LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING January 8, 2013

I. President Laudenslager called the meeting to order at 6:30 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", Joshua Bower of Crabtree Rohrbaugh & Associates, Justin Kuhn, Civil Engineer for SAIC Energy, Environment & Infrastructure, LLC, Jacqualyn Bonawitz and two members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, December 5, 2012 as per attached pages.

David Bartholomew made the motion and Dennis Erdman seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

President Laudenslager reported that Agenda Item A7, the Storm Water Management Agreement is to be added to the Agenda.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the Agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported on the one candidate interested in filling the School Board vacancy position. He introduced the candidate, Mr. Daniel Zablosky, who briefly informed the Board of his personal and professional background.

This Item was voted on separately.
Motion to appoint Daniel Zablosky to the Vacant School Board Position.
Motion to appoint Daniel Zablosky to the vacant School Board vacant position of Region 3.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve the above Motion and passed by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

The new School Board Member, Daniel Zablosky, was sworn in by Jacqualyn Bonawitz, Notary Public, and assumed his position seated with the other School Board Members.

Mr. Campbell reported on the proactive actions taken by the District since the school shooting in December allowing staff and students to be more prepared for an emergency situation at our school. He explained several upcoming changes to be reviewed for possible application in the future. Dennis Erdman and Lauren Hackenberg expressed their thanks to the Superintendent and Administration for their immediate response to the situation. Safety precautions such as walkie talkies and emergency kits in each classroom, professional staff training and building security measures to be implemented in the future will be discussed by the Board.

Joshua Bower stated that he visited each of the school buildings today looking for appropriate measures to provide additional security. He also updated the Board on the building projects to date. He explained the projects have not moved forward due to the storm water management issue at the Jr/Sr High School. Upon inspection by the Sewage Enforcement Officer, the existing system at the Jr/Sr High School was found to not be licensed by DEP and therefore additional usage to the system was not allowed.

The installation of a sand mound is necessary and a module for the installation has been prepared and submitted to The Department of Environmental Protection for approval. Joshua Bower explained the testing, planning and designing phases of the system and submission to DEP for approval. At this point the Board must make a decision to proceed and issue the Notice to Proceed on the building projects prior to DEP's approval of the module in order to have construction completed in time for the opening of school. The Board could also opt to not proceed until the approval is in hand which could take two weeks or more. Discussion continued on the consequences of the decision to be made. Joshua Bower and Justin Kuhn assured the Board the module prepared met all twelve contingent requirements and approval should be forthcoming. Upon Dennis Erdman calling for a vote, the Board voted on the option as to whether or not to proceed with the construction projects prior to DEP's approval of the system.

This Item was voted on separately.
Motion to Issue Notice to Proceed on Building Projects.
Motion authorizing Administration to issue Notice to Proceed to all contractors on the two building projects.

Moved by Dennis Erdman and seconded by David Bartholomew to approve the above Motion and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lauren Hackenberg and Lamont Masser casting the negative votes.

Joshua Bower also gave an update on the HVAC project. The bids are scheduled to go out in two weeks, have bids returned in mid-February, and the project being completed by the October 31, 2013 deadline. Dennis Erdman asked that some of the items being removed could be donated to the NCCTC for instructional use rather than be demolished.

Keith Harro reported on his recent meeting with IU17 regarding the technology needs for the addition to the Jr/Sr High School. He is suggesting a new server which will work with the existing server at the school. Six switches and some miscellaneous items are also required. The Board discussed the items to be purchased and Keith Harro will have them on the next agenda for board approval.

B. Business Administrator

Mr. Rapant explained the two options for the upcoming budget as passing a resolution to not surpass the 1.68 mills increase or file for an exception. He reviewed the 2013-2014 Preliminary Budget explaining increases in expenditures (831,667) and revenues (335,328). Mr. Rapant also reviewed the 2013-2014 Preliminary Budget Worksheet showing various millage increases in the range of 0 mills to 2 mills.

C. Principals

Mrs. Menko reported there will be another Transition Committee Meeting tomorrow evening at the Trevorton Elementary School. She stated the results from the last meeting were positive with parents and staff offering suggestions making the transition for the students a positive experience by planning various activities familiarizing students with their new school.

Mr. Roadcap reported on the various activities staff and students are currently involved in at the State Farm Show. He also reported on the proactive actions taken for safety and security of staff and students. The Pennsylvania State Police have been contacted and are working with Administration to ensure a secure facility.

Melissa Wynn expressed her concerns regarding the safety of our students. Mr. Campbell invited her to visit him and discuss her concerns.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman reported on the next meeting at the NCCTC scheduled for tomorrow night. He asked that the Superintendent consider planning for some common in-service days with the NCCTC allowing for professional staff to visit the Technology Center and become familiar with the educational experience available for our students especially as the vocational/ technological employment opportunities advance.

I. Central Susquehanna Intermediate Unit Report

Lawrence Neidig reported the next meeting is scheduled for next week.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
a. Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending November 30, 2012 as per attached pages.
a. The administration recommends approval to pay checks as per attached pages.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2012 taxes as per attached page.

3. **School Bus Contractor Addendum**
Be it recommended that the Board approve an Addendum to the Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA as per attached pages.

4. **Motion to Proceed with Preliminary Budget**
Motion to direct administration to proceed to prepare a proposed preliminary budget for adoption in February.

5. **Preliminary Budget Public Display Approval**
Motion to authorize making the 2013-2014 proposed preliminary budget available for public inspection with a starting date of January 17, 2013.

6. **Dental Screening Agreement**
Be it recommended that the Board approve Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2012-2013 school year at a cost of $2.00 per student.

7. **Storm water Agreement**
Be it recommended that the Board approve the Storm water Management Facilities Operation and Maintenance Agreement for the Jr/Sr High School.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Ronald Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6 and A7 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Professional Uncompensated Leave**
Be it recommended that the board approve additional uncompensated leave for Angelica Magaro, Jr/Sr High School Life Skills Teacher. The employee is requesting to work half days beginning on January 2, 2013 and continuing through April 2, 2013.

2. **Day to Day Substitute Teacher**
The administration recommends approval of the following day to day substitute teacher for the 2012-2013 school year:

Name	Certification
Jared Haas	Technology Education

3. **2012-2013 Support Personnel Approval**
The administration recommends approval (pending working papers) of the following support personnel for the 2012-2013 school year:

Jr High Boys Clock Operator & Statisticians	Game Manager All Sports
Brianna Adams	Lisa Wren
Victoria Wolfe	

4. **Substitute Classified Personnel**
The administration recommends approval (pending clearances) of the following day to day substitute classified personnel for the 2012-2013 school year:

Name	Position	Salary
Mae Lesher	Cafeteria Worker	$7.25

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Lauren Hackenberg to approve Item Numbers B1, B2, B3, and B4 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page:

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached pages:

3. **Use of Facility**
The Line Mountain Baseball Boosters request the use of the Line Mountain Jr/Sr High School cafeteria on Sunday, February 10, 2013 from 12:00 PM until 5:00 PM for a basket bingo fund raiser.

4. **Homebound Instruction Approval**
The administration recommends approval of homebound instruction for a 10th grade student in the Leck Kill area as per a letter from the parent and doctor.

5. **First Reading of Policy Approval**
Be it recommended to approve first reading of the following policies:

- 318, Penalties for Tardiness as per attached page
- 408, Employment Contract as per attached pages
- 409, Assignment and Transfer as per attached pages
- 410, Abolishing A Position as per attached page
- 411, Suspensions and Furloughs as per attached pages
- 418, Penalties for Tardiness as per attached page
- 504, Employment of Classified Personnel as per attached pages
- 509, Assignment and Transfer as per attached pages
- 511, Suspensions and Furloughs as per attached pages
- 512, Evaluation of Classified Employees as per attached pages
- 517, Conduct/Disciplinary Procedures as per attached pages
- 518, Penalties for Tardiness as per attached page

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by David Bartholomew and seconded by Lamont Masser to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment - None

Board Comment:

President Laudenslager announced there will be an executive session immediately following tonight's meeting to meet with counsel on a personnel issue and a student discipline issue.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 8:35 PM.

Respectfully submitted,

Patty Troutman
Board Secretary