

The Board of School Directors of the Line Mountain School District will hold a regular meeting at the Line Mountain Middle High School, 187 Line Mountain Road, Herndon, PA 17830 on April 23, 2024 at 6:30 PM in the Library.

**BOARD OF SCHOOL DIRECTORS**

Troy Laudenslager, President  
Dennis Erdman, Vice President  
Ronald Neidig, Treasurer  
Michael Bordner  
Linda Gutkowski  
Lauren Hackenburg  
Dr. Richard Huskey  
Paul Kolody  
Matthew Shaffer

**ADMINISTRATION**

David M. Campbell, Superintendent  
Kaitlin Rosselli, Business Manager  
Dwain Messersmith, Secondary School Principal  
Jeffrey Lagerman, Middle School Principal  
Kyrie Ciborowski, Elementary Principal  
Christine Shearn, Principal/Director of Curriculum  
Amy Dunn, Director of Special Education  
Brad Shrum, School Psychologist  
Stephen Kelley, Athletic Director  
Keith Harro, Network Administrator  
Douglas Wolfe, Director of Plant and Operations  
Patty Troutman, Board Secretary

Vol. LIIX- No. 9

## TABLE OF CONTENTS

Table of Contents	1
Regular Meeting Agenda	2
Minutes:	
Regular Meeting, March 26, 2024	7
Treasurer's Reports:	
For Period Ending, April 17, 2024	15
Delinquent Tax Exonerations	26
Sunbury Motors Company Invoice	27
Meals and A La Cart Price List	30
Meckley's Limestone Proposal	31
Faculty Conferences	32
Field Trips	33
Class of 2024	34
2024 Calendar of Board Meetings	35
Budgetary Reports	36

LINE MOUNTAIN SCHOOL DISTRICT  
**REVISED AGENDA**  
Regular Meeting  
Line Mountain Middle High School Library

BOARD OF SCHOOL DIRECTORS MEETING

April 23, 2024

- I. Call to Order: **6:30 PM**, President Troy Laudenslager
- II. Pledge of Allegiance
- III. Roll Call: Board Secretary
- IV. Recognition of Public
- V. Approval of Minutes:
  - Regular Meeting, March 26, 2024 (pages 7 - 14)
- VI. Motion to Approve the Agenda
- VII. Administrative Reports
  - A. Superintendent
    1. CSO Presentation
  - B. Business Manager
    1. Calendar of Board Meetings Discussion
  - C. Principals
  - D. Property Committee
  - E. Policy Committee
  - F. Fiscal Committee
  - G. Personnel Committee
  - H. Northumberland County Career & Technology Center Report
  - I. Central Susquehanna Intermediate Unit Report
  - J. Tax Collection Committee

## VIII. ACTION ITEM

### A. FISCAL

(PUBLIC COMMENT)

#### 1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending April 17, 2024 (pages 15 - 25).

B. **Additional checks to be approved (see attached).**

#### 2. **Delinquent Tax Exonerations Approval**

Be it recommended the Board approve the list of exonerations submitted by Statewide Tax Recovery, Inc. (page 26).

#### 3. **New Truck Purchase Approval**

Be it recommended the Board approves the purchase of a 2022 Super Duty Ford F250 extended cab pick-up with snow plow/spreader through Sunbury Motor Company, Sunbury, PA at a cost of \$66,011.92. Pricing per Costars State Contract #025-E22-444 (pages 27 - 29).

#### 4. **Software Subscription Renewal Approval**

Be it recommended the Board approve the renewal of the Sumdog software online subscription for grades 3, 4, and 7 through Sumdog, Inc., New, York, NY at an annual cost of \$2,109.00. The subscription runs August 1, 2024 through July 31, 2025.

#### 5. **Miscellaneous Item Bid Approval**

Be it recommended the Board approve the list of miscellaneous items to be offered for open bidding on the district's website for approximately two weeks. Any items not sold will be disposed with the items deemed to have no value.

#### 6. **2024-2025 Northumberland County Career & Tech Center Budget Approval**

Be it recommended that the Board approve the 2024-2025 NCCTC school budget of \$2,126,946 of which Line Mountain's estimated share is \$147,000.

#### 7. **2024-2025 Meal Prices & A La Carte Price List**

Be it recommended the Board approve the 2024-2025 Meal Prices & A La Carte Price List at no student price increase (page 30).

8. **Food Service Management Company Approval**

Be it recommended the Board approve The Nutrition Group, Irwin, PA as Food Service Management Company, pending a review by our solicitor, for the 2024-2025 school year on the terms set forth in the projected operating costs which are included in the minutes:

Guaranteed Profit	- \$54,785.00
Administrative Fee	- \$17,268.69
Management Fee	- \$12,414.49

9. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bethlehem, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2024:

Bills-Per Capita	\$ 0.4050/each
Bills-Real Estate	\$ 0.5290/each
Bills-Blank PC	\$ 0.3590/each
Bills-Blank RE	\$ 0.5570/each
Inserts	\$ 0.1230/each
Registers-PC & RE per page	\$ 0.1340/each
Bills-PC Duplicates	\$ 0.1000/each
Bills-RE Duplicates	\$ 0.1790/each
Other-Excel File Creation	\$ 30.0000
Exception Processing-Forms Coordination	\$150.0000/hour

10. **Paving Proposal Approval**

A. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$6,000.00.

OR

B. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields as well as the football field entrance by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$13,500.00 (page 31).

11. **Beacon Light Referral Agreement Approval**

Be it recommended the Board approve a Letter of Referral Agreement between Beacon Light and the Line Mountain School District for the period of July 1, 2024 through June 30, 2026 and authorize the superintendent to execute the agreement (see attached).

**RECOMMENDED ACTION**

That the Board of School Directors approve the above fiscal action.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_ R

**B. PERSONNEL**

(PUBLIC COMMENT)

**1. Classified Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Patty Troutman, Accounting Assistant for the Line Mountain School District effective **September 9, 2024**.

**2. Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2714	3/22/24	Travel
#2929	3/18/24 through 3/22/24	Travel
<b>#2929</b>	<b>4/12/24</b>	<b>Health</b>
#1355	3/4 5,14, 25, and 3/26/24	Health
#1712	4/10 (1/2 day) and 4/11/24	Health
#1712	4/26/24	Travel
#2876	4/02/24	Family Necessity
<b>#2114</b>	<b>3/6, 4/3, and 4/4 (1/2 day), 2024</b>	<b>Health &amp; Family Necessity</b>
<b>#2791</b>	<b>4/18/24 through 5/02/24</b>	<b>Health</b>

**3. Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amy Zartman	JH Assistant Girls Soccer Coach	\$3,080.00
Tiffany Wolfe	Volunteer JH Field Hockey Coach	\$ -0-
<b>Charissa Wilson</b>	<b>Volunteer JH Girls Soccer Coach</b>	<b>\$ -0-</b>

**4. 2023-2024 Spring Personnel Approval**

Be it recommended the Board approve (pending working papers and or clearances) the following support personnel for the 2023-2024 school year effective July 1, 2023:

Statistician/Book Keeper

Miley Brezgel  
Kailey Buriak  
Chase Shutt  
Carma Shutt  
Jasmine Schaffner

Clock Operators

Miley Brezgel  
Kailey Buriak  
Chase Shutt  
Carma Shutt  
Jasmine Schaffner  
Maura Lundy

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_ R

C. POLICY AND PROGRAM

(PUBLIC COMMENT)

1. **Faculty Conferences Approval**

Be it recommended the Board approve the following faculty conferences for the 2023-2024 school year (page 32).

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 school year (page 33).

3. **Approval of the Class of 2024**

Be it recommended the Board approve the Class of 2024 for graduation pending completion of all requirements (page 34).

4. **2024-2025 Calendar of Board Meetings Approval**

Be it recommended the Board approve the 2024-2025 Calendar of Board Meetings (page 35).

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_ R

IX. Public Comment

X. Motion to Adjourn:

Motion to approve\_\_\_\_\_Second\_\_\_\_\_Action\_\_\_\_\_R

**BOARD CORRESPONDENCE**

**Attachments**

Minutes

Treasurer's Report

Delinquent Tax Exonerations

Sunbury Motors Company Invoice

Meals and A La Cart Price List

Meckley's Limestone Proposal

Faculty Conferences

Field Trips

Class of 2024

2024 Calendar of Board Meetings

Budgetary Reports