LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING March 1, 2011

I. Call to Order: President Troy Laudenslager called the meeting to order at 6:30 PM at the Trevorton Elementary Cafeteria.

II. Pledge of Allegiance

III. Roll Call:

**BOARD DIRECTORS**

| | |
|---|---|
| David Bartholomew | Present |
| Bryan Buddock | Present |
| Denise Clouser | Present |
| Dennis Erdman, Vice President | Present |
| Lauren Hackenburg | Present |
| Troy Laudenslager, President | Present |
| Lamont Masser | Present |
| Lawrence Neidig, Treasurer | Present |
| Charles Sample | Present |
| Patty Troutman, Secretary, Non-Member | Present |

**ADMINISTRATION**

| | | |
|---|---|---|
| David M. Campbell | Superintendent | Present |
| Philip S. Rapant, Jr. | Business Administrator | Present |
| Jeffrey S. Roadcap | Secondary School Principal | Present |
| Carl Krause | Assistant Secondary School Principal | Present |
| Donna Politza | Interim Elementary School Principal | Absent |
| Lance Adams | Coordinator of Students/Athletics & Activities | Absent |
| Amy Jo Adams | Food Service Director | Absent |
| Amy Dunn | Director of Special Education | Present |
| Keith Harro | Network Administrator | Present |
| Tim Lagerman | Director of Plant Operations | Present |
| Richard J. Roberts, Jr. | Solicitor | Present |

**OTHERS**

Thomas Leskin of "The News Item", Joshua Bower of Crabtree Rohrbaugh & Associates - Architects, and several members of the general public were present.

IV. Recognition of Public: President Laudenslager recognized the public present. There were no comments from the public at this time.

President Laudenslager announced the need for an executive session at 6:34 PM to consult with counsel regarding a litigation matter. The meeting reconvened at 7:08 PM.

V. Motion to Approve the Agenda:

Lawrence Neidig expressed his concerns about the Action Item regarding the Student Activities Manual. In the absence of Lance Adams discussion regarding the manual will take place at the next meeting. He also expressed his desire to clarify

some specifications on the plans for the maintenance shed. The maintenance shed questions will be addressed during the property committee report. He also reminded the Board of a listing of suggested maintenance items from last fall that have not been finalized. These items will also be addressed during the property committee report.

Dennis Erdman made the motion and Bryan Buddock seconded the motion to approve the agenda. The motion passed by Acclamation.

VI. Reports

A. Superintendent

Mr. Campbell reminded those present that the PSSA testing will begin in two weeks. He asked that parents remember to have their students prepared for the exams.

B. Business Administrator

1. Mr. Rapant presented the board members with the results of the auditorium microphone system bid. Upon reviewing the bid tabulation, Sage Technology is the low bidder and has been awarded the bid in Action Item A5.
2. Mr. Rapant also provided each board member with a copy of the Single Audit Report. He asked that board members review the audit and it will be presented for approval at the next board meeting.

C. Principals

Mr. Roadcap reviewd the athletic and academic accomplishments of the Jr/Sr High School students. He also reinforced the importance of the upcoming testing period. Jr/Sr High School students have been invited to visit the office of Representative Linda Schlegel Culver in Sunbury where their artwork is on display.

D. Property

Mr. Bower, as requested by the Board, presented each board member with a new school Option 4 project estimate worksheet, building site plan and outline specifications at a revised total project cost of $8,000,000. Mr. Bower reviewed the site plan explaining the proposed floor plan of approximately 50,000 square feet, bus routes, parking area, stormwater system and playground area. The completed building will meet the same material standards as the renovated Trevorton and Leck Kill Elementary Schools. It will be necessary at the eight million dollar estimate, to utilize the existing kitchen equipment and classroom furniture. Mr. Bower explained the proposed means of using the cafeteria area as a stage when needed; this application has been used previously by the architectural firm. The plans would allow for additional classrooms if required and the cafeteria could be set up for three servings to accommodate an increase in enrollment. There was some discussion regarding the options of renovations to the existing building versus new building construction. Mr. Bower expressed his concern with the future code specifications which would force implementation of a sprinkler system in all of the existing buildings. The cost of such a system in the Dalmatia building would have a probable price tag of $750,000.

If the Board were to proceed with the new construction, PlanCon A and PlanCon B would have to be filed again. Ground breaking could be expected in approximately eight months with no interruption to the educational system as compared to a renovation project. A probable start date would be March or April of 2012. There was discussion regarding the purpose and use of Capital Reserve Funds (to be used for multiple building and renovation projects as needed) and Capital Project Funds ( to be used for a specific building project). Discussion continued regarding concerns about the undisclosed state budget, millage increases to district residents, the capital interest option, current economic conditions, the general fund budget and delayment of the project for a few months. Mr. Campbell expressed his concerns about the disruption to the educational process through a renovation project as compared to new building construction. Lauren Hackenberg requested moving forward with the project and made a motion as such.

**This Item was voted on separately.**
**Proceed with Dalmatia Construction Project**
Motion to continue with the Dalmatia project for a new building as per the proposed option 4 presented at tonight's meeting.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenberg and seconded by Dennis Erdman to approve the Item and carried by a vote of 5 yes, 4 no and 0 abstentions on roll call vote with David Bartholomew, Bryan Buddock, Lamont Masser and Charles Sample casting the negative votes.

Mr. Lagerman had available the bid spec for the Jr/ Sr High School well. The proposed water line/filtration system drawings are currently under review by the school solicitor. Mr. Sample questioned the current water quality at the Jr/Sr High School. Mr. Lagerman explained that the chlorine is tested daily and additional testing is done by Wilson's Laboratory and DEP monthly.

Mr. Lagerman also presented each board member with High School Library AC replacement project quotes. The quotes are expected to be on the March 22, 2011 agenda as action items.

Mr. Lagerman also addressed the various maintenance projects that will be attended to in the near future. The items included driveway sealer, signs at the school buildings, planting and landscaping, cleaning the stage curtains at Trevorton Elementary and replacing the cyclorama curtain the Jr/Sr High School, razing the Leck Kill house, mower and tractor purchase, retainer wall at the football stadium and overall cleanup of school sites.

E. Policy
No report.

F. Fiscal
No report.

G. Personnel
No report.

H. Northumberland County Career & Technology Center
Mr. Erdman announced the next meeting is scheduled for tomorrow night at which time there will be a vote for new instructors for new programs. The Career Center will be recognized tomorrow at a conference for meeting AYP standards.

I. Central Susquehanna Intermediate Unit Report
No report.

VII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None

**This Item was voted on separately.**

1. **Field Maintenance Approval**
Motion to approve the softball and baseball infield maintenance by Creative Plantscapes, Lewisburg, PA at a cost of $8,950.00 as per attached page.

There was discussion regarding the above maintenance projects concerning the probability of encountering problems with water if the project is done prior to the start of this years spring sports schedule. There have not been upgrades to the baseball and softball fields since 1999-2000. Mr. Lagerman requested that the maintenance take place now and he will observe the project. His intention is that in the future, more frequent maintenance to the fields by district staff will occur . Mrs. Hackenberg asked if Crative Plantscapes will be working on the Memorial Garden this spring. Mr. Lagerman will be presenting information in that regard at the next meeting. Mr. Neidig requestied clarification that the funds for the upgrade will come from the Capital Reserve Fund. Mr. Sample asked that this Agenda Item be tabled at this time and addressed at a later time.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenberg to approve Item Number A1 and carried by a vote of 8 yes, 1 no and 0 abstentions on roll call vote with Charles Sample casting the negative vote.

2. **Exonerations for Local Tax Collectors**
The administration recommends approval of Exonerations of Local Tax Collectors for the 2010 taxes as per attached page.

3. **2011-2012 Business Administrator Bond Approval**
Be it recommended that the Board approve the 2011-2012 Business Administrator Bond for Philip S. Rapant, Jr. at a cost of $105.00 with the Snyder-Eyster Agency, Inc., Herndon, PA as agent.

4. **Classrooms for the Future Grant Approval**
Be it recommended that the Board approve the Classrooms for the Future Grant for the remainder of the 2010-2011 school year in the amount of $25,000 to be applied toward coach's salary and professional development.

5. **Auditorium Microphone System Bid Approval**
Be it recommended that the Board approve the issuance of a Notice of Intent to award the Auditorium Microphone System Bid for the Jr/Sr High School to Sage Technology Solutions, Inc., of Mount Joy, PA at a price of $20,502.00 pending solicitor approval.

There was discussion regarding the possibility of renting microphones which upon investigation financially is not an option as the microphones are needed for a minimum of two weeks for a presentation. The above price includes set up and training and is lower than the PEPPEM pricing.

**This item was tabled and revisited after discussion on the Dalmatia Elementary building.**

6. **Architect Fee Approval**
Be it recommended that the Board approve the contract for architect fees with Crabtree Rohrbaugh & Associates, Mechanicsburg, PA for the maintenance garage project in the amount of $30,300.

Moved by Bryan Buddock and seconded by Denise Clouser to approve Item Number A6.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

There was discussion regarding the above expenditure. Approximately $5,000 in the above fees is for work that has already taken place on the maintenance shed. The balance is for work to be done in the future.

Mr. Neidig expressed his concerns regarding the variations in the cost of the architect fees since the beginning of the maintenance garage project. Mr. Bower explained the reason for multiple engineers being assigned to the project and the fees relative to their services. There was discussion regarding the use of the gymnasium at the Dalmatia Elementary School as a possible central storage facility in the event a new building is constructed at Dalmatia. The need for the maintenance/ storage facility at the Jr/Sr High School may need to be readdressed if there is new building construction at Dalmatia. The funds for the maintenance garage project shall be taken from the Capital Reserve Fund and will not affect the General Fund. Mr. Neidig requested the Board table this Item at the present time and readdress the Item after discussion on the Dalmatia Building project.

Moved by Lawrence Neidig and seconded by David Bartholomew to table Item Number A6 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

After the vote on the Dalmatia building project discussion resumed regarding the above action Item. Mr. Erdman expressed his concerns about the practicality of using the Dalmatia gymnasium as a central storage facility. The Board continued discussing the proposed storage facility at the Jr/Sr High School until Mr. Masser called for a vote on the final proposed maintenance storage facility.

Moved by Dennis Erdman and seconded by Bryan Buddock to approve Item Number A6 and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lamont Masser and Charles Sample casting the negative votes..

7. **Dell Maintenance Service Agreement Approval**
Be it recommended that the Board renew a Dell Maintenance Service agreement on the Dell File Servers for the three Elementary Schools for an additional three years of Next Business Day Service at a cost of $3,711.36 with Dell Corporation, Round Rock, TX.

8. **Computer Purchase Approval**
Be it recommended that the board approve to purchase 30 desktops Computer from Dell Corporation, Round Rock, TX for replacement in the computer lab of the Line Mountain Jr/Sr High School at a cost of $17,457.90 through Costars' state contract #003-051 pending solicitor approval.

9. **Integrate Data Network Approval**
Be it recommended that the Board approve Sage Technologies, Mount Joy, PA for time and material to program the existing data network to integrate with the Shoretel Phone Systems at a cost of $4,857.91 to be paid by the technology budget through Costars' state contract #003-080 **not PEPPM as stated on the February 15, 2011 agenda.**

10. **Contract Signature Authorization Approval**
Be it recommended that the Board approves authorizing Superintendent David Campbell to sign the previously approved contract between the Line Mountain School District and PenTeleData for three year internet access.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lamont Masser to approve Item Numbers A2, A3, A4, A5, A7, A8, A9 and A10 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Coaches/Advisors**

The administration recommends approval (pending clearances) of the following Coaches/Advisors for the 2010-2011 school year:

| Name | Position | Salary |
|---|---|---|
| Kevin Leitzel | Assistant Baseball Coach | $1,570.00 |
| Mike Brosius | Assistant Baseball Coach | $1,570.00 |
| Nate Swineford | Volunteer Asst. Baseball Coach | $ -0- |
| Mike Martz | Volunteer Baseball Coach | $ -0- |

2. **Day to Day Substitute Teacher Approval**

The administration recommends approval of the following day to day substitute teachers for the 2010-2011 school year:

| Name | Certification |
|---|---|
| Daniel DiCola | Secondary English |
| Tyler Radel | Biology & Physics |

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by David Bartholomew and seconded by Lamont Masser to approve Item Numbers B1 and B2 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAMS

PUBLIC COMMENT - None

1. **Faculty Conferences Approval**

a. The administration recommends approval of Faculty Conferences for the 2010-2011 school year as per attached page.

b. Additional Faculty Conferences for approval as per attached sheet.

2. **Field Trip Approval**

The administration recommends approval of Field Trips for the 2010-2011 school year as per attached page.

3. **Homebound Instruction Approval**
The administration recommends approval of a 9th grade student at the Line Mountain Jr/Sr High School for homebound instruction for approximately three week as per the doctor's instructions and a letter from the parents.

Mr. Bartholomew requested clarification on the homebound instruction program.

**This Item was tabled**.

4. **Student Activities Manual Approval**
Be it recommended that the board approve the Student Activities Manual and Student Activities Handbook effective March 1, 2011.

5. **Lock Haven University Agreement Approval**
Approval to enter into a five year agreement with Lock Haven University to continue the Field Experience and Student Teaching Programs.

6. **American Red Cross Agreement Approval**
Approval to enter into an agreement with the American Red Cross for Dalmatia and Leck Kill Elementary Schools concerning the use of facilities as a mass care shelter for disasters.

7. **Donation Acceptation Approval**
Be it recommended that the board approve to accept the donation of a stationary exercise bike to be placed at the Line Mountain Jr/Sr High School.

8. **Use of Facilities**
   a. The Herndon Lodge #702 of Free and Accepted Masons request the use of the Line Mountain Jr/Sr High School auditorium, sound equipment and someone to operate the system on Friday, May 20, 2011 from 5:00 PM to 10:00 PM for a Ryan Pelton Concert fundraiser with some of the proceeds to go to help a homeless veteran billing as per school board policy #707.

   b. The Line Mountain Wrestling Boosters request the use of the Line Mountain Jr/Sr High School cafeteria and lobby on Sunday, March 13, 2011from 1:00 PM to 8:00 PM for state wrestling recognition.

Lamont Masser questioned if there would be a rental fee for the use of the auditorium. Line Mountain staff will be present to operate the sound equipment and the expenses will be covered by the renting party.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Dennis Erdman and seconded by Bryan Buddock to approve Item Numbers C1, C2, C3, C5, C6, C7, and C8 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

**This Item was tabled.**

9. **PTO Organizational Approval**
The administration seeks approval to organize a 5th and 6th grade PTO at Trevorton Elementary School.

There was discussion regarding the necessity of Board approval to establish the PTO Organization. As per the solicitors recommendation it is not necessary to approve or disapprove the the organization of the PTO since it is a separate entity. Since the PTO is not a school organization it was decided to table the above Agenda Item.

IX. Public Comment - None

Board Comment - None

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Bryan Buddock seconded the motion to adjourn the meeting at 10:22 PM.

Respectfully submitted,

Patty Troutman
Board Secretary