

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

May 16, 2023

I. President Laudenslager called the meeting to order at 6:53 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Absent
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Present
Antonio Michetti	School Solicitor	Present

**OTHERS**

Larry Deklinski of "The News Item", Justin Strawser of "The Daily Item" and David Rieck were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Motion to Approve the Minutes:

Regular Meeting, April 25, 2023 as per attached pages.

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to

- approve the above minutes. The motion passed by acclamation.
- VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell introduced Mr. David Rieck, the newly hired elementary guidance counselor. Mr. Rieck conveyed that he is experiencing a learning curve every day and very happy to have the opportunity here at Line Mountain School District. Mr. Campbell reported he is a very welcome addition to the staff at the elementary level.

B. Business Manager

Ms. Rosselli reported the final general fund budget is being presented for board approval tonight. No tax increase is being recommended.

C. Principals

Ms. Ciborowski relayed the field trips at the elementary level are finishing up this week. Today the students experienced a fun day of activities celebrating TEAMology.

Mr. Lagerman reported that the PSSA testing has been finalized. Students are reaping the rewards from the Book Fair. Bloomsburg Theatre Ensemble held a presentation yesterday for the 5<sup>th</sup> and 6<sup>th</sup> grade students. Field trips are also wrapping up for the end of the 2022-2023 school year. Fourth Grade move up day will be this coming Friday, May 19, 2023.

Mr. Messersmith reported students are currently in the middle of Keystone testing. He also reported on the recent accomplishments of students scholastically, athletically and in the performing arts.

D. Property Committee

Mr. Wolfe asked that the board members review the quotes presented to them regarding Modernfold partitions, replacement of the main traveler curtain and valance at the Line Mountain High School. Mr. Campbell asked that the board members take time after the board meeting to view the newly renovated band room and music room.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

- No report.
- H. Northumberland County Career & Technology Center Report  
Ms. Gutkowski announced the awards ceremony will be held next Tuesday, May 23, 2023.
  - I. Central Susquehanna Intermediate Unit Report  
Ms. Hackenburg requested that the board members complete the ballot forms presented to them tonight and forward them for submission. There is a board meeting tomorrow night.
  - J. Tax Collection Committee  
No Report.

## VIII. ACTION ITEMS

### A. FISCAL

PUBLIC COMMENT – None.

#### **This Item Was Voted On Separately.**

#### 1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all Checks from all funds within the Line Mountain School District for the period ending May 10, 2023 as per attached pages.

B. Additional checks for approval as per attached.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Item Number A1, and carried by a vote of 4 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

#### 2. **Delinquent Tax Exonerations Approval**

Be it recommended the Board approve of the exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

#### 3. **PA/POWER Technology Renewal Fee Approval**

Be it recommended the Board approve to renew the PA/POWER Library Technology Support Fee from Hosting Solutions & Library Consulting of Philadelphia, PA at an annual cost of \$575 for the Elementary and High School Libraries. Access to Power Library is July 1, 2023 through June 30, 2024 pending approval of 23-24 budget.

4. **Mathseeds Program Renewal Approval**  
Be it recommended the Board approve to renew the Mathseeds Online Learning Program from 3P Learning of Pittsburgh, PA at an annual cost of \$2,750 for the Elementary School. Subscription runs through October 8, 2024 pending approval of 23-24 budget.
5. **xTraMath License Renewal Approval**  
Be it recommended the Board to renew the xTraMath Premium Online Learning License from xTraMath of Seattle, WA at an annual cost of \$500. Subscription runs from August 31, 2023 thru August 30, 2024 pending approval of 23-24 budget.
6. **iPad Purchase Approval**  
Be it recommended the Board approve the purchase of (20) 10.2" Apple iPads with Logitech Rugged Combo case and 2-year warranty from Apple Education at a unit cost of \$412.95 and a total cost of \$8,259.00 per PEPPM Pricing for the Line Mountain Middle School incoming 5<sup>th</sup> grade students. (Pending approval of 2023-2024 budget).
7. **VEEAM Subscription Renewal Approval**  
Be it recommended the Board approve to renew the VEEAM Backup Software Essentials Subscription License and support through BLAST IU17, Williamsport, PA at an annual cost of \$1,540.80 pending 2023-2024 budget approval. Subscription runs July 1, 2023 through June 30, 2024.
8. **Kidswork Therapy Services Contract Approval**  
Be it recommended the Board approve of the School Based Contract between Kidswork Therapy Services and Line Mountain School District for the 2023-2024 school year and authorize the Superintendent to execute the agreement as per attached pages.
9. **2023-2024 Appointment of Depositories**  
Be it recommended the Board approve the appointment of the following depositories for the 2023-2024 fiscal year:
  - The Gratz Bank/Link Bank
  - Mid Penn Bank
  - PLGIT
10. **2023-2024 Appointment of Treasurer**  
Be it recommended the Board approve Ronald Neidig as the Treasurer of the Board for the 2023-2024 fiscal year.
11. **2023-2024 Solicitor Appointment**  
Be it recommended the Board approve the appointment of Diehl, Dluge, Michetti and Michetti, as solicitor for the 2023-2024 fiscal year at an hourly rate of \$125.00.

12. **2023-2024 School Vehicle Contractors**

Be it recommended the Board approve the execution of the Contract for Transportation of School Pupils with the following school vehicle contractors for the 2023-2024 school year at a rate of \$1.78 per approved daily miles:

- Linda Derck – Shamokin, PA
- Jim Schwartz – Trevorton, PA
- Jana Schwartz – Trevorton, PA
- Gail Harris – Dornsife, PA
- Ken Harris – Dornsife, PA
- Gina Snyder – Dornsife, PA

13. **2023-2024 Private Bus Companies Approval**

Be it recommended the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2023-2024 school year:

- Rohrer Bus Company
- Innovative Coach, LLC
- Fullington Trailways

14. **2023-2024 Extra-Curricular Transportation Contract Agreement**

Be it recommended the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife, PA for the period July 1, 2023 through June 30, 2024 at \$15.80 per driver hour (\$27.82 minimum per run) and \$2.36 per mile (\$27.82 minimum per run) under the same terms and conditions as per the 2022-2023 school year.

15. **2023-2024 Insurance Coverage Approval**

Be it recommended the board approve the 2023-2024 insurance policy renewal with CM Regent through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$71,863 annually which includes Property, General Liability, School Leaders Professional, Crime, Inland Marine, Terrorism, Business Auto, Law Enforcement, and Umbrella coverage.

16. **2023-2024 Worker's Compensation Insurance Coverage Approval**

Be it recommended the board approve the 2023-2024 Worker's Compensation insurance policy renewal with AmTrust through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$35,399 annually.

17. **2023-2024 Cyber Insurance Coverage Approval**

Be it recommended the board approve the 2023-2024 Cyber insurance policy renewal with Ace/Chubb through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$17,412 annually.

18. **2023-2024 Sports Accident/Student Accident Insurance Coverage Approval**  
Be it recommended the board approve the 2023-2024 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,360 annually, which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of \$38 for school time or \$137 for 24-hour coverage per student to be paid for by the parent if they choose it.

19. **2023-2024 General Fund Budget**  
A motion to adopt a resolution adopting the 2023-2024 General Fund Budget in a stated amount of \$21,653,635.

**RESOLVED**, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2023, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held March 28, 2023, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2023.

**BE IT FURTHER RESOLVED**, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2023, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

**BE IT FURTHER RESOLVED**, that all resolutions and motions inconsistent herewith are hereby rescinded.

**RESOLVED** this 16<sup>th</sup> day of May 2023.

**This Item Was Voted On Separately.**

20. **2023 Homestead and Farmstead Exclusion Resolution**

Be it recommended the Board approve the 2023 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Item Number A20, and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

21. **Memory and Hard Drive Upgrade Kits Purchase Approval**

Be it recommended the Board approve to purchase (115) memory and hard drive upgrade kits for 1 to 1 high school student laptops through Dell Technologies, Round Rock, TX at a unit cost of \$148 for a grand total of \$17,020 pending 2023-2024 budget approval.

22. **Contingent Fee Agreement**

Be it recommended the Board approves the contingent fee agreement with the Frantz Law Group, Dillon McCandless King Coulter & Grahams and the Levin Legal Group as presented.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lauren Hackenburg to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A21 and A22 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Day to Day Substitute Teacher Pay Rate Approval**

Be it recommended the Board approve the day-to-day substitute teacher rate of \$145.00 per day for the upcoming school years.

2. **2022-2023 Support Personnel Approval**

Be it recommended the Board approve (pending working papers and or clearances) of the following support personnel for the 2022-2023 school year effective July 1, 2022:

Statistician/Scorekeepers/Clock Operators

Cora Moyer

3. **Classified Personnel Approval**

Be it recommended the Board approve the employment of Bradley Reigle as a full time custodian for the Line Mountain School District at a rate of \$16.50 per hour effective June 5, 2023.

4. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2022-2023 & 2023-2024 school year plus salary rate increase for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Hours up to</u>	<u>Salary</u>
Charissa Wilson	Summer Secretary	80	\$15.00
Michele Hughes	Spec Ed Secretary	175	\$17.90
Faith Leiser	Personal Care Aide	70	\$13.90

5. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2022-2023 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#6483	4/19 & 4/28/23	Health & Travel
#6483	5/12/23	Travel
#2315	5/18/23 (1/2 day)	Health
#2315	5/17/23 (1/2 day)	Family Necessity
#0222	4/26 (1/2 day), 5/10, 11, & 12/23	Health & Travel

6. **Coaches/Advisors Approval**

Be it recommended the Board approve (pending all required paperwork) of the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kaitlyn Troutman	Marching Band Director	\$2,530.00
Cheryl Ibberson	Assistant Marching Band Director	\$3,370.00
Keli Brown	Color Guard Instructor	\$ 975.00
Pjay Hunsberger	Head Boys Basketball Coach	\$5,200.00
Ian Lundy	Head Girls Basketball Coach	\$5,200.00
Michael Reed	Assistant Girls Basketball Coach	\$3,640.00
Maura Lundy	Volunteer Girls Asst. Basketball Coach	\$ -0-
Willard Reed	JH Girls Basketball Coach	\$3,120.00

**RECOMMENDED ACTION**

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Items Number B1, B2, B3, B4, B5 and B6 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.



**This Item Was Voted On Separately.**

7. **Professional Personnel Approval**

Be it recommended the Board approve the resignation of Matthew Masters, Elementary Teacher, effective June 30, 2023.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Item Number B7 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

**This Item Was Voted On Separately.**

8. **Professional Personnel Sabbatical Approval**

Be it recommended the Board approve a sabbatical leave for employee #2649 intended for health restoration beginning February 14, 2023, until the end of the 2022-2023 school term.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Item Number B8 and carried by a vote of 5 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Field Trip Approval**

A. Be it recommended the Board approve the 4<sup>th</sup> Grade class to visit the Line Mountain Middle School for Move-Up day on May 19, 2023 at a cost of \$350.00.

B. Be it recommended the Board approve 8 FFA students and advisor to attend the PA State FFA Convention in State College, PA on June 13, 14, and 15, 2023 at a total cost of \$2,550. \$870 to be taken from the general fund and the rest paid by the students. It is Line Mountain's turn to provide transportation for Upper Dauphin and Tri Valley who will be picked up and ride along on the bus.

2. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2022-23-09.

3. **Approval of the Class of 2023**  
Be it recommended the Board approve the Class of 2023 for graduation pending final grades as per attached page.
4. **Homebound Instruction approval**  
Be it recommended the Board approve to provide homebound instruction for a 1st grade student in the Trevorton area who attends Line Mountain Elementary School as per parental request and physician recommendation. Per the Collective Bargaining Agreement for Work Beyond the school day will be compensated at a rate of \$25.00 per hour.

RECOMMENDED ACTION

That the Board of School Directors approve  
the above policy and program action.

Moved by Marlin Yeager, Jr. and seconded by Lauren Hackenburg to approve  
Items Number C1, C2, C3 and C4 and carried by a vote of 5 yes, 0 no  
and no abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced there was an executive session from 5:30 PM to 6:45 PM prior to the meeting tonight whereby matters related to personnel and potential litigation were discussed. There will be a brief executive session immediately following the meeting tonight with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:24 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary