

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

November 14, 2023

I. President Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Absent
Linda Gutkowski	Absent
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Absent
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Present
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Three members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, October 24, 2023 as per attached pages.

Michael Bordner made the motion and Paul Kolody seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Lauren Hackenburg made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported that all future addendums shall be posted by 6:00 PM on the day prior to a board meeting. The addendum will be posted on the school district website and at the administration office.

Mr. Campbell also commended the field hockey, girls soccer and football teams for their participation in the post season events.

B. Business Manager

Ms. Rosselli commented on the Accelerated Budget Opt Out Resolution Certifying Tax Rate for the 2024-2025 school year. She anticipates no increase in the millage rates for the upcoming year.

C. Principals

Ms. Shearn reported on the program of SCI Coal Township whereas the inmates made a donation to Line Mountain students in the amount of approximately \$3000.00.

D. Property Committee

Mr. Wolfe reported on his findings regarding water access for the upper athletic fields. Estimates are approximately \$28,000.00 to establish a water line running from the shop building to a proposed concession stand. The Board will contemplate this option and proceed after additional consideration to the matter.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
Mr. Erdman is attending NCCTC Open House this evening.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg announced the next CSIU board meeting is tomorrow night.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**
Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending November 8, 2023 as per attached pages.
2. **Exonerations/Appeals for Local Tax Collectors**
The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2023 taxes as per attached page.
3. **Delinquent Tax Exonerations Approval**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
4. **Budget Transfer Approval**
The administration recommends approval of the 2023-2024 budget transfers as per attached page.
5. **Right-to-Know Compliance Program Updating Proposal Approval**
Be it recommended the Board approve the proposal from JMSI Environmental Corp., Forty Fort, PA to update Line Mountain School District's Right-to-Know Compliance Program at a cost of \$2,150.00 as per attached page.
6. **Software License and Hosting License Agreement Approval**
Be it recommended the Board approve to renew the Classlink Software License and the Classlink Roster Hosting License through Classlink, Clifton, NJ for the Line Mountain School District at an annual cost of \$3,857.30. The Licenses run 1/01/24 through 12/31/24.

7. **Tax Collection Committee Delegate Approval**
Be it recommended the Board approve Patty Troutman as the primary voting delegate, Kaitlin Rosselli as the first alternate voting delegate, and Joanna Hovenstine as the second alternate voting delegate for the Tax Collection Committee for a term of one (1) year starting January 1, 2024.
8. **Health Savings Account Statement of Work Agreement Approval**
Be it recommended the Board approve the Statement of Work agreement with Conduent HR Services, LLC effective 1-1-2024 through 12-31-2026 and authorize Administration to execute the same at a \$0 per account per month fee waiver as per attached pages.
9. **2024-2025 Budget**
Be it recommended the Board approve the resolution to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2024-2025 as per attached pages.
10. **Delinquent Tax Collector Agreement Approval**
Be it recommended that the Board approve an agreement with Kratzenberg & Associates, Inc. d/b/a Keystone Collections Group, Irwin, PA to act as delinquent tax collector for per capita and occupational taxes effective July 1, 2024 and authorize Administration to execute the agreement as per attached pages.
11. **Promethean ActivPanel Purchase Approval**
Be it recommended the Board approve the purchase of (2) Promethean v.9 65-inch ActivPanel to replace end of life Polyvision smart boards through Global, Data Consultants, Mechanicsburg, PA at a unit cost of \$2,134.15 with a total cost of \$4,268.30.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Paul Kolody and seconded by Lauren Hackenburg to approve Items Number A1, A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Coaches/Advisors Approval**

Be it recommended the Board approve the resignation of Jason Cinqmars, Boys Soccer Coach effective October 23, 2023.

2. **2023-2024 Winter Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2023-2024 school year effective July 1, 2023:

Statistician/Book Keeper

Morgan Hunsberger

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lydia Bomgardner	Gifted Program Planning	20

4. **2023-2024 Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as day to day substitute teachers for the 2023-2024 school year:

<u>Name</u>	<u>Certification</u>
Sally Sobotor	School Nurse

5. **2023-2024 Elementary After School Tutor Personnel Approval**

Be it recommended the Board approve the following list of teachers as tutors for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour:

Crystale Straub Moyer Michelle Cortelyou

6. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve Michele Hughes for work beyond the school day to work up to an additional 20 hours intended for Secretarial duties at the hourly rate of \$19.40.

7. **Classified Personnel Resignation Approvals**

A. Be it recommended the Board approve the resignation of Samantha Koperna, Teacher Aide at the Line Mountain Elementary School effective October 20, 2023.

B. Be it recommended the Board approve the resignation of Sally Sobotor, LPN/Special Education teacher aide at the Line Mountain Elementary School effective November 10, 2023.

C. Be it recommended the Board approve the resignation of Christina Haddock, Purchasing/Accounts Payable Assistant at the Line Mountain District Office effective November 17, 2023.

D. Be it recommended the Board approve the resignation for the purposes of retirement for Richard Hood, Custodian at the Line Mountain Middle High School effective January 31, 2024.

8. **Classified Personnel Employment Approvals**

A. Be it recommended the Board approve the employment of Lisa Zimmerman as Purchasing/Accounts Payable at the Line Mountain District Office at a rate of \$22.00 per hour effective November 20, 2023.

B. Be it recommended the Board approve the employment of Kenneth Witmer II as Custodian at the Line Mountain Middle High School at a rate of \$16.50 per hour effective December 4, 2023.

C. Be it recommended the Board approve the employment of Mandi Waters as a Special Education Teacher aide for the Line Mountain School District at a rate of \$14.00 per effective November 15, 2023.

9. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2023-2024 school year at the substitute hourly rate of \$14.00:

<u>Name</u>	<u>Position</u>
Randolph Seiler	Substitute Custodian and Cafeteria Worker
Katelyn Long	Substitute Custodian
Owen Miller	Substitute Custodian
Jennifer Yagle	Substitute Custodian
Dwight Adams	Substitute Custodian
Charles Hoffman	Substitute Custodian

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

The administration recommends approval of the following faculty conferences for the 2023-2024 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2023-2024 school year as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Michael Bordner and seconded by Paul Kolody to approve Items Number C1 and C2 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced prior to the meeting tonight there was an executive session whereby matters related to personnel were discussed from 5:30 PM to 6:30 PM. There will also be a brief executive session immediately after the meeting with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Marlin Yeager, Jr. made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:10 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

