LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING September 27, 2011

I. President Troy Laudenslager called the meeting to order at 7:04 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Bryan Buddock	Absent
Denise Clouser	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Charles Sample	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletics Director	Present
Amy Jo Adams	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", James Monaghan of Northumberland County Career and Technology Center, Josh Bower of Crabtree Rohrbaugh Associates – Architects and approximately two members of the general public were present.

V. Approval of Minutes:

Regular Meeting, August 9, 2011 as per attached pages
Regular Meeting, August 23, 2011 as per attached pages

Dennis Erdman made the motion and David Bartholomew seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lamont Masser made the motion and Denise Clouser seconded the motion to approve the agenda. The motion passed by Acclamation.

Floyd Maurer, retired Line Mountain custodian, requested permission to address the Board regarding a classified employee retirement incentive issue. Floyd expressed his opinion that the incentive was not handled in a fair manner. President Laudenslager announced the subject was an executive session matter and would have to be discussed in executive session.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced the new Executive Director of the Northumberland County Career and Technology Center. He spoke briefly regarding the promotion of programs at the Technical School.

The superintendent announced he will do the presentation of PSSA scores at the next board meeting.

Mr. Campbell presented each board member with information sheets pertaining to existing and future elementary classrooms. This information detailed the breakdown of proposed classrooms throughout the District.

B. Business Administrator

No report.

C. Principals

Jeff Roadcap announced awards presented for participation in the Gratz Fair. This week is Sprit Week at the Jr/Sr High School concluding with a scheduled parade and bon fire on Friday. He asked that persons visit the school district website for additional information regarding scheduled events.

Jeanne Menko announced that the fifth and sixth grade students are also participating in Spirit Week and will be travelling to the Jr/Sr High School for a pep rally on Friday. She announced the professional staff is making use of the district website's discussion page for coordination of educational planning. Ms. Menko and Mr. Campbell spoke regarding the implementation of a trimester program rather than the traditional quarterly semester program to be used with Kindergarten and first grade students this year. The new program should allow for a more accurate evaluation and recording of the students' abilities and progress.

D. Property Committee

Mr. Bower will have a presentation later this evening after the action items.

E. Policy Committee

No report.

F. Fiscal Committee
No report.

G. Personnel Committee
No report.

H. Northumberland County Area Vocational Technical School Report
No report.

I. Central Susquehanna Intermediate Unit Report
Mr. Neidig presented each board member with a CSIU Program Profile, Preparing Adult Learners for Educational Opportunities.

President Laudenslager announced there was an executive session prior to tonight's meeting for the purpose of personnel, a potential litigation matter and to consult with counsel on a student discipline issue. An executive session will also be held immediately following the close of tonight's meeting for a personnel issue.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending September 20, 2011 as per attached pages.

b. Additional checks for approval as per attached sheets.

2. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached sheet.

3. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2011 taxes as per attached sheet.

4. **2011 Mileage Reimbursement Rate Approval**
Be it recommended that the Board approve an increase in the district mileage reimbursement rate from $0.51 to $0.555 per mile effective July 1, 2011.

5. **Change Order Approval**
Be it recommended that the Board approve the following change order
As per attached pages:

Change Order #	Project	Contractor	Amount
1	Jr/Sr High School Well	Frank's Electric	$12,463.98
2	Jr/Sr High School Well	Frank's Electric	$1,159.54

6. **Elementary School Assembly Programs**
Be it recommended that the Board grant permission for Administration to execute contracts for the following elementary assembly programs pending clearances as per attached pages:

Program	Vendor	Amount
Our Changing Climate – 10/6/11, 10/7/11	Mobile Ed Productions, Redford, MI	$1,275.00
Toma's Young Authors Day – 1/17/12, 1/19/12, 1/20/12	Mobile Ed Productions, Redford, MI	$2,085.00
The Inspector Iwannano Show – 4/10/12, 4/11/12	Mobile Ed Productions, Redford, MI	$1,275.00
Imathimation – 5/3/12, 5/4/12	Mobile Ed Productions, Redford, MI	$1,275.00

7. **Annual Software Services Contract Approval**
Be it recommended that the Board approve the renewal of the annual software services contract for PerformancePLUS Performance Tracker from SunGard Public Sector Inc., Bethlehem, PA from September 1, 2011 through August 31, 2012 at a cost of $3,217.50.

Amendment of 8/23/11 A7

8. **Online Software Renewal Approval**
Be it recommended that the Board approve the renewal of the Study Island Online software product from Study Island, Dallas, TX at a cost of $8,114.53 for the Jr/Sr High School and $3,237.56 for the elementary schools.

9. **Ambulance Service Billing Approval**
Be it recommended that the Board approve the Dalmatia Area Ambulance League billing costs for standbys at district sporting events. The billing rate is $10.00 per hour per person (normally staffed with two employees) (page 54).

10. **403(b) Plan Document Amendment**
Be it recommended that the Board approve and adopt the Amendment to the 403(b) Plan as per attached page.

11. **Licensing Agreement Approval**
Be it recommended that the Board approve a 3-year site licensing agreement with Learning A-Z, Tucson, Arizona in the amount of $12,236.30 and authorize Administration to execute this agreement as per attached page.

12. **Server Purchase Approval**
Be it recommended to purchase a replacement Dell Server to be located at the Line Mountain Jr/Sr High School through IU #17, Canton, PA at a cost of $7,000.00.

Keith Harro explained the server is being purchased through IU #17 rather than IU #16 because the IU #17 routinely provides technology support to the District.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Dennis Erdman to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11 and A12 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote

B. PERSONNEL

PUBLIC COMMENT - None

1. **Substitute Teacher Approval**
The administration recommends approval of the following day to day substitute teachers for the 2011-2012 school year:

Name	Certification
Rodney Knock	Social Studies
Brian Taylor	English
Jenna Kerstetter	Elementary

2. **Professional Personnel Approval**
a. The administration recommends approval of the employment of Rodney Knock, Dalmatia, PA as a Social Studies Teacher at Line Mountain Jr/Sr High School at a prorated salary of (BA Step 1) $32,838.00 effective September 28, 2011.

b. Be it recommended to approve the corrected salary of (BA Step 3) $36,014.00 for Nicole Porter, 6th grade Science Teacher at the Trevorton Elementary School. At the August 23, 2011 board meeting she was incorrectly hired at (BA Step 2) $34,426.00.

3. **Coaches/Advisors**
The administration recommends approval of the following coaches/advisors for the 2011-2012 school year:

Name	Position	Salary
Melanie Fowler	Winter Cheerleading Advisor	$1,630.00

4. **Personnel Contract Approval**
Motion to approve a contract with J. Michael Carson, Head Football Coach for the 2011-2012 school year.

5. **Work Beyond The School Day Approval**
a. The administration recommends approval of 7 ½ hours for Rita Buhay, Rougena Baney, Autumn Walshaw, and Lori Hackenberg at the LMEA contracted rate of $22.00 per hour for work beyond the school day to change buildings and prepare their classrooms.

b. The administration recommends approval of 13 hours for Lori Brown, Jr/Sr High School Reading Teacher for the Study Island Administrator at the LMEA contracted rate of $22.00 per hour for work beyond the school day.

6. **Internship Approval**
The administration recommends approval (pending clearances) for Abigail Rudy to complete a clinical experience or student internship for a total of 40 hours with Joanne Snyder, School Nurse at the Line Mountain Elementary Schools

7. **Head Teacher Approval**
The administration recommends approval of the following head teachers for the 2011-2012 school year. Compensation as per the Collective Bargaining Agreement:

Jill Lundy – Dalmatia Elementary School
Roy Casey – Leck Kill Elementary School
David McCracken – Trevorton Elementary School
Jamie Bolinsky – Trevorton Elementary School

8. **Substitute Classified Personnel Approval**
The administration recommends approval (pending clearances) of the following substitute personnel for the 2011-2012 school year:

Name	Position	Salary
Jennifer Klinger-Sholley	Substitute Teacher Aide	$7.25
Mae Lesher	Substitute Teacher Aide	$7.25
Lisa Straham	Substitute Teacher Aide&	$7.25
	Substitute Cafeteria Worker	$7.25

9. **Safe Crisis Management Trainer Approval**
The administration recommends the approval of John Traver, Certified Sage Crisis Management Trainer, to provide staff training in positive behavior planning, de-escalation strategies, and Safe Crisis Management at a rate of $22.00 per hour, not to exceed 20 hours during the 2011-2012 school year.

Mr. Erdman questioned the reason for the approval of John Traver, a retired teacher, rather than an active professional individual. Amy Dunn explained that John Traver currently is the available certified trainer. Future training for active staff to become certified will take place in the spring of 2012.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenberg and seconded by David Bartholomew to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2011-2012 school year as per attached page:

b. Additional conferences for approval as per attached page.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2011-2012 school year as per attached pages.

3. **Use of Facility**
The Field Hockey Boosters request the use of the Line Mountain Jr/Sr High School Stadium, Track, Concession Stand, and Press Box on Saturday, May 12, 2012 with rain date of Sunday, May 13, 2012 from 7:30 AM to 8:00 PM for their Field Hockey Frenzy.

4. **Second Reading of Policies**
Be it recommended that the Board approve the revised following policies and recommends them for second reading approval:

- 132 Alternative Education as per attached pages
- 231 Social Events and Class Trips as per attached pages

5. **Letter of Agreement Approval**
Be it recommended to approve the letter of agreement between the Line Mountain School District and the Northumberland County Behavioral Health and Intellectual/Development Services to provide services for the Student Assistance Program.

This Item was tabled.

6. **Approval to Establish Scholarship Fund**
Approval to establish the Isaac Tressler Annual Science Scholarship in the amount of $1,000.00 as per attached sheet.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Lamont Masser and seconded by Dennis Erdman to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:
Joshua Bower and David Campbell presented each board member with various documents regarding the Elementary School Building Project. Documents included a Project Schedule, building floor plans of the Trevorton Elementary School, Project Estimate Worksheet and four geological maps of possible building sites. Mr. Bower reviewed the project schedule and explained the timeline for possible completion dates enabling classes to begin at a new building for the 2013-2014 school year. Joshua Bower and the Board reviewed the location of the four sites, three in the Red Cross area and the fourth being situated at the Jr/Sr High School. There was discussion related to the four sites and their advantages and disadvantages. The Board was in agreement that in order to proceed, prices and availability for the sites needs to be secured before moving forward with further decisions and plans on the building project. Board members were urged to visit the sites prior to the next meeting when additional information on availability and cost on the sites is secured.

X. There being no further business to be brought before the Board, Dennis Erdman made the motion and Lamont Masser seconded the motion to adjourn the meeting at 8:57 PM.

Respectfully submitted,

Patty Troutman
Board Secretary