

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

FEBRUARY 25, 2025

- I. President Laudenslager called the meeting to order at 6:46PM at the Line Mountain Middle/High School Library.
- II. Pledge of Allegiance.
- III. Roll Call:
BOARD DIRECTORS

Michael Bordner		Absent
Dennis Erdman, Vice President		Present
Linda Gutkowski		Present
Lauren Hackenburg		Present
Dr. Richard Huskey		Absent
Paul Kolody		Absent
Troy Laudenslager, President		Present
Ronald Neidig		Present
Matthew Shaffer		Absent
Paige Lenker, Secretary, Non-Member		Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Kent	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Present
Kevin Kearney	Director of School Safety and Security	Present
Antonio Michetti	School Solicitor	Present

OTHERS

4 Members from the public were in attendance.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting of January 14, 2024 as per attached pages.

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VI. Motion to Approve the Agenda

VII. Administrative Reports

A. Superintendent

Mr. Campbell spoke more on the Athletic Fields Feasibility Study. He does not think they will put turf on the fields but they are looking at fixing the soccer sidelines and possibly getting bleachers for the soccer/field hockey field. He expressed that he is hesitant and strongly disagrees with using any booster club funding. Those funds are to be used toward the kids, whether that is on t-shirts, camps, etc.

B. Business Manager

Ms. Rosselli expressed that it is budgeting season and will have a preliminary budget at the March board meeting and a final budget in May.

C. Principals

Ms. Ciborowski said that kindergarten registration in on March 11th and 13th.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
There is discussion to put solar panels on the roof in Shamokin.
- I. Central Susquehanna Intermediate Unit Report
There is a year in review that is available on the CSIU website.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended the Board approve the November and December Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending February 20, 2025 as per attached.

2. **Bulk Exonerations/Appeals for Local Tax Collectors**

Be it recommended the Board approve the 2024 bulk exonerations for the local tax collectors as per attached.

3. **Dell Server Purchase Approval**

Be it recommended the Board approve the purchase of a Dell PowerEdge R640 Server for the Line Mountain Elementary School to replace an end of life virtual server. The total cost is \$5,775 which includes a 5-year Rapidcard hardware support from CXTEC, Syracuse, NY per PEPPM contract #531722-006.

4. **ID Card Printer Purchase Approval**

Be it recommended the Board approve the purchase of a replacement AlphaCard PRO 550 Color ID Card Printer through AlphaCard, Tualatin, OR at a cost of \$1,645.00.

5. **Software Renewal Approval**

Be it recommended the Board approve to renew the PDQ Deployment Tool software through PDQ.com, Salt Lake City, UT at an annual cost of \$669.38. The software subscription runs April 11, 2025 through April 10, 2026.

6. **Meadows Psychiatric Center Agreement Approval**
Be it recommended the Board approve a Letter of Agreement with The Meadows Psychiatric Center, Centre Hall, Pa at a rate of \$100.00 per day for educational services if needed for the 2025-2026, 2026-2027, and 2027-2028 school years and authorize the Superintendent to execute the agreement as per attached.

7. **Driver's Education Memorandum of Understanding Approval**
Be it recommended the Board approve the Memorandum of Understanding between the Central Susquehanna Intermediate Unit and the Line Mountain School District for the Driver's Education Behind-the-Wheel Instruction and End of Course Skills Test for the 2025-2026 school year that runs September 1, 2025 to August 31, 2026 as per attached.

8. **ClimaCool Maintenance Renewal Approval**
Be it recommended the Board approve to enter into a two-year agreement with H.C. Nye Service, Co., Harrisburg, PA for maintenance of ClimaCool units at the Line Mountain Middle High School a cost of \$5,280.00 for the 2025-2026 and \$5,580.00 for the 2026-2027 school year for a total cost of \$10,860.00 as per attached.

9. **Used Equipment Disposal Approval**
Be it recommended the Board approve the disposal of used laptops to be coordinated by the administration as per attached.

10. **Appointment of Financial Auditors**
Be it recommended that the Board approve the appointment of Klacik & Associates, P.C., Certified Public Accountants of Shamokin, PA as financial auditors with a three-year contract to meet the requirements of generally accepted auditing standards of the Pennsylvania Department of Education and single Audit Act of 1982 at the following rates:

2023-2024:	\$34,000
2024-2025:	\$35,700
2025-2026:	\$37,485

11. **Business Manager Bond Approval**
Be it recommended the Board approve the Business Manager Bond for Kaitlin Rosselli at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 3/16/2025 to 3/16/2026.

12. **2025-2026 CSIU Budget**
Be it recommended the Board approve the preliminary 2025-2026 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$855,322.

13. **National School Lunch and Breakfast Program Approval**
Be it recommended the Board approve participation in the USDA Donated Commodity Program and National School Lunch and Breakfast Program for the 2025-2026 school year.

14. **2025-2026 Meal Prices & A La Carte Price List**
Be it recommended the Board approve the 2025-2026 Meal Prices & A La Carte Price List as per attached.

15. **Food Service Management Company Approval**
Be it recommended the Board approve the 2025-2026 contract with The Nutrition Group, Danville, PA, to provide food service management services as stated below:

Guaranteed Loss - (\$35,657.53)
Administrative Cost - \$17,769.48
Management Fee - \$12,774.51

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Item Number A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14 and A15 and carried by a vote of 5 yes, 0 no, and no abstentions on roll call.

B. PERSONNEL

PUBLIC COMMENT- None.

1. **Administrative Personnel Approval**
Be it recommended the Board approve the resignation for the purposes of retirement for Jeffrey Lagerman, Middle School Principal for the Line Mountain School District effective August 1, 2025. He has been employed by the district for 17 years.

2. **Professional Personnel Approval**

A. Be it recommended the Board approve the resignation for the purpose of retirement for Margaret Mielke, Fourth Grade Elementary Teacher for the Line Mountain School District effective May 28, 2025. She has been employed with the district for 28 years.

B. Be it recommended the Board approve the resignation of Kam Traugh, Sixth Grade Science Teacher for the Line Mountain School District effective February 14, 2025. She has been employed with the district for 10 years.

3. **Tenure Approval**

Be it recommended the Board approve tenure for Allison Michael effective January 1, 2025. She has met the requirements and will receive a Professional Employee contract.

4. **Mentor Teacher Approval**

Be it recommended the Board approve the following teacher as a Mentor teacher for the second half of the 2024-2025 and the first half of the 2025-2026 school year at a rate of \$500.00 as per the collective bargaining agreement.

Jill Lundy with Katelynne Michael at the Middle High School

5. **Substitute Day to Day Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as a day to day substitute teacher for the 2024-2025 school year:

<u>Name</u>	<u>Certification</u>
Zachary Gerber	CSIU Guest Teacher
Thomas Boyer	Emergency Certified

6. **School Nurse Health Clinical Experience Approval**

Be it recommended the Board approve Paige Mueller, student nurse from Commonwealth University to work with Candy Adams at the Line Mountain Elementary School for health clinical experience on March 10, 11, 31, and April 1, 14, 15, 2025.

7. **Classified Personnel Approval**

A. Be it recommended the Board approve the employment of Adrienne Bobb as a District Licensed Practical Nurse at the Line Mountain Middle High School at the rate of \$35.00 per hour retro-active to January 22, 2025.

C. Be it recommended the Board approve the resignation of Mark Yerger, Jr., Custodian at the Line Mountain Middle High School effective February 7, 2025.

8. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2024-2025 school year at the substitute hourly rate of \$15.00:

<u>Name</u>	<u>Position</u>
Chase Shutt	Substitute Teacher Aide
Katie Heim	Substitute Teacher Aide
Brooke Smith	Substitute Teacher Aide
Robin Zepp	Substitute Teacher Aide
Lori Klinger	Substitute Teacher Aide

9. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2024-2025 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2930	12/3/4/5/6/9/10/12/24	Family Necessity
#2930	1/13/25 (1/2 day)	Family Necessity

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Item Number B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 5 yes, 0 no, and no abstentions on roll call.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT- None.

1. **Faculty Conferences**

Be it recommended the Board approve the following faculty conferences for the 2024-2025 school year as per attached:

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2024-2025 school year as per attached:

3. **2025-2026 School Calendar Approval**

Be it recommended the Board approve the tentative school calendar for the 2025-2026 school year with a start date of August 18, 2025 as per attached.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Number C1, C2 and C3 and carried by a vote of 5 yes, 0 no, and no abstentions on roll call.

IX. Public Comment – Maria Malfara wanted to discuss more about the Athletic Fields Feasibility Study. She and another member of the public met with Dave Campbell earlier in the week to review and discuss this study. She mentioned that boosters were interested in donating for costs. She mentioned that she did her own research and got some quotes in regards to a building and holding tank.

Board Comment -It was decided that before any decisions are made there will be a Property Committee meeting that will be held on Tuesday, March 18, 2025. This will be open to the public. A copy of the Athletic Fields Feasibility Study can be found on the Line Mountain School District website.

Solicitor Michetti announced prior to the meeting tonight there was an executive session from 5:30 to 6:30 whereby matters were discussed.

X. Motion to Adjourn:

There being no further business being brought before the Board, Lauren Hackenburg made the motion and Ronald Neidig seconded the motion to adjourn The meeting at 8:23 PM.

Respectfully submitted,

Paige Lenker
Board Secretary

