

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

April 26, 2022

I. President Laudenslager called the meeting to order at 6:36 PM at the Line Mountain Middle/High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Larry Deklinski of "The News Item", the FFA Chapter and several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting on March 22, 2022 as per attached pages.

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell thanked Mr. Roadcap for his fifteen years of service to the District. Members of the Line Mountain Mahantongo FFA Chapter were in attendance and gave a presentation on the past and present club officers, the purpose of the club, chapter achievements and opportunities experienced as members of the chapter.

Mr. Campbell reported on the timeline of the interview process for the open administrative positions. The field of applicants will be reduced to three or four for a second round of interviews on May 16 and May 17 with the administrative team, several board members, and some professional staff. The anticipated hire date for the positions is the May board meeting. Due to a conflict in scheduling the May board meeting will be altered from May 24, 2022 to May 25, 2022.

B. Business Administrator

Ms. Rosselli reported on the current software transition from Fox Pro to the Financial Information System software program utilized by the District. The final 2022-2023 general fund budget is in the agenda for approval tonight.

C. Principals

No report.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported the Board of the NCCTC will be interviewing for the position of the retiring Mr. Bradley on May 15, 2022. There are nine applicants for the position.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending April 20, 2022 as per attached pages.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **VMWare License Renewal Approval**

Be it recommended the Board approve to renew the VMWare Virtual Server Academic license through GovConnection, Merrimack, NH at an annual cost of \$582.43. Software coverage runs May 15, 2022 through May 14, 2023.

4. **Apple iPads Mini Purchase Approval**

Be it recommended the Board approve to purchase (40) Apple iPad Minis for the Line Mountain Elementary School to replace end of life devices. Unit cost is \$444 for a total of \$17,760 per PEPPM pricing and to be paid from the technology budget.

5. **Smile Pennsylvania Approval**

Be it recommended the Board approve Smile Pennsylvania, West Conshohocken, PA to provide preventive and appropriate restorative dental services for children without care.

6. **Dell Computer Workstations Purchase Approval**

Be it recommended the Board approve to purchase (30) Dell Optiplex 3090 Micro Form Factor computer workstations for the Line Mountain High School to replace end of life devices through Winslow Technology Group, Waltham, MA. Unit price is \$748 for a total of \$22,440 per PEPPM pricing and to be paid from the 2022-2023 technology budget.

7. **2022-2023 General Fund Budget**

A motion to adopt a resolution adopting the 2022-2023 General Fund Budget in a stated amount of \$21,365,480.

RESOLVED, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2022, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held February 22, 2022, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2022.

BE IT FURTHER RESOLVED, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2022, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

BE IT FURTHER RESOLVED, that all resolutions and motions inconsistent herewith are hereby rescinded.

RESOLVED this 26th day of April 2022.

8. **2022-2023 Northumberland County Career & Tech Center Budget Approval**

Be it recommended that the Board approve the 2022-2023 NCCTC school budget of \$2,076,204 of which Line Mountain's estimated share is \$82,191.57.

9. **2021-2022 Private Bus Company Approval**

Be it recommended that the Board approve the following private bus company to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2021-2022 school year:

- Innovative Coach, LLC

10. **Tax Bill Printing**

Be it recommended that the Board approve Berkheimer Outsourcing, Bangor, PA to print the Line Mountain School District Real Estate and Per Capita Bills as follows effective July 1, 2022:

Bills-Per Capita	\$ 0.3780/each
Bills-Real Estate	\$ 0.4935/each
Bills-Blank PC	\$ 0.3386/each
Bills-Blank RE	\$ 0.5250/each
Inserts	\$ 0.1155/each
Registers-PC & RE per page	\$ 0.1260/each
Bills-PC Duplicates	\$ 0.0945/each
Bills-RE Duplicates	\$ 0.1685/each
Other-Excel File Creation	\$ 26.25
Exception Processing-Forms Coordination	\$131.25/hour

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve Items Number A1, A2, A3, A4, A5, A6, A7, A8, A9 and A10 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Classified Personnel Approval**

A. Be it recommended the Board approve the resignation for the purposes of retirement for Tommy Meisel, substitute custodian at the Line Mountain Elementary School effective May 27, 2022.

B. Be it recommended the Board approve the resignation for the purposes of retirement for Betty J. Reiner, teacher aide at the Line Mountain Middle School effective May 27, 2022.

C. Be it recommended the Board approve the resignation of Sally Sobotor, Nurse/Teacher Aide at the Line Mountain Elementary School effective November 4, 2022.

2. **2021-2022 Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following substitute teacher for the 2021-2022 school year:

<u>Name</u>	<u>Certification</u>
Shirley Latsha	School Nurse

3. **Day to Day Student Substitute Teacher Approval**

Be it recommended the Board approve the following as student substitute teachers under Act 86 of 2016 (pending all required paperwork) for the 2021-2022 school year.

<u>Name</u>	<u>Name</u>
Kaitlin Putric	Matthew Murray

4. **2021-2022 After School Tutor Personnel Approval**

Be it recommended the Board approve Ian Walter as a tutor for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour:

5. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2021-2022 & 2022-2023 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Amy Young	Summer Library Program	27
Crystale Straub Moyer	Summer Library Program	27
Candace Adams	Summer Nurse Elementary	20
Candace Adams	Summer Nurse Middle/High School	20

6. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day for the 2021-2022 & 2022-2023 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>	<u>Salary</u>
Connie Savidge	Summer Library Program	27	\$18.30
Connie Savidge	Summer Library & Office Work	60	\$ 9.70

7. **Coaches/Advisors Approval**

A. The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kristy Klinger	Volunteer Track Advisor	\$ -0-

B. The administration recommends approval of the resignation of Marcy Walshaw-Miller as Elementary Odyssey of the Mind Advisor effective June 30, 2022.

8. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2021-2022 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0222	3/18/22	Health
#8775	3/16/22 & 3/18/22 (1/2 day)	Travel & Health
#9160	3/23/22 (1/2 day) & 3/24/22	Health
#6483	3/22/22 & 4/08/22	Health & Travel
#6609	1/11, 1/12, 1/13 & 3/21/22	Health

9. **Part-Time Employment Approval**

Be it recommended the Board approve part-time employment for Kyle Harro in the Information Technology Department at a cost of \$9.25 per hour for the period of May 16, 2022 through August 11, 2022 not to exceed 400 hours.

10. **Substitute Classified Personnel Approval**

Be it recommended the Board approve (pending all required paperwork) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Diana Tiley (effective 4/8/22)	Substitute Teacher Aide	\$9.25
Sophia Collier	Substitute Custodian	\$9.25

11. **Classified Personnel Pay Increase Approval**

A. Be it recommended the Board approve the motion to increase current classified staff members at a rate of \$1.50 per hour or a specific higher dollar amount per hour to get each staff member to a minimum of \$12.50 per hour.

B. Be it recommended the Board approve the motion to increase the minimum hourly starting rate to \$12.00 per hour for all new classified employees hired on or after July 1, 2022.

C. Be it recommended the Board approve the motion to change the minimum substitute rate to \$12.00 per hour effective July 1, 2022.

12. **Susquehanna University Student Teacher Approval**

The administration recommends approval (pending clearances) for Liam Nyce from Susquehanna University to student teach with Dana Brown, Middle High School Instrumental Music Teacher, from the start of the school year through October 14, 2022 and authorize the superintendent to execute the Memorandum of Understanding as per attached pages.

13. **Bloomsburg University Student Teacher Approval**

The administration recommends approval (pending clearances) for Ashley Kilgore from Bloomsburg University to student teach with David McCracken, Elementary 2nd Grade Teacher, from August 23, 2022 to December 7, 2022.

14. **2021-2022 Spring Support Personnel Approval**
The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2021-2022 school year effective July 1, 2021:

Statistician/Scorekeepers/Clock Operators/Ticket Takers

Heather Kieffer Lisa Wren Cynthia Fessler Shelley Herb Fausey
Shallon Tomlinson Myah Leiser Emily Deiter Cortney Keim
Sage Hoover Kora Leitzel Cadence Walshaw
Abigail Hackenburg

Game Managers

Willard Reed Michael Buriak Kelly Heim

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Ronald Neidig and seconded by Lind Gutkowski to approve
Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12, B13 and
B14 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Field Trips Approval**
The administration recommends approval of the following field trips for the 2021-2022 school year as per attached page.
2. **2022-2023 Calendar of Board Meetings Approval**
Be it recommended the Board approve the 2022-2023 Calendar of Board Meetings as per attached page.
3. **Memorandum of Understanding Approval**
Be it recommended the Board approve a Memorandum of Understanding between Hempfield Behavioral Health, Inc., Harrisburg, PA and the Line Mountain School District, Herndon, PA to collaborate on the implementation of Cognitive Behavioral Interventions for Trauma in Schools (CBITS) as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Michael Bordner and seconded by Linda Gutkowski to approve
Items Number C1, C2 and C3 and carried by a vote of 6 yes, 0 no
and 0 abstentions on roll call vote.

VIII. Public and Board Comment:

Solicitor Antonio Michetti announced there was an executive session prior to the meeting tonight from 5:30 to 6:30 to discuss personnel matters. An executive session will immediately follow the meeting tonight for personnel matters with no action to follow.

IX. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:06 PM.

Respectfully submitted,

Patty Troutman
Board Secretary