

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

January 10, 2023

I. President Laudenslager called the meeting to order at 6:38 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Present
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Larry Deklinski of "The News Item" and four members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Reorganization Meeting, December 7, 2022 as per attached pages.  
Regular Meeting, December 7, 2022 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Paul Kolody made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported on the job conference for the STEM Lab. Personnel should be on site this week to begin their work.

Mr. David Rieck, Elementary Counselor, has begun his position yesterday. There are no applicants for the recently vacated Reading Specialist position vacated by Ms. Brown. The position was posted a couple months ago.

Mr. Campbell explained why the District is advertising for two social workers to replace the resigned position of Ms. Toczylousky. In addition to this position, the Superintendent would like to add an elementary social worker. Currently there is one applicant for the two positions.

Mr. Campbell commented on the 2023-2024 school calendar which has the first day of school scheduled as August 21, 2023 which is a week later than the past several years. This will align the District with the joint operating schools of the Northumberland County Career & Technology Center.

Maria Malfara of Jackson Township addressed the board regarding her concerns with the limitations of the current Wi-Fi availability in the District. She is asking the Board to consider allowing and establishing a private access for teachers during the school day for personal devices. In addition Ms. Malfara is asking that the District consider creating public Wi-Fi after 2:30 PM to enable communication and connectivity for students and guests after school hours.

B. Business Administrator

Ms. Rosselli reported she is working on the budget preparations for the 2023-2024 fiscal school year.

The District is working with Nutrition, Inc for the food service renewal. The mileage rate for 2023 has increased to the IRS standard of .655 per mile.

The bidding thresholds have increased to \$22,500 for official bids and \$12,200 for three quotes.

C. Principals

Ms. Ciborowski reinforced the status of David Rieck beginning his employment and establishing good relationships with the students and staff. PSSA testing is about to begin at the elementary level.

Ms. Ciborowski is looking at potential Kindergarten registration dates.

Mr. Messersmith reported on the FFA attendance at the PA Farm Show this week.

Bocce ball activities are set to begin this week with the first home event scheduled for January 26<sup>th</sup>. Mr. Messersmith encouraged everyone to attend the event.

Keystone testing is currently taking place at the High School level.

Ms. Shearn reported on the STEM Lending Library Agreement with the Central Susquehanna Intermediate Unit #16 as a great resource and positive opportunity for the staff and students at the K – 12 level.

D. Property Committee

Mr. Wolfe presented the board members with three options for the renovations to the retaining wall. The Board voted to add a motion to the agenda approving Option #3.

**Motion To Add The Retaining Wall Renovation To The Agenda**

Motion to add the renovations to the retaining wall to the agenda.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to add a motion to renovate the retaining wall to the agenda and passed by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman announced there is a meeting tomorrow night.

I. Central Susquehanna Intermediate Unit Report

No report.

J. Tax Collection Committee

No report.

VIII. **ACTION ITEMS**

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash reports and all checks from all funds within the Line Mountain School District for the period ending January 4, 2023 as per attached pages.

B. Additional checks for approval as per attached.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2022 taxes as per attached page.

3. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Purchase and Installation of Walkway Lights Approval**

Be it recommended the Board approve the purchase and installation of 15 outdoor walkway lights at the Line Mountain Elementary School through Frank's Electrical Construction, Inc., Leck Kill, PA at a cost of \$9,178.32 as per attached page.

5. **Student Laptop Purchase Approval**

Be it recommended the Board approve the purchase of (25) Dell Latitude laptop computers for the 1 to 1 student laptop initiative at a unit cost of \$798.00 with a total cost of \$19,950.00. The purchase will be through either CMS Communications, Chesterfield, MO per TIPS contract pricing or through Winslow Technology Group, Waltham, MA per PEPPM pricing (based on availability at time of purchase).

6. **Software License Renewal Approval**

Be it recommended the Board approve to renew the web-based BrainPOP software license through BrainPOP, New York, NY at an annual cost of \$3,515.00 for use at the elementary school and the subscription runs through December 21, 2023.

7. **Board Treasurer Bond Approval**

Be it recommended the Board approve the Board Treasurer Bond for Ronald Neidig at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 1/16/2023 to 1/16/2024.

8. **2023 Mileage Reimbursement Rate Approval**

Be it recommended that the Board approve an increase in the district mileage reimbursement rate from \$0.625 to \$0.655 per mile effective January 1, 2023.

9. **STEM Lending Library Agreement Approval**  
Be it recommended the Board approve to enter into an agreement with the Central Susquehanna Intermediate Unit #16 to borrow designated STEM lending library equipment at no cost to the district. The agreement will run through to June 30, 2025 and authorize the administration to execute the agreement as per attached pages.
  
10. **Phone System Upgrade Approval**  
Be it recommended the Board approve to upgrade the Shoretel VOIP phone system, which has reached its 11-year end of life, with Mitel Voice switches and software from Sage Technology of Mount Joy, PA. The cost of the upgrade is \$25,401.10 which includes (5) Mitel ST100A switches, software, installation, and maintenance. Telephones do NOT need to be replaced. The purchase is per CoStars pricing.
  
11. **Retaining Wall Renovations**  
Be it recommended the Board approve Houck, 7464 Linglestown Road, Harrisburg, PA for renovations to the retaining wall at the rear of the Middle/High School at a cost of \$89,975.00 with the funds coming from the Capital Reserve Fund.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Paul Kolody to approve  
Items Number A1, A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by  
a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**  
Be it recommended the Board approve the resignation for the purpose of retirement for Sandra Kase, Speech Therapist at the Line Mountain Elementary School effective May 25, 2023 or the last day of the 2022-2023 school year.
  
2. **Day to Day Substitute Teacher Approval**  
Be it recommended the Board approve (pending all required paperwork) the following personnel as day-to-day substitute teachers for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>
Shane Ramsey	Social Studies
Chasity Knerr	Student Guest Teacher

3. **Maternity Leave Approval**

Be it recommended the Board approve the maternity leave for employee #4346 beginning on or around March 6, 2023 until May 25, 2023. Employee will use all sick and personal days plus uncompensated days during her leave.

4. **Volunteer Approval**

The administration recommends approval for an 11<sup>th</sup> grade student to volunteer at the Line Mountain Elementary School as a custodian with the assistance of Sentry Services and Support from 2:30 PM until 6:30 PM at least one Friday a month and could include additional Mondays and Fridays on an as needed basis.

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the employment of the following coaches/advisors for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Liam Nyce	Pit Musical Director	\$705.00
Samuel Strause	Head Boys Baseball Coach	\$4,200.00
Harry Boyer	Assistant Boys Baseball Coach	\$2,940.00
Douglas Fessler	Head Girls Softball Coach	\$4,200.00
Margaret Fessler	Assistant Girls Softball Coach	\$2,940.00
Margaret Fessler	JH Head Field Hockey Coach	\$2,940.00
Bailey Hawk	JH Asst. Field Hockey Coach	\$2,940.00
Tiffany Wolfe	Volunteer JH Field Hockey Coach	\$ -0-
Hannah Walter	Volunteer JH Field Hockey Coach	\$ -0-
Allison Michael	Volunteer JH Field Hockey Coach	\$ -0-
Randy Tomlinson	JH Head Girls Soccer Coach	\$2,940.00
Joseph Weiler	Interim Head Boys Basketball Coach	\$3,571.43
William Breinich	Interim Asst. Boys Basketball Coach	\$1,250.00
Michael Carson	Interim Asst. Boys Basketball Coach	\$1,250.00

B. The administration recommends approval of the resignation of Matthew Johnson, Head Boys Basketball Coach effective December 14, 2022.

6. **Classified Personnel Approval**

Be it recommended the Board approve the employment of Jamie Seger as a custodian at an hourly rate and an effective date to be determined.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Paul Kolody to approve Items Number B1, B2, B3, B4, B5 and B6 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

A. The administration recommends approval of the following faculty conferences for the 2022-2023 school year as per attached page.

B. Additional Faculty Conferences to be approved as per attached.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2022-2023 school year as per attached page.

3. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2022-23-04.

4. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2022-23-05.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Items Number C1, C2, C3 and C4 and carried by a vote of 7 yes, 0 no and abstentions on roll call vote.

IX. Public Comment – None.

Solicitor Michetti announced there was an executive session from 5:30 PM to 6:30 PM prior to the meeting tonight to discuss matters related to personnel and litigation. There will be an executive session immediately following the meeting tonight for personnel with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:35 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary

