

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 28, 2023

I. President Laudenslager called the meeting to order at 6:46 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item" and five members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 10, 2023 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Dustin Baumert who had the experience of being selected to share his talent of playing his trombone at Carnegie Hall in New York City earlier this month as part of the High School Honors Performance Series. Dustin spoke briefly regarding his trip to New York City and the once in a lifetime opportunity which he experienced.

Mr. Campbell announced the interviews for the social/mental health workers have been finalized and one of the new hires, Jillian Kaminskie, is present tonight. Ms. Kaminskie briefly spoke of her current status as an employee of Dauphin County Children & Youth where she has been employed for eight years. Upon completion of her current obligations to Dauphin County she will begin her employment with Line Mountain School District in April.

B. Business Administrator

Ms. Rosselli reported the Preliminary Budget is nearly complete and will be presented to the Board for approval at the March 28th board meeting. The final budget will be presented in May for approval.

C. Principals

Mr. Messersmith reported the Girls Basketball team will be playing in the District 4 Semifinals this week. In addition, four wrestlers who placed in the District 4 Tournament last weekend will move onto the Regional Tournament this weekend.

Mr. Lagerman reported Blake Rothermel was awarded First Place in the Regional Science Fair competition, which was held at Susquehanna University.

- D. Property Committee
Mr. Wolfe thanked William Dubb for his 33 and Linda Swinehart for her 35 years of service to the District.

He also reported the steel studs and wiring are currently being installed in the new band room. Drywall is scheduled to be installed next week.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported there is a meeting next Wednesday night.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reported there was a meeting last Wednesday night.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash reports and all checks from all funds within the Line Mountain School District for the period ending February 22, 2023 as per attached pages.

B. Additional checks for approval as per attached.

2. **2022 Bulk Exonerations for Local Tax Collectors**

The administration recommends approval of the 2022 bulk exonerations for the local tax collectors as per attached page.

3. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Budget Transfer Approval**
The administration recommends approval of the 2022-2023 budget transfers as per attached page.
5. **Software Subscription Renewal Approval**
Be it recommended the Board approve to renew the Scholastic Reading Counts software subscription through Houghton Mifflin Harcourt, Chicago, IL at a cost of \$2,551.50 for the Line Mountain Elementary School. The subscription dates run January 1, 2023 through June 30, 2024 for a total of 18 months.
6. **Meadows Psychiatric Center Agreement Approval**
Be it recommended the Board approve a Letter of Agreement with The Meadows Psychiatric Center, Centre Hall, PA at a rate of \$70.00 per day for educational services if needed for the 2023-2024 and 2024-2025 school year and authorize the Superintendent to execute the agreement as per attached page.
7. **Wireless Microphone Purchase Approval**
Be it recommended the Board approve the purchase of 24 wireless microphones and accessories through Eslinger Lighting, Inc., Enola, PA at a cost of \$24,521.80 through COSTARS Contract #034-E22-127 as per attached page.
8. **Stone Valley Seeders Agreement Approval**
Be it recommended the Board approve Stone Valley Seeders, Dalmatia, PA to provide services to the athletic fields to include fertilization, grub, crabgrass, and broadleaf control, winterize, overseed and rolling of goal areas at a cost of \$11,000.00 and authorize the Superintendent to execute the agreement as per attached page.
9. **Bleacher Safety Inspection Agreement Approval**
Be it recommended the Board approve C. M. Eichenlaub Co., Pittsburgh, PA to perform the annual mandated full safety inspection of the bleacher systems at the Line Mountain Middle and High School at a cost of \$2,000.00 through COSTARS Contract #014-090 and authorize the Superintendent to execute the agreement as per attached page.
10. **Creative Landscapes, Inc. Maintenance Agreement Approval**
Be it recommended the Board approve Creative Landscapes, Inc., Lewisburg, PA for the 2023 spring, summer, and fall maintenance to the Memorial Garden at the high school for a total cost of \$3,360.00 and authorize the Superintendent to execute the agreement as per attached pages.
11. **Fire Alarm Inspection and Testing Proposal Approval**
Be it recommended the Board approve proposal #15122-1-0 to inspect and test the fire alarm system at the Line Mountain Middle High School through Berkshire Systems Group, Inc. Reading, PA at a cost of \$3,208.00 effective July 1, 2023 to June 30, 2024 as per attached pages.

12. **Bicycle Donation Acceptance Approval**
The administration recommends the acceptance of one adapted bicycle donated to the Line Mountain Elementary School Life Skills Support Class.
13. **2023-2024 CSIU Budget**
Be it recommended the Board approve the preliminary 2023-2024 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$743,931.00.
14. **School Pictures/Yearbook Agreement Approval**
Be it recommended the Board approve the agreement with Colleen & Co., Halifax, PA (pending clearances) to photograph the school and sport photos for K-12th grade, and publish the elementary and middle school yearbooks at no cost to the district for the 2023-24 and 2024-25 school years (with future years extension option), and authorize the Superintendent to execute the agreement as per attached pages.
15. **Business Manager Bond Approval**
Be it recommended the Board approve the Business Manager Bond for Kaitlin Rosselli at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 3/16/2023 to 3/16/2024.
16. **Scholarship Fund Committee Approval**
Be it recommended the Board approve the following committee for the Lena S. Ressler and Lamar W. Ressler Scholarship Fund Testamentary Trust:

Dwain Messersmith	High School Principal
Amy Zartman	High School Guidance Counselor
Troy Laudenslager	School Board President
Linda Gutkowski	Appointed Member
Lauren Hackenburg	Appointed Member

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Lauren Hackenburg to approve Items Number A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15 and A16 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Tenure Approval**

The administration recommends approval of tenure for Kyle Rebuck effective February 26, 2023. He has met the requirements and will receive a Professional Employee contract.

2. **Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following personnel as day-to-day substitute teachers for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>
Margaret Fessler	Emergency
Maura Lundy	Emergency
Ilsa Grieser	Music

This Item Was Voted On Separately.

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2022-2023 & 2023-2024 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Amy Zartman	High School Guidance Work	190
Jennifer Heitzman	Middle School Guidance Work	190
Jaymi Sejuit	IEP Meeting (2022-2023 only)	1.5
MaryAnn Troutman	After School Tutor (2022-2023 only)	Up to 15

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Dennis Erdman to approve Item Number B3 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

4. **Classified Personnel Approval**

- A. Be it recommended the Board approve the resignation for the purpose of retirement for William Dubb, Head Custodian at the Line Mountain Elementary School effective June 29, 2023.
- B. Be it recommended the Board approve the resignation for the purpose of retirement for Linda Swinehart, Head Custodian at the Line Mountain Middle High School effective August 9, 2023.
- C. Be it recommended the Board approve the resignation for the purpose of retirement for Patricia Geise, Kindergarten Aide at the Line Mountain Elementary School effective May 25, 2023 or the last day of school if the year is extended.
- D. Be it recommended the Board approve the employment of Jamie Seger as a custodian retroactive to February 1, 2023 at an hourly rate of 18.00.

5. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork effective for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
David Dreibelbis	Substitute Custodian	\$12.00
Bradley Reigle	Substitute Custodian	\$12.00
Kaiden Maurer	Substitute Custodian	\$12.00
Kyleigh Masser	Substitute Custodian	\$12.00

6. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2022-2023 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#7785	2/9/23 & 2/10/23	Medical & Family Medical
#2315	1/3, 1/16, 1/18, 1/20, 1/23,	Family Medical
#2315	2/10, 2/16 (1/2 day), 2/20/23 &	Family Medical
#2315	2/28/23 (1/2 day)	Family Medical
#2315	3/1/23 through 3/31/23	Family Medical

7. **Professional Personnel Approval**

- A. Be it recommended the Board approve the employment of Cheyenne Esch as a grades 5-8 social/mental health worker on a 195 day contract at a salary of \$40,500.00 with benefits effective March 13, 2023.
- B. Be it recommended the Board approve the employment of Jillian Kaminskie as a K-4 social/mental health worker on a 195 day contract at a salary of \$45,000.00 with benefits effective April 10, 2023.

8. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the employment of the following coaches/advisors for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
David Deppen	Assistant Softball Coach	\$2,940.00
Emily Gonsar	Volunteer Softball Coach	\$ -0-
Jamie Walshaw	Volunteer Softball Coach	\$ -0-
Margaret Fessler	Volunteer Softball Coach	\$ -0-
Matthew Clark	Assistant JH Girls Soccer Coach	\$2,940.00
Shallon Tomlinson	Volunteer JH Girls Soccer Coach	\$ -0-

9. **2022-2023 Spring Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2022-2023 school year effective July 1, 2022:

Statistician/Scorekeepers/Clock Operators

Cadence Walshaw	Grace Hackenburg	Danielle Eltringham
Connor Finlan	Kyleen Michael	Chloe Reidinger
Addison Reiner		

Ticket Takers

Cindy Fessler	Heather Kieffer	Shelley Herb-Fausey
Lisa Wren	Jennifer Frye	Jennifer Leitzel
Lisa Zimmerman		

Game Managers

Cindy Fessler	Denise Gonsar
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RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Items Number B1, B2, B4, B5, B6, B7, B8 and B9 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

A. The administration recommends approval of the following faculty conferences for the 2022-2023 school year as per attached page.

B. The administration recommends approval for Kelle Kaleta to attend the 2023 PDE Data Summit on March 28, 2023 in Hershey, PA at a cost of \$251.00.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2022-2023 school year as per attached pages.
3. **Homebound Instruction approval**
Be it recommended the Board approve to provide homebound instruction for an 8th grade student in the Sunbury area who attends Line Mountain Middle School as per parental request and physician recommendation. Per the Collective Bargaining Agreement Work Beyond the school day will be compensated at a rate of \$25.00 per hour.
4. **2023-2024 School Calendar Approval**
Be it recommended the Board approve the school calendar for the 2023-2024 school year as per attached page.
5. **LM Campus Club Approval**
The administration recommends approval of the LM Campus Club to be added to the co-curricular activities clubs.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Lauren Hackenburg and seconded by Linda Gutkowski to approve Items Number C1, C2, C3, C4 and C5 and carried by a vote of 6 yes, 0 no and abstentions on roll call vote.

IX. Public Comment :

Mr. Harro briefly spoke about the update to the Wi-Fi system, which has been implemented in this building. Outside access points had been established in 2020 which are still operational. This system has been expanded to five access points inside the building which are situated in the Library, Cafeteria, High School Gym, Auditorium and the Weight Room. These access points are available from 2:30 PM to 12:00AM weekdays and 24 hours on weekends. In addition, the weight room has internet access while school is in session to enable access to weight training apps which are used by students and staff.

Board Comment:

Solicitor Michetti announced there was an executive session from 5:30 PM to approximately 6:45 PM prior to the meeting tonight whereby matters related to personnel and potential litigation were discussed. There will be a brief executive session immediately following the meeting tonight with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:35 PM.

Respectfully submitted,

Patty Troutman
Board Secretary