

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

May 18, 2021

I. President Laudenslager called the meeting to order at 6:32 PM at the Line Mountain Middle High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Absent
Joanna Hovenstine, Acting Secretary	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Asst Secondary School Principal/Athletic Director	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Chris Grego of "The News Item", and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 13, 2021 as per attached pages.

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Dr. Linaire Ahlum and Bob Zimmerman representing the Susquehanna Valley Community Education Project. They gave a presentation to bring awareness to the community project to establish a regional community college in the area.

Mr. Campbell reported graduation is set for 6/2/2021 with 6/3/2021 and 6/4/2021 set as rain dates if needed.

B. Business Administrator

Ms. Rosselli reviewed various agenda items such as the 2021-2022 General Fund Budget, Homestead Farmstead Exclusion Resolution, 2019-2020 Single Audit Report approval, 2021-2022 Insurance Coverage approval and the 2021-2022 School Vehicle Contractors.

C. Principals

Ms. Menko reported there are 72 children registered for Kindergarten.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending May 12, 2021 as per attached.

B. Additional checks for payment as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Michael Bordner to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Budget Transfer Approval**

The administration recommends approval of the 2020-2021 budget transfers as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Spring Math Software Renewal Approval**

Be it recommended the Board approve to renew a three year agreement for Spring Math software for the Line Mountain Elementary School through Sourcewell Technology, Minneapolis, MN at a cost of \$10,516.50 starting July 1, 2021 to June 30, 2024 as per attached pages.

5. **NRG Controls North Agreement Approval**
Be it recommended the Board approve an agreement with NRG Controls North, Inc., Selinsgrove, PA to provide 36 months predictive and preventative maintenance visits at the Line Mountain School District for the July 1, 2021 through June 30, 2023 school years at a cost of \$56,740.00 and for the July 1, 2023 through June 30, 2024 school year at a cost of \$29,200.00 through CoStars Hardware Contract #008-364 and authorize administration to execute the agreement as per attached pages.
6. **Summer Elementary Library Program Approval**
Be it recommended the Board approve to operate a summer Library Program at the Line Mountain Elementary School from July 5, 2021 through July 30, 2021 staffed by one teacher and one paraprofessional for a total of 27 hours each, not to exceed \$2,000.00 to be paid with the Learning Loss portion of ESSER III funds.
7. **(2) Cordless Bar Code Scanners Purchase Approval**
Be it recommended the Board approve the purchase of 2 cordless bar code scanners through Follett, McHenry, IL for use in the high school library, one to take inventory and one to use with the Destiny Library Catalog system at a total cost of \$448.00 to be paid from the technology budget.
8. **Mail Archive Software Support Renewal Approval**
Be it recommended the Board approve to renew the Mail Archive Software Support through Stimulus Software, Houston, TX at an annual cost of \$580.00 with renewal to run from April 7, 2021 to April 6, 2022.
9. **PA Power Library Software Renewal Approval**
Be it recommended the Board approve to renew the "PA Power Library" online software license through Health Sciences Consortium, Philadelphia, PA at an annual cost of \$525.00 with renewal to run from July 1, 2021 to June 30, 2022.
10. **Destiny Library Catalog System Licenses Renewal Approval**
Be it recommended the Board approve to renew the Destiny Library Catalog System License through Follett School Solution, Chicago, IL at an annual cost of \$1,525.34 with license continuing from July 1, 2021 through June 30, 2022.
11. **Student Activities Coordinator Bond**
Be it recommended that the Board approve the Student Activities Coordinator Bond effective 7/1/2021 at a premium of \$100.00 with Keystone Bonding & Surety Agency, LLC through Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.

This Item Was Voted On Separately.

12. **2021-2022 Appointment of Depositories**

Be it recommended that the Board approve the appointment of the following depositories for the 2021-2022 fiscal year:

Fulton Bank
The Gratz Bank

Mid Penn Bank
PLGIT

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Ronald Neidig to approve Item Number A12 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

13. **2021-2022 General Fund Budget**

A motion to adopt a resolution adopting the 2021-2022 General Fund Budget in a stated amount of \$21,451,069.00.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2021, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held March 23, 2021, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2021.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2021, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 18th day of May 2021.

14. **Study Island and Reading Eggs Renewal Approval**
Be it recommended the Board approve to renew Study Island and Reading Eggs licenses from Edmentum of Chicago, IL at a cost of \$42,074 as per attached pages. License runs through 9/22/2024, is for grades K-12, and will be paid for by federal ESSER funds.

This Item Was Voted On Separately.

15. **2021-2022 Appointment of Treasurer**
Be it recommended that the Board approve Ronald Neidig as the Treasurer of the Board for the 2021-2022 fiscal year.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Item Number A15 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

16. **School Board Secretary Approval**
Be it recommended that the Board approve Patty Troutman as Board Secretary effective July 1, 2021 to June 30, 2025 at a salary of \$1,500.00 per year.
17. **2021-2022 Solicitor Appointment**
Be it recommended that the Board approve the appointment of Diehl, Dluge, Michetti and Michetti, as solicitor for the 2021-2022 fiscal year at an hourly rate of \$125.00.
18. **2021-2022 Northumberland County Career & Tech Center Budget Approval**
Be it recommended that the Board approve the 2021-2022 NCCTC school budget of \$2,070,729 of which Line Mountain's estimated share is \$75,274.
19. **2021-2022 School Vehicle Contractors**
Be it recommended that the Board approve the following school vehicle contractors for the 2021-2022 school year at a rate of \$1.74 per approved daily miles:
- Linda Derck – Shamokin, PA
 - Janet Schwartz – Trevorton, PA
 - Jim Schwartz – Trevorton, PA
 - Jana Schwartz – Trevorton, PA
 - Gail Harris – Dornsife, PA
 - Ken Harris – Dornsife, PA
 - Gina Snyder – Dornsife, PA

20. **PSBA Policy Maintenance Program Participation Agreement Approval**
Be it recommended the Board approve an agreement with Pennsylvania School Boards Association (PSBA) for participation in the Policy Maintenance Program for the 2021-2022 school year at a cost of \$7,798.54 and authorize execution of the agreement as per attached pages.
21. **2020 Single Audit Report Approval**
Be it recommended the Board approve the 2019-2020 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.
22. **2021-2022 Insurance Coverage Approval**
Be it recommended that the board approve the 2021-2022 insurance policy renewal with CM Regent through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$62,659 annually which includes Property, General Liability, School Leaders Professional, Crime, Inland Marine, Terrorism, Business Auto, Law Enforcement, and Umbrella coverage.
23. **2021-2022 Worker's Compensation Insurance Coverage Approval**
Be it recommended that the board approve the 2021-2022 Worker's Compensation insurance policy renewal with AmTrust through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$29,730 annually.
24. **2021-2022 Cyber Insurance Coverage Approval**
Be it recommended that the board approve the 2021-2022 Cyber insurance policy renewal with Ace/Chubb through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$12,651 annually.
25. **2021-2022 Sports Accident/Student Accident Insurance Coverage Approval**
Be it recommended that the board approve the 2021-2022 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,075 annually which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of \$30 for school time or \$116 for 24-hour coverage per student to be paid for by the parent if they choose it.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A13, A14, A16, A17, A18, A19, A20, A21, A22, A23, A24 and A25 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

- 26. **2021 Homestead and Farmstead Exclusion Resolution**
Be it recommended the Board approve the 2021 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve Item Number A26 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

- 1. **Pre-Student Teaching Approval**
The administration recommends approval (pending clearances) for Katia Leon from Drexel University to pre-student teach with Jill Lundy for the Fall 2021 semester.

- 2. **Work Beyond the School Day Approval**
Be it recommended the Board approve the following teachers for work beyond the school day for After School Detention for up to 5 hours at the LMEA contracted price of \$25.00 per hour for the 2020-2021 school year.

<u>Name</u>	
Peggy Long	Michelle Cortelyou
David McCracken	Megan Herrold

- 3. **Coaches/Advisors**
Be it recommended the Board approve the resignation of Stephen Kelley, Jr. as Head Varsity Boys Basketball Coach effective March 5, 2021.

Dennis Erdman thanked Stephen Kelley for his years of service.

- 4. **Day to Day Substitute Teacher Approval**
The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2020-2021 school year (Retroactive to May 11, 2021):

<u>Name</u>	<u>Certification</u>
Laura Scandle	Special Education

- 5. **Classified Personnel Resignation Approval**
Be it recommended the Board approve the resignation of Melissa Gessner, Teacher Aide at the Middle/High School effective May 7, 2021.

Dennis Erdman thanked Melissa Gessner for her years of service.

- 6. **Substitute Classified Personnel Approval**
Be it recommended the Board approve (pending clearances) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Mason Leshock	Custodian	\$9.25	Retroactive to 5/12/21
Trent Zartman	Custodian	\$9.25	Completion of Paperwork
Aubrey Walter	Teacher Aide	\$9.25	Completion of Paperwork

- 7. **Uncompensated Leave Approval**
Be it recommended the Board approve the following uncompensated leave days for the 2020-2021 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0222	4/26/21 (1/2 day)	Health
#0350	4/7, 4/13, 4/14/21 (1/2 day)	Health
#0350	4/16, 4/23/21	Personal Necessity
#2315	4/7, 4/28 (1/2 day), 5/4, 5/10, 5/11/21	Health

- 8. **Classified Pay Increase Approval**
Be it recommended the Board approve the motion to increase classified staff members at a rate of \$.50 per hour for the 2021-2022 school year to be effective July 1, 2021.

- 9. **Professional Employee Resignation Approval**
Be it recommended the Board approve the resignation of Dylan Yoder, Middle School Math teacher at the end of the 2020-2021 school year.

David Campbell thanked Dylan Yoder for his years of service.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2020-2021 school year as per attached page.

2. **Use of Facility**

A. The Line Mountain Archery Boosters request the use of the Line Mountain Middle High School Cafeteria, Kitchen, HS Gym, MS Gym, Parking Lots, and Room 503 on Saturday, February 19, 2022 with a rain date of Sunday, February 20, 2022 from 6:00 AM until 8:00 PM for their Archery Tournament.

B. The Line Mountain Tech Ed Boosters request the use of the Line Mountain Middle High School Parking Lots and Tech Education Rooms on Saturday, May 7, 2022 with a rain date of Sunday, May 8, 2022 from 7:00 AM until 7:00 PM for their annual Car Show.

3. **Approval of the Class of 2017**

The administration recommend approval of the Class of 2021 for graduation, pending final grades as per attached page.

4. **2021-2022 School Calendar Change Approval**

The administration recommends approval of the following change to the 2021-2022 school calendar as per attached page:

A. Change the staff In-Service Day from February 7, 2022 to February 14, 2022.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Items Number C1, C2, C3 and C4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

- This Item Was Voted On Separately.**
5. **Approval To Send Letter of Support.**
Motion to support sending a letter of recommendation from the Line Mountain School District supporting the Susquehanna Valley Community Education Project.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Item Number C5 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

- IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced there was an executive session prior to the meeting tonight from 5:30 PM to 6:30 PM to discuss personnel matters.

Mr. Campbell announced the June 8, 2021 school board meeting is being cancelled.

- X. Motion to Adjourn:

There being no further business being brought before the Board, Linda Gutkowski made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:22 PM.

Respectfully submitted,

Patty Troutman
Board Secretary