Doyle of Public Financial Management, Inc. presented the bid results and debt service schedule for the bond sale document. Ms. Doyle reviewed the municipal market update, Standard & Poor's A+ rating, bid results, the amortization schedule and a summary of outstanding indebtedness. Ms. Doyle suggested the District look at possibly rebidding the Bonds Series of 2007 and 2009 this summer.

Paul Lundeen of Rhoads & Sinon LLP reviewed the $9,310,000.00 Resolution for the Bond Sale.

B. Business Administrator

Mr. Rapant reviewed the expenditures over income summary as of February 2013. He also presented a 2013-2014 Proposed Final Budget in the amount of $17,284,959.00 showing expenditures over income in the amount of $151,071.00. He also presented a final budget worksheet with various millage increases and the effect on the fund balance.

C. Principals

Jeffrey Roadcap announced the outstanding recognition to the Line Mountain Field Hockey Team who earned the Pennsylvania High School Field Hockey Coaches Association Academic All-State Team Award for 2012-2013 by achieving a varsity team GPA of 95.4%. The senior hockey players earned individual academic awards also.

Jeffrey Lagerman addressed the Board regarding the admission prices for spring sports. There is confusion among individuals attending the sporting events on days when multiple activities are occurring. Currently varsity admission is at $4 for adults and $2 for students from other schools. JV and JH admission is currently at $2 for adults and $1 for students from other schools. Mr. Lagerman asked the Board for direction to proceed. After Board discussion, the Board opted to charge $2 and $1 for all spring events on the days when multiple events are scheduled and a motion was added to the agenda.

D. Property Committee

Justin Kuhn updated the Board on the small sand mound system for the 5th and 6th grade addition. Currently the sewage enforcement officer has the system design and should be issuing the sewage permit shortly.

Lawrence Neidig questioned the status of the students creating outdoor signage for the various buildings. Jeanne Menko announced the elementary students have prepared some signs at this point. The Jr/Sr High School students have not presented anything yet.

E. Policy Committee

Solicitor Richard Roberts reviewed policy 123.1 which provides that the school's sports, are gender specific. Title 9 further provides that contact sports are gender specific.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman reported there is a meeting scheduled for tomorrow night. Mr. Campbell offered that the graduating class next year is one of the smallest graduating classes. Keeping this in mind, there may be a limited number of seniors attending the NCCTC next year.

I. Central Susquehanna Intermediate Unit Report

Lawrence Neidig reported the next meeting is scheduled for next week. The CSIU is continuing to look at reorganization to save operating costs.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

2. **2013-2014 Food Service Management Approval**
Motion to approve the 2013-2014 contract with Nutrition, Inc. to provide food service management services at a cost of Management & Administration Fee at $22,944 and a guaranteed return of $11,327.10.

3. **Elementary Art Exhibit Approval**
Be it recommended that the Board approve elementary school participation in the art exhibit at the Susquehanna Valley Mall annually and authorize the Superintendent to execute the Marketing License Agreement.

4. **Budget Transfer**
Be it recommended that the Board approve $300,000 to be transferred to the Capital Reserve Fund.

Items A5, A6 and A7 were voted on together.

5. **Architect Agreement Amendment Civil–2 Approval**
Be it recommended that the Board approve an Amendment to the Standard Form of Agreement for civil engineering services between Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, and Line Mountain School District and authorize Administration to execute the Amendment with the following adjustments to compensation:

Compensation:
In accordance with the Prime Agreement:
$3,900 plus reimbursable expenses times 1.2 multiple
TOTAL: $4,680 plus reimbursable expenses

6. **Architect Agreement Amendment Civil–3 Approval**
Be it recommended that the Board approve an Amendment to the Standard Form of Agreement for civil engineering services between Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, and Line Mountain School District and authorize Administration to execute the Amendment with the following adjustments to compensation:

Compensation:	
In accordance with the Prime Agreement:	
Land Survey	$ 3,850
Subsurface Utility Engineering	$ 3,245
Basic Services Items C-K	$25,530
Ornamental Landscape & Hard Surface Design	$ 2,900
PCSM BMP Installation Oversight & Final Certif.	$ 2,770
SUBTOTAL:	$38,295
Times 1.2 multiplier:	$ 7,659
TOTAL:	$45,954

7. **Architect Agreement Amendment Civil–4 Approval**
Be it recommended that the Board approve an Amendment to the Standard Form of Agreement for civil engineering services between Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, and Line Mountain School District and authorize Administration to execute the Amendment with the following adjustments to compensation:

Compensation:	
In accordance with the Prime Agreement:	
Land Survey-Field Survey/Survey Base Mapping	$ 1,200
Design, Grading & Utility Plan, Erosion & Sedimentation Control Plan, Construction Documentation, Bidding & Constr. Administration (Items B-F)	$ 8,674
SUBTOTAL:	$ 9,874
Times 1.2 multiplier:	$ 1,975
TOTAL:	$11,849

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Lamont Masser requested clarification on the civil engineering services fees. Joshua Bower explained the civil engineering fees associated with the construction projects.

Moved by Lawrence Neidig and seconded by Lauren Hackenberg to approve Item Numbers A5, A6, and A7, and carried by a vote of 8 yes, 1 no and 0 abstentions on roll call vote with Lamont Masser casting the negative vote.

8. **Cleaning Machines Purchase Approval**

Motion to approve (pending verification of PA state contract #4400003185) of a Tennant T3 Walk-Behind Scrubber and Tennant 2550 Battery-Powered Floor Burnisher from Clarkson Chemical Co., South Williamsport, PA at a cost of $6,241.67 for the T3 scrubber and $6,095.83 for the floor burnisher for a total of $12,337.50.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Marlin Yeager, Jr. asked if the floor scrubber and floor burnisher were new or replacement items and if none would become available from the Dalmatia or Leck Kill Elementary Schools. Dennis Erdman reported the scrubber is a replacement and the burnisher is new equipment. Mr. Campbell reported there is no equipment that could be used for floor care maintenance that will become available from Dalmatia and Leck Kill Elementary Schools as they have a considerable amount of carpeting.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, and A8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

9. **Rescind March 26, 2013 HVAC Project Bids.**

Motion to rescind the Motion identified as Fiscal Item 13 pertaining to the HVAC Project Bids adopted at the meeting held March 26, 2013.

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RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by David Bartholomew and seconded by Dennis Erdman to approve Item Number A9, and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

10. **Motion to Reject March Bids, proceed with February Bids and issue letters of intent to award to the low bidders.**

I. Reject all HVAC bids which were received on March 22, 2013.

II. Authorize Crabtree, Rohrbaugh & Associates to issue Notices of Intent to Award to the following contracts pertaining to the proposed Line Mountain Junior Senior High School HVAC Project:

1. General Construction, including alternates GC-1, GC-2, GC-3 and GC-4 to The Robert Feaster Corporation in the amount of $1,335,300.00.
2. HVAC Construction, including alternates HC-1, HC-3 and HC-6, to Frey Lutz Corporation in the amount of $4,320,100.00.
3. Plumbing Construction, including alternate PC-1, to Silvertip, Inc. in the amount of $49,600.00.
4. Electrical Construction, including alternate EC-1, to G. R. Noto Electrical Construction in the amount of $425,000.00.

III. Authorize the Administration to execute contracts with the following pertaining to the proposed Line Mountain Junior Senior High School HVAC Project pending receipt of all required approvals and review by District Solicitor:

1. General Construction – The Robert Feaster Corporation; total contract amount of $1,335,300.00 (base bid plus alternates GC-1, GC-2, GC-3 and GC-4).
2. HVAC Construction – Frey Lutz Corporation; total contract amount of $4,320,100.00 (base bid plus alternates HC-1, HC-3 and HC-6).
3. Plumbing Construction – Silvertip, Inc.; total contract amount of $49,600.00 (base bid plus alternate PC-1).
4. Electrical Construction - G. R. Noto Electrical Construction, Inc.; total contract amount of $425,000.00 (base bid plus alternate EC-1).

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Daniel Zablosky to approve Item Number A10, and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lamont Masser and Marlin Yeager, Jr. casting the negative votes.

This Item was voted on separately.

11. **Motion to Adopt Bond Resolution.**

Motion to adopt a resolution advertised, presented and summarized by Rhoads & Sinon LLP in the amount of $9,310,000.00 of general obligation bonds as per the attached resolution.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A11, and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lamont Masser and Marlin Yeager, Jr. casting the negative votes.

This Item was voted on separately.

12. **Motion to Approve Proposed Final Budget.**

Be it recommended that the Board approve the Proposed Final Budget in the amount of $17,284,959.00. A copy of the Proposed Final Budget will be available for inspection on April 12, 2013 at the District Office for 30 days.

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RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by David Bartholomew to approve Item Number A12, and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

13. **Motion to Approve Spring Sports Admission Fees.**

Be it recommended that the Board approve the Spring Sports Admission Fees to be set at $2 for adults and $1 for students from other schools on days when Varsity, Junior Varsity and Junior High sporting events are held on the same afternoon.

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RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Marin Yeager, Jr. to approve Item Number A13, and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Day to Day Substitute Teacher**
The administration recommends approval of the resignation for Judy Snyder, day to day substitute teacher effective March 22, 2013.

2. **Uncompensated Leave Approval**
The administration recommends approval of the following uncompensated leave:

Name	Dates	Purpose
Angelica Magaro-Lucas	3/20 & 4/2/13	Health
Diane Kieffer	3/6, 3/8, 3/21, 3/22/13	Health

3. **Classified Day to Day Substitute Approval**
The administration recommends approval of the following day to day substitute employees:

Name	Position	Salary
Joyce Howerter	Teacher Aide & Cafeteria Worker & Secretary	$7.25 $7.70

4. **Food Service Trainee Approval**
The administration recommends approval (pending clearances) of Adrienne Grosser a Nutrition, Inc. employee to train under the direction of Sarah Biegert, Nutrition, Inc. as a Food Service Director at the Line Mountain School District starting April 15, 2013.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lawrence Neidig and seconded by Lamont Masser to approve Item Numbers B1, B2, B3 and B4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conferences**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page.

3. **Use of Facilities**

a. The Line Mountain Wrestling Boosters request the use of the Line Mountain Jr/Sr High School wrestling room, auxiliary gym, and cafeteria from Sunday, June 16, 2013 at 3:00 PM through Thursday, June 20, 12013 at 3:00 PM to operate a Granby camp. The boosters will be charged for food service to provide lunch.

b. The Line Mountain Council for the Arts and Humanities request the use of the Line Mountain Jr/Sr High School auditorium, stage, and library on Sunday, September 8, 2013 from 1:00 Pm to 9:00 PM for a reception and dedication of the grand piano in the library followed by the concert in the auditorium. No charges will be applied.

4. **Second Reading of Policy Approval**

Be it recommended to approve second reading of the following policies:

- 331, Job Related Expenses as per attached pages
- 431, Job Related Expenses as per attached pages
- 531, Job Related Expenses as per attached pages

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Lauren Hackenberg and seconded by David Bartholomew to approve Item Numbers C1, C2, C3 and C4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

President Laudenslager announced there was an executive session prior to tonight's meeting to consult with counsel on a potential litigation and a personnel matter. He also announced there would be an executive session immediately following tonight's meeting to meet with counsel on a personnel matter.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:40 PM.

Respectfully submitted,

Patty Troutman
Board Secretary