

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

May 28, 2024

I. President Laudenslager called the meeting to order at 6:35 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Dr. Richard Huskey	Absent
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Absent
Jeffrey Lagerman	Middle School Principal	Absent
Kyrie Ciborowski	Elementary School Principal	Absent
Christine Shearn	Principal/Director of Curriculum	Absent
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Absent
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Larry Deklinski of "The News Item" and three members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting of April 23, 2024 as per attached pages.

Ronald Neidig made the motion and Dennis Erdman seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell presented Brock Rothermel with an award issued by Senator Linda Schlegel Culver for his achievement during the past wrestling season.

B. Business Manager

Ms. Rosselli presented additional information on the 2024-2025 budget and reported there is no millage increase being sought.

C. Principals

No report.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported the Bernie Romanoski, Sr. Hall of Fame annual ceremony was held last month. Line Mountain inductees this year included Troy Laudenslager, Janine (Smeltz) Schaffner and the members of the 1996-97 Line Mountain girls basketball team. The NCCTC will also be hiring a Culinary Arts instructor.

- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reported the CSIU recently held the CSIU Art Gallery Reception honoring regional high school students for their contributions to the arts.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending May 23, 2024 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Dennis Erdman to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations Approval**

Be it recommended the Board approve the list of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Ed Pro Software Subscription Renewal Approval**

Be it recommended the Board approve to renew the Ed Pro software subscription (computer workstation monitoring software) through Impero Software, Portland, OR at an annual cost of \$1,000. Subscription to run from August 1, 2024 to July 31, 2025.

4. **Server Software Renewal Approval**

Be it recommended the Board approve to renew the VMWare vSphere Server Software licensing and maintenance through Connection, Merrimack, NH at an annual cost of \$3,999. Licensing runs July 1, 2024 through June 30, 2025.

5. **Xerox Printer Purchase Approval**

Be it recommended the Board approve the purchase of a Xerox Color Multi-function printer for the new Tech Ed lab at a cost of \$1,154.03 from CDW of Chicago, IL per PEPPM pricing.

6. **Library Catalog System Renewal Approval**
Be it recommended the Board approve to renew the online (hosted) Destiny Library Catalog system through Follett School Solutions, McHenry, IL at a total cost of \$2,232.90 which includes the Elementary and High School libraries. Dates of renewal are July 1, 2024 through June 30, 2025.
7. **Poster Printer Proposal Approval**
Be it recommended the Board approve the purchase of 1 Elementary School printer, 2 Tech Ed Department printers, 2 Art Department printers and 1 Middle School printer for the 2024-2025 school year through Doing Business Better, Hagerstown, MD at a total cost of \$18,481.69 through Co-Stars contract #001-047 to be paid with PCCD Grant Funds and all prices are inclusive of trade in value and rebates as per attached pages.
8. **CSIU Letter of Agreement Approval**
Be it recommended the Board approve a letter of agreement between the Central Susquehanna Intermediate Unit and the Line Mountain School District for teacher training entitled Writing Across the Curriculum: Featuring the Writing Revolution (Grades 3 – 10) at a cost of \$3,750.00 as per attached pages.
9. **Summer Elementary Library Camp and Program Approval**
Be it recommended the Board approve to operate a Summer Library Camp at the Line Mountain Elementary School from July 15, through July 18 from 10:00 AM to 2:00 PM. Summer Library book checkout program will be Mondays 9 to 11 and Thursdays 2 to 4 in June and July. Both programs will be staffed by one teacher and three paraprofessionals for a total of 30 hours each, not to exceed \$2,600.00 and also to include \$1,000 for materials to be paid through the ESSER III funds.
10. **Used Equipment Disposal Approval**
Be it recommended the Board approve the disposal of non-sellable used broken tools and equipment to be coordinated by the administration as per attached page.
11. **Used Book Disposal Approval**
Be it recommended the Board approve the disposal of non-sellable used text books to be coordinated by the administration as per attached page.
12. **2024-2025 Appointment of Depositories**
Be it recommended the Board approve the appointment of the following depositories for the 2024-2025 fiscal year:
 - Link Bank
 - Mid Penn Bank
 - PLGIT

This Item Was Voted On Separately.

13. **2024-2025 Appointment of Treasurer**

Be it recommended the Board approve Ronald Neidig as the Treasurer of the Board for the 2024-2025 fiscal year.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Michael Bordner to approve Item Number A13 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

14. **2024-2025 Solicitor Appointment**

Be it recommended the Board approve the appointment of Diehl, Dluge, Michetti and Michetti, as solicitor for the 2024-2025 fiscal year at an hourly rate of \$125.00.

15. **2024-2025 School Vehicle Contractors**

Be it recommended the Board approve the execution of the Contract for Transportation of School Pupils with the following school vehicle contractors for the 2024-2025 school year at a rate of \$1.80 per approved daily miles:

- Linda Derck – Shamokin, PA
- Jim Schwartz – Trevorton, PA
- Jana Schwartz – Trevorton, PA
- Gail Harris – Dornsife, PA
- Ken Harris – Dornsife, PA
- Gina Snyder – Dornsife, PA

16. **2024-2025 Private Bus Companies Approval**

Be it recommended the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2024-2025 school year:

- Rohrer Bus Company
- Innovative Coach, LLC
- Fullington Trailways

17. **2024-2025 Extra-Curricular Transportation Contract Agreement**

Be it recommended the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife, PA for the period July 1, 2024 through June 30, 2025 at \$16.27 per driver hour (\$28.65 minimum per run) and \$2.43 per mile (\$28.65 minimum per run) under the same terms and conditions as per the 2023-2024 school year.

18. **2024-2025 Insurance Coverage Approval**
Be it recommended the Board approve the 2024-2025 insurance policy renewal with CM Regent through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$82,494 annually, which includes Property, Inland Marine, Terrorism, Crime, General Liability, Law Enforcement Professional, School Leaders, Business Auto, and Umbrella coverage.
19. **2024-2025 Worker's Compensation Insurance Coverage Approval**
Be it recommended the Board approve the 2024-2025 Worker's Compensation insurance policy renewal with AmTrust through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$43,351 annually.
20. **2024-2025 Cyber Insurance Coverage Approval**
Be it recommended the Board approve the 2024-2025 Cyber insurance policy renewal with Ace/Chubb through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,008 annually.
21. **2024-2025 Sports Accident/Student Accident Insurance Coverage Approval**
Be it recommended the Board approve the 2024-2025 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,360 annually which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of \$38 for school time or \$137 for 24-hour coverage per student to be paid for by the parent if they choose it.
22. **2024-2025 ELA and Language Arts Program Purchase Approval**
Be it recommended the Board approve the purchase of Core Knowledge Language Arts Program for grades K-5 and Amplify ELA curriculum for grades 6-8 plus a 6-year license through Amplify, Brooklyn, NY at a total cost of \$197,748.49 with \$20,000 to be taken from Title IV and the remainder to come from the general fund as per attached pages.
23. **Kidswork Therapy Service Contract Approval**
Be it recommended the Board approve the School Based Contract between Kidswork Therapy Services and Line Mountain School District for the 2024-2025 school year and authorize the Superintendent to execute the agreement as per attached pages.

24. **2024-2025 General Fund Budget**

A motion to adopt a resolution adopting the 2024-2025 General Fund Budget in a stated amount of \$23,176,334.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2024, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held March 26, 2024, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2024.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2024, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 28th day of May 2024.

25. **2024 Homestead and Farmstead Exclusion Resolution**
Be it recommended the Board approve the 2024 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Dennis Erdman to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A14, A15, A16, A17, A18, A19, A20, A21, A22, A23, A24 and A25 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Lori Hackenberg, 5th and 6th grade Social Studies teacher at the Line Mountain Middle School effective May 23, 2024.

Mr. Erdman thanked Lori Hackenberg for her years of service.

2. **Classified Personnel Approval**

A. Be it recommended the Board approve the resignation of Jennifer Yagle, custodian at the Line Mountain Elementary School effective May 15, 2024.

B. Be it recommended the Board approve the resignation for the purposes of retirement for Susan Reed, teacher Aide at the Line Mountain High School effective May 23, 2024.

Mr. Erdman thanked the resigning and retiring classified staff for their years of service.

3. **Work Beyond the School Day**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year and at the LMEA contracted price of \$30.00 per hour for the 2024-2025 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Crystale Straub Moyer	Summer Library Program (ESSER III)	30
Jared Haas	STEM Lab	200
Joseph Kahl	STEM Lab	200
David Reick	Summer Guidance Work	80
Jillian Kaminskie	Summer Social Work	20
Kam Traugh	CSO Program after school camp	9
Heather Kieffer	CSO Program after school camp	10.5

4. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2023-2024 school year and for the 2024-2025 plus salary increase for the 2024-2025 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours up to</u>	<u>Salary</u>
Connie Savidge	Summer Library Program	30	\$21.30
Jessica Bradigan	Summer Library Program	30	\$14.00
Paige Griffie	Summer Library Program	30	\$14.00
Connie Savidge	Summer Library Work	60	\$21.30
Megan Shaffer	Extra Office Duties	10	\$19.00
Denise McCauley	Spec Ed & Extra Office Duties	106	\$16.50
Faith Leiser	ESY Personal Care Aide	50	\$15.40

5. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2876	4/26/24, 5/1 & 5/2/24	Per. Necessity & Health
#2929	5/02/24	Travel
#2114	5/03/24 (1/2 day)	Health
#2714	5/09/24 (1/2 day)	Health
#2930	4/04 & 16/24, 5/03/24 (1/2 day)	Family Necessity & Health
#1355	4/15, 4/22, 4/29, & 4/30/24	Health
#2692	5/14/24 to 5/23/24	Family Necessity
#2941	4/17, 18, 19, 23, 25, and 4/26/24	Health

This Item Was Voted On Separately.

6. Coaches/Advisors Approval

The administration recommends approval (pending all required paperwork) for the employment of the following coaches/advisors for the 2024-2025 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brandon Carson	Head Football Coach	\$5,400.00
Ryan Feger	Assistant Football Coach	\$3,780.00
Dillan Michael	Assistant Football Coach	\$3,240.00
Ron Pratt	Assistant Football coach	\$3,240.00
Randy Kehler	Assistant Football Coach	\$3,240.00
Rodney Knock	Assistant Football Coach	\$3,240.00
James Ermert	Volunteer Asst. Football Coach	\$ -0-
Darwin Marquette	Volunteer Asst. Football Coach	\$ -0-
Michael Carson	Volunteer Asst. Football Coach	\$ -0-
Desmond Young	Volunteer Asst. Football Coach	\$ -0-
Margaret Fessler	Head Field Hockey Coach	\$4,600.00
Bailey Hawk	Assistant Field Hockey Coach	\$3,220.00
Savannah Warford	Volunteer Field Hockey Coach	\$ -0-
Caitlin Keim	Volunteer Field Hockey Coach	\$ -0-
Jillian Kaminskie	Volunteer Field Hockey Coach	\$ -0-
Tiffany Wolfe	Volunteer Field Hockey coach	\$ -0-
Matthew Bednar	Head Girls Soccer Coach	\$4,600.00
Amy Zartman	Assistant Girls Soccer Coach	\$3,220.00
Randy Tomlinson	Volunteer Girls Soccer Coach	\$ -0-
Matthew Clark	Volunteer Girls Soccer Coach	\$ -0-
Douglas Crook	JH Softball Coach	\$2,760.00
Stacey Grindstaff	JH Softball Coach	\$2,760.00
Keli Brown	Color Guard Advisor	\$1,065.00
Dana Gessner	Marching Band Advisor	\$3,250.00
Cheryl Ibberson	Assistant Marching Band Advisor	\$3,460.00
The following removed from the agenda:		
Sheridan Barnhart	Fall Head Cheerleading Coach	\$1,900.00

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Michael Bordner and seconded by Dennis Erdman to approve Item Number B6 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

7. **2024-2025 Extended School Year Personnel Approval**

A. The administration recommends approval of the following personnel and hours as ESY Instructors and Nurses for the ESY program at the Collective Bargaining Agreement rate of \$30.00 per hour not to exceed 70 hours for work beyond the school day to be funded through the IDEA Grant:

Sally Sobotor (Nurse)	Allison Michael (Nurse)
Elizabeth Bergeron (Instructor)	Megan Chapman (Instructor)
Tara Buriak (Instructor)	

B. The administration recommends approval of the following personnel and hours as ESY Instructors, Counselors, Social Workers, and Nurses for the ESY program at the Collective Bargaining Agreement rate of \$30.00 per hour not to exceed 140 hours for work beyond the school day to be funded through the IDEA Grant:

Chloe Poltonavage (Instructor)	Kyle Rebuck (Instructor)
Kim Poltonavage (Instructor)	Caitlin Keim (Instructor)
Cheyenne Esch (Counselor)	Tracy Supsic (School Social Worker)
Rachael Schreffler (Instructor)	

C. The administration recommends approval of the following personnel as ESY classroom aides at their regular hourly rates plus salary increase not to exceed 60 hours for work beyond the school day to be funded through the IDEA Grant:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Faith Leiser	\$15.40	Christine Leader	\$20.65
Lisa Wren	\$17.80	Halie Urquhart	\$14.00
Vicki Jones	\$19.60	Jamie Smith	\$14.00
Mandi Waters	\$14.00	Paige Griffey	\$14.00
Kayla Long	\$14.00		

D. The administration recommends approval of the following personnel as ESY classroom aides at their regular hourly rates plus salary increase not to exceed 120 hours for work beyond the school day to be funded through the IDEA Grant:

<u>Name</u>	<u>Salary</u>
Lisa Strahan	\$16.05

8. **2024-2025 Fall Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2024-2025 school year effective July 1, 2024:

Game Managers

Cindy Fessler	Danny Bowman	Lisa Wren	Doug Fessler
Jennifer Frye	Denise Gonsar	Jennifer Leitzel	Shawn Leitzel
Kelly Heim			

Statistician/Scorekeepers

Tiffany Wolfe	Danny Bowman	Lisa Wren	Darrell Byerly
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Clock Operators

Randy Schaffner	Darrell Byerly	Tiffany Wolfe	Danny Bowman
Lisa Wren			

Ticket Takers

Cindy Fessler	Danny Bowman	Lisa Wren	Doug Fessler
Jennifer Frye	Denise Gonsar	Jennifer Leitzel	Shawn Leitzel
Heather Kieffer	Shelley Herb-Fausey		

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Items Number B1, B2, B3, B4, B5, B7 and B8 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

Be it recommended the Board approve the following faculty conferences for the 2023-2024 school year as per attached page.

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 school year as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Items Number C1 and C2 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

Solicitor Michetti announced prior to the meeting tonight there was an executive session from 6:15 to 6:30 whereby matters related to personnel and potential litigation were discussed.

Mr. Campbell announced that due to the lack of necessity the board meeting previously scheduled for June 11, 2024 will be cancelled.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenberg seconded the motion to adjourn the meeting at 7:08 PM.

Respectfully submitted,

Patty Troutman
Board Secretary