

LINE MOUNTAIN SCHOOL DISTRICT  
MINUTES

BOARD OF SCHOOL DIRECTORS REORGANIZATION MEETING December 6, 2023

**Reorganization of Board**

I. President Laudenslager called the meeting to order at 6:55 PM at The Northumberland County Career & Technology Center.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Matthew Shaffer	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Approximately ten members of the general public were present.

IV. Routine:

Notice: In accordance with Section 401 of the Public School Code this meeting is being conducted for the purposes of reorganization of the Board of School Directors of the Line Mountain School District.

V. Adjournment of Outgoing Board (sine die).

VI. Notice: In accordance with Section 401 of the Public School Code this meeting is being conducted for the purposes of reorganization of the Board of School Directors of the Line Mountain School District.

VII. Routine:

- A. Nomination and election of a Temporary President by the hold-over board members.

I

President Laudenslager called for the nomination of a Temporary President. Linda Gutkowski nominated and Matthew Shaffer seconded the nomination of Dennis Erdman as the Temporary President. There were no further nominations. The nomination passed by Acclamation.

Dennis Erdman assumed the chair as the Temporary President.

- B. The Board Secretary read the certificates of election for newly elected board members:

Troy Laudenslager  
Lauren Hackenburg  
Richard Huskey  
Paul Kolody  
Ronald Neidig

- C. District Judge Gembic administered the oath or affirmation of office to the new board members.
- D. Board Secretary, Patty Troutman, read the list of legally elected or appointed and qualified board members.
- E. Nomination and election of a President.

Temporary President, Dennis Erdman, called for the nomination of a President. Linda Gutkowski nominated and Ronald Neidig seconded the nomination of Troy Laudenslager as President. There were no further nominations. The nomination passed by Acclamation.

Troy Laudenslager assumed the chair as the President

- F. Nomination and election of a Vice President.

President Laudenslager called for the nomination of a Vice President. Ronald Neidig nominated and Lauren Hackenburg seconded the nomination of Dennis Erdman for Vice President. There were no further nominations. The nomination passed by Acclamation.

G. Nomination and election of a PSBA Legislative representative.

President Laudenslager called for the nomination of a PSBA Legislative Representative. Lauren Hackenburg nominated and Ronald Neidig seconded the nomination of Linda Gutkowski as the PSBA Legislative Representative. There were no further nominations. The nomination passed by Acclamation.

H. President Laudenslager appointed Dennis Erdman and Linda Gutkowski as Northumberland County Career & Technology Center Representatives.

VIII. Public Comment – None.

Board Comment – None.

IX. Motion to Adjourn:

Ronald Neidig made the motion and Lauren Hackenburg seconded the motion to adjourn the Reorganization Meeting at 7:01 PM. The motion carried by Acclamation.

Respectfully submitted,

Patty Troutman  
Board Secretary

LINE MOUNTAIN SCHOOL DISTRICT  
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

December 6, 2023

I. President Laudenslager called the meeting to order at 7:01 PM at the Northumberland County Career & Technology Center.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Richard Huskey	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Approximately ten members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, November 14, 2023 as per attached pages.

Linda Gutkowski made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Richard Huskey made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent  
No report.

B. Business Administrator  
Ms. Rosselli reported on the transition of Lisa Zimmerman from Middle/High School secretary to the purchasing assistant position. Lisa is adapting well to the new position.

C. Principals  
Mr. Messersmith reported that Michele Hughes will be shifting from her position as attendance/special education secretary to the position formerly held by Lisa Zimmerman as Middle High School secretary. Currently the District is advertising for the attendance/special education secretary position.

Ms. Ciborowski reported on the donations from Grace Church providing back packs, sneakers and clothes for the elementary students. A coat and food drive were also held collecting forty-seven coats and nearly eight hundred food items with Mrs. Long's class gathering the most food items and being rewarded with a pizza party. The Together We Can drive provided fifteen Thanksgiving meals, twenty-six Christmas meals, and sixty-three gifts for the elementary students. Joseph Michetti, Santa Claus, will be presenting gifts to the elementary students from the PTA.

D. Property Committee  
No report.

E. Policy Committee  
No report.

F. Fiscal Committee  
No report.

G. Personnel Committee  
No report.

H. Northumberland County Area Vocational Technical School Report  
Dennis Erdman reported there is a board meeting tonight.

I. Central Susquehanna Intermediate Unit Report  
Lauren Hackenburg reported there is a board meeting next week.

- J. Tax Collection Committee  
No report.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

1. **Check Report Approval**
  - A. Be it recommended the Board approve payment of invoices for the General Fund, Food Service Fund, Payroll, Capital Reserve Fund, and Student Activity Fund for the period ending November 29, 2023 as per attached pages.
  - B. Additional checks for payment as per attached page.
2. **December Bill Payment Approval**

Be it recommended that the Board approve payment of December 2023 bills subject to ratification at the January 2024 meeting.
3. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2023 taxes as per attached page.
4. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
- This Item Was Voted On Separately.**
5. **Board Treasurer Bond Approval**

Be it recommended the Board approve the Board Treasurer Bond for Ronald Neidig at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 1/16/2024 to 1/16/2025.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number A5 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

6. **Used Books Disposal Approval**

Be it recommended the Board approve the disposal of non-sellable used text books to be coordinated by the administration as per attached page.

7. **Memory Upgrade Purchase Approval**

Be it recommended the Board approve to purchase memory upgrades for (100) middle school student laptop computers through Winslow Technology Group, Waltham, MA at a unit cost of \$62.00 for a total cost of \$6,200.00 per PEPPM pricing.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Items Number A1, A2, A3, A4, A6 and A7 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

Be it recommended the Board approve the employment of Jennifer Frye as a Spanish Teacher at the Line Mountain Middle High School at a salary of (BA Step 5) \$47,000.00 effective November 1, 2023.

2. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brad Shrum	Volunteer Wrestling Coach	\$ -0-
Samuel Strause	Head Baseball Coach	\$4,400.00
Harry Boyer	Assistant Baseball Coach	\$3,080.00
Douglas Crook	Head Girls Softball Coach	\$4,400.00
Margaret Straub	Student Council Advisor (1/2 yr.)	\$1,221.00
Shelley Herb-Fausey	Student Council Advisor (1/2 yr.)	\$1,221.00
Bradley Wynn	JH Archery Advisor	\$1,695.00
Laurie Johnson	Volunteer Archery Advisor	\$ -0-
Chris Morrison	Volunteer Archery Advisor	\$ -0-
Jesse Snyder	Volunteer Elem. Game Manager	\$ -0-
Mara Snyder	Volunteer Elem. Game Manager	\$ -0-
Kara Boyer	Volunteer Elem. Game Manager	\$ -0-

3. **2023-2024 Spring Personnel Approval**

Be it recommended the Board approve (pending working papers and or clearances) the following support personnel for the 2023-2024 school year effective July 1, 2023:

<u>Statistician/Book Keeper</u>	<u>Ticket Taker</u>	<u>Clock Operators</u>
Abigail Lenker	Danny Bowman	Abigail Lenker
Brian Walshaw		Brian Walshaw
Morgan Hunsberger		Emily Gonsar
Danny Bowman		Danny Bowman
Mandy Riehl		

4. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Megan Chapman	IEP Meeting	1.25

5. **Classified Personnel Transfer Approval**

Be it recommended the Board approve the transfer of Michele Hughes from a 185-day secretary at the Line Mountain Middle High School to a 260 day, 7 ½ hour full time secretary at the Line Mountain Middle High School effective December 7, 2023.

6. **Classified Personnel Employment Approval**

A. Be it recommended the Board approve the employment of Halie Urquhart as a Special Education Aide for the Line Mountain School District at a rate of \$14.00 per hour effective December 7, 2023 or upon completion of all required paperwork.

B. Be it recommended the Board approve the employment of Monica Renn as a Special Education Aide for the Line Mountain School District at a rate of \$14.00 per hour effective December 7, 2023 or upon completion of all required paperwork.

C. Be it recommended the Board approve the employment of Bonnie Reed as a 5 ½ hour cafeteria worker for the Line Mountain School District at a rate of \$14.00 per hour effective January 3, 2024.



7. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve Lisa Strahan for work beyond the school day to work up to an additional 40 hours intended for Special Education and Homeless Education duties.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Items Number B1, B2, B3, B4, B5, B6 and B7 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Field Trips Approval**

The administration recommends approval of the following field trip for the 2023-2024 school year as per attached page.

2. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2023-24-03.

3. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2023-24-04.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number C1, C2 and C3 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell reported there will be an executive session prior to the January 9, 2024 board meeting to discuss the CBA. Mr. Campbell suggested that a team of four board members meet prior to the next board meeting to preliminarily discuss the CBA and be prepared to offer suggestions at the upcoming executive session. Currently the CBA is in the third year of a five year term.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:27 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary