

The Board of School Directors of the Line Mountain School District will hold a regular meeting at the Line Mountain Middle High School, 187 Line Mountain Road, Herndon, PA 17830 on January 14, 2025 at 6:30 PM in the Library.

BOARD OF SCHOOL DIRECTORS

Troy Laudenslager, President
Dennis Erdman, Vice President
Ronald Neidig, Treasurer
Michael Bordner
Linda Gutkowski
Lauren Hackenburg
Dr. Richard Huskey
Paul Kolody
Matthew Shaffer

ADMINISTRATION

David M. Campbell, Superintendent
Kaitlin Rosselli, Business Manager
Dwain Messersmith, Secondary School Principal
Jeffrey Lagerman, Middle School Principal
Kyrie Ciborowski, Elementary Principal
Christine Kent, Principal/Director of Curriculum
Amy Dunn, Director of Special Education
Brad Shrum, School Psychologist
Stephen Kelley, Athletic Director
Keith Harro, Network Administrator
Douglas Wolfe, Director of Plant and Operations
Paige Lenker, Board Secretary

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LINE MOUNTAIN SCHOOL DISTRICT
AGENDA
Regular Meeting
Line Mountain Middle High School Library

BOARD OF SCHOOL DIRECTORS MEETING

January 14, 2025

- I. Call to Order: **6:30 PM**, President Troy Laudenslager
- II. Pledge of Allegiance
- III. Roll Call: Board Secretary
- IV. Recognition of Public
- V. Approval of Minutes:
 - Reorganizational & Regular Meeting, December 4, 2024 (pages 8 - 16)
- VI. Motion to Approve the Agenda
- VII. Administrative Reports
 - A. Superintendent
 1. Preliminary review of the Line Mountain School District Athletic Fields Feasibility Study
 - B. Business Manager
 - C. Principals
 - D. Property Committee
 - E. Policy Committee
 - F. Fiscal Committee
 - G. Personnel Committee
 - H. Northumberland County Career & Technology Center Report
 - I. Central Susquehanna Intermediate Unit Report
 - J. Tax Collection Committee

VIII. ACTION ITEM

A. FISCAL

(PUBLIC COMMENT)

1. **Check Report Approval**

Be it recommended the Board approve all Checks from all funds within the Line Mountain School District for the period ending January 9, 2025 (pages 17 - 24).

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2024 taxes (page 25).

3. **Used Equipment Disposal Approval**

Be it recommended the Board approve the disposal of used laptops to be coordinated by the administration (page 26).

4. **Email Software Subscription Renewal Approval**

Be it recommended the Board approve to renew the Email Signature 365 software subscription from SHI, Somerset, NJ at an annual cost of \$1,241.74. Subscription runs 1/11/2025 to 1/10/2026.

5. **Budget Transfers Approval**

Be it recommended the Board approve of the 2024-2025 budget transfers (pages 27 - 28).

6. **Electric Kettle Purchase Approval**

Be it recommended the Board approve the purchase and installation of a Tilting Electric Kettle for the Line Mountain Elementary School cafeteria through Singer Equipment Co, Elverson, Pa at a total cost of \$32,246.23 as per CoStar Contract #036-E22-036 (pages 29 - 34).

7. **2025 Mileage Reimbursement Rate Approval**

Be it recommended that the Board approve an increase in the district mileage reimbursement rate from \$0.67 to \$0.70 per mile effective January 1, 2025.

8. **Tax Collector Resolution**

Be it recommended that the Board approve the following Local Tax Collection Law Resolution:

WHEREAS, Section 36.1 of the Local Tax Collection Law, 72 P.S. §5511.36a, authorizes a taxing authority to either raise or reduce the compensation for the office of an elected tax collector by adopting a resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of School Directors of the Line Mountain School District (the "School District") that, effective January 1, 2026, the compensation rate for elected tax collectors shall be \$2.60 per bill collected and remitted to the School District for real estate, per capita and occupation tax bills; provided, however, that such rate shall be \$1.20 per installment real estate bill collected and remitted to the School District where the taxpayer has elected to pay the real estate tax in installments; and, provided further, however, that such rate shall be \$5.00 per bill collected and remitted to the School District for new taxables (i.e., additions to the tax duplicate) if and only if the new taxables are identified by the tax collector, submitted to the proper tax assessor and subsequently collected and remitted to the School District. New taxables added to the tax duplicate which are not a direct result of action by the tax collector do not qualify for this higher rate of compensation.

ADOPTED this 14th day of January, 2025.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Motion to approve _____ Second _____ Action _____ R

B. PERSONNEL

(PUBLIC COMMENT)

1. **Administrative Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Keith Harro, Director of Technology for the Line Mountain School District effective May 16, 2025. He has been employed by the district for 15 years.

2. **Professional Personnel Approval**

Be it recommended the Board approve the employment of Katelyn Michael as a STEM teacher at the Line Mountain Middle High School at a salary based on (BA Step 1) \$51,000.00 retro-active to January 6, 2025.

3. **School Police Officers Employment Approval**
 Be it recommended the Board approve the employment of Kirk Renn and Douglas Foura as School Police Officers at the Line Mountain Elementary School at \$40.00 per hour.

4. **Substitute Day to Day Teacher Approval**
 Be it recommended the Board approve (pending all required paperwork) the following personnel as a day to day substitute teacher for the 2024-2025 school year:

<u>Name</u>	<u>Certification</u>
Angela Forney	Emergency

5. **Classified Personnel Approval**
 Be it recommended the Board approve the resignation of Mary Nolan, Special Education Aide at the Line Mountain Elementary School effective December 21, 2024.

6. **Substitute Classified Personnel Approval**
 Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2024-2025 school year at the substitute hourly rate of \$15.00:

<u>Name</u>	<u>Position</u>
Tyson Smeltz	Substitute Custodian

7. **Uncompensated Leave Approval**
 Be it recommended the Board approve the following uncompensated leave days for the 2024-2025 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2976	1/28 ½ day, 1/29,30,31, 2025	Travel

8. **Coaches/Advisors Approval**
 Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Owen Keim	Volunteer Baseball Coach	\$ -0-
Anthony Ippolito	Volunteer Baseball Coach	\$ -0-
Dustin Kieffer	Volunteer Girls Wrestling Coach	\$ -0-

9. **2024-2025 Support Personnel Approval**

Be it recommended the Board approve (pending working papers and or clearances) of the following support personnel for the 2024-2025 school year effective July 1, 2024:

Statistician/Scorekeepers
Jackie Kelley

Clock Operators
Jackie Kelley
Keri Morgan

Ticket Takers
Jackie Kelley
Crystale Straub Moyer
Holly Renninger

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Motion to approve _____ Second _____ Action _____

C. POLICY AND PROGRAM

(PUBLIC COMMENT)

1. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2024-2025 school year (page 35):

2. **Student Agreement Approval**

Be it recommended the Board approve an Agreement pertaining to a student disciplinary matter #2024-25-03 and authorize the Superintendent to execute the same on behalf of the District.

3. **TSI – Title 1 Elementary School Plan Approval**

Be it recommended the Board approve the Elementary School TSI – Title plan.

4. **TSI – Title 1 Middle School Plan Approval**

Be it recommended the Board approve the Elementary School TSI – Title plan.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Motion to approve _____ Second _____ Action _____ R

IX. Public Comment

X. Motion to Adjourn:

Motion to approve _____ Second _____ Action _____ R

BOARD CORRESPONDENCE

Attachments

Minutes

Check Report

Exonerations/Appeals

GASB 34

Budget Transfers

Singer Quote

Field Trips

Budgetary Reports