

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 27, 2022

I. President Laudenslager called the meeting to order at 6:37 PM at the Line Mountain Middle/High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	High School Principal (Arrived 6:55 pm)	Absent
Christine Shearn	Principal/Director of Curriculum	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Brad Shrum	School Psychologist	Present
Stephen Kelley	Athletic Director	Present
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Larry Deklinski of "The News Item", Justin Strawser of "The Daily Item" and several members of the general public were present.

IV. Recognition of Public:

President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting on August 9, 2022 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell asked Athletic Director, Steven Kelley, to address the Board regarding the removal and installation of new padding in the elementary gymnasium. Mr. Kelley presented the fact that LMYBA is willing to provide funds splitting the cost for the replacement of the mats. Mr. Campbell suggested that Line Mountain School District fund the complete cost of the project. An agenda item was added as such.

B. Business Administrator

No report.

C. Principals

Ms. Shearn reported on the Scholastic Book Fair which will be running the first week of October in the Middle/High School Library. A link to the book fair can be found on the District website.

Ms. Ciborowski announced a Trunk or Treat night would be held on October 21, 2022 at the Trevorton Foundry from 6:00 PM to 8:00 PM.

D. Property Committee

Mr. Wolfe briefly reviewed Agenda Item A12, Dehumidification Control Proposal Approval, and asked the Board to make a decision as to which option of the three they are willing to proceed. Ms. Rosselli offered that options one and two would be funded through the General Fund. Option three would be funded through the Capital Reserve Fund. The Board opted to proceed with Option three.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported on the issue of pooling on the rubber roof of the Career & Technology Center. Drains will be installed to alleviate the problem.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT - None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending September 21, 2022 as per attached pages.
- B. Additional checks for approval as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Dennis Erdman to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2022 taxes as per attached page.

3. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **2023-2024 High School Prom Approval**

Be it recommended the Board approve to hold the high school prom at Silver Moon, Lewisburg, PA on April 27, 2024 from 6:00 PM to 9:00 PM. All costs to be paid for by the junior class.

5. **ClimaCool Water Chiller Repair Approval**
Be it recommended the Board approve N.C. Nye Service Co., Harrisburg, PA to repair ClimaCool Water Chiller Module #3 at the middle high school at a cost of \$16,170.00 per CoStars Contract # 008-478 to be paid via ESSER III funds as per attached pages.
6. **Design Fee Proposal Approval**
Be it recommended the Board approve the Design Fee Proposal for the STEAM Lab at the middle high school that includes architectural, interiors, and MEP engineering scope through Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA at a cost of \$68,500.00 to be paid via ESSER III funds as per attached pages.
7. **New Story Tuition Agreement Approval**
The administration recommends approval of the New Story Tuition Agreement for the 2022-2023 school year and authorize the Superintendent to execute the agreement as per attached pages.
8. **Software Subscription License Renewal Approval**
Be it recommended the Board approve to renew the MathSeeds Online Software Subscription License through 3P Learning, Pittsburgh, PA for the Line Mountain Elementary School. The annual renewal cost is \$2,750.00 and runs October 9, 2022 through October 8, 2023.
9. **Geisinger Dental Screening Agreement Approval**
Be it recommended the Board approve the agreement with Geisinger Health Plan to provide our PA mandated dental screenings for K, 3rd, and 7th grade on November 17, 2022 from 8:00 AM to 1:00 PM at no cost to the district and authorize the Superintendent to execute the agreement as per attached pages.
10. **Security Control System Upgrades Approval**
Be it recommended the Board approve NRG Controls North, Inc., Selinsgrove, PA to furnish access control system upgrades for the district at a cost of \$153,775.35 per Costars Contract #215178 as per attached pages.
11. **Memorandum of Understanding Agreement Approval**
Be it recommended the Board approve a Memorandum of Understanding with Northumberland County BHI/DS to provide a calming room in the elementary and middle high school at no cost to the district. The agreement runs August 1, 2022 through September 23, 2023 and authorize the Superintendent to execute the agreement as per attached pages.

12. **Dehumidification Control Proposal Approval**
Be it recommended the Board approve NRG Controls North, Inc., Selinsgrove, PA to add dehumidification control to classrooms at the Line Mountain Middle High School. The administration recommends option 3. (Pages 108 – 110)

1st Option to provide labor and materials for 1 classroom at a cost of \$2,100.00.

2nd Option to provide labor and materials for 10 classrooms at a cost of \$9,000.00

3rd Option to provide labor and materials for 84 classrooms at a cost of \$50,000.00.

After a brief discussion, the Board opted to proceed with Option 3.
13. **Spreading Antlers Swim Program Approval**
The administration recommends approval for the Line Mountain second grade classes to participate in the Spreading Antlers Children's Foundation swim program for the 2022-2023 school year to be held at the YMCA, Sunbury, PA at no cost to the district.
14. **Software Subscription Renewal Approval**
Be it recommended the Board approve to renew the Science A-Z Online Software Subscription through Learning A-Z, Tucson, AZ at an annual cost of \$570.00 for the middle school science department. The subscription runs October 27, 2002 through October 26, 2023.
15. **ACT 1 Application Outsourcing Approval**
Be it recommended the Board approve a contract with Berkheimer OneSource, Bangor, PA for forms, envelopes, printing, and mailing of the 2022 Line Mountain Homestead Farmstead (ACT 1) Applications at a cost of \$0.3963 each plus the current presorted mailing rate.
16. **EduLink Software Agreement Approval**
Be it recommended the Board approve an agreement for teacher evaluation software through EduLink, Inc., Cranberry Township, PA at a three-year licensing fee of \$16,199.00 and authorize the Superintendent to execute the agreement as per attached pages.
17. **Line Mountain Resolution No. 2022-0927 Approval**
The administration recommends approval of Resolution No. 2022-0927 relating to Real Estate taxes to comply with Act 57 of 2022 as per attached pages.

18. **New Padding for Elementary Gym Approval**

The administration recommends approval to install new padding in the elementary gym from Resilite Sports Products at a cost of \$8,690.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Lind Gutkowski to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17 and A18 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel**

- A. Be it recommended the Board approve the resignation of Chad Romig, School Counselor at the Line Mountain Elementary School effective October 21, 2022.
- B. Be it recommended the Board approve the resignation of Lori Brown, Title I and ELL teacher at the Line Mountain Middle School effective November 18, 2022.

2. **2022-2203 After School Detention Personnel Approval**

Be it recommended the Board approve the following list of teachers as proctors for After School Detention at the LMEA contracted price of \$25.00 per hour:

Shelley Herb Fausey	Kelly Heim	MaryAnn Troutman
Amanda Dempsey	Jaymi Sejuitt	Kam Traugh

3. **2022-2023 After School Tutor Personnel Approval**

Be it recommended the Board approve the following list of teachers as tutors for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour:

Lydia Bomgardner	Amy Brosious	Lori Brown
Amanda Dempsey	Abigail Fink	Jennifer Frye
Lori Hackenberg	Shelley Herb Fausey	Trisha Herb
Heather Kieffer	Kim Poltonavage	Laura Pomykalski
Jaymi Sejuitt	Kam Traugh	Alan Zelnick
Ian Walter	Michelle Cortelyou	Jackie Kelley
Melinda Masser	Matthew Masters	Crystale Straub Moyer
Brigitte Styer	Katia Leon	

4. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Heather Kieffer	HS Yearbook Advisor	\$1,245.00
Kam Traugh	MS Yearbook Advisor	\$1,245.00
Adam Straub	Volunteer Football Coach	\$ -0-
Matthew Johnson	Head Boys Basketball Coach	\$5,000.00
Joseph Weiler	Assistant Boys Basketball Coach	\$3,500.00
William Breinich	Volunteer Asst. Boys Basketball Coach	\$ -0-
Michael Carson	Volunteer Asst. Boys Basketball Coach	\$ -0-
Ian Lundy	Head Girls Basketball Coach	\$5,000.00
Michael Reed	Assistant Girls Basketball Coach	\$3,500.00
Maura Lundy	Volunteer Asst. Girls Basketball Coach	\$ -0-
Willard Reed	8 th Grade Boys Basketball Coach	\$3,000.00
Andrew Morgan	7 th Grade Boys Basketball Coach	\$3,000.00
Joshua Phillips	Head Wrestling Coach	\$5,000.00
Jason Weller	Volunteer Assistant Archery Advisor	\$ -0-

The four Boys Basketball coaches were removed from this Agenda Item.

5. **Coaches' Stipends Approval**

Be it recommended the Board approve the coaches' stipends schedule for the years 2022-2023 through 2026-2027.

6. **Day to Day Substitute Teacher Approval**

A. Be it recommended the Board approve (pending all required paperwork) the following personnel as day to day substitute teachers for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Abrana Renn	Emergency	Robin Moulfair	Emergency
Kaley Murray	Emergency	Megan Gombeda	Elementary
Julianne Long	Guest Teacher	Shirley Latsha	Nurse
Olivia Wood	Student Act 86		

B. Be it recommended the Board approve the resignation of Angela Ocker as a day to day substitute teacher effective August 20, 2022.

7. **After School Open Lab Approval**

The administration recommends approval for Jared Haas and Joseph Kahl to run an after school open lab for the metal and wood shops Tuesdays and Wednesdays from 2:30 PM to 5:30 PM for the 2022-2023 school year at the LMEA contracted price of \$25.00 per hour.

8. **After School Art Project Approval**
The administration recommends approval for Wesley Wagner and CarolLynn Kahler to run an after school art program to complete the projects approved in the 2019-2020 school year. The program will run on Wednesdays and Thursdays from 2:30 to 5:30 for the 2022-2023 school year at the LMEA contracted price of \$25.00 per hour.
9. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #7785 commencing on September 19, 2022 through December 15, 2022 which will follow FMLA requirements and policy.
10. **FMLA Leave Approval**
The administration recommends approval of Family Medical Leave for employee #1963 commencing on August 22, 2022 through November 15, 2022 which will follow FMLA requirements and policy.
11. **Classified Personnel Approval**
- A. Be it recommended the Board approve the employment of Charissa Wilson as a 190 day school secretary at the Line Mountain Elementary School retro-active to September 6, 2022 at the hourly rate of \$15.00.
 - B. Be it recommended the Board approve the resignation of Stephanie Pryor, teacher aide at the Line Mountain Elementary School effective September 26, 2022.
 - C. Be it recommended the Board approve the resignation of MaryAnn Cole, cafeteria worker at the Line Middle High School effective September 30, 2022.
 - D. Be it recommended the Board approve the employment of Marvin Schadel as a 3 ½ hour cafeteria worker at the Line Mountain Middle High School at a salary of \$12.50 effective October 3, 2022.
12. **Classified Substitute Personnel Approval**
Be it recommended the Board approve the following substitute classified personnel effective upon completion of all required paperwork for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Holden Daniel	Substitute Custodian	\$12.00
Melissa Hughes	Substitute Custodian	\$12.00
Linda Long	Substitute Custodian	\$12.00
Shirley Latsha	Substitute Teacher Aide	\$12.00
Charissa Wilson	Substitute Secretary	\$15.00

13. **2022-2023 Classified Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teacher aides for work beyond the school day to work up to 20 additional hours intended for additional assigned duties at their hourly rate for the 2022-2023 school year:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Debra Novinger	\$18.85	Jessica Bradigan	\$12.50
Faith Leiser	\$13.90	Patricia Geise	\$16.50
Connie Savidge	\$19.80	Cheyenne Esch	\$12.50
Lisa Wren	\$16.30	Susan Reed	\$15.35
Bethany Lahr	\$13.00	Lisa Strahan	\$14.45
Jaymie Lenker	\$14.50	Kathleen Spotts	\$17.30
Holly Renninger	\$15.80	Nina Lenker	\$17.65
Rachael Schreffler	\$12.50	Christine Leader	\$19.15
Deborah Weiser	\$17.70	Gertrude Masser	\$19.15
Samantha Koperna	\$12.50	Melissa Hughes	\$12.50
Sally Sobotor	\$12.00	Shari Benick	\$12.00
Traci Troutman	\$12.00	Jamie Smith	\$12.00
Mistee Raker	\$12.00	Sylvia Fegley	\$12.00
Vicki Jones	\$18.10		

B. Be it recommended the Board approve Christine Leader, teacher aide for work beyond the school day for 2 ½ hours for Alternative Education at her hourly rate of \$19.15.

14. **Work Beyond the School Day Approval**

Be it recommended the Board approve Heather Kieffer for work beyond the school day for 5 hours for Alternative Education at the LMEA contracted price of \$25.00 per hour for the 2022-2023 school year:

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Paul Kolody to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12, B13 and B14 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2022-2023 school year as per attached page.

2. **Field Trips Approval**
 - A. The administration recommends approval of the following field trips for the 2022-2023 school year as per attached pages.
 - B. Additional field trip approval as per attached page.
3. **Homebound Instruction Approval**

Be it recommended the Board approve to provide homebound instruction for a 12th grade student in the Trevorton area who attends Line Mountain High School as per parental request and physician recommendation. Per the Collective Bargaining Agreement for Work Beyond the school day will be compensated at a rate of \$25.00 per hour.
4. **Homebound Instruction Approval**

Be it recommended the Board approve to provide homebound instruction for an 8th grade student in the Trevorton area who attends Line Mountain Middle School as per parental request and physician recommendation. Per the Collective Bargaining Agreement for Work Beyond the school day will be compensated at a rate of \$25.00 per hour.
5. **Use of Facility**
 - A. The Herndon Fire Company requests the use of the Line Mountain Middle High School parking lots on Sunday, August 21, 2022 from 8:00 AM to 4:00 PM for their annual car show.
 - B. The Line Mountain Archery Boosters request the use of high school and middle school gym, cafeteria and kitchen, room 503 and the weight room on Saturday, February 25, 2023 from 6:00 AM until 6:00 PM with the snow make-up date Sunday, February 26, 2023 for their archery tournament.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Items Number C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell reported on the process to replace the Music Teacher and Guidance Counselor who have recently resigned. The District is not receiving applications from certified individuals making the process very difficult. The District is using many available resources in an attempt to fill the two vacancies.

Solicitor Michetti announced there was an executive session prior to the meeting tonight from 5:30 to 6:30 whereby personnel matters were discussed. A brief executive session will follow the meeting tonight with no action to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:04 PM.

Respectfully submitted,

Patty Troutman
Board Secretary