LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING November 27, 2012

I. President Laudenslager called the meeting to order at 6:35 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Denise Clouser	Absent
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr. (Arrived 6:48)	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Jamie Doyle of Public Financial Management, Inc., Joshua Bower of Crabtree, Rohrbaugh & Associates, Justin Strawser of "The News Item" and four members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, November 13, 2012 as per attached pages.

As per the request of Lamont Masser, Motion A8 (Crabtree, Rohrbaugh & Associates Agreement Amendment Approval) from the November 13, 2012 minutes was brought up for discussion. The minutes are to be corrected to show Lamont Masser casting a negative vote causing the Motion to fail with four affirmative votes and one negative vote.

Lamont Masser made the motion and David Bartholomew seconded the motion to approve the above minutes with the above changes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Mr. Campbell clarified his incorrect explanation of the November 13, 2012 Agenda Item A8. The minutes were corrected to show Lamont Masser casting a negative vote causing the motion to fail. The same Motion, Architect Agreement Amendment Approval, will be added to tonight's Agenda as Item A6.

Lawrence Neidig made the motion and Lamont Masser seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

Jamie Doyle, of Public Financial Management, Inc., presented a New Money Analysis Bond Issuance to fund the building projects in the approximate amount of $7,375,000. She reviewed the Municipal Market Update Report, Summary of Outstanding Indebtedness, Wrap Around Payment Structure and presented a sample motion with a time line.

Josh Bowers, of Crabtree Rohrbaugh & Associates, presented the bid results summary for the Trevorton Elementary and 5-6 Grade Additions. He reviewed the bid results for the two projects with the Trevorton Project at 4% under budget and the Jr/Sr High School Project at 22% under budget. Mr. Bowers also updated the Board on the HVAC project to date. The project engineers and Tim Lagerman are in agreement the best option would be to proceed with centrally located heat pumps in the boiler room rather than individual heat pumps located in individual rooms or on the roof. Agenda Items were added to proceed with the Trevorton Elementary and Jr/Sr High School Additions.

B. Business Administrator

No report.

C. Principals

No report.

D. Property Committee
No report.

E. Policy Committee
Mr. Campbell reported current policies under review are #318, 408, 409, 410, 411, 418, 504, 509, 512, 517, 518 with the first Reading - January 8, 2013 and the second Reading – January 22, 2013. Lawrence Neidig asked if similar policies could be combined. Superintendent Campbell reported each personnel class has its own policy per subject matter.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
Dennis Erdman reported the full day sessions at the Career Center are working well for the Line Mountain and Shamokin students. Mount Carmel is still on the half day program. The students are now wearing the professional attire relative to their career choice.

I. Central Susquehanna Intermediate Unit Report
Lawrence Neidig presented CSIU November Highlights.

J. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending November 20, 2012 as per attached pages.

2. **Budget Transfers**
The administration recommends approval of the 2012-2013 budget transfers as per attached pages.

This Item was voted on separately and tabled after discussion.

3. **Architect Agreement Amendment Approval**

Be it recommended that the Board approve an Amendment to the Standard Form of Agreement for Civil Engineering services between Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, and Line Mountain School District and authorize Administration to execute the Amendment as per attached pages with the following adjustments to compensation:

Compensation:
In accordance with the Prime Agreement:

Land Survey	$ 4,830
Subsurface Utility Engineering	$ 4,242
Basic Services	$19,920
TOTAL	$28,992 times 1.2 multiple = $34,790

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman.

Lamont Masser questioned the wording on the SAIC Energy contract which states there will be no increase in traffic or water/sewage usage. Agenda Item A3 was tabled until the agreement is updated with a correction.

Motion to table Agenda Item A3 for correction to language.

Moved by Lamont Masser and seconded by Lawrence Neidig to table Item Number A3 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

4. **Jr/Sr High School Auditorium Updates Approval**

Be it recommended that the Board of School Directors approve Novinger's Welding and Repairs, Inc., Herndon, PA to make and install a door and railing to enclose the audio and lighting equipment in the Line Mountain Jr/Sr High School auditorium at a cost of $2,800.00.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Lawrence Neidig to approve Item Numbers A1, A2 and A4 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

This Item was voted on separately.

5. **Web-Based Project Approval**

Be it recommended that the Board approve web-based project collaboration and contract management system that will allow all the members of the project team to communicate through a central web portal with Newforma through Crabtree Rohrbaugh, Mechanicsburg, PA at a cost of as per attached pages:

Trevorton project fee $225/Month x 7 months at a cost of $1,575.00
Jr/Sr High School project fee $225/Month x 9 months at a cost of $2,025.00

Any additional months (if needed) at a cost of $250.00

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Josh Bower explained the convenience, effectiveness and cost savings of the web based portal allowing management teams to view project data on the web based portal system. The information will be saved on a DVD for permanent record keeping.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Item Number A5, and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

6. **Architect Agreement Amendment Approval**

Be it recommended that the Board approve adding the following Projects to Terms and Conditions of the original Prime Agreement between Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA, and Line Mountain School District and authorize Administration to execute the Amendment as per attached:

- Line Mountain School District – Line Mountain Jr/Sr High School Additions/
- Renovations CRA 2522
- Line Mountain School District – Trevorton Elementary School Additions/Renovations CRA 2584

Fee will be based on 6½% of the cost of the work for each project.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Number A6 and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lamont Masser casting the negative vote.

This Item was voted on separately.

7. **Trevorton Elementary Addition Board Resolution**.

Motion to receive bids and issue letter of intent to award to the following lowest responsible bidders for the Trevorton Elementary Additions project in the following manner:

General Construction – Zartman Construction with a low bid of $1,068,900

Mechanical Construction – Bognet, Inc. with a low bid of $211,206

Plumbing Construction – Bognet, Inc. with a low bid of $67,614

Electrical Construction – Howard Organization with a low bid of $184,800

Motion to authorize the Architect and District Solicitor to draft the contracts for Contractor signature and authorize the Board President to sign the contracts once received.

Motion to authorize the Architect to send the Notice to Proceed once the contracts are signed.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by David Bartholomew to approve Item Number A7 and carried by a vote of 6 yes, 2 no and 0 abstentions on roll call vote with Lauren Hackenberg and Lamont Masser casting the negative votes.

This Item was voted on separately.

8. **5-6 Grade Addition Board Resolution**.

Motion to receive bids and issue letter of intent to award to the following lowest responsible bidders for the 5-6 Grade Additions project in the following manner:

General Construction – The Robert Feaster Corporation with a low bid of $1,537,000
Plumbing Construction – Silvertip, Inc. with a low bid of $57,500
Electrical Construction – Howard Organization with a low bid of $321,000

Motion to authorize the Architect and District Solicitor to draft the contracts for Contractor signature and authorize the Board President to sign the contracts once received.

Motion to authorize the Architect to send the Notice to Proceed once the contracts are signed.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve Item Number A8 and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lamont Masser casting the negative vote.

This Item was voted on separately.

9. **Capital Building Program Funding**.

Resolved: The Board of School Directors of the Line Mountain School District (the "School District") does hereby authorize the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and their Solicitor for the purpose of funding the Capital Building Program through the issuance of the Series of 2013 Bonds in the approximate amount of $7,375,000, subject to final sizing upon receipt of construction bids.

SAMPLE TIME LINE

November 27, 2012	- Initial Presentation to the Board
	- Authorize for the Finance Team to Proceed
January 22, 2013	- Bond Sale
February 26, 2013	- Settlement of Bonds

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Number A9 and carried by a vote of 6 yes, 2 no and 0 abstentions on roll call vote with Lauren Hackenberg and Lamont Masser casting the negative votes.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Coaches/Advisors**
The administration recommends approval of the resignation of Brian Wetzel as a volunteer assistant football coach effective November 19, 2012.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Dennis Erdman expressed his thanks to Brian Wetzel for his service.

Moved by Lawrence Neidig and seconded by Marlin Yeager, Jr. to approve Item Number B1, and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page:

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page:

3. **Use of Facility Approval**
The Line Mountain Elementary Wrestling coach request the use of the Line Mountain Jr/Sr High School gyms on Sunday, January 6, January 27, and February 10, 2013 from 12:30 PM until 6:00 PM for wrestling matches.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by David Bartholomew and seconded by Lauren Hackenberg to approve Item Numbers C1, C2 and C3 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment - None

Board Comment:

President Laudenslager announced there will be an executive session immediately following tonight's meeting to meet with counsel on a potential litigation matter.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 7:40 PM.

Respectfully submitted,

Patty Troutman
Board Secretary