LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING February 15, 2011

I. Call to Order: President Troy Laudenslager called the meeting to order at 6:34 PM at the Dalmatia Elementary Cafeteria.

II. Pledge of Allegiance

III. Roll Call:

BOARD DIRECTORS

David Bartholomew	Present
Bryan Buddock	Present
Denise Clouser	Present
Dennis Erdman, Vice President	Present
Lauren Hackenburg	Present
Troy Laudenslager, President	Present
Lamont Masser	Present
Lawrence Neidig, Treasurer	Present
Charles Sample	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Carl Krause	Assistant Secondary School Principal	Absent
Donna Politza	Interim Elementary School Principal	Absent
Lance Adams	Coordinator of Students/Athletics & Activities	Present
Amy Jo Adams	Food Service Director	Present
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Tim Lagerman	Director of Plant Operations	Absent
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Thomas Leskin of "The News Item", Rick Dandes of "The Daily Item", Joshua Bower of Crabtree Rohrbaugh & Associates - Architects, Patty Baresse of The Nutrition Group and several members of the general public were present.

IV. Recognition of Public: President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 11, 2011 as per attached pages
Regular Meeting, January 25, 2011 as per attached pages

Lamont Masser made the motion and Bryan Buddock seconded the motion to approve the above minutes. The motion passed by Acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and David Bartholomew seconded the motion to approve the agenda. The motion passed by Acclamation.

VII. Administrative Reports:

A. Superintendent

1. The Superintendent reported that the 5th Grade Gettysburg field trip date has been changed from May 27th to May 20th.
2. Mr. Campbell introduced Patty Baresse, the Regional Manager of The Nutrition Group. Ms. Baresse presented a year to date summary of the food service program. In addition, she provided a printout of several Federal provisions for the National School Lunch Program that will significantly impact the food service program. Ms. Baresse requested that board members visit the USDA website and provide their comments regarding the upcoming regulations.
3. The Superintendent reported on the success of the February 4, 2011 Act 80 Day. Elementary staff trained in Response to Intervention and Anti-bullying. Secondary staff trained in School Culture and Guides to Learning.

B. Business Administrator

No Report.

C. Principals

Mr. Roadcap reported on the student artwork currently displayed at the Maclay -Wolverton Mansion in Sunbury, the FFA students involved in the SUN Area Tech Center competition, GBB playoff game on 2/16/2011 and the upcoming PSSA and Keystone testing scheduled for this spring.

D. Property Committee

1. Mr. Lagerman presented the board members with a Property Committee Report detailing new and old business. The report provided information on the progress of receiving quotes on the HVAC units for the Jr/Sr High School, bids for wireless microphones and recommendations on equipment upgrades. He also reported on seeking quotes for the athletic fields and the possibility of replacing the remaining unimproved portion of the retaining wall of the football stadium.

2. Joshua Bower presented each board member a revised maintenance

addition plan which included a new access drive. There was discussion among board members regarding the materials currently stored at the Red Cross facility being moved into the new storage area at the Jr/Sr High School. This facility would provide needed indoor storage for the district's equipment and tools. Superintendent Campbell expressed his concerns about spending money for a maintenance facility and possibly not going forward with making the needed renovations to the Dalmatia Elementary classrooms. After reviewing the new plans presented by Joshua Bower, the Board opted to vote on option 15b.

3. Joshua Bower presented four options for the Dalmatia renovation/construction project. Options included a two room addition, a two room addition with the use of modular classrooms, a six room addition and a new building. Renovation options to the existing building ranged in cost from 6 to 6.5 million dollars and the new building was at an estimate of 8.1 million dollars. Mr. Bower offered that adjustments to the plans could be considered to bring the cost down to 7 million dollars. The renovation plans showed phases of construction ranging from June 2011 through August and November of 2012. Construction of a new building would be expected to be completed in twelve months.

E. Policy Committee

Mr. Campbell expressed his recommendation for the District to approve Option 4b in the PSBA Policy Services Approval Agenda Item. The Board could review several policies each month at the information meeting and decide if each policy should be altered based on PSBA's recommendations. In this way, policies would be reviewed and updated as needed for customization to Line Mountain School District. Mr. Neidig suggested that it could be beneficial for the District to hire someone to review all of the policies. Mr. Laudenslager suggested that once the building projects are complete, Superintendent Campbell could review the policies himself.

F. Fiscal Committee

Mr. Rapant provided each board member with a proposed preliminary 2011-2012 budget, new money options reports, a PASBO report on Basic Education Funding and a summary of the changes in the budget from 2010-2011 to 2011-2012. There was discussion among board members regarding the reduction in the anticipated state and federal revenues and the effect on the school's budget. There was also a brief discussion on the possibility of the voucher program and how it would affect the local school districts.

G Personnel Committee

No Report.

H. Northumberland County Area Vocational Technical School Report

Mr. Erdman reported the Interim Director is in place for the Technical School and the next board meeting is scheduled for March 2, 2011.

I. Central Susquehanna Intermediate Unit Report

Mr. Neidig reported on the WATCH (Work Attributes To Careers in Health) Program instituted by the CSIU supporting nontraditional students and enabling them to enter the health services field. The program is funded by a grant from the US Dept of Health and Human Services. The next board meeting is scheduled for February 16, 2011.

Lance Adams provided each board member with a copy of a Student Activity Handbook and a Student Activity Accounting Manual. He asked that each board member review the printouts and email any changes or concerns to him prior to the March 1, 2011 board meeting. He announced that the bid opening for the auditorium microphones will be held on February 23, 2011. He also reminded the Board of the Girls Basketball playoff game to be held February 16, 2011 in Halifax. Mr. Neidig asked that consideration is given to the rental of body pack microphones rather than purchasing them at a cost of approximately $1000.00 per unit.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT - None

1. **Treasurer's Report**
   Treasurer's Cash Reports and Accounts Payable for General Fund, Athletic Fund, Food Service Fund, Payroll, Capital Projects Fund, Capital Reserve Fund and Student Activity Fund for the period ending February 5, 2011 as per attached pages.
   b. Additional checks for approval per attached pages.

2. **Delinquent Tax Exonerations**
   The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Budget Transfers**
   The administration recommends approval of the 2010-2011 budget transfers as per attached page.

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4. **Internet Service Approval**
   Be it recommended to enter into an agreement with PenTeleData for district wide high speed internet service. The contract is for three years commencing July 1, 2011 and concluding June 30, 2014 with a monthly recurring fee of $2,417.44 for 20 mb of internet bandwidth pending the solicitors approval.

   Lauren Hackenberg asked if Pen TeleData is currently the provider for the District's high speed internet service. Keith Harro acknowledged Pen TeleData Is currently the provider and the above rates are indicative of the pre-erate rebate amounts.
   This Item was voted on separately.

5. **Change Order Approval**

Be it recommended that the Board approve the following change orders as per attached page:

Change Order #	Project	Contractor	Amount
6	Leck Kill Elem.	Zartman	$2,405.00
7	Leck Kill Elem.	Zartman	$805.00
8	Leck Kill Elem.	Zartman	$364.00
11	Trevorton Elem.	Howard	$18,777.955
12	Trevorton Elem	Howard	$13,518.39
13	Trevorton Elem	Howard	$4,926.67
14	Trevorton Elem	Howard	(-$248.71)

There was discussion among board members regarding the continuing practice of adding change orders to the renovation and construction projects. Joshua Bower explained that change orders may happen for various reasons. Likely reasons for a change order are changes, omissions, and errors in the original plans. Code specifications and unforeseen complications during the renovation/ construction project are also grounds for change orders. The above Trevorton change orders are primarily due to the modifications as the maintenance area on the lower level of the building was set up as art classroom. Labor and Industry specifications required additional electrical work being done in the Trevorton auditorium and gymnasium. Joshua Bower explained that while change orders are typically three to five percent of the bid cost, Crabtree Rohrbaugh & Associates – Architects tries to keep the change orders to under two percent.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lawrence Neidig and seconded by Bryan Buddock to approve Item Number A5 and carried by a vote of 8 yes, 1 no and 0 abstentions on roll call vote with David Bartholomew casting the negative vote.

6. **Dental Screening Agreement**

The administration recommends approval to enter into an agreement with Dr. John Horn of Hegins, PA to provide dental screenings for students in Kindergarten or First grade, as well as Third and Seventh grades for the 2010-2011 school year at a cost of $2.00 per student.

This Item was voted on separately.

7. **Equipment Purchase Approval**

Be it recommended that the Board approve the purchase of a Tennant T7 32" Ride-On Scrubber from American Janitor, Scranton, PA for the Jr/Sr High School per COSTARS contract #4400003175 Indoor Floor Machines and Accessories at a cost of $13,835.00 from the Capital Projects Fund pending solicitor's approval.

There was discussion among the board members regarding the need for the above floor scrubber. Mr. Neidig suggested the source of the funds, Capital Projects Fund, be added to the motion. The scrubber will enable the maintenance staff to clean the floors efficiently and more frequently without disrupting classes.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Bryan Buddock to approve Item Number A7 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

8. **Northumberland County TCC Legal Representation Approval**

Be it recommended that the Board approve Kegel Kelin Almy & Grimm LLP (KKAG) to provide legal services pertaining to the Northumberland County Tax Collection Committee.

There was discussion among board members regarding the legal firm representation pertaining to the NCTCC. Philip Rapant explained that Line Mountain School District will be required to pay their prorated share, which will be eleven percent of the expenses incurred by the legal firm. The legal representation is being hired in an attempt to reconcile a one on one vote versus a weighted vote issue relative to the tax collection committee and the firm being hired to collect the earned income tax.

9. **National Energy Foundation Approval**

Be it recommended that the Board accept the Think! Energy E-power Energy Education Program as per attached page.

This Item was voted on separately.

10. **2011-2012 Preliminary Budget Adoption**

Motion to adopt the 2011-2012 Preliminary Budget in the amount of $17,830,186.00.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Bryan Buddock and seconded by Dennis Erdman to approve Item Number A10 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

11. **Referendum Exceptions Applications Approval**
Motion to authorize the filing of applications with the Pennsylvania Department of Education for referendum exceptions for the budget year 2011-2012 pursuant to Act 1.

This Item was voted on separately.

12 **Audit Approval**
Be it recommended that the Board approve Jones & Co., Certified Public Accountants of Pottsville, PA to perform a supplementary audit at a rate of $110.00 per hour not to exceed 10 hours.

There was discussion regarding the necessity of the above audit. The Board agreed to limit the audit to ten hours with additional hours to be approved if there was legitimate cause for additional research.

Mr. Bartholomew made a motion and Lauren Hackenberg seconded the motion to amend the above Item to a maximum of ten hours. The motion carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lawrence Neidig and Charles Sample casting the negative votes.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenberg and seconded by Dennis Erdman to approve Item Number A12 and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lawrence Neidig and Charles Sample casting the negative votes.

13. **Integrate Data Network Approval**
Be it recommended the Board approve Sage Technologies, Mount Joy, PA for time and material to program the existing data network to integrate with the Shoretel Phone System at a cost of $4,857.91 to be paid by the technology budget pricing per PPEPM.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

Moved by Bryan Buddock and seconded by Dennis Erdman to approve Item Numbers A1, A2, A3, A4, A6, A8, A9, A11 and A13 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

This Item was voted on separately.

14. **Dalmatia Renovation Project Approval**
Be it recommended to approve one of three following options:

a. The renovations and addition of two new classrooms at a cost of $6,059,320.00.

b. The renovation and addition of six new classrooms at a cost of $6,304,976.00.

c. To pursue construction of a new building at a cost of $8,187,647.00 with alternate options.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

There was considerable discussion regarding the condition of the existing building, particularly the wooden floors, some wooden interior walls, and the need for repointing the exterior bricks. Benefits of constructing a new building were discussed also. Variations in the projected cost estimates were discussed as well as the reimbursement ratios for new construction versus renovations to the existing building. The Board chose to vote on Option 14c and asked that Mr. Bower present building plans with a target cost of $8 million dollars.

Moved by David Bartholomew and seconded by Lauren Hackenberg to approve Item Number A14c and carried by a vote of 8 yes, 1 no and 0 abstentions on roll call vote with Charles Sample casting the negative vote.

This Item was voted on separately.

15. **Maintenance Garage Project Approval**
Be it recommended to approve one of the two following options:

a. The construction of a new maintenance garage at a cost of $190,258.00 that was presented at the1/25/11 board meeting.

b. Option presented during the Property committee report by Crabtree Rohrbaugh.

RECOMMENDED ACTION
That the Board of School Directors
approve the above fiscal action.

There was discussion among board members regarding the increased cost of new plans as compared to the previous plans. During the property committee report the board opted to vote on Item Number A15b.

Moved by Lauren Hackenberg and seconded by Bryan Buddock to approve Item Number A15 and carried by a vote of 7 yes, 2 no and 0 abstentions on roll call vote with Lamont Masser and Charles Sample casting the negative votes.

B. PERSONNEL

PUBLIC COMMENT - None

1. **Professional Personnel**
The administration recommends the following teachers for employment in the Line Mountain School District:

a. Tonya Kehler as a long term substitute teacher for the remainder of the 2010-2011 school year to teach Elementary Health at a prorated salary of $32,838.00 (BA Step 1) as per the CBA effective October 25, 2010.
b. Cassandra Luciano as a long term substitute teacher for the remainder of the 2010-2011 school year to teach 4th grade at Dalmatia Elementary at a prorated salary of $32,838.00 (BA Step 1) as per the CBA effective January 3, 2011.

Lawrence Neidig requested clarification on the above salaries. The motion was corrected to show the salaries are prorated salaries for the 2010-2011 school year.

2. **Day to Day Substitute Teacher**
The administration recommends approval of Nichole Shiko as a day to day substitute teacher certified in elementary education for the remainder of the 2010-2011 school year.

This Item was voted on separately.

3. **Coaches/Advisors**

a. The administration recommends approval of the resignation of Meghan Hicks as Middle School Field Hockey Coach effective immediately.

b. The administration recommends approval of the following Coaches/Advisors for the 2010-2011 school year:

Name	Position	Salary
Rodney Knock	Head Baseball Coach	$1,990.00
Denya Stahl	MS Field hockey Coach	$1,190.00
Amy Shipe	Assistant Softball Coach	$1,390.00
Matthew Shaul	Musical Director	$1,425.00
Harold Morgan	Musical Accompanist	$ 795.00
Cheryl Ibberson	Musical Business Manager	$2,025.00
Deborah Weiser	Musical Choreographer	$1,245.00
Larry Fisher	Musical Stage Director	$ 975.00

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Bryan Buddock expressed his concerns regarding the position of Musical

Business Manager. The description and salary of this position are defined by the Collective Bargaining Agreement per Lance Adams. Changes to the position would have to be reviewed and made during contract negotiations.

Moved by Lawrence Neidig and seconded by Bryan Buddock to approve Item Number B3 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

4. **Tutor Approval**
The administration recommends approval of Ashley Martz and Holly Billow as tutors for an after school program. Salaries are per the Collective Bargaining Agreement for work beyond the school day and paid through PA-Pact.

5. **2010-2011 Support Personnel Approval**
The administration recommends approval of the following support personnel for the 2010-2011 school year.

Clock Operators & Statisticians	MSBBB Ticket Seller
Chris Leader	Jayci London
Casey Masser	
Lisa Wren	

6. **FMLA Approval**
a. The administration recommends approval of Family Medical Leave for employee #2012 commencing February 16, 2011 through March 13, 2011.

b. The administration recommends approval of Family Medical Leave for employee #9081 commencing February 1, 2011 through 8-12 weeks.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by David Bartholomew and seconded by Denise Clouser to approve Item Numbers B1, B2, B4, B5 and B6 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT - None

1. **Faculty Conferences Approval**
The administration recommends approval of Faculty Conferences for the 2010-2011 school year as per attached page.

2. **Field Trip Approval**

The administration recommends approval of Field Trips for the 2010-2011 school year as per attached page.

This Item was voted on separately.

3. **2011-2012 School Calendar Approval**

The administration recommends approval of the tentative 2011-2012 school calendar as per attached page.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Dennis Erdman and Charles Sample expressed their disapproval of the number of days scheduled for school not to be in session during the months of November and December. With the likely possibility of scheduled closed school days being used as snow make-up days during the months of January, February and March students are likely to be in attendance without a break during that period. The Superintendent explained the Act 80 days in November are used for Elementary Parent/Teacher conferences and the staff currently is pleased with the schedule expressing that it is working well.

Moved by Dennis Erdman and seconded by David Bartholomew to approve Item Number C3, and carried by a vote of 8 yes, 1 no and 0 abstentions on roll call vote with Charles Sample casting the negative vote.

4. **PSBA's Policy Services Approval**

Be it recommended to approve one of the following options to rejoin membership in PSBA's policy services:

a. The first option would be $950.00(annual fee) to rejoin membership and then $4,500.00 for the actual Policy Manual Review which includes rewriting a complete updated draft policy manual for the board to approve based on the district's existing policies, student and employee handbooks, collective bargaining agreements and administrative and classified compensation plans. One half of the payment would be due upon receipt of the draft manual and the other half of the payment would be due 90 days later.

b. The second option would be $950.00 (annual fee) to rejoin membership. The annual fee would provide the district with access to the Policy News Network newsletter for the recommended model policy updates and information on the policies send out each year; up to 10 PSBA model policies of the District's choice for the calendar year.

During the Superintendent's Administrative Report the Board decided to Vote on the second option, 4b.

5. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter and to authorize the Superintendent to execute the same on behalf of the District.

RECOMMENDED ACTION
That the Board of School Directors approve
the above policy and program action.

Moved by Lawrence Neidig and seconded by Lamont Masser to approve Item Numbers C1, C2, C4b and C5 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment - None

Board Comment - None

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Bryan Buddock seconded the motion to adjourn the meeting at 10:34 PM.

Respectfully submitted,

Patty Troutman
Board Secretary