LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING February 12, 2013

I. President Laudenslager called the meeting to order at 6:35 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Daniel Zablosky	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Absent
Jeffrey Lagerman	Dean of Students/Athletic Director	Absent
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", Jared Haas and no members of the general public were present.

President Laudenslager announced the need to meet in executive session at 6:36 PM for a personnel matter. The meeting reconvened at 6:53 PM.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 22, 2013 as per attached pages.

Lamont Masser made the motion and David Bartholomew seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the Agenda. The motion passed by Acclamation.

Dennis Erdman questioned whether it was necessary to complete a Statement of Financial Interest multiple times. After conflicting remarks among board members, Solicitor Richard Roberts stated he will research the matter.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported the HVAC bid opening will take place next week. Project quotes for the HVAC project and alternate projects will be summarized and presented at the next board meeting.

B. Business Administrator

No report.

C. Principals

Mr. Roadcap reported on FFA, PMEA District Band and NCCTC student achievements. He also updated the Board on the latest Safety Committee actions. Jared Haas, a substitute Industrial Arts teacher and a new member of the Safety Committee, has been working with the Industrial Arts students to prepare a secure metal box to be placed in each classroom. The box will contain safety supplies needed in an emergency situation. The construction of the boxes is estimated at a cost of $25.00 per box. The Board was unanimously in agreement to proceed with construction of the boxes. The Board thanked Mr. Haas and others involved for their efforts.

D. Property Committee

Mr. Zablosky commented on his recent attendance to a Transition Committee Meeting which he thought went very well.

Mr. Lagerman presented a request to install a utility sink in the Art Room at the JR/Sr High School. Mr. Roadcap commented it is possible the Art Room may be relocated to a different classroom so further planning is needed prior to the installation of the sink.

Mr. Lagerman also presented budgetary signage costs for Line Mountain Elementary, Middle, and High School signs to be installed as part of the school realignment. Mr. Lawrence Neidig expressed his negative opinion to the use of LED signs displaying dated activities. Mr. Erdman asked if the current office signage could be improved upon to be more visible to the public. Mr. Campbell, Mr. Lagerman and Mr. Roadcap will consider the possibility of students being involved in the design of the signs.

Mr. Erdman asked the Board to consider the purchase of another floor scrubber and a large garbage cart for use at the JR/SR High School. Mr. Lagerman acknowledged the need for an additional floor scrubber and expressed his intention to examine his budgetary constraints at the close of the fiscal year to allow for the purchase.

Mr. Erdman also requested additional inside signage for rest rooms for attendees at athletic events and protective covers for the fire extinguishers. He also questioned the practice of professional, custodial and maintenance staff as to who is responsible for reporting potential work orders for minor building maintenance and improvements. There was a brief discussion regarding custodial and maintenance routine improvements.

Mr. Campbell reported the need for an executive session immediately following tonight's meeting for a personnel matter.

E. Policy Committee
No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
Mr. Erdman reported there is a meeting tomorrow night. The work sessions with the teachers regarding their upcoming contract renewal are going very well.

I. Central Susquehanna Intermediate Unit Report
No report.

J. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Tax Overpayment Refund Approval**
Be it recommended that the Board approve a refund check in the amount of $495.00 to Richard and Marjorie Vanslavie for double payment of occupational and per capita taxes for the 2012 tax year.

2. **Trevorton Elementary Camera Purchase Approval**
Be it recommended that the Board approve the purchase of 6 additional cameras for the Trevorton Elementary School through NRG Controls North, Inc., Selinsgrove, PA at a cost of $12,900.00 from the Capital Reserve Fund as per attached pages.

3. **Trevorton Elementary Keyless Entry Upgrade Approval**
Be it recommended that the Board approve the purchase of one additional keyless entry at Trevorton Elementary School through NRG Controls North, Inc.**,** Selinsgrove, PA at a cost of $1,900.00 as per attached page.

4. **Technology upgrades for Jr/Sr High Building Project Approval**
Be it recommended as part of the Jr/Sr High School building project to purchase a Dell Server, External Storage, Network Cards, VMWare Network Software, and installation of the software from the Capital Reserve Fund:

a. Dell Server and Storage to be purchased from New Tampa Systems, Tampa, Flat a cost of $15,509.00 through COSTARS contract #003-317.

b. VMWare VSphere Version 5 software from Lancaster/Lebanon IU #13, Lancaster, PA at a cost of $3,196.90.

c. Dual Network Cards from DCWG, Vernon Hills, IL at a cost of $1,830.00 through COSTARS contract #003-032.

d. Installation of VMWare software from BLaST IU#17, Canton, PA at an estimated cost of $3,520.00

Total cost for upgrades is $24,055.90

5. **Workstations Purchase Approval**
Be it recommended to purchase (4) T3600 Workstations to replace workstations in the Video-Current Events classroom from Dell Corporation, Round Rock, TX through PEPPM at a cost of $8,769.12.

6. **2013-2014 Preliminary Budget Approval**
Motion to adopt the 2013-2014 Preliminary Budget in the amount of $17,584,665.

This Item was voted on separately.

7. **Referendum Exceptions Applications Approval**

Motion to authorize the filing of applications with the Pennsylvania Department of Education for referendum exceptions for the budget year 2013-2014 pursuant to Act 1.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Number A7, and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lamont Masser casting the negative vote.

This Item was pulled to be voted on separately and then tabled.

8. **Builders Risk Insurance Approval**

Be it recommended that the Board approve building risk insurance with Ohio Casualty Insurance Company for the Jr/Sr High School and Trevorton Elementary School renovations/additions at a total yearly cost of $3,578 with a deductible of $2,500 as per attached pages.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Lamont Masser to approve Item Number A8.

There was Board discussion as to the need for the builders insurance. After discussion the Board opted to table the Item for additional information collection regarding the purpose and need for the insurance. Mr. Rapant will contact the insurance agent to attend the next meeting to explain the purpose for the various insurance coverage in the builders risk insurance proposal.

Moved by Lawrence Neidig and seconded by Lamont Masser to table Item Number A8 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

9. **National Energy Foundation Grant**

Be it recommended that the Board approve participation annually in the Think! Energy with E-power Innovation and Take Action Energy Education Program with the National Energy Foundation, Salt Lake City, UT and PPL Electric Utilities, Allentown, PA.

10. **Citrix XenApp Agreement Approval**
Be it recommended to renew the Citrix XenApp Advanced software and licensing agreement through Citrix Corporation, Ft. Lauderdale, FL at a cost of $1,400.00.

11. **E-Rate Application Approval**
Be it recommended to renew the annual E-Rate application service billing for 2013-2014 through the CSIU #16, Montandon, PA at a cost of $3,675.00.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Ronald Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A9, A10 and A11 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Professional Personnel Approval**
The administration recommends approval of the resignation of Jesse Reed, Technology Education teacher at the Line Mountain Jr/Sr High School effective February 12, 2013.

2. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #5837 commencing on January 10, 2013 continuing through 12 weeks.

3. **2012-2013 Support Personnel Approval**
The administration recommends approval (pending working papers) of the following support personnel for the 2012-2013 school year (page):

Clock Operator/Statistician
Katelyn Campbell
Lauren Scheib

4. **Substitute Classified Personnel**
The administration recommends approval (pending clearances) of the following day to day substitute classified personnel for the 2012-2013 school year:

Name	Position	Salary
Brenda Boyer	Teacher Aide & Custodian	$7.25
Debra Bordner	Secretary	$7.70

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by Lamont Masser to approve Item Numbers B1, B2, B3 and B4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page.

2. **Field Trips Approval**
a. The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page.

b. The administration recommends approval of the change of location for the Dalmatia Kindergarten April 12th field trip. They will go to Hand on House in Lancaster, PA due to the construction at Crayola.

c. The administration recommends approval of the Line Mountain Jr/Sr High School cheerleaders to attend a competition February 24, 2013 at Williamsport, PA at a cost of $500.00.

3. **Homebound Instruction Approval**
The administration recommends approval of homebound instruction for a 6th grade student at Trevorton Elementary School as per the instructions from the doctor and the parents.

4. **Student Disciplinary Addendum Approval**
Motion to approve an Addendum to an Agreement pertaining to a student disciplinary matter.

5. **Hearing Report and Adjudication Approval**
Motion to approve the Hearing Report and Adjudication in Student Disciplinary Case 2013-1.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Ronald Neidig and seconded by Daniel Zablosky to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment - None

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 8:02 PM.

Respectfully submitted,

Patty Troutman
Board Secretary