

The Board of School Directors of the Line Mountain School District will hold a regular meeting at the Line Mountain Middle High School, 187 Line Mountain Road, Herndon, PA 17830 on April 22, 2025 at 6:30 PM in the Library.

BOARD OF SCHOOL DIRECTORS

Troy Laudenslager, President
Dennis Erdman, Vice President
Ronald Neidig, Treasurer
Michael Bordner
Linda Gutkowski
Lauren Hackenburg
Dr. Richard Huskey
Paul Kolody
Matthew Shaffer

ADMINISTRATION

David M. Campbell, Superintendent
Kaitlin Rosselli, Business Manager
Dwain Messersmith, Secondary School Principal
Jeffrey Lagerman, Middle School Principal
Kyrie Ciborowski, Elementary Principal
Christine Kent, Principal/Director of Curriculum
Amy Dunn, Director of Special Education
Brad Shrum, School Psychologist
Stephen Kelley, Athletic Director
Keith Harro, Network Administrator
Douglas Wolfe, Director of Plant and Operations
Paige Lenker, Board Secretary

Vol. LIX- No. 10

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LINE MOUNTAIN SCHOOL DISTRICT
AGENDA
Regular Meeting
Line Mountain Middle High School Library

BOARD OF SCHOOL DIRECTORS MEETING

April 22, 2025

- I. Call to Order: **6:30 PM**, President Troy Laudenslager
- II. Pledge of Allegiance
- III. Roll Call: Board Secretary
- IV. Recognition of Public
- V. Approval of Minutes:
 - Regular Meeting, March 25, 2025 (pages 10 - 16)
- VI. Motion to Approve the Agenda
- VII. Administrative Reports
 - A. Superintendent
 - 1. CSO Presentation
 - 2. Blake Rothermel Science Project
 - B. Business Manager
 - C. Principals
 - D. Property Committee
 - E. Policy Committee
 - F. Fiscal Committee
 - G. Personnel Committee
 - H. Northumberland County Career & Technology Center Report
 - I. Central Susquehanna Intermediate Unit Report
 - J. Tax Collection Committee

VIII. ACTION ITEM

A. FISCAL

(PUBLIC COMMENT)

1. **Treasurer's Report**

Be it recommended the Board approve the March Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending April 11, 2025 (pages 17 - 31).

2. **Used Equipment Disposal Approval**

Be it recommended the Board approve the disposal of used laptops to be coordinated by the administration (page 32).

3. **Summer Elementary Library Program Approval**

Be it recommended the Board approve to operate a Summer Library Program at the Line Mountain Elementary School beginning June 23 through June 27 from 10:00 AM to 2:00 PM. The program will be staffed by 3 teachers and five paraprofessionals for a total of up to 25 hours each not to exceed \$4,500.

4. **Sapphire Software Suite Purchase Approval**

Be it recommended the Board approve the purchase of the Sapphire K-12's all-inclusive enterprise-level system that includes Student Information System, Learning Management System, Notification System, and the OneRoster Integration. Also included are the implementation, consulting training, and product support descriptions from Sapphire Software, Allentown, PA at a cost of \$65,000. The license fee, maintenance and support cost for the next four years will be \$32,895 per year (pages 33 - 39).

5. **Special Education Plan Approval**

Be it recommended the Board approve the Line Mountain School District Special Education Plan for July 1, 2025 through June 30, 2028.

6. **CSIU 2025-26 FIS/Tax Collection Proposal Approval**

Be it recommended the Board approve the estimated CSIU 2025-26 annual software services for financial information services/tax collection at a total cost of \$19,956.26 based on 2024-25 student count and authorize the Administration to execute the contract (pages 40 - 42) (Exhibit 1a).

7. **CSIU 2025-26 SIS Proposal Approval**
 Be it recommended the Board approve the estimated CSIU 2025-26 annual software services for student information services at a total cost of \$17,201.25 based on 2024-25 student count and authorize the Administration to execute the contract (pages 43 - 44) (Exhibit 1b).
8. **CSIU 2025-26 GURUBoard-Zaps Proposal Approval**
 Be it recommended the Board approve the estimated CSIU 2025-26 annual software services for GURUBoard-Zaps student information services at a total cost of \$812.00 based on 2024-25 student count and authorize the Administration to execute the contract (pages 45 - 46) (Exhibit 1c).
9. **Tax Bill Printing**
 Be it recommended that the Board approve Berkheimer Outsourcing, Bethlehem, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2025:
- | | |
|---|-----------------|
| Bills-Per Capita | \$ 0.4130/each |
| Bills-Real Estate | \$ 0.5392/each |
| Bills-Blank PC | \$ 0.3664/each |
| Bills-Blank RE | \$ 0.5681/each |
| Inserts | \$ 0.1250/each |
| Registers-PC & RE per page | \$ 0.1363/each |
| Bills-PC Duplicates | \$ 0.1023/each |
| Bills-RE Duplicates | \$ 0.1824/each |
| Other-Excel File Creation | \$ 30.0000 |
| Exception Processing-Forms Coordination | \$185.0000/hour |
10. **School Pictures/Yearbook Agreement Approval**
 Be it recommended the Board approve the agreement with Colleen & Co., Halifax, PA (pending clearances) to photograph the school and sport photos for K-12th grade, and publish the elementary and middle school yearbooks at no cost to the district for the 2025-26 and 2026-27 school years (with future years extension option), and authorize the Superintendent to execute the agreement a (pages 47 - 48).

11. **Yearbook Approval**

Be it recommended that the Board approve Jostens, Inc. of State College, PA as the exclusive provider of the High School Yearbook for a 3-year period at the following rates, and authorize Administration to execute the Agreement:

2025-26	\$18,107.26
2026-27	\$18,635.48
2027-28	<u>\$19,179.54</u>
TOTAL:	\$55,922.28

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Motion to approve _____ Second _____ Action _____ R

B. PERSONNEL

(PUBLIC COMMENT)

1. **Administrative Personnel Approval**

Be it recommended the Board approve the employment of Todd Ayers as the Middle School Principal for the Line Mountain School District effective July 1, 2025 at a salary of \$95,000.00. This position is part of the Act 93 Agreement.

2. **Professional Personnel Approval**

A. Be it recommended the Board approve the employment of Briau Clemente as a 4th grade teacher at the Line Mountain Elementary School at a salary of (BA Step 2) \$53,000.00 effective August 11, 2025.

B. Be it recommended the Board approve the employment of Mackenzie Palacz as a 1st grade teacher at the Line Mountain Elementary School at a salary of (BA Step 1) \$51,500.00 effective August 11, 2025.

3. **Substitute Day to Day Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as a day to day substitute teacher for the 2024-2025 school year:

<u>Name</u>	<u>Certification</u>
Mackenzie Kriebel	Substitute Nurse

4. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2025-2026 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brandon Carson	Head Football Coach	\$5,600.00
Ryan Feger	Assistant Football Coach	\$3,920.00
Dillan Michael	Assistant Football Coach	\$3,360.00
Michael Carson	Assistant Football Coach	\$3,360.00
Randy Kehler	Assistant Football Coach	\$3,360.00
Rodney Knock	Assistant Football Coach	\$3,360.0
Desmond Young	Volunteer Assistant Football Coach	\$ -0-
John Vovakes	Volunteer Assistant Football Coach	\$ -0-
Margaret Straub	Head Field Hockey Coach	\$4,800.00
Baylee Shaffer	Assistant Field Hockey Coach	\$3,360.00
Randy Tomlinson	Head Girls Soccer Coach	\$4,800.00
Matthew Clark	Assistant Girls Soccer Coach	\$3,360.00
Ryan Heim	Volunteer Assistant Girls Soccer Coach	\$ -0-
Kelly Heim	Volunteer Assistant Girls Soccer Coach	\$ -0-
Douglas Crook	JH Softball Girls Coach	\$2,880.00
Stacey Grindstaff	JH Girls Softball Coach	\$2,880.00
Anthony Shutt	Volunteer JH Girls Soccer Coach	\$ -0-

5. **2025-2026 Support Personnel Approval**

Be it recommended the Board approve (pending working papers and or clearances) of the following support personnel for the 2025-2026 school year effective July 1, 2025:

<u>Ticket Taker</u>	<u>Game Manager</u>	<u>Statistician/Scorekeepers</u>	<u>Clock Operators</u>
Dan Bowman	Dan Bowman	Dan Bowman	Dan Bowman
Butch Fessler	Butch Fessler	Brandon Carson	Brandon Carson
Cindy Fessler	Cindy Fessler	Matthew Clark	Matthew Clark
Jennifer Frye	Jennifer Frye	Jackie Kelley	Morgan Hunsberger
Denise Gonsar	Denise Gonsar	Kelly Heim	Jackie Kelley
Kelly Heim	Kelly Heim	Darrell Byerly	Kelly Heim
Shelley HerbFausey	Jennifer Leitzel	Keri Morgan	Darrell Byerly
Heather Kieffer	Shawn Leitzel	Tiffany Wolfe	Maura Lundy
Jennifer Leitzel	Amy Young	Randy Schaffner	Keri Morgan
Shawn Leitzel		Randy Tomlinson	Tiffany Wolfe
Linda Long		Shallon Tomlinson	Amanda Riehl
Denise McCauley		Kaelee Whittaker	Randy Tomlinson
Crystale Moyer		Lisa Wren	Shallon Tomlinson
Holly Renninger		Amy Young	Kaelee Whittaker
Lisa Wren			Lisa Wren
Amy Young			Amy Young

6. **Substitute Athletic Trainer Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as substitute Athletic Trainers for the 2025-2026 school year at a cost of \$60.00 per hour plus mileage:

Mike Elders Jason Jerinko Ben Pazuchanics

7. **FMLA Approval**

Be it recommended the Board approve Family Medical Leave for employee #2530 commencing on August 11, 2025 through November 4, 2025 which will follow FMLA requirements and policy

8. **Classified Personnel Approval**

Be it recommended the Board approve the employment of Mary Nolan, Special Education Aide for the Line Mountain School District retro-active to April 2, 2025 at a salary of \$15.00 per hour, subject to a ninety (90) day probationary period for classified personnel.

9. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2024-2025 school year at the substitute hourly rate of \$15.00:

<u>Name</u>	<u>Position</u>
Charissa Wilson	Substitute Teacher Aide

10. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2024-2025 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2929	3/12, 3/19/ (1/2 day), 3/20/25	Health
#1712	3/28/25 & 4/10/25	Travel
#2930	4/2/25 to 4/15/25	Family Necessity
#2720	4/30/25 to 5/06/25	Travel

11. **Work Beyond the School Day**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$30.00 per hour

<u>Name</u>	<u>Purpose</u>	<u>Hours up to</u>
Crystale Straub Moyer	Summer Library Program	25
Amy Young	Summer Library Program	25
David McCracken	Summer Library Program	25

12. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2024-2025 school year plus salary increase for the 2025-2026 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours up to</u>	<u>Salary</u>
Connie Savidge	Summer Library Program	25	\$22.80
Jessica Bradigan	Summer Library Program	25	\$15.50
Paige Griffie	Summer Library Program	25	\$15.50
Halie Urquhart	Summer Library Program	25	\$15.50
Charissa Wilson	Summer Library Program	25	\$15.00
Connie Savidge	Summer Library Work	60	\$22.80

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Motion to approve _____ Second _____ Action _____

C. **POLICY AND PROGRAM**

(PUBLIC COMMENT)

1. **Faculty Conferences**
Be it recommended the Board approve the following faculty conferences for the 2024-2025 school year (page 49):

2. **Field Trips Approval**
Be it recommended the Board approve the following field trips for the 2024-2025 school year (page 50):

3. **Approval of the Class of 2025**
Be it recommended the Board approve the Class of 2025 for graduation pending completion of all requirements (page 51).

4. **2025-2026 Calendar of Board Meetings Approval**
Be it recommended the Board approve the 2025-2026 Calendar of Board Meetings (page).

5. **First Reading of Policy Approval**

Be it recommended the Board approve the first reading of the following policy:

- 246, School Wellness (pages 53 - 64)

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Motion to approve_____Second_____Action_____R

IX. Public Comment

X. Motion to Adjourn:

Motion to approve_____Second_____Action_____R

BOARD CORRESPONDENCE

Attachments

- Minutes
- Treasurer’s Report
- GASB 34
- Sapphire Software Proposal
- CSIU FIS/Tax Collection Proposal
- CSIU SIS Proposal Approval
- CSIU GURUBoard-Zaps Proposal
- School Pictures/Yearbook Agreement
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