

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

July 26, 2022

I. President Laudenslager called the meeting to order at 6:42 PM at the Line Mountain Middle/High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Absent
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Dwain Messersmith	High School Principal	Present
Christine Shearn	Principal/Director of Curriculum	Present
Jeffrey Lagerman	Middle School Principal	Present
Kyrie Ciborowski	Elementary School Principal	Present
Brad Shrum	School Psychologist	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Larry Deklinski of "The News Item" and Justin Strawser of "The Daily Item" and several members of the general public were present.

IV. Approval of Minutes:

Regular Meeting on June 14, 2022 as per attached pages.
Regular Meeting on June 20, 2022 as per attached pages.

Marlin Yeager, Jr. made the motion and Michael Bordner seconded the motion to approve the above minutes. The motion passed by acclamation.

V. Motion to Approve the Agenda:

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VI. Administrative Reports

A. Superintendent

Mr. Campbell announced the presence of the administrative team. Kyrie Ciborowski introduced the new First Grade teacher, Elizabeth Bergeron, who thanked the administration and Board for the opportunity to work at Line Mountain School District.

In the absence of Stephen Kelley, the newly appointed athletic director, Mr. Campbell read a statement provided by Mr. Kelley. He expressed his gratitude for the opportunity to serve as the athletic director. He pronounced his care for the students and athletes of the District and expressed his willingness to work with the staff and students of the District.

B. Business Administrator

No report.

C. Principals

Dwain Messersmith announced the High School is gearing up for the beginning of the new school year.

Jeffrey Lagerman provided the 5th grade orientation will take place on August 10th.

Kyrie Ciborowski reported a meet and greet is in the planning stage for August 8th at the elementary school playground.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

Dennis Erdman reported the next meeting is next month.

- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report Approval**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending July 20, 2022 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2022 taxes as per attached page.

3. **Delinquent Tax Exonerations Approval**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Math Digital License Purchase Approval**

Be it recommended the Board approve the purchase of 3 year Math digital licenses for grades 5 – 12 through Savvas Learning Company, LLC at a cost of \$46,621.35 to be paid with ARP ESSER funds as per attached pages.

5. **Used Football Equipment Disposal Approval**

Be it recommended the Board approve the disposal of non-sellable used football equipment to be coordinated by the administration as per attached page.

6. **Software Subscription Renewal Approval**

Be it recommended the Board approve to renew the Adobe Creative Cloud software subscription through GovConnection, Merrimack, NH at an annual cost of \$2,485.00 for the High School Graphics department. The license runs August 1, 2022 through July 31, 2023.

7. **Dell Laptop Purchase Approval**
Be it recommended the Board approve the purchase of (10) Dell latitude 5520 faculty laptop computers through Winslow Technology Group, Waltham, MA to replace End of Life devices. The total cost of the laptops is \$9,350.00 per PEPPM pricing.
8. **Sophos AntiVirus Renewal Approval**
Be it recommended the Board approve to renew the Sophos AntiVirus (Central Intercept X Advanced CLDS and ACAD 36 MO Central Server Protection) through Zones, Inc., St. Louis, MO at an annual cost of \$6,815.18 for three years beginning August 1, 2022 through July 31, 2025.
9. **Backup Software Purchase Approval**
Be it recommended the Board approve the purchase of VEEAM Backup Software through Blast IU17, Williamsport, PA at an annual cost of \$1,440.00 to replace the Vertias Backup Software. The purchase includes software, license, and support for one year. Terms of license run July 1, 2022 through June 30, 2023.
10. **ECRI Purchase Approval**
Be it recommended the Board approve the purchase of workbook and classroom material for the ECRI program to enhance Journeys Reading Series through University of Oregon Center on Teaching and Learning, Eugene, OR at a cost of \$13,847.00 to be with ARP ESSR funds.
11. **Hardware Maintenance Renewal Approval**
Be it recommended the Board approve to renew hardware maintenance on (1) Dell PowerEdge R710 Server, (2) Dell MD Disk Arrays, and (2) Dell PowerEdge R730 Servers through Park Place, Mayfield Heights, OH at an annual cost of \$2,179.14. Maintenance period runs 8/7/2022 through 8/6/2023.
12. **Apple iPad Purchase Approval**
Be it recommended the Board approve the purchase of (10) 10.2 inch Apple iPads with WiFi only, rugged case, attached keyboard, and 2 years warranty through Apple Education, Austin TX at a cost of \$4,229.50 for the Line Mountain Middle School 5th grade students with pricing per PEPPM contract.
13. **Safety Net Counseling Agreement Approval**
Be it recommended the Board approve the Letter of Agreement for the Provision of Intensive Behavioral Health Services and the Business Associate Agreement between Safety Net Counseling, Inc., Atlas, PA and the Line Mountain School District for the period July 1, 2022 through June 30, 2023 and authorize the Superintendent to execute the agreement as per attached pages.
14. **2022 Mileage Reimbursement Rate Increase Approval**
Be it recommended the Board approve to increase the district mileage reimbursement rate effective July 1, 2022 to \$0.625 per mile based on IRS rates.

15. **Tax Claim Bureau Sale Approval**
Be it recommended the Board approve the Consent of Sale Property from the Tax Claim Bureau Repository List and authorize the Administration to execute the same as per attached page.
16. **Food Service Agreement Approval**
Be it recommended the Board approve a food service agreement for the 2022-2023 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career and Technology Center and authorize Administration to execute the agreement as per attached pages.
17. **2021-2022 School Bus Contract Approval**
Be it recommended the Board approve the 2021-2022 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife PA at a price of \$1,378,141.57.
18. **2022-2023 School Bus Contract Approval**
Be it recommended the Board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2022-2023 school year for the transportation of school pupils at an estimated price of \$1,378,141.57 as per attached pages.
19. **Special Olympics Memorandum of Understanding Approval**
The administration recommends approval of the Unified Champion Schools Memorandum of Understanding between Special Olympics Pennsylvania and Line Mountain High School and authorize the Superintendent to execute the agreement as per attached pages.
20. **Special Education Plan Approval**
The administration recommends approval of the Line Mountain School District Special Education Plan for July 1, 2022 through June 30, 2025.
21. **Stem High School Lab Approval**
Be it recommended the Board approve Crabtree Rohrbaugh & Associates Architects e to prepare the bid package for the new STEM Lab at Line Mountain Middle/High School.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Dennis Erdman to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A171, A18, A19, A20 and A21 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

- A. Be it recommended the Board approve the resignation of Dane Tarantelli, Social Studies teacher and Athletic Director at the Line Mountain Middle High School effective June 30, 2022.
- B. Be it recommended the Board approve the employment of Stephen Kelley as Athletic Director at an annual stipend of \$10,000.00 effective August 1, 2022.
- C. Be it recommended the Board approve the employment of Jennifer Frye as a long term substitute teacher in Spanish at the Line Mountain High School for the 2022-2023 school year at a salary of (BA Step 4) \$45,000.00 effective August 9, 2022.
- D. Be it recommended the Board approve the employment of Elizabeth Bergeron as a First Grade Teacher at the Line Mountain Elementary School at a salary based on (MA Step \$) \$47,000.00 effective August 8, 2022.

2. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2022-2023 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Chad Romig	Summer Guidance Duties	80
Candy Adams	Summer Nurse Duties	20

3. **Classified Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Hours up to</u>	<u>Salary</u>
Jaymie Lenker	Personal Care Aide	10.5	\$13.00 (ARP IDEA grant)

B. Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Hours up to</u>	<u>Salary</u>
Jessica Bradigan	Summer Library Aide	20	\$12.50

This Item Was Voted On Separately.

4. Coaches/Advisors Approval

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Margaret Fessler	Head Field Hockey Coach	\$4,200.00
Tiffany Wolfe	Assistant Field Hockey Coach	\$2,940.00
Hannah Walter	Volunteer Field Hockey Coach	\$ -0-
Allison Michael	Volunteer Field Hockey Coach	\$ -0-
Baylee Hawk	Volunteer Field Hockey Coach	\$ -0-
Brandon Carson	Head Football Coach	\$5,000.00
Ryan Feger	Assistant Football Coach	\$3,500.00
Dillan Michael	Assistant Football Coach	\$3,000.00
Ronald Pratt	Assistant Football Coach	\$3,000.00
Randy Kehler	Assistant Football Coach	\$3,000.00
Rodney Knock	Assistant Football Coach	\$3,000.00
James Ermert	Volunteer Assistant Football Coach	\$ -0-
Darwin Marquette	Volunteer Assistant Football Coach	\$ -0-
Breven Derk	Volunteer Assistant Football Coach	\$ -0-
Jason Cinqmars	Head Boys Soccer Coach	\$4,200.00
Jana Hollenbach	Assistant Boys Soccer Coach	\$2,940.00
Ethan Feger	Volunteer Boys Soccer Coach	\$ -0-
Matthew Bednar	Head Girls Soccer Coach	\$4,200.00
Amy Zartman	Assistant Girls Soccer Coach	\$2,940.00
Willard Reed	Girls JH Basketball Coach	\$3,000.00
Emily Gonsar	Girls JH Basketball Coach	\$3,000.00
Tina Pulver	Color Guard	\$ 975.00
Dana Gessner	Marching Band Director	\$3,160.00
Cheryl Ibberson	Assistant Marching Band Director	\$3,280.00
Kaitlyn Troutman	Volunteer Marching Band Assistant	\$ -0-
James Masser	Volunteer Marching Band Assistant	\$ -0-
Karrie Bowman	FBLA Advisor	\$3,045.00
Francine Ferster	FFA Advisor	\$3,162.00
Emma Libby	Vocal Director	\$2,080.00
Dana Gessner	Instrumental Director	\$2,350.00
Trystanne Toczylousky	Fall Cheerleading Advisor	\$2,170.00
Harold Morgan	Musical Accompanist	\$1,785.00
Cheryl Ibberson	Musical Business Manager	\$2,505.00
Devon Ilgenfritz	Musical Choreographer	\$1,335.00
Beverly Kline	Musical Director	\$1,875.00
Terry Schaffner	Musical Pit Director	\$ 795.00
Susan Matsui	Musical Volunteer	\$ -0-
Amy Brosious	Archery Advisor	\$1,875.00
Laurie Johnson	Archery Advisor	\$1,875.00
Eric Silvick	Volunteer Archery Advisor	\$ -0-
April Shaffer	Elementary OM Advisor	\$885.00
Theresa York	High School OM Advisor	\$2,199.00
Lydia Bomgardner	Key Club Advisor	\$1,335.00
Shelley Herb-Fausey	Senior Class Advisor	\$2,802.00
Kelly Heim	Senior Class Advisor	\$1,605.00
Sophia Molesevich	Prom Advisor	\$1,965.00
Shelley Herb-Fausey	Student Council Advisor	\$2,385.00
Lori Hackenberg	Middle School Yearbook Advisor	\$1,515.00

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve Item Number B4 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

5. 2022-2023 Day to Day Substitute Teacher Approval

Be it recommended the Board approve (pending all required paperwork) the following substitute teachers for the 2022-2023 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Shari Benick	Emergency	Tara Buriak	Emergency
David Deppen	Elementary	Annette Erdman	Emergency
Lorna Gray-Wiley	Special Education	Alison Horne	Emergency
Robert Horne	Emergency	Cheryl Ibberson	Home Economics
Mark Ilgenfritz	Emergency	Caitlin Keim	Student Act 86
Katia Leon	PK -4	Maria Malfara	Elementary
Tim McKimm	Physical Education	Barbara Manning	Elementary
Leah Mirolli	Emergency	Harold Morgan	SS & German
Angela Ocker	Prek – 4	Megan Shingara	Science & Mid Math
Tara Smith	Emergency	Sally Sobotor	Nurse
Whitney Thompson	Emergency	Margaret Haverovich	Reading
Mary Ann Taxis	Reading		

6. Sports Officials Payment Approval

The administration recommends the following fees for Sports Officials for the 2022-2023 school year as per attached.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve Items Number B1, B2, B3, B5 and B6 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. Faculty Conference Approval

The administration recommends approval of the following faculty conferences for the 2022-2023 school year as per attached page.

2. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2022-2023 school year page.
3. **2022-2023 Bus Schedules and Drivers Approval**
Be it recommended the Board approve the bus driver list and bus schedules for the 2022-2023 school year as per attached page.
4. **School District Volunteer Group Approval**
Be it recommended the Board approve the following groups as sanctioned school district volunteer groups for the 2022-2023 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	
Line Mountain Technical Education Boosters	
5. **Student Handbook Approval**
Be it recommended the Board approve the Middle High School Student Handbook for the 2022-2023 school year.
6. **Elementary Student Handbook Approval**
Be it recommended the Board approve the Elementary School Student Handbook for the 2022-2023 school year.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Items Number C1, C2, C3, C4, C5 and C6 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

VII. Public and Board Comment:

Northumberland County Planning Director, Justin Skavery, was in attendance and proceeded to address the Board on behalf of the Zerbe Township Supervisors. The Township is seeking to secure funds from the District to support a grant to pave portions of the roads surrounding the Line Mountain Elementary School. Solicitor Michetti responded it would be unadvisable for the District to fund a public works project, specifically a project involving property which is not owned by the District.

Solicitor Michetti announced there was an executive session prior to the meeting tonight from 5:30 to 6:30 to discuss personnel matters. A brief executive session will immediately follow the meeting tonight for personnel matters with no action to follow.

IX. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:13 PM.

Respectfully submitted,

Patty Troutman
Board Secretary