

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 27, 2019

I. President Laudenslager called the meeting to order at 6:36 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Ben Pratt	Interim Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Rob Naylor of "The News Item", Jamie Doyle of PFM Financial Advisors, LLC and several members the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, July 16, 2019 as per attached pages.

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported that Ben Pratt is sitting in for retired solicitor, Richard Roberts.

Lawrence Neidig, retired Line Mountain School District School Board member / CSIU Board member / business manager at Shikellamy School District, was presented with a check in the amount of \$6000.00. The funds were presented by Chuck Peterson, Chief Fiscal Officer of ASBO. Mr. Peterson suggested a scholarship fund be established in Mr. Neidig's name recognizing his community service. The scholarship funds are to be distributed in four equal payments over the next four years.

Jamie Doyle of Public Financial Management, LLC presented the Board with the Bond Sale Document. The results of the bond refinance are showing substantial increased savings of \$567,232.91 from the projected savings of \$54,374.90. A motion was added to the agenda to approve the bond refinancing.

Mr. Campbell reported future agendas will not be sent through the US Postal system. In the future basic agendas and addendums will be provided at the meeting. Board members should plan on a standing executive session to be held prior to each meeting unless otherwise notified.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the smooth start to the beginning of the school year and thanked the staff for their efforts to prepare the school for the new year. Teachers are applying their knowledge from the professional development training in the classrooms. Open House is scheduled for September 4, 2019 with considerable community participation sharing information with parents.

Mr. Lagerman reported 5th Grade Orientation was held August 15, 2019 and the transition is going smoothly. Open House is scheduled for September 18, 2019.

Mr. Roadcap reported on a good first week of school. The first Pep Rally was held to recognize all fall sports and the success of the softball team last year.

Mr. Roadcap also reported on Keri Ferster being chosen to attend the PA School for Excellence in the Agricultural Sciences. She will also be representing the PA FFA Band at the National Convention in Indianapolis. The FFA students had an exhibit at the Northumberland County Fair and took First Place among the entries. They are currently preparing their exhibit for the Gratz Fair.

Mr. Skelton reported all fall sports are in process.

D. Property Committee

Mr. Wolfe thanked Dennis Erdman for assisting with the crack sealing of the driveway.

Doug Wolfe presented quotes for blacktop paving at the Middle High School. An agenda item was added for S. S. Witmer to complete the work as they presented the lowest quote.

He also presented pictures of the current district delivery van and asked the Board to consider purchasing a 2019 Transit-250 from Sunbury Motor Company utilizing the Co Stars Contract. The current van is being used by the football team, AG Class, Band and for district delivery. Paul Kolody suggested searching for a used van with low mileage as an option. Doug will address that request and present the results at the September meeting.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

Interim solicitor, Ben Pratt, announced there was an executive session prior to the meeting tonight to discuss personnel matters and consult with counsel on potential litigation. He also announced there would be a brief meeting following the close of the board meeting tonight for discussion on the Collective Bargaining Agreement with no action to follow.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all check from all funds within the Line Mountain School District for the period ending August 21, 2019 as per attached pages.

B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Michael Bordner to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 2 abstentions on roll call vote with Dennis Erdman and Troy Laudenslager abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2019 taxes as per attached page.

3. **Apple MacBook Purchase Approval**

Be it recommended the Board approve the purchase of an Apple MacBook Pro for the high school Art department through Apple Education, Austin, TX at a cost of \$1,899.00 per PEPPM pricing.

4. **Hardware Maintenance Renewal Approval**

Be it recommended the Board approve to renew the hardware maintenance on (3) Dell Servers and (1) Dell Tape Backup Unit through Park Place Technologies, Mayfield Heights, OH at a total cost \$2,372.18. Maintenance period runs August 6, 2019 through August 5, 2020.

5. **CSIU Guest Teacher Program Approval**

Be it recommended the Board approve to enter into an agreement with CSIU#16 to provide services for participating in the Central Susquehanna Regional Guest Teacher Training Consortium for the 2019-2020 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500.00 and authorize the Superintendent to execute the agreement as per attached pages.

6. **2019-2020 Mobile Ag Ed Science Lab Agreement Approval**
 Be it recommended the Board grant permission for Administration to execute agreements with Pennsylvania Friends of Agriculture foundation, Camp Hill, PA for the Mobile Ag Ed Science Lab program (pending clearances as per attached pages):

Line Mountain Elementary School	1/13/20 through 1/17/19	\$2,000.00
Line Mountain Middle School	1/21/20 through 1/24/20	\$1,500.00

7. **2019-2020 Substitute School Nursing Contract Approval**
 Be it recommended the Board approve a contract for In School Nursing Services with BAYADA Home HealthCare, Inc., Bloomsburg, PA at a rate of \$48.00 per hour and authorize the Superintendent to execute the agreement as per attached pages.

8. **CSIU Classroom User Agreement Approval**
 Be it recommended the Board approve an agreement with the Line Mountain School District to use the Line Mountain Elementary and Middle High School classroom facilities to include the gym, cafeteria, and restrooms for the CSIU Pre-K Counts program at the elementary school and the Northumberland County Area Head Start at the middle high school. The agreement is effective July 1, 2019 through June 30, 2020 and authorize the Superintendent to execute the agreement as per attached page.

9. **CSIU Service Delivery Agreement Approval**
 The administration recommends approval of the Central Susquehanna Intermediate Unit Terms and Conditions of Service Delivery for the 2019-2020 school year and authorize the Superintendent to execute the agreement as per attached page.

10. **New Story Agreement Approval**
 The administration recommends approval of the New Story Tuition Agreement for the 2019-2020 school year at a cost of \$270.00 per day and authorize the Superintendent to execute the agreement as per attached pages.

11. **School Soccer Assignor Agreement Approval**
 Be it recommended the Board approve an agreement between the Tri Valley Athletic Association and Line Mountain School District and Tim Sanville, Assignor to arrange officiating of all boys and girls interscholastic regular season games for the 2019-2020 school year at the rate of \$55.00 for each high school game and \$30.00 for each JH game and authorize Administration to execute the agreement (pending solicitor approval) as per attached pages.

12. **RSchoolToday Agreement Approval**
Be it recommended the Board approve an 36 month agreement with rSchoolToday, Tampa, FL to provide services to facilitate operations for the Use of Facility scheduler, Activity scheduler and Team site effective August 26, 2019 at a cost of \$2,589.00 for the first year and \$1,689.00 for the additional two years and authorize the Superintendent to execute the agreement (pending solicitor approval) as per attached pages.
13. **Four Diamonds Mini-Thon Partnership Agreement Approval**
Be it recommended the Board approve a partnership agreement with the Line Mountain High School Key Club and Four Diamonds, Hershey, PA to hold a 24 hour mini-thon at the Line Mountain Middle High School on March 27th through March 28th, 2020 and authorize advisor to execute the agreement (pending solicitor approval) as per attached pages.
14. **Appointment of Financial Auditors for Real Estate Taxes**
Be it recommended that the Board approve the appointment of Wagner, Drees, Elsasser & Associates, P.C., Certified Public Accountants of Selinsgrove, PA as financial auditors with a five year contract to be in conformity with Commonwealth of Pennsylvania Local Tax Collection (P.L. 1050, No. 394) at a fee ranging from \$4,000 to \$6,000 each year not to exceed \$6,000 each year for the years ended December 31, 2018, 2019, 2020, 2021, and 2022.
15. **2019-2020 School Bus Contract Approval**
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2019-2020 school year for the transportation of school pupils at an estimated price of \$1,372,768.46 as per attached pages.
16. **2018-2019 School Bus Contract Approval**
Be it recommended that the board approve the 2018-19 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,372,768.46.
17. **Tax Claim Bureau Sale Approval**
Be it recommended that the Board approve the Consent of Sale Property from the Tax Claim Bureau Repository List and authorize Administration to execute the same as per attached pages.
18. **CSIU Food Service Agreements Approval**
Be it recommended the Board approve the 2019-20 food service agreements between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program and authorize the Superintendent to execute the agreements.

19. **2019-2020 Ambulance Coverage Agreement Approval**

Be it recommended the Board approve an agreement with Americus Hose Company d/b/a Americus Community Ambulance Service for services rendered for sporting events throughout the 2019-2020 year at a cost of \$50.00 per event plus and hourly rate of \$70.00 for basic life support and authorize Administration to execute the agreement as per attached pages.

20. **Sports Officials Payment Approval**

The administration recommends the suggested payment for Sports Officials beginning with the start of the 2019-20 school year:

Varsity Sports

Baseball (2 officials)	\$84.00
Suspended Games	\$10 per inning
Basketball (2 officials)	\$79.00
(3 officials)	\$73.00
Field Hockey (2 officials)	\$105.00 JV&V
Football (6 officials)	\$79.00
Soccer (2 officials)	\$88.00
	\$124.00 JV&V
Softball (2 officials)	\$79.00
JV/Varsity	\$120.00
Suspended Game	\$10 per inning
Wrestling (1 official)	\$84.00

Junior Varsity

Baseball (2 officials)	\$63.00
Basketball (2 officials)	\$65.00
Field Hockey (2 officials)	\$53.00
Football (5 officials)	\$58.00
Soccer (2 officials)	\$70.00
Softball (2 officials)	\$58.00

Junior High / Middle School

Basketball (2 officials)	\$47.00 (1 game)
	\$68.00 (2 games)
	\$116.00 (3 games)
Field Hockey (2 officials)	\$53.00 (1 game)
	\$73.00 (2 games)
Soccer (2 officials)	\$67.00 (1 game)
	\$81.00 (2 games)
Wrestling (1 official)	\$58.00

21. **Math Seeds Subscription Renewal Approval**

Be it recommended the Board approve to renew the Math Seeds online software subscription from 3P Learning, New York, NY at an annual cost of \$2,250.00. Software is used in grades K-2 and software maintenance runs October 9, 2019, through October 8, 2020 and authorize the Superintendent to execute the agreement as per attached.

22. **Water Operations Service Agreement Approval**
Be it recommended the Board approve to enter into an agreement with PA Environmental Solutions, Inc., Dalmatia, PA to provide contract operations and maintenance services at a cost of \$225.00 per month in addition see attached 2019 Schedule of Hourly Rates for miscellaneous On-Call service charges to renew annually subject to price changes starting August 1, 2019 and authorize the Superintendent to execute the agreement.

This Item Was Voted On Separately.

23. **Bond Resolution Approval**
Motion to adopt the Bond Refinance Resolution as presented.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Item Number A23 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

24. **Blacktop Paving Approval**
Be it recommended the Board approve S. S. Witmer, Inc to complete the paving project as per bid presented in the amount of \$13,990.00 with funds to be taken from the Capital Reserve Fund.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A21, A22 and A24, and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Administrative Personnel Resignation Approval**
Be it recommended the Board approve the resignation of David Makowski, School Psychologist, for the Line Mountain School District effect August 16, 2019.

Dennis Erdman thanked David Makowski for his years of service.

2. **Professional Personnel Approval**

The administration recommends approval (pending all required paperwork) for the employment of Allison Michael as a registered nurse at the Line Mountain Middle High School at a salary of \$36,426.00 with benefits effective September 3, 2019.

This Item Was Voted On Separately.

3. **Work beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2019-2020 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Candace Adams	Room Move & Preparation	12
Carol Kruskie	Guidance Work	4
Jennifer Heitzman	Guidance Work	190
Amy Zartman	Guidance Work	190
Carolynn Kahler	Work on Art Room	46 ¼
Wesley Wagner	Work on Art Room	34 ¾

RECOMMENDED ACTION

That the Board of School Directors
Approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Michael Bordner to approve Item Number B3 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

4. **Coaches/Advisors Approval**

A. The administration recommends approval of the resignations of the Following coaches/advisors for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Michael Buriak	HS Archery Advisor	August 15, 2019
Jason Weller	MS Archery Advisor	August 15, 2019

B. The administration recommends approval of the employment of the following coaches/advisors for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jeremy Styer	Assistant Boys Soccer Coach	\$2,520.00
Stacy Sprenkel	7/8 Girls Basketball Coach	\$2,640.00
Mark Shearer	HS Yearbook Advisor	\$4,400.00
Ben Bidding	Volunteer Assistant Football Coach	\$ -0-
Dillan Michael	Volunteer Assistant Football Coach	\$ -0-
Garrett Hepner	Volunteer Assistant Football Coach	\$ -0-
Kasey Boyer	Volunteer Assistant Girls Soccer Coach	\$ -0-
Lacey Snyder	Volunteer Assistant Girls Soccer Coach	\$ -0-
Marilee Klock	Volunteer Asst Fall Cheerleading Coach	\$ -0-

5. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a Mentor teacher for the 2019-2020 school year at a rate of \$500.00 as per the collective bargaining agreement:

Susan Nye with Jennifer Frye at the high school.

6. **Substitute Classified Personnel Approval**

The administration recommends approval (pending clearances) of the following substitute classified personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amanda Sarvis	Substitute Cafeteria Worker	\$9.25
Jamie Smith	Substitute Teacher Aide	\$9.25
Samantha Koperna	Substitute Teacher Aide	\$9.25
Shallon Tomlinson	Substitute Secretary	\$9.70

7. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2019-2020 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
LeeAnn Bobb	Elementary	Rosanne Carson	Elementary
Roy Casey	Elementary	Sarah Degnitz	Music
David Deppen	Elementary	Mills Eure	SS & Tech Ed.
Heather Feese	Elementary	Lorna Gray-Wiley	Special Education
Cinda Grimm	School Nurse	Margaret Haverovich	Reading
Cheryl Ibberson	Home Economics	Barbara Kaskie	Elementary
Rebecca Kline	Elementary	Scott Lenker	Social Studies
Timothy McKimm	Physical Education	Harold Morgan	SS, German
Emily Nell	Elementary	Susan Rothermel	Business
Lindsay Shaffer	Chemistry	Jennifer Sholley	Elementary
MaryAnn Taxis	Reading	Brooke Tressler	Elementary
Shannon Witmer	Social Studies	Tara Buriak	Emergency
Annette Erdman	Emergency	Aaron Ferster	Emergency
Misty Ferster	Emergency	Margaret Fessler	Emergency
Stanley Hojnacki	Emergency	Brian Jeremiah	CSIU Emergency
Christopher Johnson	Emergency	Mark Ilgenfritz	Emergency
Rita Palasek	CSIU Emergency	Barbara Persing	Emergency
Kelsea Rebuck	Emergency	Tara Smith	Emergency
Richard Vanslavie	Emergency	Adeline Wolfe	CSIU Emergency
Lawrence Kaskie	Emergency Nurse	Casey Renninger	Emergency Nurse
Erin Wetzal	Emergency Nurse	Shari Bentick	Emergency

8. **Salary Approval**

Be it recommended the Board approve the salary of \$150.00 per day for Lawrence Kaskie, substitute School Nurse at the Line Mountain Middle High School effective August 19, 2019 through August 30, 2019.

9. **2019-2020 Band Volunteer Approval**

Be it recommended the board approve (pending clearances) the following list of parents as Band Volunteers for the 2019-2020 school year:

<u>Name</u>	<u>Name</u>	<u>Name</u>
Melissa Bingaman	Amy Brosious	Darlene Brown
Kevin Brown	April Campbell	Inez Deppen
Donald Ferster	Francine Ferster	Benjamin Gessner
Amanda Kisella	Mae Leshner	Jill Lundy
Melinda Masser	Krista Schiable	Michelle Stiely
Brigette Styer	Kaitlyn Troutman	Andreia Walshaw
Cheryl Weaver	David Weaver	

10. **Sabbatical Leave Approval**

Be it recommended the Board approve a sabbatical leave for MaryAnn Troutman, middle school mathematics teacher, intended for health restoration for the second and third marking periods. She will use sick leave for the fourth marking period.

11. **School Psychologist Agreement Approval**

The administration recommends approval of the School-Based Contract between Line Mountain School District and Kristy, Gruber, School Psychologist for the 2019-2020 school year at a cost of \$40.00 per hour and authorize the Superintendent to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
Approve the above personnel action.

Moved by Michael Bordner and seconded by Paul Kolody to approve Item Numbers B1, B2, B4, B5, B6, B7, B8, B9, B10 and B11 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

This Item Was Voted On Separately.

12. **School Solicitor Agreement Approval**

Motion to appoint Diehl, Dluge, Michetti and Michetti as solicitor for the Line Mountain School District at a rate of \$125.00 per hour effective August 27, 2019 due to the retirement of the previous solicitor, Richard Roberts.

RECOMMENDED ACTION

That the Board of School Directors
Approve the above personnel action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Item Number B12 and carried by a vote of 6 yes, 0 no and 1 abstentions on roll call vote with Michael Bordner abstaining.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

A. The administration recommends approval of the following faculty conferences for the 2019-2020 school year as per attached page.

B. Lori Brown and Christine Shearn to attend the Literacy Networking/Data conference at the CSIU #16 on September 12, 2019 for a total cost of \$79.00

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2019-2020 school year as per attached page.

B. E-Force Club, 2 teachers, 2 adults to attend the Renaissance Faire, Manheim, PA on October 9, 2019 at a cost of \$480.00 to be paid by the E-Force Club.

3. **Second Reading of Policy Approval**

Be it recommended to approve second reading of the following policy:

- 808, Food Services, as per attached pages.

4. **2019-2020 Bus Schedules and Drivers Approval**

The administration recommends approval of the bus driver list and bus schedules (schedules in board packets) for the 2019-2020 school year as per attached page.

5. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2019-2020 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Numbers C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment - None.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:17 PM.

Respectfully submitted,

Patty Troutman
Board Secretary