

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

June 27, 2023

I. President Laudenslager called the meeting to order at 6:50 PM at the Line Mountain Middle/High School Cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

| | |
|---------------------------------------|---------|
| Michael Bordner | Present |
| Dennis Erdman, Vice President | Present |
| Linda Gutkowski | Present |
| Lauren Hackenburg | Present |
| Paul Kolody | Present |
| Troy Laudenslager, President | Present |
| Ronald Neidig | Present |
| Matthew Shaffer | Absent |
| Marlin Yeager, Jr. | Absent |
| Patty Troutman, Secretary, Non-Member | Present |

ADMINISTRATION

| | | |
|-------------------|----------------------------------|---------|
| David M. Campbell | Superintendent | Present |
| Kaitlin Rosselli | Business Manager | Present |
| Duane Messersmith | Secondary School Principal | Present |
| Jeffrey Lagerman | Middle School Principal | Present |
| Kyrie Ciborowski | Elementary School Principal | Present |
| Christine Shearn | Principal/Director of Curriculum | Present |
| Amy Dunn | Director of Special Education | Absent |
| Brad Shrum | School Psychologist | Present |
| Stephen Kelley | Athletic Director | Absent |
| Keith Harro | Network Administrator | Absent |
| Douglas Wolfe | Director of Plant Operations | Present |
| Jamie Shiko | Food Service Director | Absent |
| Antonio Michetti | School Solicitor | Present |

OTHERS

Several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, May 16, 2023 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell announced there were two new staff members in attendance. Ms. Ciborowski introduced Katia Leon, the newly hired 1st grade teacher. Mr. Lagerman introduced Christa Carl, the newly hired 6th grade reading teacher. Both new staff members are happy to join the Line Mountain team.

Mr. Campbell announced the July 11, 2023 board meeting scheduled to be held in two weeks is being cancelled due to a lack of agenda items. An additional meeting could possibly be scheduled at a later date.

B. Business Manager

No report.

C. Principals

No report.

D. Property Committee

Mr. Wolfe reported the STEM Lab should be complete including the punch list by July 14, 2023. The rear wall and railing is nearly done and should be finalized by the end of next month.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported the NCCTC hired two new instructors.

- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reported their board meeting was last week. There is no July meeting scheduled.
- J. Tax Collection Committee
No report

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending June 21, 2023 as per attached pages.
- B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Linda Gutkowski approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Dell Laptop computer Purchase Approval**

Be it recommended the Board approve the purchase of (10) Dell Latitude 5540 laptop computers and docking stations for the Line Mountain Elementary School Faculty through Winslow Technology Group, Waltham, MA. Unit cost is \$1,096 for a total price of \$10,960 per PEPPM Contract #533902-053.

3. **LMMHS Auditorium Wall Panel Purchase Approval**

Be it recommended the Board approve the purchase and installation of an 11-panel wall for the Line Mountain Middle High School Auditorium through Modernfold, Topton, PA as a cost of \$76,320 per CoStars #035-E22-151 to be paid with Capital Reserve funds as per attached pages.

4. **LMMHS Auditorium Curtain and Valance Purchase Approval**

Be it recommended the Board approve the purchase and installation of a royal blue front auditorium curtain and valance through Eslinger Lighting, Inc., Enola, PA at a cost of \$9,255 to be paid with Capital Reserve funds as per attached pages.

5. **VISION Campus Software Renewal Approval**
Be it recommended the Board approve the renewal of the VISION Campus Monitoring Site Support Software through Impero Software, Portland, OR at an annual cost of \$900. The renewal runs July 28, 2023 through July 22, 2024.
6. **Destiny Library Catalog System Licenses Renewal Approval**
Be it recommended the Board approve to renew the Destiny Library Catalog System License for the high school and elementary school through Follett School Solution, McHenry, IL at a total annual cost of \$1,862.30. The renewal runs July 1, 2023 through June 30, 2024.
7. **Used Equipment Disposal Approval**
Be it recommended the Board approve the disposal of a non-sellable used JET Metal Lathe to be coordinated by the administration as per attached page.
8. **Miscellaneous Item Bid Approval**
Be it recommended the Board approve the list of miscellaneous items to be offered for open bidding on the district's website for approximately two weeks. Any items not sold will be disposed with the items deemed to have no value as per attached page.
9. **Propane Gas Approval**
Be it recommended the Board approve the 2023-2024 propane pricing effective July 1, 2023 to June 30, 2024 through Koppy's Propane, Inc., Williamstown, PA at a fixed price of \$1.6990 per gallon.
10. **Food Service Agreement Approval**
Be it recommended the Board approve a food service agreement for the 2023-2024 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career and Technology Center and authorize the Administration to execute the agreement as per attached pages.
11. **Finance Lease Agreement Approval**
Be it recommended the Board approve a Lease Agreement with First Choice Business Solutions, Inc., Pittston, PA for a Pitney Bowes SendPro C Auto Digital Sending Solution postage meter at \$174.00 per month for a total of 63 months and authorize the Administration to execute the agreement. This is a replacement machine for our current lease of the District Office postage meter.
12. **Safety Net Counseling Agreement Approval**
Be it recommended the Board approve the Letter of Agreement for the Provision of Intensive Behavioral Health Services and the Business Associate Agreement between Safety Net Counseling, Inc. Atlas, PA and the Line Mountain School District for the period July 1, 2023 through June 30, 2024 and authorize the Superintendent to execute the agreement as per attached pages.

13. **CSIU Guest Teacher Program Approval**
Be it recommended the Board approve to enter into an agreement with CSIU #16 to provide services for participating in the Central Susquehanna Regional Guest Teacher Training Consortium for the 2023-2024 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500 and authorize the Superintendent to execute the agreement as per attached page.
14. **Summer Elementary Library Program Approval**
Be it recommended the Board approve to operate a Summer Library Program at the Line Mountain Elementary School from July 5, 2023 through July 27, 2023 staffed by three teachers and two paraprofessional for a total of 27 hours each, not to exceed \$2,600.00 and also to include \$1,000 for materials to be paid through the Learning Loss portion of ESSER III funds.
15. **Smart Boards and Mobile Carts Purchase Approval**
Be it recommended the Board approve the purchase of six (6) Promethean 65" ActivPanel Touchscreen Smart Boards at a per unit cost of \$2,134.15 and two (2) mobile carts at a per unit cost of \$365.85 through Global Data Consultants LLC., Mechanicsburg, PA (or) SHI of Somerset, NJ depending on availability. Total purchase amount is \$13,536.60 and will be paid from the technology budget and pricing is based on Costars Hardware Contracts.
16. **Sumdog Subscription and License Renewal Approval**
Be it recommended the Board approve the renewal of the Sumdog Math, Spelling, and Grammar subscription and license through Sumdog, Inc., New York, NY at an annual cost of \$2,166. Amount to be paid from the technology budget and is for grades 3, 4, and 5. Subscription runs August 1, 2023 through July 31, 2024.
17. **Memory and Hard Drive Purchase Approval**
Be it recommended the Board approve the purchase of (25) memory and hard drive upgrades for the middle school 1 to 1 laptop computers through Winslow Technology Group, Waltham, MA at a total cost of \$2,148.75 to be paid from the technology budget per PEPPM contract #533902-053.
18. **ClimaCool Maintenance Renewal Approval**
Be it recommended the Board approve to enter into a two year agreement with H.C. Nye Service, Co., Harrisburg, PA for maintenance of ClimaCool units at the Line Mountain Middle High School at a cost of \$4,620.00 for the 2023-2024 school year and \$4,860.00 for the 2024-2025 school year for a total cost of \$9,480.00 as per attached pages.
19. **Adobe Software Renewal Approval**
Be it recommended the Board approve to renew the Adobe Creative Cloud software subscription through GovConnection, Merrimack, NH at an annual cost of \$2,485.00 for the high school graphics department. The license runs August 1, 2023 through July 31, 2024.

20. **2023-2024 Extended School Year (ESY) Program Approval**
The administration recommends approval of the Extended School Year Program (ESY) to be held July 5, 2023 through July 27, 2023. The program will run at the Line Mountain Elementary School on Monday and Wednesday and the Line Mountain Middle High School on Tuesdays and Thursdays from 8:00 AM until 2:00 PM. All costs will be paid through the IDEA grant.
21. **Leader Services Software Subscription Renewal Approval**
Be it recommended the Board approve the renewal of the Leader Services subscription for IEP Writer, Children Count, and PA Section 504 Module Licenses at a cost of \$7,302.00 effective July 1, 2023 through June 30, 2024 as per attached page.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20 and A21 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
A. Be it recommended the Board approve the employment of Katia Leon as a 1st grade teacher at the Line Mountain Elementary School at a salary of (BA Step 1) \$41,000.00 effective August 14, 2023.
B. Be it recommended the Board approve the employment of Christa Carl as a 6th grade reading teacher at the Line Mountain Middle School at a salary of (MA Step 10) \$56,500.00 effective August 14, 2023
2. **Day to Day Substitute Teacher Approval**
Be it recommended the Board approve (pending all required paperwork) the following personnel as day-to-day substitute teachers for the 2023-2024 school year:

| <u>Name</u> | <u>Certification</u> |
|------------------|-------------------------|
| Kaitlyn Troutman | Emergency Certification |
| Tammy Humphrey | Elementary K – 6 |

This Item Was Voted On Separately.

3. **Act 93 Administration Compensation Plan Approval**

Be it recommended the Board approve the Act 93 Administrative Compensation Plan effective July 1, 2023 through June 30, 2028.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number B3 and carried by a vote of 6 yes, 1 no and 0 abstentions on roll call vote with Ronald Neidig casting the negative vote.

4. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) of the employment for the following coaches/advisors for the 2023-2024 school year:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-------------------|----------------------------|---------------|
| Michael Shingara | Head Wrestling Coach | \$5,200.00 |
| Joshua Phillips | Assistant Wrestling Coach | \$3,640.00 |
| Brad Shrum | Head Junior High Coach | \$3,120.00 |
| Ty Rothermel | Volunteer Wrestling Coach | \$ -0- |
| Todd Laudenslager | Volunteer Wrestling Coach | \$ -0- |
| Brian Baumert | Volunteer Wrestling Coach | \$ -0- |
| Brett Schadel | Volunteer Wrestling Coach | \$ -0- |
| Marc Wilson | Elementary Wrestling Coach | \$ -0- |
| Sean Laudenslager | Elementary Wrestling Coach | \$ -0- |
| Max Shingara | Elementary Wrestling Coach | \$ -0- |
| Harrison Briener | Elementary Wrestling Coach | \$ -0- |

5. **Classified Personnel Approval**

A. Be it recommended the Board approve the transfer of Jamie Seger, Custodian at the elementary school to Head Custodian at the elementary school effective July 3, 2023.

B. Be it recommended the Board approve the transfer of Pjay Hunsberger, Custodian at the middle high school to Head Custodian at the middle high school effective August 10, 2023 with a salary increase to \$19.50.

C. Be it recommended the Board approve the employment of David Dreibelbis as a full time custodian for the Line Mountain School District at a rate of \$16.50 per hour effective August 10, 2023.

D. Be it recommended the Board approve the employment of Mark Yerger, Jr. as a full time custodian for the Line Mountain School District at a rate of \$16.50 per hour effective July 10, 2023

6. **Classified Plan Approval**

Be it recommended the Board approve the Classified Plan with hourly increases to be board approved annually with a \$1.50 per hour increase for all classified staff effective and establishes a \$14.00 per hour minimum starting salary.

7. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2022-2023 school year:

| <u>Employee</u> | <u>Dates</u> | <u>Reason</u> |
|-----------------|-------------------|------------------|
| #2315 | 5/23/23 (1/2 day) | Family Necessity |

8. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2022-2023 school year:

| <u>Name</u> | <u>Purpose</u> | <u>Hours</u> |
|-----------------------|--|--------------|
| Kim Poltonavage | June Extended School Year (ESSER II) | 25 |
| Hannah Walter | June Extended School Year (ESSER II) | 6 |
| Heather Kieffer | June Extended School Year (ESSER II) | 6 |
| Kyle Rebuck | IEP Meeting (ESSER II) | 2.25 |
| Beth Reed | Project Team (paid thru Title IV) | 3 |
| Autumn Walshaw | Project Team (paid thru Title IV) | 3 |
| Ashley Martz | Project Team (paid thru Title IV) | 3 |
| Kristin Knock | Project Team (paid thru Title IV) | 3 |
| Crystale Straub Moyer | Project Team (paid thru Title IV) | 3 |
| Holly Scheib | Project Team (paid thru Title IV) | 3 |
| Jared Haas | STEM Lab Project & Curriculum (ESSER II) | 350 |
| Joseph Kahl | STEM Lab Project & Curriculum (ESSER II) | 120.25 |

B. Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2023-2024 school year:

| <u>Name</u> | <u>Purpose</u> | <u>Hours</u> |
|-----------------------|--|--------------|
| Amy Young | Summer Library Program (ESSER III) | 27 |
| Crystale Straub Moyer | Summer Library Program (ESSER III) | 27 |
| Megan Gombeda | Summer Library Program (ESSER III) | 27 |
| Allison Michael | Summer Nurse Middle High School(ESSER III) | 20 |
| Jared Haas | STEM Lab (ESSER III) | 200 |
| Joseph Kahl | STEM Lab (ESSER III) | 200 |
| Lauren Coker | STEM Lab (ESSER III) | 160 |
| David Reick | Summer Guidance Work (ESSER III) | 80 |
| Jillian Kaminskie | Summer Social Work (ESSER III) | 20 |

9. **Classified Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2022-2023 school year:

| <u>Name</u> | <u>Position</u> | <u>Hours up to</u> | <u>Salary</u> |
|------------------|---|--------------------|---------------|
| Christine Leader | June Extended School Year (ESSER II) | 25 | \$19.15 |

B. Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2023-2024 school year plus salary rate increase for the 2023-2024 school year:

| <u>Name</u> | <u>Position</u> | <u>Hours up to</u> | <u>Salary</u> |
|------------------|--|--------------------|---------------|
| Connie Savidge | Summer Library Program | 27 | \$19.80 |
| Jessica Bradigan | Summer Library Program | 27 | \$12.50 |
| Connie Savidge | Summer Library Work (ALL ESSER III) | 60 | \$19.80 |

10. **2023-2024 Extended School Year Personnel Approval**

A. The administration recommends approval of the following personnel and hours as ESY Instructors for the ESY program at the Collective Bargaining Agreement rate of \$25.00 per hour for work beyond the school day to be funded through the IDEA Grant:

| <u>Name</u> | <u>Hours up to</u> |
|-------------------------|---|
| Briana Wagner | 70 |
| Kyle Rebuck | 140 |
| Tara Buriak | 70 |
| Caitlin Keim | 140 |
| Chloe Poltonavage | 140 (Pending completion of all paperwork) |
| Kim Poltonavage | 140 |
| Allison Michael (Nurse) | 50 |

B. The administration recommends approval of the following personnel as ESY aides at their regular hourly rates plus salary increase for the 2023-2024 school year:

| <u>Name</u> | <u>Hours up to</u> | <u>Salary</u> |
|--------------------|--------------------|---------------|
| Faith Leiser | 60 | \$13.90 |
| Lisa Strahan | 120 | \$14.55 |
| Rachael Schreffler | 60 | \$12.50 |
| Vicki Jones | 60 | \$18.10 |
| Lisa Wren | 60 | \$16.30 |
| Christine Leader | 75 | \$19.15 |
| Jamie Smith | 60 | \$12.00 |

11. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a Mentor teacher for the 2022-2023 school year at a rate of \$500.00 as per the collective bargaining agreement.

Sara Paulson with Katie Leon at the Elementary School.

12. **Act 93 Business Administrators Agreement Approval**

Be it recommended the Board approve the Act 93 Business Administrators Compensation Plan effective July 1, 2023 through June 30, 2028.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Items Number B1, B2, B4, B5, B6, B7, B8, B9, B10, B11 and B12 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

NONE

IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced prior to the meeting tonight there was an executive session whereby matters related to personnel and potential litigation were discussed from 5:30 PM to 6:30 PM.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:02 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

