

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

March 26, 2024

I. President Laudenslager called the meeting to order at 6:33 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Dr. Richard Huskey	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Larry Deklinski of "The News Item" and four members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting of February 27, 2024 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Paul Kolody made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported on the accomplishment of the boys basketball team winning a playoff game. He also commended Casey Keiter as the state high school male champion in both bullseye and IBO/3D including a \$3500.00 scholarship. Kiera Leitzel placed 4<sup>th</sup> in the middle school females for bullseye and 5<sup>th</sup> place in the IBO/3D competition. In addition, Kylie Zeigler took 8<sup>th</sup> place in the high school male IBO/3D, Griffin Tressler took 8<sup>th</sup> place in the high school male IBO/3D, and Alex Schaffner took 8<sup>th</sup> place in the middle school IBO/3D.

B. Business Manager

Ms. Rosselli presented a Power Point Presentation on the 2024-2025 Preliminary General Fund Budget. She reviewed the anticipated expenditures and revenues as compared to the 2023-2024 records to date. The business manager also reported on the proposed increase in Governor Shapiro's Basic Education Funding and possible capping of charter school tuition rates, which would significantly affect the upcoming school budget.

C. Principals

Mr. Messersmith commented on the success of the spring musical performance of "Footloose" with the community attending in record numbers.

D. Property Committee

Mr. Wolfe reported he obtained three quotes for the paving at the entrance to the upper athletic fields. The Board had a brief discussion regarding the fact that the February agenda item recommending that S. S Witmer, Inc. pave the driveway to the ticket booth at a cost of \$6300.00 was publicly displayed and then tabled at the board meeting. For this reason, the Board decided to move ahead with obtaining sealed bids for the April agenda from the three companies who provided quotes. Mr. Campbell announced that he would call the three companies and explain the intentions of the Board.

- E. Policy Committee  
No report.
- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
Mr. Erdman and Ms. Gutkowski reported on the process of the Technology Center seeking information on the possibility of the installation of solar panels for the Technology Center. In addition, Shamokin Area School District is asking for the option to purchase excess generated power from the system. Mr. Michetti offered that it would be in the best interests of the District for him to contact the solicitor of the NCCTC for clarification on the project, which would involve funding from the three participating schools.
- I. Central Susquehanna Intermediate Unit Report  
Ms. Hackenburg reported there was a board meeting last week and the next board meeting will be April 17<sup>th</sup>.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

#### **This Item Was Voted On Separately.**

#### 1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending March 20, 2024 as per attached pages.

B. Additional checks for approval as per attached.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstentions on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations Approval**  
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
3. **Cafeteria Tables Purchase Approval**  
Be it recommended the Board approve the purchase of 9 uniframe cafeteria tables for the Line Mountain Middle High School through Kurtz Bros., Clearfield, PA at a cost \$19,962.50 to be paid with ESSER III money as per attached page.
4. **Weight Room Dehumidification Control Proposal Approval**  
Be it recommended the Board approve NRG Controls North, Inc. Selinsgrove, PA to add dehumidification control to the weight room at the Line Mountain Middle High School at a cost of \$19,138.09 to be paid with ESSER III money as per attached pages.
5. **NRG Controls North Agreement Approval**  
Be it recommended the Board approve a five year agreement with NRG Controls North, Selinsgrove, PA to provide predictive and preventative maintenance visits for the Line Mountain School District beginning July 1, 2024 through June 30, 2029 at a total cost of \$213,912.00 through CoStars Contract #215178 and authorize the administration to execute the agreement as per attached pages.
6. **Business Manager Bond Approval**  
Be it recommended the Board approve the Business Manager Bond for Kaitlin Rosselli at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 3/16/2024 to 3/16/2025.
7. **2024-2025 School Bus Contractor Approval**  
Be it recommended the Board approve Marvin E. Klinger, Inc. Dornsife, PA at the bus contractor for the 2024-2025 school year.
8. **National School Lunch and Breakfast Program Approval**  
Be it recommended the Board approve participation in the USDA Donated Commodity Program and National School Lunch and Breakfast Program for the 2024-2025 school year.
9. **2024-2025 Proposed Final Budget**  
Be it recommended that the Board approve the Proposed Final Budget in the amount of \$23,176,334.00. A copy of the Proposed Final Budget will be available for inspection on April 5, 2024 at the District Office for 30 days.
10. **CSIU 2024-25 FIS/Tax Collection Proposal Approval**  
Be it recommended the Board approve the estimated CSIU 2024-25 annual software services for financial information services/tax collection at a total cost of \$19,308.09 based on 2023-24 student count and authorize the Administration to execute the contract as per attached pages.

11. **CSIU 2024-25 SIS Proposal Approval**  
Be it recommended the Board approve the estimated CSIU 2024-25 annual software services for student information services at a total cost of \$16,709.94 based on 2023-24 student count and authorize the Administration to execute the contract as per attached pages.
12. **CSIU 2024-25 GURUBoard-Zaps Proposal Approval**  
Be it recommended the Board approve the estimated CSIU 2024-25 annual software services for GURUBoard-Zaps student information services at a total cost of \$553.85 based on 2023-24 student count and authorize the Administration to execute the contract as per attached pages.
13. **Finance Lease Agreement Approval**  
Be it recommended the Board approve a Lease Agreement with First Choice Business Solutions, Pittston, PA for a Pitney Bowes SendPro Mailstation at \$31.95 per month for a total of 63 months and authorize the Administration to execute the agreement. This is a replacement machine for our current lease of the Elementary School postage meter due to noncompliance.
14. **2024 Chapter 339 Plan Approval**  
Be it recommended the Board approve the 2024 Chapter 339, K – 12 Counseling Plan.
15. **Pass-Thru Refrigerator Purchase Approval**  
Be it recommended the Board approve the purchase of 2 Pass-Thru Refrigerators through K & D Factory Service, Inc., Harrisburg, PA for the Line Mountain Middle High School plus removal of one used machine from the middle high school and relocate to the elementary school. The total price of \$26,967.26 is through Co-Stars contract #144178 that includes delivery, uncrate, install start up, relocate, and remove and dispose of old machine with funds to be taken from the food service budget as per attached.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Dr. Richard Huskey to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14 and A15 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Tenure Approval**

The administration recommends approval of tenure for Jennifer Frye effective November 1, 2023. She has met the requirements and will receive a Professional Employee contract.

2. **Substitute Day to Day Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as a day to day substitute teachers for the 2023-2024 school year:

<u>Name</u>	<u>Certification</u>
Meghan Bussey	Guest Teacher
Marley Sprengel	Guest Teacher
Daniel Snyder	Guest Teacher
Madison Hannon	Guest Teacher
Jade Neitz	Guest Teacher

3. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2023-2024 school year at the substitute hourly rate of \$14.00:

<u>Name</u>	<u>Position</u>
Denise Spickler	Substitute Secretary

4. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#1712	2/20/24	Health
#2714	2/28/24	Health
#2714	3/06/24	Health
#2462	3/1 (1/2 day), 4 & 5/24	Health
#2930	3/01/24	Travel
#2930	3/11 & 3/12/24	Health
#2876	2/23 & 26 + 3/28/24	Health & Family Necessity
#2929	3/6 & 3/7/24	Health
#2791	3/21/24 to 4/18/24	Health

5. **Coaches/Advisors Approval**

Be it recommended the Board approve the resignation of Trystanne Bowman as Cheerleading Advisor for the Line Mountain High School effective March 21, 2024.

Mr. Erdman thanked Trystanne Bowman for her years of service.

6. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lydia Bomgardner	Gifted Support Science Fair	7 ½

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dr. Richard Huskey and seconded by Linda Gutkowski to approve Items Number B1, B2, B3, B4, B5 and B6 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

A. Be it recommended the Board approve the following faculty conferences for the 2023-2024 school years as per attached page.

B. Additional Faculty Conferences as per attached.

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 school year as per attached pages.

3. **Second Reading of Policy Approval**

Be it recommended the Board approve the second reading of the following policy:

- 209.1, Food Allergy Management

4. **Student Agreement Approval**

Be it recommended the Board approve an Agreement pertaining to a student disciplinary matter #2023-24-07 and authorize the Superintendent to execute the same on behalf of the District.

5. **Student Agreement Approval**

Be it recommended the Board approve an Agreement pertaining to a student disciplinary matter #2023-24-08 and authorize the Superintendent to execute the same on behalf of the District.

6. **Student Agreement Approval**

Be it recommended the Board approve an Agreement pertaining to a student disciplinary matter #2023-24-09 and authorize the Superintendent to execute the same on behalf of the District.

7. **Student Agreement Approval**

Be it recommended the Board approve an Agreement pertaining to a student disciplinary matter #2023-24-10 and authorize the Superintendent to execute the same on behalf of the District.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dr. Richard Huskey and seconded by Ronald Neidig to approve Items Number C1, C2, C3, C4, C5, C6 and C7 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment:

Maria Malfara of Jackson Township addressed the Board on the possibility of the construction of a concession stand/rest room facility for the upper athletic fields. The Board responded with the ongoing issue of a water source for the facility. Mr. Campbell suggested that the boosters concerned with the project meet with him to discuss the project.

Board Comment:

The Board reviewed the quotes presented by Mr. Wolfe for the purchase of a truck to be used for snow plowing and salt spreading with the possible trade in of the 2015 F-250. Mr. Campbell reported on the quotes obtained as follows, 2024 Chevrolet at \$75,450.28, 2024 Dodge at \$72,810.00, 2024 Ford at \$73,888.67 and a 2022 Ford at \$65,449.92. After brief Board discussion the Board decided to proceed with the purchase of the 2022 Ford as an outright purchase with no trade in to be included on the April agenda.

Acting Solicitor Michetti announced prior to the meeting tonight there was an executive session whereby matters related to personnel were discussed from 5:30 PM to 6:30 PM. A brief executive session will immediately follow the meeting tonight with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Ronald Neidig seconded the motion to adjourn the meeting at 7:54 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary



