

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS REORGANIZATION MEETING December 7, 2022

**Reorganization of Board**

I. President Laudenslager called the meeting to order at 6:57 PM at The Northumberland County Career & Technology Center.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig, Treasurer	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Kaylee Lindenmuth of "The News Item" and six members of the general public were present.

IV. Routine:

Notice: In accordance with Section 401 of the Public School Code this meeting is being conducted for the purposes of reorganization of the Board of School Directors of the Line Mountain School District.

- A. Nomination and election of a Temporary President by the hold-over board members.

President Laudenslager called for the nomination of a Temporary President. Ronald Neidig nominated and Linda Gutkowski seconded the nomination of Dennis Erdman as the Temporary President. There were no further nominations. The nomination passed by Acclamation.

Dennis Erdman assumed the chair as the Temporary President.

- B. Nomination and election of a President.

Temporary President, Dennis Erdman, called for the nomination of a President. Lauren Hackenburg nominated and Marlin Yeager, Jr. seconded the nomination of Troy Laudenslager as President. There were no further nominations. The nomination passed by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

Troy Laudenslager assumed the chair as the President.

- C. Nomination and election of a Vice President.

President Laudenslager called for the nomination of a Vice President. Ronald Neidig nominated and Lauren Hackenburg seconded the nomination of Dennis Erdman for Vice President. There were no further nominations. The nomination passed by Acclamation.

- D. Nomination and election of a PSBA Legislative representative.

President Laudenslager called for the nomination of a PSBA Legislative Representative. Ronald Neidig nominated and Marlin Yeager, Jr. seconded the nomination of Linda Gutkowski as the PSBA Legislative Representative. There were no further nominations. The nomination passed by Acclamation. Linda Gutkowski abstained.

- E. President Laudenslager appointed Dennis Erdman and Linda Gutkowski as Northumberland County Career & Technology Center Representatives.

Public Comment - None.

Board Comment - None.

VI. Motion to Adjourn:

Dennis Erdman made the motion and Ronald Neidig seconded the motion to adjourn the Reorganization Meeting at 7:01 PM. The motion carried by Acclamation.

Respectfully submitted,

Patty Troutman  
Board Secretary

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

December 7, 2022

I. President Laudenslager called the meeting to order at 7:02 PM at the Northumberland County Career & Technology Center.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Duane Messersmith	Secondary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Amy Dunn	Director of Special Education	Absent
Brad Shrum	School Psychologist	Absent
Stephen Kelley	Athletic Director	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Jamie Shiko	Food Service Director	Absent
Antonio Michetti	School Solicitor	Present

**OTHERS**

Kaylee Lindenmuth of "The News Item" and six members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, November 15, 2022 as per attached pages.

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

No report.

B. Business Administrator

Ms. Rosselli announced she is asking the Board to approve the resolution to adopt the Opt Out Resolution this evening. The preliminary budget is scheduled to be presented to the Board at the February board meeting.

At the present time there is no tax increase being considered.

C. Principals

Ms. Ciborowski reported on the Elementary activities including Santa's Workshop, collecting food and gifts for needy District families.

Mr. Lagerman announced the Snowball Dance was held last Friday with everything going very well. There are many holiday activities scheduled for the next two weeks.

Mr. Messersmith reported on the Band Concert held last evening and commended Dana Gessner for her efforts. He also reported on the recent art contest with multiple students placing in the competition. In addition he conveyed the results of the recent fundraiser for a family who experienced a fire in late November with an outcome of over \$1100.00 being collected for the family.

D. Property Committee

Mr. Wolfe announced he would like the Board to discuss the retaining wall at the back of the school at the January board meeting.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Mr. Erdman reported the next board meeting is scheduled for later tonight.

- I. Central Susquehanna Intermediate Unit Report  
Ms. Hackenburg announced the next meeting is scheduled for December 21, 2022.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEMS

### A. FISCAL

PUBLIC COMMENT – None.

#### **This Item Was Voted On Separately.**

#### 1. **A. Check Report Approval**

Motion to approve payment of invoices for the General Fund, Food Service Fund, Payroll, Capital Reserve Fund and Student Activity Fund for the period ending November 30, 2022 as per attached pages.

C. Approval of additional checks submitted for approval.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Paul Kolody to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

#### 2. **December Bill Payment Approval**

Be it recommended that the Board approve payment of December 2022 bills subject to ratification at the January 2023 meeting.

#### 3. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2020 taxes as per attached page.

#### 4. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

#### 5. **2022-2023 Substitute School Nursing Contract Approval**

Be it recommended the Board approve a contract for In School Nursing Services with BAYADA Home HealthCare, Inc., Bloomsburg, PA at a rate of \$50.00 per hour and authorize the Superintendent to execute the agreement as per attached pages.

6. **2023-2024 Budget**

Be it recommended the Board approve the resolution to adopt the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index for 2023-2024 as per attached pages.

7. **Commonwealth of Pennsylvania Guaranteed Admissions Agreement**

Be it recommended the Board approve to enter into a five year guaranteed admissions agreement with Commonwealth University of Pennsylvania of the State System of Higher Education (including Bloomsburg, Lock Haven, and Mansfield campuses) as per attached pages.

8. **Bid Award for STEAM Lab Approval**

Be it recommended the Board award construction contracts to the following contractors, in the amounts indicated for each, contingent upon receipt and approval of all required post-bid documents and regulatory agency approvals as per attached pages:

General Construction- eciConstruction:

- Base Bid: \$288,900.00
- Total Contract: \$288,900.00

HVAC Construction- Leibold, Inc.:

- Base Bid: \$77,000
- Alternate Bid HC-1 (dust collector): \$138,000.00
- Total Contract: \$215,000.00

Plumbing Construction- Leibold, Inc.:

- Base Bid: \$73,000.00
- Alternate Bid PC-1 (sink @ music room): \$2,000.00
- Alternate Bid PC-2 (water cooler @ music room): \$7,700.00
- Total Contract: \$82,700.00

Electrical Construction- K & N Electric, Inc.

- Base Bid: \$198,000.00
- Alternate Bid EC-1 (dust collector): \$1,950.00
- Alternate Bid EC-2 (water cooler @ music room): \$1,250.00
- Total Contract: \$201,200.00

Total Contract Amount to be Awarded for all Prime Contracts: \$787,800.00

9. **Pick Up Patrol Subscription Approval**

Be it recommended the Board approve the annual subscription for Pick Up Patrol to be used at the Line Mountain Elementary School at a cost of \$744.93.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal actions.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Items Number A2, A3, A4, A5, A6, A7, A8 and A9 and carried by a vote of 8

- yes, 0 no and 0 abstentions on roll call vote.  
B. PERSONNEL

PUBLIC COMMENT – None.

**This Item Was Voted On Separately.**

1. **2022-2023 After School Tutor Personnel Approval**

Be it recommended the Board approve the following list of teachers as tutors for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour:

Megan Gombeda	Allison Horne	Elizabeth Bergeron
Beth Reed	Amy Young	Katia Leon
Autumn Walshaw		

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel actions.

Moved by Lauren Hackenburg and seconded by Ronald Neidig to approve Item Number and B1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Paul Kolody abstaining.

2. **2022-2023 Fall and Winter Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2022-2023 school year effective July 1, 2022:

Statistician/Scorekeepers/Clock Operators

Kaydence Bordner	Sophia Coller	Clara Michetti
Alex Allbeck	Kiera Leitzel	Koera Leitzel
Darrell Byerly	Randy Schaffner	Lisa Wren
Jolene Baumert		

Game Managers

Willard Reed	Karen Keiter	Shaun Derck
Jesse Stiely	Douglas Fessler	Cindy Fessler
Denise Gonsar	Samuel Strause	Jesse Snyder (Volunteer)
Mara Snyder (Volunteer)		

Ticket Takers

Lisa Wren	Shelly Herb-Fausey	Lisa Zimmerman
Jennifer Frye	Jennifer Leitzel	Shawn Leitzel

3. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>
Lacey Snyder	Emergency
Rebecca Shoop	Guest Teacher



4. **Professional Personnel Resignation Approval**

The administration recommends approval of the resignation of Trystanne Toczylousky, grades 5-12 social worker, effective January 27, 2023.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel actions.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Items Number B2, B3 and B4 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2022-2023 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2022-2023 school year as per attached page.

3. **Educational Services Agreement Approval**

Be it recommended the Board approve an Educational Services Agreement for District student #2022-23-03 for the present school year through June of 2026 at a total cost to the District not to exceed \$64,000.00.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Items Number C1, C2 and C3 and carried by a vote of 8 yes, 0 no and abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Michetti announced there would be a brief executive session immediately following the meeting tonight to discuss a potential litigation matter with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:23 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary