

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

April 23, 2024

I. President Laudenslager called the meeting to order at 6:32 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Absent
Lauren Hackenburg	Absent
Dr. Richard Huskey	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Present
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Approximately twelve members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting of March 26, 2024 as per attached pages.

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Blake Rothermel and Olivia Kelley gave a Power Point Presentation on the CSO Program. The Chief Science Officer Program is a collaboration between the Officers and Elementary students. The Officers are required to complete an Action Plan encouraging new opportunities in STEM and innovation.

Mr. Campbell expressed his dismay regarding the current PSSA testing the students are currently experiencing.

B. Business Manager

Ms. Rosselli reported the Tenstar Tractor Simulator is scheduled to be delivered by this summer. The program should be ready for student involvement for the upcoming year.

All board members received a listing of the bid items associated with Agenda Item A5. The items are cafeteria tables, which have been upgraded with new tables. Regarding Agenda Item A7, student food prices have no increase. However, adult breakfast prices are being increased by \$.85 as per PDE regulations.

Ms. Rosselli also commended The Nutrition Group for their past food service management responsibilities. The Nutrition Group was the only Food Service Management Company out of five who were invited to bid who responded to the District's request as the Food Service Management Company for the upcoming year

The Business Manager also reviewed the calendar of board meeting dates.

C. Principals

Ms. Ciborowski reported on the recent successful book program raising over \$18,000.00 enabling students, the libraries, teachers to receive books and shopping sprees.

The elementary students were able to experience the eclipse even though the skies were somewhat cloudy.

The elementary students raised \$4544.00 for the American Heart Association.

D. Property Committee

The Board discussed the paving project and opted to proceed with Option B which will upgrade the access to the football stadium.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported the NCCTC student awards will be held on May 21, 2024 at 6:30.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

Solicitor Michetti announced prior to the meeting tonight there was an executive session from 5:30 to 6:30 whereby matters related to personnel and potential litigation were discussed.

VIII. **ACTION ITEMS**

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

A, Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending April 17, 2024 as per attached pages.

B. Additional checks to be approved as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Paul Kolody and seconded by Dr. Richard Huskey to approve Item Number A1 and carried by a vote of 4 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations Approval**

Be it recommended the Board approve the list of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **New Truck Purchase Approval**

Be it recommended the Board approve the purchase of a 2022 Super Duty Ford F250 extended cab pick-up with snow plow/spreader through Sunbury Motor Company, Sunbury, PA at a cost of \$66,011.92. Pricing per Costars State Contract #025-E22-444 as per attached pages.

4. **Software Subscription Renewal Approval**

Be it recommended the Board approve the renewal of the Sumdog software online subscription for grades 3, 4, and 7 through Sumdog, Inc., New York, NY at an annual cost of \$2,109.00. The subscription runs August 1, 2024 through July 31, 2025.

5. **Miscellaneous Item Bid Approval**

Be it recommended the Board approve the list of miscellaneous items to be offered for open bidding on the district's website for approximately two weeks. Any items not sold will be disposed with the items deemed to have no value.

6. **2024-2025 Northumberland County Career & Tech Center Budget Approval**

Be it recommended that the Board approve the 2024-2025 NCCTC school budget of \$2,126,946 of which Line Mountain's estimated share is \$147,000.

7. **2024-2025 Meal Prices & A La Carte Price List**

Be it recommended the Board approve the 2024-2025 Meal Prices & A La Carte Price List at no student price increase as per attached page.

8. **Food Service Management Company Approval**

Be it recommended the Board approve The Nutrition Group, Irwin, PA as Food Service Management Company, pending a review by our solicitor, for the 2024-2025 school year on the terms set forth in the projected operating costs which are included in the minutes:

Guaranteed Profit - \$54,785.00
Administrative Fee - \$17,268.69
Management Fee - \$12,414.49

9. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bethlehem, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2024:

Bills-Per Capita	\$ 0.4050/each
Bills-Real Estate	\$ 0.5290/each
Bills-Blank PC	\$ 0.3590/each
Bills-Blank RE	\$ 0.5570/each
Inserts	\$ 0.1230/each
Registers-PC & RE per page	\$ 0.1340/each
Bills-PC Duplicates	\$ 0.1000/each
Bills-RE Duplicates	\$ 0.1790/each
Other-Excel File Creation	\$ 30.0000
Exception Processing-Forms Coordination	\$150.0000/hour

10. **Paving Proposal Approval**

A. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$6,000.00.

OR

B. Be it recommended the Board approve the paving project of the hill entrance to the athletic fields as well as the football field entrance by Meckley's Limestone Products, Inc., Herndon, PA at a cost of \$13,500.00 as per attached page.

After a brief discussion the Board opted to proceed with Option B.

11. **Beacon Light Referral Agreement Approval**

Be it recommended the Board approve a Letter of Referral Agreement between Beacon Light and the Line Mountain School District for the period of July 1, 2024 Through June 30, 2026 and authorize the superintendent to execute the agreement as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dr. Richard Huskey and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Classified Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Patty Troutman, Accounting Assistant for the Line Mountain School District effective September 9, 2024.

Dennis Erdman thanked Patty Troutman for her years of service.

2. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2023-2024 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#2714	3/22/24	Travel
#2929	3/18/24 through 3/22/24	Travel
#2929	4/12/2024	Health
#1355	3/4 5, 14, 25, and 3/26/24	Health
#1712	4/10 (1/2 day) and 4/11/24	Health
#1712	4/26/24	Travel
#2876	4/02/24	Family Necessity
#2114	3/6, 4/3, and 4/4 (1/2 day), 2024	Health & Family Necessity
#2791	4/18/24 through 5/02/2024	Health

3. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amy Zartman	JH Assistant Girls Soccer Coach	\$3,080.00
Tiffany Wolfe	Volunteer JH Field Hockey Coach	\$ -0-
Charissa Wilson	Volunteer JH Girls Soccer Coach	\$ -0-

4. **2023-2024 Spring Personnel Approval**
Be it recommended the Board approve (pending working papers and or clearances) the following support personnel for the 2023-2024 school year effective July 1, 2023:

Statistics/Book Keeper

Miley Brezgel

Kailey Buriak

Chase Shutt

Carma Shutt

Jasmine Schaffner

Clock Operators

Miley Brezgel

Kailey Buriak

Chase Shutt

Carma Shutt

Jasmine Schaffner

Maura Lundy

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Dennis Erdman to approve Items Number B1, B2, B3 and B4 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

Be it recommended the Board approve the following faculty conferences for the 2023-2024 school year as per attached page.

2. **Field Trips Approval**

Be it recommended the Board approve the following field trips for the 2023-2024 school year as per attached page.

3. **Approval of the Class of 2024**

Be it recommended the Board approve the Class of 2024 for graduation pending completion of all requirements as per attached page.

4. **2024-2025 Calendar of Board Meetings Approval**

Be it recommended the Board approve the 2024-2025 Calendar of Board Meetings as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Paul Kolody and seconded by Dr. Richard Huskey to approve Items Number C1, C2, C3 and C4 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Ronald Neidig seconded the motion to adjourn the meeting at 7:45 PM.

Respectfully submitted,

Patty Troutman
Board Secretary