

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

March 28, 2023

I. President Laudenslager called the meeting to order at 6:37 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Present
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Larry Deklinski of "The News Item" and approximately thirty-five members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, February 28, 2023 as per attached pages.

Linda Gutkowski made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Michael Bordner seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell introduced Cheyenne Esch who is the recently hired Middle School social worker. Cheyenne is a Line Mountain School District 2016 graduate.

Mr. Campbell introduced Blake Rothermel who provided a detailed explanation of his 3D printed air purifier which was an improved version of a previous air purifier which he created in 2021-2022. Blake's air purifier earned him a perfect score at the Pennsylvania Junior Academy of Science regional fair in the Physics & Engineering Division held on February 18, 2023 at Susquehanna University. Blake presented a Power Point Presentation with details of his project from the beginning to finalization.

April Shaffer and Ashley Martz, two of the Elementary Odyssey of the Mind coaches, had their students present their skits which they recently performed at the competition held March 4, 2023 at the Pennsylvania College of Technology. One of the elementary teams as well as the high school team will be advancing to the state finals on April 1, 2023 at Lock Haven University after placing first in their respective divisions.

Mr. Campbell reported the STEM room is really coming along nicely and invited anyone interested to take a tour of the developments.

B. Business Administrator

Ms. Rosselli presented a Power Point Presentation of the 2023-2024 Preliminary General Fund Budget. The final budget will be presented to the Board for approval at the May board meeting. She reviewed the expenditures mostly consisting of salaries, benefits, tuition, transportation and bonds. In addition local, commonwealth and federal revenues were reviewed.

- C. Principals
Mr. Messersmith reported on the recent athletic, musical and graphic arts competitions featuring many accomplishments of the Line Mountain students.
- D. Property Committee
Mr. Wolfe reported NRG installed new thermostats to dehumidify all the classrooms and the system is working very well.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported the next board meeting is April 12, 2023.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash reports and all checks from all funds within the Line Mountain School District for the period ending March 22, 2023 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations Approval**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
 3. **Budget Transfer Approval**
The administration recommends approval of the 2022-2023 budget transfers as per attached page.
 4. **PenTele Data Agreement Upgrade Approval**
Be it recommended the Board approve to renew the 3 year agreement with PenTele Data, Palmerton, PA for district wide internet access. The agreement is an upgrade from 1GB service to 2GB service. The monthly recurring fee is \$1,828.16 prior to eRate discounts. The monthly recurring fee is \$300.00 less than the prior agreement. The new agreement terms runs 7/01/2023 to 6/30/2026.
 5. **2023-2024 Proposed Final Budget**
Be it recommended that the Board approve the Proposed Final Budget in the amount of \$21,531,748.00. A copy of the Proposed Final Budget will be available for inspection on April 4, 2023 at the District Office for 30 days.
 6. **National School Lunch and Breakfast Program Approval**
Be it recommended the Board approve participation in the USDA Donated Commodity Program and National School Lunch and Breakfast Program for the 2023-2024 school year.
 7. **2023-2024 School Bus Contractor Approval**
Be it recommended the Board approve Marvin E. Klinger, Inc. Dornsife, PA at the bus contractor for the 2023-2024 school year.
- This Item Was Tabled.**
8. **2023-2024 Meal Prices & A La Carte Price List**
Be it recommended the Board approve the 2023-2024 Meal Prices & A La Carte Price List as per attached page.
- This Item Was Tabled.**
9. **Food Service Management Company Approval**
Be it recommended the Board approve the 2023-2024 contract with The Nutrition Group, Danville, PA, to provide food service management services as stated below:
 - Guaranteed Savings - \$113.12
 - Administrative Cost - \$17,268.69
 - Management Fee - \$12,414.49

10. **CSIU 2023-24 In-House Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2023-24 in-house financial service enhancement fees at a total cost of \$15,970.96 based on 2022-23 student count and authorize the Superintendent to execute the contract as pages as per attached pages (Exhibit 1a).
11. **CSIU 2023-24 SIS Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2023-24 annual software enhancement for student services at a total cost of \$16,485.20 based on 2022-23 student count and authorize the Superintendent to execute the contract as per attached pages (Exhibit 1b).
12. **CSIU 2023-24 GURUBoards Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2023-24 GURUBoards annual software enhancement for student services at a total cost of \$514.00 based on 2022-23 student count and authorize the Superintendent to execute the contract as per attached pages (Exhibit 1c).
13. **2023-2024 Northumberland County Career & Tech Center Budget Approval**
Be it recommended the Board approve the 2023-2024 NCCTC school budget of \$2,034,589 of which Line Mountain's estimated share is \$85,800.
14. **Transportation Software Purchase Agreement Approval**
Be it recommended the Board approve an agreement with Transfinder, Schenectady, NY for transportation routing software, license and support which will run through 6/30/2025 at a total cost of \$23,128.00 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Items Number A2, A3, A4, A5, A6, A7, A10, A11, A12, A13 and A14 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
Be it recommended the Board approve the resignation for the purposes of retirement for Barbara Klebon, Kindergarten teacher at the Line Mountain Elementary School effective May 25, 2023 or the last day of school if extended.

The Board recognized Ms. Klebon's thirty-one years of service.

2. **Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as a day-to-day substitute teacher for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>
Brittany Shingara	CSIU Guest Teacher

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2022-2023 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Lydia Bomgardner	Planning & Implementing Gifted Support Activities	20

4. **2022-2023 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2022-2023 school year effective July 1, 2022:

Statistician/Scorekeepers/Clock Operators

Emily Gonsar	Emily Snyder	Reagan Boyer
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Game Manager

Kelly Heim

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the employment of the following coaches/advisors for the 2023-2024 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Katie Shaffer (2022-2023)	Volunteer JH Field Hockey Coach	\$ -0-
Jason Cinqmars	Head Boys Soccer Coach	\$4,400.00
Matthew Bendar	Head Girls Soccer Coach	\$4,400.00
Brandon Carson	Head Football Coach	\$5,200.00
Margaret Fessler	Head Field Hockey Coach	\$4,400.00
Willard Reed	JH Girls Basketball Coach	\$3,120.00

6. **Classified Personnel Approval**

Be it recommended the Board approve the resignation for the purposes of retirement for Karen Bixler, Custodian at the Line Mountain Middle High School effective June 2, 2023.

The Board recognized Ms. Bixler's twenty-eight years of service.

7. **Classified Student Worker Approval**
Be it recommended the Board approve Michael Lubold as a student cafeteria worker, 4 hours per day, at a rate of \$12.00 per hour with the full salary to be reimbursed by the Pennsylvania Office of Vocational Rehabilitation retroactive to March 13, 2023.

8. **Uncompensated Leave Approval**
Be it recommended the Board approve the following uncompensated leave days for the 2022-2023 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#6483	February 22, 23, 24 & March 14, 2023	Health
#7586	April 17, 18, 19, 20, 21, 2023	Travel

9. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #4374 commencing on February 22, 2023 through March 15, 2023 which will follow FMLA requirements and policy.

10. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #9319 commencing on August 15, 2023 through October 24, 2023 which will follow FMLA requirements and policy.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9 and B10 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval for Crystale Straub Moyer to attend the CSIU Science standards workshop on February 20, 2023 in Catawissa, PA at a cost of \$24.00.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2022-2023 school year as per attached pages.

B. The administration recommends approval for the 1st grade class to visit Reptiland, Allenwood, PA on April 21, 2023 at a cost of \$1,126.00 to be paid by the PTO.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve Items Number C1 and C2 and carried by a vote of 7 yes, 0 no and abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced there was an executive session from 5:30 PM to approximately 6:30 PM prior to the meeting tonight whereby matters related to personnel and potential litigation were discussed. There will be a brief executive session immediately following the meeting tonight with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Paul Kolody seconded the motion to adjourn the meeting at 7:55 PM.

Respectfully submitted,

Patty Troutman
Board Secretary