

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

August 15, 2023

I. President Laudenslager called the meeting to order at 6:34 PM at the Line Mountain Middle/High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Absent
Jeffrey Lagerman	Middle School Principal	Absent
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Absent
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Joseph Michetti	Acting School Solicitor	Present

OTHERS

Larry Deklinsky of "The News Item" and several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, June 27, 2023 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Michael Bordner made the motion and Dennis Erdman seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported on the productive first in-service day held today and the first day of school is next Monday. Mr. Campbell announced the misgivings of the scheduling of the High School Open House on the same night as a board meeting and assured it will not happen again in the future.

B. Business Manager

Ms. Rosselli reported that the bus cards were mailed last Thursday. The State has finally passed the state budget after a near two-month impasse. Within the new state budget, due to the additional funding, all students are eligible for a free breakfast and reduced price students are eligible for a free lunch.

C. Principals

Ms. Ciborowski reported that the elementary open house is scheduled for tomorrow night from 5:00 PM to 7:00 PM.

Mr. Kelley reported on the electrical connectivity issues of the high school gymnasium scoreboards. There is an option to have an electrician attempt to rewire the electrical cord. Mr. Kelley also provided a quote from DeMan's Sports to replace the two scoreboards at a cost of \$11,290.00 with the funds to be taken from the Capital Reserve Fund. After a brief discussion, the Board voted to add an agenda item to proceed with the purchase of the two new scoreboards.

Motion to add an agenda item for the purchase of two new scoreboards from DeMan's Sports for the High School Gymnasium.

Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to add Agenda Item A19 for the purchase of two new scoreboards from DeMan's Sports. The motion passed with a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

D. Property Committee

Mr. Wolfe thanked the custodial staff for the preparation of the two school campuses for the upcoming school year. The STEM Lab is nearly complete except for a few minor details. In addition, the rear wall at the High School is almost complete.

E. Policy Committee

No report.

- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported there was a NCCTC board meeting last week and the next board meeting will be September 13, 2023.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reported the next CSIU board meeting is tomorrow night.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending August 9, 2023 as per attached pages.

B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2023 taxes as per attached page.

This Item Was Voted On Separately.

3. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Dennis Erdman approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

4. **Dell Computer Purchase Approval**

Be it recommended the Board approve the purchase of (12) Dell Optiplex computer workstations through Winslow Technology Group, Waltham, MA at a unit cost of \$631 to replace end of life workstations in the Elementary computer lab. Total cost of \$7,572 to be paid from the technology budget per PEPPM pricing.

5. **Hardware Maintenance Agreement Approval**

Be it recommended the Board approve to renew the hardware maintenance on (3) Dell Servers and (2) Dell mass storage devices through Park Place Technology, Mayfield Heights, OH at an annual cost of \$2,911.20. The maintenance contract runs August 7, 2023 through August 6, 2024.

6. **Education Licensing Renewal Approval**

Be it recommended the Board approve to renew the DUO Multi-Factor Authentication Essentials for Education Licensing through SHI, Somerset, NJ at an annual cost of \$1,888.85. Coverage terms run August 4, 2023 through August 3, 2024.

This Item Was Removed From The Agenda.

7. **Science Software Renewal Approval**

Be it recommended the Board approve to renew the Science A-Z online software program through Learning A-Z, Tucson, AZ for the Line Mountain Middle School at an annual cost of \$585. Renewal runs from October 27, 2023 through October 27, 2024.

8. **2022 Single Audit Report Approval**

Be it recommended the Board approve the 2021-2022 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.

9. **Miscellaneous Sale Items Bid Award**

Be it recommended the Board approve to award the sale of items as indicated on the Tabulation Sheet distributed at meeting.

10. **Workers' Compensation Program: Health Care Providers Approval**
Be it recommended the Board approve the Workers' Compensation Program Designated Health Care Providers as per attached page.
11. **CSIU Food Service Agreements Approval**
Be it recommended the Board approve the 2023-24 food service agreements between the Line Mountain School District and CSIU for the Northumberland Area Head Start Program and the Pre-K Counts Program and authorize the Superintendent to execute the agreements.
12. **2022-2023 School Bus Contract Approval**
Be it recommended that the board approve the 2022-23 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,480,305.54.
13. **2023-2024 School Bus Contract Approval**
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2023-2024 school year for the transportation of school pupils at an estimated price of \$1,480,305.54 as per attached pages.
14. **Geisinger Dental Screening Agreement Approval**
Be it recommended the Board approve the agreement with Geisinger Health Plan to provide dental screenings for K-12 grade on October 3-4, 2023 with October 10, 2023 (added with a hold pending returns of consents) at no cost to the district and authorize the Superintendent to execute the agreement as per attached pages.
15. **CSIU Service Delivery Agreement Approval**
Be it recommended the Board approve the Central Susquehanna Intermediate Unit Terms and Conditions of Service Delivery Agreement for the 2023-2024 school year and authorize the Superintendent to execute the agreement as per attached pages.
16. **New Story Tuition Agreement**
The administration recommends approval of the New Story Tuition Agreement for the 2023-2024 school year and authorize the Superintendent to execute the agreement as per attached pages.
17. **Telephone Purchase Approval**
Be it recommended the Board approve to purchase a Shoretel IP 655 conference room telephone for the high school conference room replacing the Polycom telephone. Cost of phone with external microphones is \$410.00 through CXTEC, Syracuse, NY through CoStars Contract #003-261.

18. **Spreading Antlers Swim Program Approval**
Be it recommended the Board approve the Line Mountain second grade classes to participate in the Spreading Antlers Children’s Foundation swim program for the 2023-2024 school year to be held at the YMCA, Sunbury, PA at no cost to the district.
19. **Scoreboards Purchase Approval**
Be it recommended the Board approve the purchase of two Fair-Play Scoreboards from DeMan’s Sports at a cost of \$8,290.00 plus \$3,000.00 for installation for the High School Gymnasium with funds to be taken from the Capital Reserve Fund.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Ronald Neidig to approve Items Number A2, A4, A5, A6, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18 and A19 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. **PERSONNEL**

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
- A. Be it recommended the Board approve the resignation of Briana Wagner, Learning Support teacher effective July 28, 2023
 - B. Be it recommended the Board approve the employment of Ashley Fister as a Music teacher for the Line Mountain School District at a salary of (BA Step 2) \$42,500.00 effective August 14, 2023.
 - C. Be it recommended the Board approve the employment of Jennifer Frye as a long term substitute teacher in Spanish at the Line Mountain Middle High School for the 2023-2024 school year at a salary of (BA Step 5) \$47,000.00 effective August 14, 2023.
 - D. Be it recommended the Board approve the employment of Megan Chapman as a long term substitute teacher in Special Education (Life Skills) at the Line Mountain Elementary School for the 2023-2024 school year at a salary of (BA Step 1) \$41,000.00 effective August 14, 2023.

2. **2023-2024 Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as day to day substitute teachers for the 2023-2024 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Shari Benick	Guest IU	David Deppen	Elementary
Annette Erdman	Emergency	Margaret Fessler	Emergency
Lorna Gray-Wiley	Special Ed	Ilsa Grieser	Music
Margaret Haverovich	Reading	Caleisha Havlicek	Emergency
Alison Horne	Guest IU	Elizabeth Hower	PreK-4
Cheryl Ibberson	Home Ec	Mark Ilgenfritz	Emergency
Caitlin Keim	PreK-4	Carol Kruskie	School Counselor
Maria Malfara	Elementary	Karen McLaughlin	Emergency
Tim McKimm	Physical Education	Leah Mirolli	Guest IU
Harold Morgan	SS & German	Robin Moulfair	Emergency
Kaley Murray	Emergency	Abrana Renn	Emergency
Megan Shingara	Science & Mid Math	Tara Smith	Emergency
Kendra Stark	Guest IU	MaryAnn Taxis	Reading
Yaacov Yisrael	Emergency	Annette Erdman	Nurse
Shirley Latsha	Nurse	Debbie Klinger	Nurse
Sally Sobotor	Nurse	Kassiani Kotsidou	Guest IU

3. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) of the employment for the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Cameron Cinqmars	Assistant Boys Soccer Coach	\$1,540.00
Jana Hollenbach	Assistant Boys Soccer Coach	\$1,540.00
Michael Carson	Assistant Boys Basketball Coach	\$3,640.00
George Leader	Volunteer Asst. Boys Basketball Coach	\$ -0-
Nicolas Williams	Volunteer Asst. Boys Basketball Coach	\$ -0-
Willard Reed	JH Boys Basketball Coach	\$3,120.00
Andrew Morgan	JH Boys Basketball Coach	\$3,120.00
Cam Hauck	Assistant JH Wrestling Coach	\$3,120.00

4. **2023-2024 Fall Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2023-2024 school year effective July 1, 2023:

Game Managers

Cindy Fessler	Jennifer Frye	Douglas Fessler	Jesse Stiely
Kelly Heim	Shaun Derck	Karen Keiter	Samuel Strause
Denise Gonsar			

Statistician/Scorekeepers

Tiffany Wolfe	Darrell Byerly	Kiera Leitzel	Koera Leitzel
Sophia Coller	Kyleigh Masser		

Clock Operators

Randy Schaffner	Darrell Byerly	Willard Reed	Carley Wynn
Kiera Leitzel	Koera Leitzel	Sophia Coller	Kyleigh Masser

Ticket Takers

Cindy Fessler	Jennifer Frye	Lisa Wren	Shelley H Fausey
Lisa Zimmerman	Heather Kieffer	Jennifer Leitzel	Shawn Leitzel

5. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2022-2023 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lauren Coker	STEM Lab Project & Curriculum (ESSER II)	42
Jill Lundy	Interviews	4

B. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Candace Adams	Summer Nurse Elementary (ESSER III)	20
Kam Traugh	CSIU Training (ESSER III)	7
Heather Kieffer	CSIU Training (ESSER III)	7
Holly Scheib	Safe Crisis Management Training (ESSER III)	7
Ashley Martz	Safe Crisis Management Training (ESSER III)	7
Heather Troutman	Safe Crisis Management Training (ESSER III)	7
Autumn Spotts	Safe Crisis Management Training (ESSER III)	7
Kyle Rebuck	Life Skills Program Design & Prep	40
Beth Reed	Kid Writing Parent Training	1.5
Peggy Long	Kid Writing Parent Training	1.5
Sara Paulson	Kid Writing Parent Training	1.5
Lydia Bomgardner	Gifted Program Development	25

6. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Salary</u>
Faith Leiser	Safe Crisis Management Training (ESSER III)	7	\$15.40
Faith Leiser	Life Skills Program Design & Prep	40	\$15.40

7. **Title I Hours Approval**

Be it recommended the Board approve the following personnel and hours for Title I Reading Program Development at the Collective Bargaining Agreement rate of \$25.00 per hour not to exceed 25 hours for work beyond the school day to be funded through the Title I Grant:

Stacy Sprenkle Megan Herrold Autumn Spotts

8. **Substitute Classified Personnel Approval**

A. Be it recommended the Board approve the following substitute classified personnel effective June 12, 2023 for the 2022-2023 school year at the substitute hourly rate of \$12.00:

<u>Name</u>	<u>Position</u>
Christian Williams	Substitute Custodian

B. Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2023-2024 school year at the substitute hourly rate of \$12.00:

<u>Name</u>	<u>Position</u>
Tammy Humphrey	Substitute Teacher Aide & Substitute Secretary

9. **2023-2024 Elementary After School Detention Personnel Approval**

Be it recommended the Board approve the following list of teachers as proctors for After School Detention at the LMEA contracted price of \$25.00 per hour:

Crystale Moyer	Melinda Masser	Holly Scheib
Megan Chapman	Jillian Kaminskie	Sara Paulson
Autumn Spotts	Megan Herrold	

10. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #1894 commencing on August 15, 2023 through November 7, 2023 which will follow FMLA requirements and policy.

11. **2023-2024 Middle School After School Detention Personnel Approval**

Be it recommended the Board approve the following list of teachers as proctors for After School Detention at the LMEA contracted price of \$25.00 per hour:

Amanda Dempsey	Kam Traugh	Jaymi Sejuit
MaryAnn Troutman	Jason Weller	Jenna Fish

- 12. **Athletic Trainer Approval**
Be it recommended the Board approve the employment of Breanna M. Ebright as an athletic assistant for Line Mountain School District for the 2023-2024 school year at hourly rate of \$25.00 per hour effective August 14, 2023.
- 13. **Elementary Aide Advertisement Approval**
Motion to approve to advertise for an additional elementary aide.

RECOMMENDED ACTION
That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12 and B13 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

- 1. **Field Trips Approval**
A. The administration recommends approval of the following field trips for the 2023-2024 school year as per attached page.
B. Additional Field Trips for Approval as per attached.
- 2. **Memorandum of Understandings Approval**
Be it recommended the Board approve the Memorandum of Understandings between the Zerbe Township Police Department, the Pennsylvania State Police and the Line Mountain School District.
- 3. **2023-2024 Bus Schedules and Drivers Approval**
The administration recommends approval of the bus driver list and bus schedules for the 2023-2024 school year as per attached page.
- 4. **School District Volunteer Group Approval**
Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2023-2024 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

5. **Middle High School Student Handbook Approval**
Be it recommended the Board approve the Middle High School Student Handbook for the 2023-2024 school year.
6. **Elementary School Student Handbook Approval**
Be it recommended the Board approve the Elementary School Student Handbook for the 2023-2024 school year.
7. **Resolution Approval**
The administration recommends authorizing the District to join the currently filed lawsuit as a Plaintiff in the case of Laurel School District, et al. v. Pennsylvania Department of Education, et al. filed at Docket No.:188 MD 2023. The District shall not be responsible for any fee or cost reimbursement in pursuing the claims and the District acknowledges that a third party, The Thomas More Legal Society, is paying counsel in this matter. The School Board President and/or District Superintendent are authorized to sign such documents as are necessary in the furtherance of this case as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Michael Bordner and seconded by Lauren Hackenburg to approve
Items Number C1, C2, C3, C4, C5, C6, and C7 and carried by a vote of 8 yes, 0
no and 0 abstentions on roll call vote.

IX. Public Comment:

Acting Solicitor Michetti announced prior to the meeting tonight there was an executive session whereby matters related to personnel were discussed from 5:30 PM to 6:30 PM.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 6:59 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

