LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING October 23, 2012

I. President Laudenslager called the meeting to order at 6:35 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

**BOARD DIRECTORS**

| | |
|---|---|
| David Bartholomew | Present |
| Denise Clouser | Present |
| Dennis Erdman, Vice President | Present |
| Lauren Hackenburg | Present |
| Troy Laudenslager, President | Present |
| Lamont Masser | Absent |
| Lawrence Neidig, Treasurer | Present |
| Ronald Neidig | Present |
| Marlin Yeager, Jr. | Present |
| Patty Troutman, Secretary, Non-Member | Present |

**ADMINISTRATION**

| | | |
|---|---|---|
| David M. Campbell | Superintendent | Present |
| Philip S. Rapant, Jr. | Business Administrator | Present |
| Jeffrey S. Roadcap | Secondary School Principal | Present |
| Jeanne Menko | Elementary School Principal | Present |
| Jeffrey Lagerman | Dean of Students/Athletic Director | Absent |
| Sarah Biegert | Food Service Director | Absent |
| Amy Dunn | Director of Special Education | Absent |
| Keith Harro | Network Administrator | Absent |
| Tim Lagerman | Director of Plant Operations | Absent |
| Richard J. Roberts, Jr. | Solicitor | Present |

**OTHERS**

Rob Wheary of "The News Item", Josh Bower of Crabtree Rohrbaugh Associates – Architects, John Solarczyk of Pyramid Engineering and two members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, September 25, 2012 as per attached pages.

David Bartholomew made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

President Laudenslager added a Motion for the Wrestling Boosters to use the Jr/Sr High School cafeteria for sign-ups for the elementary wrestling program on November 7, 2012.

Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent
Mr. Campbell announced there was an Executive Session prior to tonight's meeting to meet with counsel regarding personnel issues.

B. Business Administrator
No report.

C. Principals
Mr. Roadcap reported on the recent student honors and activities. He also commended Heather Troutman for her organization of the Special Olympics and recognized the Marching Band and Life Skills students for their participation in the event.
Mrs. Menko reported on the fire safety activities and upcoming Red Ribbon Week activities.

D. Property Committee
Lawrence Neidig requested an update on the sound system for the auditorium.

E. Policy Committee
Mr. Campbell reported Policy 511, suspensions and layoffs, is in need of revision and will be included in upcoming agendas.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Career & Technology Center Report
Mr. Erdman reported all the individual shops now have their designated uniforms. Currently there are three evening courses operational at the Technical Center including auto mechanics, welding and culinary arts.

I. Central Susquehanna Intermediate Unit Report
Mr. Neidig presented CSIU October 2012 Highlights and reported senior staff members of the CSIU will be visiting upcoming board meetings.

J. Tax Collection Committee
September 5th & October 3rd minutes from Northumberland County TCC meetings were included in the board packets.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending October 17, 2012 as per attached pages.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2012 taxes as per attached page.

3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc.as per attached page.

4. **2012-2013 High School Prom Approval**
Be it recommended that the Board approve holding the high school prom at the Front Street Station, Northumberland, PA on May 18, 2013 from 6:30 to 10:30PM. Cost to be determined at a later date with the funds to be taken from the junior class.

5. **Clerk of the Works Approval**
Be it recommended to retain Robert Winder, Williamsport, PA as Clerk of the Works for the proposed Line Mountain Jr/Sr High School Additions and Renovations Project and the proposed Trevorton Elementary School Additions and Renovations project at a salary of $50.00/hour.

Ronald Neidig requested if Mr. Winder was limited to the number of hours he would work on the renovation projects. Mr. Campbell reported the hours are on an as needed basis.

6. **Budget Transfers**
The administration recommends approval of the 2012-2013 budget transfers as per attached pages.

7. **PlanCon K Approval**
Be it recommended that the Board approve PlanCon K documents for reimbursement percentage for the School Revenue Bonds, Series 2012 for the refinancing of new monies as per attached pages.

8. **2011-12 Food Service Exonerations**
Be it recommended to approve the exoneration of outstanding student food service balances for the 2011-2012 school year in the amount of $89.40 by students who left the district.

9. **2012-2013 Grant Approvals**
The administration recommends approval of the following Grants for the 2012-2013 school year pending final approval from the Pennsylvania Department of Education:

| | Amounts |
|---|---|
| Title I, Improving Basic Programs | $272,959 |
| Title II, Improving Teacher Quality | $ 55,468 |
| Accountability Block Grant (ABG) Supplemental | $ 78,245 |

Dennis Erdman requested who wrote the above Grants. Mr. Campbell reported that Amy Dunn wrote the Grants.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8 and A9 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #3810 commencing on a date to be determined continuing through 6 to 8 weeks.

2. **Day to Day Substitute Teacher Approval**
The administration recommends approval of the following day to day substitute teacher:

| Name | Certification |
|---|---|
| Michelle Michaels | Emergency |

3. **Coaches/Advisors**
a. The administration recommends approval of the resignation of Jill Yisrael and Denya Stahl as MS Field Hockey coaches effective October 17, 2012.

b. The administration recommends approval (pending clearances) of the following coaches/advisors for the 2012-2013 school year:

| Name | Position | Salary |
|---|---|---|
| Nathan Swineford | MS Boys Basketball Coach | $1,190.00 |
| John Ciotti | Volunteer Asst. Wrestling Coach | $ -0- |
| Jill Yisrael | Volunteer MS Field Hockey Coach | $ -0- |
| Denya Stahl | Volunteer MS Field Hockey Coach | $ -0- |

4. **Classified Personnel Approval**
a. The administration recommends approval of the resignation of Lisa Michaels, cafeteria worker at Trevorton Elementary School effective October 19, 2012.

b. The administration recommends approval of the transfer of Sherri Keefer to a 5.5 hour position at a rate of $8.17 per hour.

5. **Substitute Classified Personnel Approval**
The administration recommends approval of the following substitute personnel:

| Name | Position | Salary |
|---|---|---|
| Bridgette Feger | Substitute Teacher Aide | $7.25 |
| Michelle Michaels | Substitute Teacher Aide | $7.25 |

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by David Bartholomew and seconded by Lawrence Neidig to approve Item Numbers B1, B2, B3, B4 and B5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2012-2013 school year as per attached page.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page 41.

3. **Homebound Instruction Approval**
The administration recommends approval of homebound instruction for a 9th grade student in the Herndon area as per a letter from the parent and doctor.

4. **Co-Curricular Activity Approval**
The administration recommends approval of the newly established co-curricular activity club at the Line Mountain Jr/Sr High School named The Food Club.

Lauren Hackenberg requested information on the newly formed Food Club. Mr. Roadcap reported the Food Club works with the Family Consumer Sciences students.

5. **Use of Facility**
The Wrestling Boosters request the use of the Line Mountain Jr/Sr High School Cafeteria on Wednesday, November 7, 2012 from 6:00 PM to 7:30 PM for elementary wrestling program sign-ups.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Denise Clouser and seconded by Lauren Hackenberg to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

Mr. Campbell reported the next board meeting is scheduled for November 13, 2012 and the December Reorganization Meeting will be held Wednesday, December 5, 2012 at the Northumberland County Career and Technology Center.

Josh Bower and John Solarczyk presented the results from the geo thermal testing at the Jr/Sr High School. Test wells were drilled at opposite ends of the parking lot to a depth of 400 feet and indicate that the site is very favorable for a geothermal well field. Josh Bower presented a project cost spread sheet for the geothermal upgrade at a cost of $4,059,723. Discussion continued on alternate projects to include replacing wooden windows in the building which are not thermally efficient and pose a security issue. The maintenance shed addition is being proposed as a stand-alone building as a cost effective measure. The building would include four garage stalls and a lean to for salt storage. The existing maintenance facility would become the central storage area for the District and the Red Cross facility would no longer be utilized. The third alternate proposal was for resurfacing the main access road and the loop in front of the building and possibly decreasing the existing hump at the summit of the driveway.
The Board discussed the operational costs and savings with the conversion to the HVAC System. President Laudenslager and Mr. Campbell summarized the upgrade to the HVAC system as a brand new heating and air conditioning system which would incur no additional costs to the District. The increase in operating electrical costs are offset by the termination of the oil expenditures. The geothermal system at the Trevorton Elementary is currently operating at approximately .93 cents per square foot which is very good. An Agenda Item was added to proceed with obtaining bids for the geothermal project.

There was discussion for the necessity to schedule an additional school board meeting in November. The Board opted to schedule a meeting for November 27, 2012 relative to the Trevorton and Jr/Sr High School project openings.

**Motion to Proceed with Bids for Geothermal Project**
Motion authorizing Crabtree Rohrbaugh Associates - Architects to proceed with bids for the design of geothermal system and the three alternate bids for the Jr/Sr High School.

Moved by David Bartholomew and seconded by Marlin Yeager, Jr. to approve the above motion and carried by a vote of 7 yes, 1 no and 0 abstentions on roll call vote with Lauren Hackenberg casting the negative vote.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Denise Clouser made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 7:55 PM.

Respectfully submitted,

Patty Troutman
Board Secretary