

The Board of School Directors of the Line Mountain School District will hold a regular meeting at the Line Mountain Middle High School, 187 Line Mountain Road, Herndon, PA 17830 on April 23, 2024 at 6:30 PM in the Library.

BOARD OF SCHOOL DIRECTORS

Troy Laudenslager, President
Dennis Erdman, Vice President
Ronald Neidig, Treasurer
Michael Bordner
Linda Gutkowski
Lauren Hackenburg
Dr. Richard Huskey
Paul Kolody
Matthew Shaffer

ADMINISTRATION

David M. Campbell, Superintendent
Kaitlin Rosselli, Business Manager
Dwain Messersmith, Secondary School Principal
Jeffrey Lagerman, Middle School Principal
Kyrie Ciborowski, Elementary Principal
Christine Shearn, Principal/Director of Curriculum
Amy Dunn, Director of Special Education
Brad Shrum, School Psychologist
Stephen Kelley, Athletic Director
Keith Harro, Network Administrator
Douglas Wolfe, Director of Plant and Operations
Patty Troutman, Board Secretary

Vol. LIIX- No. 9

TABLE OF CONTENTS

Table of Contents	1
Regular Meeting Agenda	2
Minutes:	
Regular Meeting, March 26, 2024	7
Treasurer's Reports:	
For Period Ending, April 17, 2024	15
Delinquent Tax Exonerations	26
Sunbury Motors Company Invoice	27
Meals and A La Cart Price List	30
Meckley's Limestone Proposal	31
Faculty Conferences	32
Field Trips	33
Class of 2024	34
2024 Calendar of Board Meetings	35
Budgetary Reports	36

LINE MOUNTAIN SCHOOL DISTRICT
AGENDA
Regular Meeting
Line Mountain Middle High School Library

BOARD OF SCHOOL DIRECTORS MEETING

April 23, 2024

- I. Call to Order: **6:30 PM**, President Troy Laudenslager
- II. Pledge of Allegiance
- III. Roll Call: Board Secretary
- IV. Recognition of Public
- V. Approval of Minutes:
 - Regular Meeting, March 26, 2024 (pages 7 - 14)
- VI. Motion to Approve the Agenda
- VII. Administrative Reports
 - A. Superintendent
 1. CSO Presentation
 - B. Business Manager
 1. Calendar of Board Meetings Discussion
 - C. Principals
 - D. Property Committee
 - E. Policy Committee
 - F. Fiscal Committee
 - G. Personnel Committee
 - H. Northumberland County Career & Technology Center Report
 - I. Central Susquehanna Intermediate Unit Report
 - J. Tax Collection Committee

VIII. ACTION ITEM

A. FISCAL

(PUBLIC COMMENT)

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending April 17, 2024 (pages 15 - 25).

2. **Delinquent Tax Exonerations Approval**

Be it recommended the Board approve the list of exonerations submitted by Statewide Tax Recovery, Inc. (page 26).

3. **New Truck Purchase Approval**

Be it recommended the Board approves the purchase of a 2022 Super Duty Ford F250 extended cab pick-up with snow plow/spreader through Sunbury Motor Company, Sunbury, PA at a cost of \$66,011.92. Pricing per Costars State Contract #025-E22-444 (pages 27 - 29).

4. **Software Subscription Renewal Approval**

Be it recommended the Board approve the renewal of the Sumdog software online subscription for grades 3, 4, and 7 through Sumdog, Inc., New, York, NY at an annual cost of \$2,109.00. The subscription runs August 1, 2024 through July 31, 2025.

5. **Miscellaneous Item Bid Approval**

Be it recommended the Board approve the list of miscellaneous items to be offered for open bidding on the district's website for approximately two weeks. Any items not sold will be disposed with the items deemed to have no value.

6. **2024-2025 Northumberland County Career & Tech Center Budget Approval**

Be it recommended that the Board approve the 2024-2025 NCCTC school budget of \$2,126,946 of which Line Mountain's estimated share is \$147,000.

7. **2024-2025 Meal Prices & A La Carte Price List**

Be it recommended the Board approve the 2024-2025 Meal Prices & A La Carte Price List at no student price increase (page 30).

8. **Food Service Management Company Approval**

Be it recommended the Board approve The Nutrition Group, Irwin, PA as Food Service Management Company, pending a review by our solicitor, for the 2024-2025 school year on the terms set forth in the projected operating costs which are included in the minutes:

Guaranteed Profit - \$54,785.00
Administrative Fee - \$17,268.69
Management Fee - \$12,414.49

9. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bethlehem, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2024:

Bills-Per Capita \$ 0.4050/each
Bills-Real Estate \$ 0.5290/each
Bills-Blank PC \$ 0.3590/each
Bills-Blank RE \$ 0.5570/each
Inserts \$ 0.1230/each
Registers-PC & RE per page \$ 0.1340/each
Bills-PC Duplicates \$ 0.1000/each
Bills-RE Duplicates \$ 0.1790/each
Other-Excel File Creation \$ 30.0000
Exception Processing-Forms Coordination \$150.0000/hour

10. **Paving Proposal Approval**

A. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$6,000.00.

OR

B. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields as well as the football field entrance by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$13,500.00 (page 31).

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Motion to approve _____ Second _____ Action _____ R

B. PERSONNEL

(PUBLIC COMMENT)

1. **Classified Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Patty Troutman, Accounting Assistant for the Line Mountain School District effective September, 2024.

2. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2714	3/22/24	Travel
#2929	3/18/24 through 3/22/24	Travel
#1355	3/4 5,14, 25, and 3/26/24	Health
#1712	4/10 (1/2 day) and 4/11/24	Health
#1712	4/26/24	Travel
#2876	4/02/24	Family Necessity

3. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amy Zartman	JH Assistant Girls Soccer Coach	\$3,080.00
Tiffany Wolfe	Volunteer JH Field Hockey Coach	\$ -0-

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Motion to approve _____ Second _____ Action _____ R

C. POLICY AND PROGRAM

(PUBLIC COMMENT)

1. **Faculty Conferences Approval**

Be it recommended the Board approve the following faculty conferences for the 2023-2024 school year (page 32).

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 school year (page 33).

3. **Approval of the Class of 2024**

Be it recommended the Board approve the Class of 2024 for graduation pending completion of all requirements (page 34).

4. **2024-2025 Calendar of Board Meetings Approval**

Be it recommended the Board approve the 2024-2025 Calendar of Board Meetings (page 35).

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Motion to approve _____ Second _____ Action _____ R

IX. Public Comment

X. Motion to Adjourn:

Motion to approve _____ Second _____ Action _____ R

BOARD CORRESPONDENCE

Attachments

- Minutes
- Treasurer’s Report
- Delinquent Tax Exonerations
- Sunbury Motors Company Invoice
- Meals and A La Cart Price List
- Meckley’s Limestone Proposal
- Faculty Conferences
- Field Trips
- Class of 2024
- 2024 Calendar of Board Meetings
- Budgetary Reports