LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING July 19, 2011

I. President Troy Laudenslager called the meeting to order at 6:32 PM at the Line Mountain Jr/Sr High School Library.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Absent
Bryan Buddock	Absent
Denise Clouser	Absent
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Charles Sample	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Dean of Students/Athletics Director	Present
Amy Jo Adams	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Tim Lagerman	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The News Item", Duane Good of "The Upper Dauphin Sentinel", Josh Bower of Crabtree Rohrbaugh Associates – Architects and three members of the general public were present.

IV. Recognition of Public: President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, June 7, 2011 as per attached pages
Special Meeting, June 28, 2011 as per attached pages

Dennis Erdman made the motion and Lawrence Neidig seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Lauren Hackenberg requested discussion on several PSBA policies. Lawrence Neidig questioned whether the District health insurance plan has a stop loss provision for excessive claims. Philip Rapant verified that the District plan does have a stop loss provision.

Dennis Erdman made the motion and Lamont Masser seconded the motion to approve the agenda. The motion passed by Acclamation.

President Laudenslager announced there will be an executive session meeting immediately following the close of tonight's board meeting for the purpose of personnel and a potential litigation matter.

VII. Administrative Reports:

A. Superintendent

1. Elementary Principal, Jeanne Menko, updated the board on the elementary student redistricting numbers. Letters will be sent to students being reassigned to a different building this week.
2. Secondary Principal, Jeffrey Roadcap, announced that teacher's schedules are in the process of being finalized this week. Scheduling will continue with student schedules next week. Mr. Roadcap said that intern, Brian Taylor, has been a great help with policy revisions.
3. Mr. Campbell announced proposed changes to various policies have been presented to board members for review. Any comments, suggestions or alterations to the policy changes should be relayed to the superintendent prior to the next board meeting when there will be a first reading of the policies.

B. Business Administrator

1. Philip Rapant presented board members with updated reports on Capital Reserve Fund and Capital Project Fund income and expenditures.

C. Property Committee

1. Tim Lagerman presented board members with information sheets regarding ongoing summer projects, the Jr/Sr High School well and a new tractor to be purchased. There was a brief discussion regarding the speaker and lighting systems, an air conditioning unit to be donated to the Vo-Tech School, the well project and the condition of district delivery vans.

D. Policy Committee

No Report.

E. Fiscal Committee

No report.

F. Personnel Committee

No report.

G. Northumberland County Area Vocational Technical School Report

1. Dennis Erdman announced a new director is on board at the technical center. The recently hired HVAC instructor has resigned and at this point there are no applicants for the position. HVAC students will be redirected through the electrical program at this time.

H. Central Susquehanna Intermediate Unit Report

1. Lawrence Neidig announced a new director, Dr. Singer, has been appointed and will be in attendance at the Board Meeting tomorrow night.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**

Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending July 12, 2011 as per attached pages.

a. Additional checks for approval as per attached sheet.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2011 taxes as per attached page.

4. **Substitute Referral Service Agreement Approval**

Be it recommended that the Board approve an extension of the terms of an agreement with JoAnn C. Klinger for the purpose of acting as a contracted calling service for absent faculty and staff at the rate of $66.00 per day for 186 days of service.

5. **Student Insurance Provider**

Be it recommended that the Board approve Maksin Group, Plan AAA, to provide student/athletic accident insurance for the 2011-2012 school year effective August 1, 2011 to July 31, 2012 at a premium of $8,500. Voluntary student accident insurance at a cost as listed below:

School Time	$25.00
24 Hour	$98.00
Dental (optional)	$10.00

6. **Tax Collectors Bond Renewal for the 2011 Tax Year**
Be it recommended that the Board approve the Tax Collectors Bond Renewal for the 2011 tax year in the amount of $515.00 based on estimated total tax duplicate amounts. The amount is payable to Erie Insurance Group, Erie, PA.

7. **Tractor Purchase Approval**
Be it recommended that the Board approve the purchase of a John Deere 4520 tractor, loader, and mower through Valley AG & Turf, LLC. Watsontown, PA at a cost of $52,317.31 to be paid by way of Capital Projects pending Costars verification as per attached page.

8. **Annual Software Maintenance Approval**
Be it recommended to renew the annual maintenance agreement with Numara Software, Tampa FL., in the amount of $2,773.75.

9. **CISCO Appliance Purchase Approval**
Be it recommended to approve the purchase of a new CISCO ASA 5510 Appliance (allows remote access by administrators and CSIU) through ePlus, Camp Hill, PA at a cost of $2,275.31.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lamont Masser to approve Item Number A1, A2, A3, A4, A5, A6, A7, A8 and A9 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Coaches/Advisors**
a. The administration recommends approval of the following coaches/advisors for the 2011-2012 school year:

Name	Position	Salary
Tara Werley	Jr High Girls Basketball Coach	$1,165.00
Denya Stahl	Assistant Varsity Field Hockey Coach	$1,390.00
Marla Lahr	Volunteer Assistant Field Hockey Coach	$ -0-
Chelsea Smeltz	Volunteer Assistant Field Hockey Coach	$ -0-

b. The administration recommends approval of the resignation of Al Bethge as Assistant Girls Soccer Coach effective immediately.

c. The administration recommends approval of the resignation of John Traver as Summer Weight Room Advisor effective June 28, 2011.

Dennis Erdman questioned the resignation of the weight room advisor and if someone was supervising the room at this time. Superintendent Campbell explained the resignation of the weight training advisor for retirement purposes and currently someone is supervising the program in his absence.

2. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #9545 that commenced on May 15, 2011 through June 10, 2011.

3. **Work Beyond the School Day Approval**
The administration recommends approval of up to an additional 10 hours each for Heather Troutman at the LMEA contracted rate of $22.00 per hour and Donna Mattern at the rate of $11.35 per hour for work beyond the school day used for the ESY program to be paid by way of IDEA.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Lauren Hackenberg and seconded by Lawrence Neidig to approve Item Number B1, B2, and B3 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conference Approval**
The administration recommends approval for Joanna Hovenstine to attend the School Operations Academy conference in State College, PA at a cost of $178.23.

2. **Field Trips Approval**
The administration recommends approval for the students and teachers of the Title I Summer Program to visit Knoebels Grove Amusement Park, Elysburg, PA on July 21, 2011 at a cost of $850.00 to be paid by way of Title I ARRA.

Lamont Masser asked for clarification of the Title I Summer Program. Mr. Campbell and Mrs. Menko explained the summer program and the trip is a reward for attendance in the program.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Lauren Hackenberg to approve Item Numbers C1 and C2 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None

Board Comment:

Dennis Erdman asked for information on the band reward program. Lawrence Neidig responded that it was his understanding that the band has been issued a reward through a Pepsi Grant Program. Additional information is needed prior to completing and accepting the reward which is yet to be issued to the school.

Lauren Hackenberg asked to seek comments from board members regarding the "buyboard.com" program which is an online purchasing program for schools. She also asked that board members offer input as to the possibility of using Board Docs for emailing board agendas rather than printing and mailing the agendas. Lawrence Neidig remarked about several issues he was concerned about with the program including the purchase of computers for board members and the handling of sensitive issues. Lauren commented she was concerned about the cost of printing and mailing the agendas and the accumulating documents on hand and asked that the administration look into the possibility of using the program.

Josh Bower addressed the Board regarding the maintenance addition project to date. He informed the Board that an unexpected situation has surfaced with the grading of the parking area at the new maintenance facility. The project will need additional grade work which was not expected. The estimates for the project are not likely to force an increase to the cost of the project. A permit will be necessary from Northumberland County due to the additional grading work that is required. An estimated delay of six weeks is expected due to the unforeseen changes.

There was discussion among board members regarding the Dalmatia Elementary School. Board members are in agreement that it would not be a financially sound investment to renovate the existing building. Construction of a new building is the desired course at this point. The location for construction of a new elementary building is something which must be studied prior to continuing as future consolidation of Leck Kill and Dalmatia may be inevitable. With the absence of four board members tonight, Mr. Campbell offered to send an email to all members with possible options for review and board members should be prepared for further discussion at the next board meeting.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 8:32 PM.

Respectfully submitted,

Patty Troutman
Board Secretary