

TO: PRINCIPAL  
FROM:  
RE: FUND RAISING COMPLETION REPORT

DATE \_\_\_\_\_

CLUB/GROUP \_\_\_\_\_

SPONSOR/ADVISOR \_\_\_\_\_

ITEMS SOLD \_\_\_\_\_

DATE OF SALE \_\_\_\_\_

UNITS SOLD \_\_\_\_\_ SELLING PRICE PER UNIT \_\_\_\_\_

MONEY RECEIVED \_\_\_\_\_ EXPENSES \_\_\_\_\_

PROFIT \_\_\_\_\_

(TO BE COMPLETED AND SUBMITTED WITHIN 30 CALENDAR DAYS AFTER SALE)

\_\_\_\_\_  
Advisor DATE \_\_\_\_\_

\_\_\_\_\_  
Principal DATE \_\_\_\_\_