LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING July 10, 2012

I. Vice President Dennis Erdman called the meeting to order at 7:20 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Denise Clouser	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Absent
Lamont Masser	Absent
Lawrence Neidig, Treasurer	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletic Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", Nathan and Tom Troutman of Deibler Straub & Troutman, Inc., Jamie Doyle, Paul Lundeen and Ben Reed of Rhoads & Sinon LLP and approximately ten members of the general public were present.

IV. Recognition of Public:

Vice President Erdman recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:
Regular Meeting, June 19, 2012 as per attached pages.

David Bartholomew made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

David Bartholomew made the motion and Denise Clouser seconded the motion to approve the above minutes. The motion passed by Acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell announced there was an Executive Session prior to tonight's meeting to meet with counsel regarding personnel issues.

The Superintendent announced he will be presenting the PSSA scores for review at the August 14, 2012 board meeting. Mr. Campbell requested permission from the Board to pursue the cost of installing cameras on the school buses a the District's expense. Permission was granted.

Jamie Doyle of Rhoads & Sinon, LLP presented a bond sale document detailing the bid results and a debt service schedule on the refunding of $9,860,000 General Obligation Bonds, Series 2012. The bonds are to be refunded through Morgan Keegan at a true interest cost of 3.066946 with no bond insurance due to the AAA rating of the School District. The paying agent is Manufacturers and Traders Trust Company.

B. Business Administrator

No report.

C. Principals

Ms. Menko presented the Board with multiple floor plans for the Trevorton Elementary School detailing classroom designations for possible inclusion of all Leck Kill students for the 2012-2013 school year without an addition to the building. She also provided plans for inclusion of all K-4 Elementary students for the 2013-2014 school year with and without an addition to the building. Ms. Menko also provided board members with documents detailing timelines, staff and parent notifications, movement/reduction of staff, student counseling and student scheduling for the two options of having Leck Kill open and closed for the 2012-2013 school year. The Board discussed the possible changes to accommodate the students. Lauren Hackenberg and Lawrence Neidig expressed their thanks to Jeanne Menko for compiling the information enhancing their decision making process.

The Board discussed and opted to schedule an August 22, 2012 board meeting in order to vote on closure of Leck Kill and Dalmatia Elementary Schools in order to decide upon moving forward with the proposed additions.

D. Property Committee

Tim Lagerman reviewed a listing of various property upgrades and updated the Board on the status of the projects to date. The Board discussed a proposal from a forester to remove mature trees and opted to not proceed with a timber harvest at this time. There was discussion regarding removal of the house trailer on the lot at the Dalmatia Elementary School. The Board opted to seek bids for removal of the asset and an Agenda Item was added as such.

Jeffrey Lagerman reported on the intended purchase of a ticket booth as per Agenda Item A7. Agenda Item A3 details the admission prices for 2012-2013 sporting events and yearly passes. Also included is a plan to offer yearly passes to staff, students and members of the public who sign up for at least three ticket taking events. Mr. Lagerman is researching the possibility of the other schools in the Tri Valley Athletic League honoring our passes.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman reported the next meeting is tomorrow night.

I. Central Susquehanna Intermediate Unit Report

Lawrence Neidig reported the next meeting is scheduled for next week.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**

Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending July 3, 2012 as per attached pages.

2. **Suggested Fall and Winter Support Personnel Payment Approval**
Be it recommended to approve the payments for Fall and Winter Support Personnel beginning with the start of the 2012 school year:

Game Manager	
Varsity Football	$40.00
JV Football	$35.00
Varsity Basketball	$40.00
Varsity Wrestling	$40.00
MS Basketball	$30.00
Varsity/JV Soccer	$40.00
Varsity/JV Field Hockey	$40.00

Fire Police	
All Sports	$9.50 per hour
Football	6 police
Basketball/Wrestling	2 police

Clock Operators	
Varsity & JV	$15.00 per day
Varsity only	$10.00 per game
JV only	$ 7.00 per game
MS (7 & 8)	$10.00 per day

Statisticians	
Varsity & JV	$15.00 per day
Varsity only	$10.00 per game
JV only	$7.00 per game
MS (7 & 8)	$10.00 per day

3. **Line Mountain Sporting Events Admission Pricing Approval**
The administration recommends approval of the following admission prices for Line Mountain School District sporting events:

Per Home Event Pricing

All Varsity Events	Adults - $4.00	Students - $2.00
Junior Varsity Only Events	Adults - $2.00	Students - $1.00
Junior High Events	Adults - $2.00	Students - $1.00

Yearly Passes for Home Events

Adults	$50.00
Students	$25.00

Senior Citizens (age 62 & older) free upon receipt of pass from High School

Ticket Taking to Earn Yearly Pass:

A sign-up sheet will be made available to all Faculty and Staff at the beginning of the school year for anyone to sign-up for THREE games to take tickets for any event. When signing up for THREE events a pass will be printed for the school year.

The public will be notified by ALERT NOW and posted on our WEBSITE that we will be charging admissions for all home events and they will have the same option as the Faculty and Staff to earn a yearly pass.

Students can earn a yearly pass to events by signing up for THREE Junior High events at the beginning of the school year.

4. **Annual Software Agreement Approval**
Be it recommended that the board approve the renewal of the Numara Track-It Software License with BMC Software of Tampa, FL starting July 25, 2012 through July 24, 2012 at a cost of $2,773.00.

5. **Sports Officials Payment Approval**
The administration recommends the suggested payment for Sports Officials beginning with the start of the 2012 school year:

<u>Varsity Sports</u>	
Baseball (2 officials)	$70.00
Suspended Games	$10 per inning
Basketball (2 officials)	$75.00
(3 officials)	$65.00
Field Hockey (2 officials)	$100.00 JV&V
Football (6 officials)	$70.00
Soccer (2 officials)	$79.00
	$110.00 JV&V
Softball (2 officials)	$65.00
JV/Varsity	$90.00
Suspended Game	$10 per inning
Wrestling (1 official)	$80.00
<u>Junior Varsity</u>	
Baseball (2 officials)	$55.00
Basketball (2 officials)	$55.00
Field Hockey (2 officials)	$61.00
Football (5 officials)	$55.00
Soccer (2 officials)	$60.00
Softball (2 officials)	$55.00
<u>Junior High / Middle School</u>	
Basketball (2 officials)	$45.00 (1 game)
	$60.00 (2 games)
Field Hockey (2 officials)	$45.00 (1 game)
	$60.00 (2 games)
Wrestling (1 official)	$50.00

6. **2012-2013 Agreement with the CSIU Pertaining to IDEA for the Fiscal Year**
Be it recommended that the Board approve an agreement (page 40) with the CSIU pertaining to IDEA funds for the fiscal year 2012-2013 at an estimated amount of $201,859 and authorize the superintendent to execute the same for the district.

7. **Ticket Booth Purchase Approval**
Be it recommended that the board approve the purchase of a 6' X 8' shed for ticket taking through Loysville Structures, Loysville, PA at a cost of $1,777.00 to be paid from the Capital Projects Fund.

8. **Pine Trees Removal Approval**
Be it recommended that the board approve the removal of pine trees and stumps from the east end of the football stadium through Daniel Wilkinson Construction, Dornsife, PA at a cost of $2,850.00 to be paid from the Capital Projects Fund.

This Item was Tabled.

9. **Fascia & Soffit Painting Approval**
Be it recommended that the board approve metal fascia and soffit painting at the Line Mountain Jr/Sr High School through Stahl & Sons, Inc.**,** Mifflinburg, PA at a cost of $7,970.00 as per attached page.

10. **Delinquent Tax Collector Amended Agreement Approval**
Be it recommended that the Board approve an agreement with Statewide Tax Recovery, Inc., Sunbury, PA to act as delinquent tax collector for per capita and occupational taxes which are up to five (5) years old and authorize Administration to execute the agreement as per attached pages.

11. **Delinquent Tax Collector Agreement Approval**
Be it recommended that the Board approve an agreement with Berkheimer Tax Administrator, Bangor, PA to act as delinquent tax collector for per capita and occupational taxes which are six (6) years and older and authorize Administration to execute the agreement as per attached pages.

12. **Adoption of Delinquent Per Capita Tax Collection Resolution**
Be it recommended that the Board approve the Delinquent Per Capita Tax Collection Resolution as per attached pages.

13. **Adoption of Delinquent Occupation Assessment Tax Collection Resolution**
Be it recommended that the Board approve the Delinquent Occupation Assessment Tax Collection Resolution as per attached page.

14. **Adoption of Tax Hearing Officer Appointment Resolution**
Be it recommended that the Board approve the Tax Hearing Officer Appointment Resolution as per attached page.

15. **Adoption of Liaison Appointment Resolution Pertaining to Delinquent Taxes**
Be it recommended that the Board approve the Liaison Appointment Resolution pertaining to Delinquent Per Capita and Occupation Assessment Tax Collection as per attached page.

16. **Adoption of Resolution Pertaining to Costs of Collection on Delinquent Taxes**

Be it recommended that the Board approve the Resolution pertaining to Costs of Collection on Delinquent Per Capita and Occupation Assessment Taxes and the Schedule of Collection Costs as per attached pages.

Lauren Hackenberg questioned the fee structure for litigation of delinquent tax collection. The District is subject to the litigation fees only if they choose to proceed with the litigation.

17. **CSIU Food Service Agreements Approval**

Be it recommended that the Board approve a food service agreement between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program.

18. **Tax Claim Bureau Sale Approval**

Be it recommended that the Board approve the Consents of Sale Property from the Tax Claim Bureau Repository List and authorize Administration to execute the same as per attached pages.

19. **Data Compromise Coverage**

Be it recommended that the Board approve purchase of a Privacy/Network Liability Policy for:

- Failure to protect sensitive information including paper.
- Failure of network security, unauthorized access or use or transmission of malicious code.
- Invasion of privacy, libel, slander or plagiarism.

through Deibler, Straub & Troutman, Inc., Independent Agents & Brokers, from the following options:

A. Increase Ohio Coverage to maximum total limit of $250,000, $2,500 deductible - $1,213 additional.
B. Separate Data compromise policy through the PSBA/ACE insurance - $500,000 limit. $10,000 deductible. $4,471.
C. Separate Data compromise policy through the PSBA/ACE insurance - $1,000,000 limit. $10,000 deductible. $7,500.

After Board discussion, the Board chose to proceed with Option A - a maximum total limit of $250,000, $2,500 deductible.

20. **Earned Income Tax Information Request Authorization**
Berkheimer Associates, Bangor, PA is requesting to purchase a PA State Income Tax Data at a cost of $200.00 to the district, and in connection therewith, the Business Administrator is seeking permission to execute the Commonwealth of Pennsylvania, Department of Revenue, Section 356 Agreement on behalf of the District as per attached page.

21. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2012 taxes as per attached page.

22. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

This Item was voted on separately.

23. **Bond Resolution**
Motion to adopt Resolution advertised, presented and summarized by Rhoads & Sinon LLP as per final sheets to be presented at the meeting.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Lauren Hackenberg to approve Item Number A23, and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

24. **Student Insurance Provider**
Be it recommended that the Board approve AG Administrators, Inc. to provide student/athletic accident insurance for the 2012-2013 school year effective August 1, 2012 to July 31, 2013 at a premium of $11,000. Voluntary student accident insurance at a cost as listed below:

School Time	$28.00
24 Hour	$124.00
Dental (optional)	$7.50

25. **Tax Collectors Bond Renewal for the 2012 Tax Year**
Be it recommended that the Board approve the Tax Collectors Bond Renewal for the 2012 tax year in the amount of $792.00 based on estimated total tax duplicate amounts. The amount is payable to Erie Insurance Group, Erie, PA.

26. **Advertise for bids for sale of Dalmatia House Trailer**
Be it recommended that the Board approve a motion directing administration to advertise for bids for the sale of the house trailer located adjacent to the Dalmatia Elementary School.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Denise Clouser to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19 (Option A), A20, A21, A22, A24, A25, and A26 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Tenure Approval**
The administration recommends approval of tenure for the following teachers effective July 11, 2012. They have met the requirements and will receive Professional Employee contracts:

Kimmie Poltonavage	Nicole Hickoff
Amy Wilson	Tara Werley

This Item was voted on separately (four votes).

2. **Coaches/Advisors**
The administration recommends approval of the following coaches/advisors for the 2012-2013 school year:
a. The resignation of Jason Williams as Assistant Football Coach effective June 25, 2012
b. The hiring of the following personnel (pending clearances):

Name	Position	Salary
Kent Smeltz	Assistant Football Coach	$2,200.00
Brian Wetzel	Volunteer Assistant Football Coach	$ -0-
Melissa Yeager	Assistant Fall Cheerleading Coach	$1,120.00
Lindsay Shaffer	Volunteer Asst Fall Cheerleading Coach	$ -0-
Jill Yisrael	MS Field Hockey Coach	$1,550.00
Denya Burris	MS Field Hockey Coach	$1,280.00
Jordan Taraschuk	Head Varsity Softball Coach	$2,170.00
Douglas Fessler	Assistant Softball Coach	$1,660.00
Amy Shipe	Assistant Softball Coach	$1,480.00
Vanessa Straub	Volunteer Assistant Softball Coach	$ -0-
Holly Billow	Volunteer Assistant Softball Coach	$ -0-
Christine Sanders	Vocal Director	$1,540.00
Christine Sanders	Musical Director	$1,515.00

c. The correction of salary for Craig Taxis, Girls Soccer Coach, previously stated as $1,990.00 the correct amount is $2,080.00.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lawrence Neidig and seconded by David Bartholomew to approve Item Number B2, not including Kent Smeltz as Assistant Football Coach, Christine Sanders as Vocal Director and Christine Sanders as Musical Director and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

Moved by Lauren Hackenberg and seconded by Lawrence Neidig to approve Kent Smeltz as Assistant Football Coach and failed to pass with a vote of 4 yes, 2 no and 0 abstentions on roll call vote with David Bartholomew and Denise Clouser casting the negative votes.

Moved by Denise Clouser and seconded by Lawrence Neidig to approve Christine Sanders as Vocal Director and carried by a vote of 5 yes, 1 no and 0 abstentions on roll call vote with David Bartholomew casting the negative vote.

Moved by Lauren Hackenberg and seconded by Denise Clouser to approve Christine Sanders as Musical Director and carried by a vote of 5 yes, 1 no and 0 abstentions on roll call vote with David Bartholomew casting the negative vote.

This Item was voted on separately.

3. **Classified Personnel Approval**

The administration recommends approval (pending clearances) of the hiring of Lisa Zimmerman as a 260 day, 7 ½ hour secretary at the Line Mountain Jr/Sr High School at a salary of $12.50 per hour effective August 1, 2012.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenberg and seconded by Denise Clouser to approve Item Number B3 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

4. **2012-2013 Support Personnel**
The administration recommends approval of the following support personnel for the 2012-2013 school year:

Game Managers	Clock Operators & Statisticians	
Jon Raker	Randy Schaffner	Lynn Fremlin
Mike Reed	Darrell Byerly	
Shelley Herb-Fausey	Deb Shaffer	
Sophia Molesevich	William Maurer	
Jordan Taraschuk	Lisa Wren	
Douglas Fessler	Courtney Klinger	
Cynthia Fessler	Meadow Walshaw-Wertz	
Craig Taxis	Seth Lansberry	
Shawn Walshaw-Wertz	Cameron Newman	

5. **Summer Employment Approval**
Be it recommended to hire the following part time summer help for the I. T. department at a cost of $7.25 per hour not to exceed $1,942.50 collectively (start date pending receipt of completed working papers):

Kyle Mace Ariel Harro

6. **Work Beyond The School Day Approval**
a. The administration recommends approval of the following teachers for 6 hours each for Responsive Classroom training at the LMEA contracted rate of $22.00 per hour for work beyond the school day:

Name	Name	Name
Lori Hackenberg	Nicole Hickoff	Sandra Kessler
Carol Kruskie	Jennifer Miller	Beth Reed
Crystale Straub-Moyer	Heather Troutman	Amy Young

b. The administration recommends approval of the following for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Name	Hours
Lon Balum – Jr/Sr High Guidance Counselor	362 Total hours
Jennifer Heitzman – Jr/Sr High Guidance Counselor	for Jr/Sr High
Carol Kruskie – Elementary Guidance Counselor	40

David Bartholomew questioned the extra hours for the Jr/Sr High School guidance counselors. The 362 combined hours are for both counselors working on student scheduling over the summer months.

7. **Motion to approve summer custodial substitutes.**
Motion to approve the following summer substitute custodians as needed at an hourly rate of $7.25 per hour.

Marty Beninsky Becky Bingaman Tyler Bonawitz Chad Levan

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Lauren Hackenberg to approve Item Numbers B1, B4, B5, B6 and B7 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval for Tim Lagerman to attend the Laboratory Skills workshop in Lewisburg, PA on July 18, 2012 at a cost of $165.00.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2012-2013 school year as per attached page.

3. **Use of Facility**
The Line Mountain Boys Varsity Basketball team requests the use of the Line Mountain Jr/Sr High School gym on Sunday July 22 and July 29, 2012 from 6:00 PM to 8:30 PM for scrimmage games.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Lawrence Neidig and seconded by David Bartholomew to approve Item Numbers C1, C2, and C3 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment:

Glenda Tressler of Jackson Township questioned her representative board members as to their thought process in making decisions regarding the closures of the schools. Lauren Hackenberg and Dennis Erdman responded that they collect data from the other board members, school administration and the general public in an effort to make the best decision.

Board Comment:
None.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Denise Clouser made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 9:13 PM.

Respectfully submitted,

Patty Troutman
Board Secretary