

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

July 9, 2024

I. President Laudenslager called the meeting to order at 7:05 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Dr. Richard Huskey	Absent
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Kyrie Ciborowski	Elementary School Principal	Absent
Christine Shearn	Principal/Director of Curriculum	Absent
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Joseph Michetti	Acting School Solicitor	Present

OTHERS

Two members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting of May 28, 2024 as per attached pages.

Linda Gutkowski made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Dennis Erdman seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported the buildings are coming together nicely in preparation for the upcoming school year. Upcoming Kindergarten registration is currently at fifty-one students which is a record setting low figure. Total enrollment for 2024-2025 should be approximately 978 students.

B. Business Manager

Ms. Rosselli reported the State has not yet passed the 2024-2025 State Budget. Paige Lenker, accounting assistant position, will begin working next Monday, 7/15/2024.

C. Principals

Mr. Messersmith reported Elementary Open House will be held on August 13, 2024 and Middle School / High School will hold their Open House on August 14, 2024. The dates will be posted on the District website as well as on Facebook.

D. Property Committee

Mr. Wolfe reported the paving project is complete and the finished product looks great. Interviews for the maintenance position are scheduled for the end of this month.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. A. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending July 3, 2024 as per attached pages.

B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Tenstar Simulator Mobile Unit with Base Purchase Approval**

Be it recommended the Board approve the purchase of a Truck and Trailer simulation mobile unit with motion base including software and licenses through Tenstar Simulation US, Chicago, IL at a total cost of \$76,472.00 with money to be taken from ESSER III funds as per attached page.

3. **Microsoft Software Renewal Approval**

Be it recommended the Board approve the renewal of the Microsoft Software agreement for all Microsoft Software Licensing including Office 365 district-wide through Lancaster Lebanon IU13, Lancaster, PA. The annual cost of the first of a five-year agreement is \$10,567.20 with the agreement running August 1, 2024 through July 31, 2029.

4. **Apple MacBook Pro Purchase Approval**

Be it recommended the Board approve to purchase an Apple MacBook Pro for the high school Music department through Apple Education at a cost of \$1,698 per PEPPM pricing.

5. **Subscription License Renewal Approval**

Be it recommended the Board approve to renew the VEEAM Backup Essentials Universal Subscription License through Blast IU17, Canton, PA at an annual cost of \$1,721 with the subscription running June 27, 2024 through June 26, 2025.

6. **Used Equipment Disposal Approval**

Be it recommended the Board approve the disposal of 8 non-sellable used Lab Tables to be coordinated by the administration as per attached page.

7. **Propane Gas Approval**

Be it recommended the Board approve the 2024-2025 propane pricing effective July 1, 2024 to June 30, 2025 through Koppy's Propane, Inc., Williamstown, PA at a fixed price of \$1.599 per gallon.

8. **Food Service Agreement Approval**

Be it recommended the Board approve a food service agreement for the 2024-2025 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career and Technology Center and authorize the Administration to execute the agreement as per attached pages.

9. **Safety Net Counseling Agreement Approval**

Be it recommended the Board approve the Letter of Agreement for the Provision of Intensive Behavioral Health Services and the Business Associate Agreement between Safety Net Counseling, Inc. Atlas, PA and the Line Mountain School District for the period July 1, 2024 through June 30, 2025 and authorize the Superintendent to execute the agreement as per attached pages

10. **Leader Services Software Subscription Renewal Approval**

Be it recommended the Board approve the renewal of the Leader Services subscription for IEP Writer, Children Count, and PA Section 504 Module Licenses at a cost of \$8,008 effective July 1, 2024 through June 30, 2025 as per attached pages.

11. **Spreading Antlers Swim Program Approval**

Be it recommended the Board approve the Line Mountain second grade classes to participate in the Spreading Antlers Children's Foundation swim program for the 2024-2025 school year to be held at the YMCA, Sunbury, PA. The only cost to the district is transportation with funds to be paid through PCCD funds.

12. **2023-2024 School Bus Contract Approval**

Be it recommended the board approve the 2023-24 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,652,599.49.

13. **2024-2025 School Bus Contract Approval**
Be it recommended the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2024-2025 school year for the transportation of school pupils at an estimated price of \$1,652,599.49 as per attached pages.
14. **DUO Essentials for Education Renewal Approval**
Be it recommended the Board approve to renew the DUO Essentials for Education Multi-factor authentication subscription through SHI, Somerset, NJ at a cost of \$1,888.85. The subscription runs August 3, 2024 through August 2, 2025.
15. **IDEA Agreement Approval**
Be it recommended the Board approve the IDEA-B Agreement for the Distribution of Funds for the 2024-2025 school year and the Use of IDEA Pass-Through Funds for \$233,916.98 and authorize the Superintendent to execute the agreement as per attached pages.
16. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2024 taxes as per attached page.
17. **CSIU Guest Teacher Program Approval**
Be it recommended the Board approve to enter into an agreement with CSIU #16 to provide services for the Central Susquehanna Regional Guest Teacher Training Consortium for the 2024-2025 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500 and authorize the Superintendent to execute the agreement as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Dennis Erdman to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16 and A17 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Work Beyond the School Day**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year and at the LMEA contracted price of \$30.00 per hour for the 2024-2025 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Amy Young	Summer Library Program (ESSER III)	30
Tracy Supsic	Social Work Meetings	5
Jaymi Sejuit	IEP Meetings	5
Caitlin Keim	June ESY	15
Theresa York	IEP Meetings	5
Beth Reed	Parent Training for Kid Writing	1.5
Peggy Long	Parent Training for Kid Writing	1.5
Sara Paulson	Parent Training for Kid Writing	1.5
Jared Haas	Curriculum	29.5
Candy Adams	Summer Nurse Duties	20

2. FMLA Leave Approval

Be it recommended the Board approve Family Medical Leave for employee #2881 commencing on or around September 13, 2024 through November 11, 2024 which will follow FMLA requirements and policy.

3. Classified Personnel Approval

- A. Be it recommended the Board approve the resignation for the purposes of retirement for Robbin Klinger, Maintenance Worker for the Line Mountain School District effective August 1, 2024. He has been employed by the district for 17 years.
- B. Be it recommended the Board approve the employment of Paige Lenker as Accounting Assistant for the Line Mountain School District Office at a rate of \$21.00 per hour effective July 15, 2024.
- C. Be it recommended the Board approve the employment of Cody Graybill as a full-time Custodian for the Line Mountain School District at the hourly rate of \$16.50 per hour effective July 15, 2024.
- D. Be it recommended the Board approve the employment of Mary Nolan as a Special Education Aide for the Line Mountain School District at a rate of \$15.00 per hour effective upon completion of all required paperwork.
- E. Be it recommended the Board approve the resignation of Rachael Schreffler, Life Skills teacher aide at the Line Mountain Middle School effective August 2, 2024.
- F. Be it recommended the Board approve the employment of Jamie Smith as a teacher aide at the Line Mountain Elementary School at a rate of \$15.00 effective upon completion of all required paperwork.

4. Substitute Classified Personnel Approval

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2024-2025 school year at the substitute hourly rate of \$15.00:

<u>Name</u>	<u>Position</u>
Kelly Nace	Substitute Custodian
Mary Nolan	Substitute Custodian

5. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#1611	5/10/24 through 5/23/24	Travel
#2720	5/17/24 through 5/23/24	Travel
#2791	4/29 to 5/01/24 & 5/13 to 5/17/24	Health & Family Necessity
#1355	5/15/24	Health
#2946	5/14/24 & 5/22/24	Personal Necessity
#1712	5/10/24 & 5/13/24	Travel

6. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) of the employment for the following coaches/advisors for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kristy Heintzelman	Fall Head Cheerleading Advisor	\$1,900.00

7. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2023-2024 school year and for the 2024-2025 plus salary increase for the 2024-2025 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours up to</u>	<u>Salary</u>
Denise McCauley	Special Ed. Secretarial Duties	157	\$16.50

8. **Classified Personnel Raise Approval**

Be it recommended the Board approve a \$1.50 per hour raise for all classified personnel effective July 1, 2024.

9. **Classified Starting Hourly Rate Approval**

Be it recommended the Board approve to move the starting minimum hourly rate for all classified and all substitute classified employees to \$15.00 per hour.

10. **Day to Day Substitute Teacher Pay Rate Approval**

Be it recommended the Board approve the day-to-day substitute teacher rate of \$150.00 per day for the upcoming school years.

11. **2024-2025 Elementary After School Detention Personnel Approval**

Be it recommended the Board approve the following list of teachers as proctors for After School Detention at the LMEA contracted price of \$30.00 per hour:

Jillian Kaminiskie Crystale Straub Moyer Holly Scheib
Megan Herrold Melinda Masser

12. **Professional Personnel Approval**

A. Be it recommended the Board approve the resignation of Lauren Coker, Technology Education teacher at the Line Mountain Middle School effective July 9, 2024.

B. Be it recommended the Board approve the employment of Hunter Herb as a Life Skills teacher at the Line Mountain Elementary School at a salary based on (BA Step 3) \$54,000.00 effective August 12, 2024.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Michael Bordner and seconded by Lauren Hackenburg to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, and B12 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

Be it recommended the Board approve the following faculty conferences for the 2023-2024 school year as per attached page.

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 and 2024-2025 school year as per attached page.

3. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2024-2025 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve Items Number C1, C2 and C3 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

Acting Solicitor Michetti announced prior to the meeting being cancelled on June 25, 2024 there was an executive session from 5:30 to 6:00 whereby matters related to personnel were discussed. Prior to the meeting tonight there was an executive session from 5:30 to 7:00 whereby matters related to personnel were discussed.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:29 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

