LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS REORGANIZATION MEETING December 6, 2011

Reorganization of Board

I. President Troy Laudenslager called the meeting to order at 6:32 PM at the Jr/Sr High School Cafeteria.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

Bryan Buddock	Absent
Dennis Erdman, Vice President	Present
Lawrence Neidig, Treasurer	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletics Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Rick Dandes of ñThe Daily Itemò, Justin Strawser of ñThe News Itemò, Duane Good of ñThe Upper Dauphin Sentinelò, Joshua Bower of Crabtree, Rohrbaugh Associates ï Architects, Jackie Bonawitz, Notary Public and approximately five members of the general public were present.

IV. Recognition of Outgoing Board Members:

Charles Sample

V. Adjournment of Outgoing Board (sine die).

VI. Notice: In accordance with Section 401 of the Public School Code this meeting is being conducted for the purposes of reorganization of the Board of School Directors of the Line Mountain School District.

VII. Routine:

A. Nomination and election of a Temporary President by the hold-over board members.

President Laudenslager called for the nomination of a Temporary President. Lawrence Neidig nominated Dennis Erdman as the Temporary President. There were no further nominations. The motion carried by Acclamation.

The temporary president, Dennis Erdman, assumed the chair.

B. Jackie Bonawitz, Notary Public, gave the Oath of Office to the newly elected Board members:

Troy Laudenslager
David Bartholomew
Denise Clouser
Lauren Hackenburg
Lamont Masser
Marlin Yeager, Jr.

C. Board Secretary shall read the list of legally elected or appointed and qualified Board members.

D. Nomination and election of a President.

Temporary President, Dennis Erdman, called for the nomination of a President. Lauren Hackenberg nominated Troy Laudenslager as President. There were no further nominations. The motion carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

E. Nomination and election of a Vice President.

President Laudenslager called for the nomination of a Vice President. Lawrence Neidig nominated Dennis Erdman for Vice President. There were no further nominations. The motion carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

F. Nomination and election of a PSBA Legislative representative.

President Laudenslager called for the nomination of a PSBA Legislative Representative. Dennis Erdman nominated Lawrence Neidig as the PSBA Legislative Representative. There were no further nominations. The motion carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

G. President shall appoint Vo-Tech Representatives.

President Laudenslager appointed David Bartholomew and Dennis Erdman as Vo-Tech Representatives.

H. President shall appoint members to committees for the term of one (1) year. Committees shall consist of no more than three (3) members.

President Laudenslager appointed Lauren Hackenberg and Lamont Masser to the Classified Sick Leave Bank Committee.

President Laudenslager appointed Troy Laudenslager and Marlin Yeager, Jr. to the Professional Sick Leave Bank.

Public Comment ï None

Board Comment - None

VIII. Motion to Adjourn:

Dennis Erdman made the motion and David Bartholomew seconded the motion to adjourn the Reorganization Meeting at 6:43 PM. The motion carried by Acclamation.

Respectfully submitted,

Patty Troutman
Board Secretary

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING December 6, 2011

I. President Troy Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Jr/Sr High School Cafeteria.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Bryan Buddock	Absent
Denise Clouser	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Marlin Yeager, Jr	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletics Director	Present
Sarah Biegert	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Rick Dandes of ñThe Daily Itemò, Justin Strawser of ñThe News Itemò, Duane Good of ñThe Upper Dauphin Sentinelò, Joshua Bower of Crabtree, Rohrbaugh Associates ï Architects and approximately five members of the general public were present.

IV. Recognition of Public: President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, November 15, 2011 as per attached pages.

Denise Clouser made the motion and Dennis Erdman seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lawrence Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by Acclamation.

Laurie Johnson requested permission to address the Board. Laurie expressed her gratitude to the District Administration and Professional staff and commented on the great job being done at this time. She expressed her concerns about the Life Skills students being included in the classrooms with the regular students and asked that the Board consider assigning an aide to the classroom to assist the teacher with the Life Skills students.

VII. Administrative Reports:

A. Superintendent
Mr. Campbell stated that there would be discussion regarding the Building Project after the Action Items.

B. Business Administrator
Mr. Rapant provided several spreadsheets itemizing the 2012-2013 Proposed Preliminary Budget. He explained the projected expenditure increases of salaries, social security, retirement, medical insurance and other budget expenses. He also explained the projected increase of revenue which he limited to social security and retirement reimbursement. The Proposed Preliminary Budget shows expenditures over revenues in the amount of $1,147,617 at this time.

C. Principals
Jeanne Menko addressed the Board on the success of Career Day and the K-12 Music Concert. She commented on Thursdayôs trip to New York City to accept the Mutt-i-grees ñAmerica Adoptsò PSA Grant Award. Board members are invited to Trevorton Elementary School on Friday to attend the Cesar Millan assembly associated with the grant award.

Jeffrey Roadcap commented on the success of the fall play and Jr/Sr High School students attending the PMEA Band Festival. The band uniforms made possible from the funds of the PEPSI Grant have been received.

D. Property Committee
No report.

E. Policy Committee
No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Area Vocational Technical School Report
No report.

I. Central Susquehanna Intermediate Unit Report
No report.

J. Tax Collection Committee
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurerôs Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending November 30, 2011 as per attached pages.
b. Additional checks for approval as per attached sheets.

2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2011 taxes as per attached page.

3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Budget Transfers**
The administration recommends approval of the 2010-2011 budget transfers as per attached page.

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5. **Sweet, Stevens, Katz & Williams LLP Fee Letter Approval**
Be it recommended that the Board approve the fee letter of Sweet, Stevens, Katz & Williams LLP as per attached pages.

6. **December Accounts Payable Approval**
Be it recommended that the Board approve payment of December 2011 bills subject to ratification at the January 2012 meeting.

7. **Broker of Record Approval**
Be it recommended that the Board approve John J. Kubeika, Ph.D., CSRM and The Insurance Shop, LLC as our exclusive broker of record for all lines of Property & Casualty insurance.

8. **BUCS Agreement Resolution**
RESOLVED, that the District enter into an Agreement with PSBA Insurance Trust in the form attached hereto as Exhibit ñAò as per attached pages.

9. **Change Order Approval**
Be it recommended that the Board approve the following change order stating a deduction/credit to the original contract as per attached page:

Change Order #	Project	Contractor	Amount
21	Jr/Sr High School	J.C. Orr & Son	($65,000.00)

10. **Service Agreement Approval**
Be it recommended to approve an on-line yearbook service agreement at no cost to the district with Balfour Publishing, Austin, TX authorizing Wesley Wagner to execute the agreement on behalf of the Line Mountain School District Yearbook Club.

Dennis Erdman questioned if Mr. Wagner currently has an assistant to help with the publication of this yearôs yearbook. Mr. Lagerman affirmed someone is in position to assist Mr. Wagner.

11. **Motion to Proceed with Preliminary Budget**
The administration recommends a motion to direct administration to proceed to prepare a proposed preliminary budget for adoption in January.

12. **Preliminary Budget Public Display Approval**
Motion to authorize the 2012-2013 proposed Preliminary Budget for public inspection with a starting date of December 19, 2011.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lawrence Neidig to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

13. **Motion to Proceed with Bus Study**
The Administration recommends a motion to proceed with a bus study for the K-3 and Grade 4-6 consolidation.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by David Bartholomew and seconded by Lamont Masser to approve Item Number A13 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Coaches/Advisors**
The administration recommends approval of the resignation of J. Michael Carson, Head Football Coach effective November 22, 2011.

2. **Advertisement Approval**
The administration requests approval to advertise for a new Head Football Coach.

3. **Work Beyond The School Day Approval**
The administration recommends approval of the following professional personnel for work beyond the school day at the LMEA contracted rate of $22.00 per hour:

Cindi Grimm	17 hours
Joanne Snyder	14 ½ hours

4. **Student Teacher Approval**
The administration recommends approval for Andrea Klinger of Bloomsburg University to student teach Kindergarten with Mrs. Straub-Moyer at Dalmatia Elementary School beginning on January 24, 2012 through March 16, 2012.

5. **Internship Approval**
The administration recommends approval for Cody Geise a student at Bloomsburg University to complete 700 hours of internship in School Counseling with Lon Balum, Jr/Sr High School Counselor effective December 19, 2011.

6. **2011-2012 Support Personnel Approval**
The administration recommends approval of the following support personnel for the 2011-2012 school year:

Clock Operators & Statisticians	Ticket Taker
Kyle Mace	Kyle Mace
Casey Masser	Casey Masser

7. **Classified Personnel Approval**
The administration recommends approval of employment for Michele McRae as a teacher aide (personal care aide) at the Line Mountain Jr/Sr High School Life Skills Support Classroom at the rate of $8.37 per hour effective December 7, 2011.

8. **Substitute Classified Personnel Approval**
The administration recommends approval of employment for Melissa Gessner as a substitute cafeteria worker for the Line Mountain School District at the substitute hourly rate of $7.25 effective December 7, 2011.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenberg and seconded by Denise Clouser to approve Item Numbers B1, B2, B3, B4, B5, B6, B7 and B8 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2011-2012 school year as per attached page:

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2011-2012 school year as per attached page:

b. The administration recommends approval for the Elementary Life Skills class, teacher, and aides to visit McClellan Tree Farm, Middleburg, PA on December 14, 2011 to learn about trees at a cost of $150.00 with funds paid by IDEA.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Lamont Masser and seconded by Marlin Yeager, Jr. to approve Item Numbers C1 and C2 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment - None

Board Comment :

Lauren Hackenberg commented on the positive aspect of the student teacher and internship included in the Agenda tonight.

Joshua Bower of Crabtree Rohrbaugh Associates ï Architects presented board members with a proposed floor plan for an addition to the Line Mountain Jr/Sr High School to be situated as an extension to the 7th-8th grade wing of the building. The two story addition consists of thirteen classrooms, a special ed resource room, stairs, an elevator, storage space and boys/girls toilets. He also provided total project costs on the 4-6 grade addition with two alternatives: renovation to the existing 7th-8th grade wing and 7th ï 8th grade wing renovation including costs for a sanitary sewer project.

Mr. Campbell presented a Power Point presentation summarizing the building project to date. He addressed several areas such as existing acreage per building, playground areas per building, projected administrative supervision with the consolidation, projected cost savings with consolidation, and busing issues. The centralization of grade levels is the ultimate goal to save programs and cut costs. He also presented a compilation of current bus runs in the District.

Discussion followed among board members regarding the consolidation with anticipated benefits and drawbacks. Board members discussed the shared services and facilities as cost saving measures. Facilities at the Jr/Sr High School would prove to be more accommodating to the 4 through 6 grade level students as compared to grade one through three level students. Possible concerns with the addition are well water, the heating system and additional sewage treatment issues. Lockers for fifth and sixth grade students were also discussed as a possibility.

The Board discussed having a bus study done relative to the consolidation of grades K-3 at the Trevorton building and grades 4-6 at the Jr/Sr High School. Lauren Hackenberg requested an additional bus study be done without the centralization of grade levels. Without additional board member support, the second bus study was not to be prepared. An action item was added to the agenda for the single bus study relative to grades K-3 at Trevorton Elementary and grades 4-6 at the Jr/Sr High School.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lamont Masser made the motion and Lawrence Neidig seconded the motion to adjourn the meeting at 9:50 PM.

Respectfully submitted,

Patty Troutman
Board Secretary