

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

March 22, 2022

I. President Laudenslager called the meeting to order at 6:42 PM at the Line Mountain Middle/High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Absent
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Larry Deklinski of "The News Item" and one member of the general public were present.

IV. President Laudenslager recognized the public present. Karen Wynn of Trevorton expressed her concerns regarding the condition of the 5th and 6th Streets in Trevorton. Mr. Campbell, Ms. Menko and Solicitor Michetti acknowledged the deteriorating condition of the streets and requested that she address the issue with Zerbe Township.

Solicitor Antonio Michetti announced there was an executive session prior to the meeting tonight from 5:30 to 6:30 to discuss personnel matters. An executive session will immediately follow the meeting tonight for personnel matters with no action to follow.

V. Approval of Minutes:

Regular Meeting on February 22, 2022 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reported the architects and engineers were on campus two weeks ago. An upcoming alternate proposal for a technology education classroom will be forthcoming rather than utilizing the current maintenance room.

B. Business Administrator

Ms. Rosselli announced the final budget will be presented for approval at the April board meeting.

C. Principals

No report.

D. Property Committee

Mr. Wolfe reported that all the athletic fields are prepared and in good condition for spring sports.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported the board meeting last month had been cancelled due to inclement weather.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending March 17, 2022 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Paul Kolody to approve Item Number A1 and carried by a vote of 7 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Microsoft Outlook Email Renewal Services Approval**

Be it recommended the Board approve to renew the Microsoft Outlook Email Signature license, maintenance, and support through Symprex, Guildford, UK at an annual cost of \$498.75. The subscription runs April 22, 2022 through April 21, 2023.

3. **High School Auditorium Stage Lighting Purchase Approval**

Be it recommended the Board approve the purchase and installation of additional LED lighting for the Line Mountain High School Auditorium Stage through Eslinger Lighting, Inc., Enola, PA at a cost of \$13,100.00 to be paid through ESSER III funds as per attached pages.

4. **Scissor Lift and Warranty Purchase Approval**

Be it recommended the Board approve the purchase of a Model #SJIII4632 Scissor Lift and one year warranty for the Line Mountain Middle High School through United Rentals, York, PA at a total cost of \$11,568.84 as per attached pages.

5. **Summer Elementary Library Program Approval**
Be it recommended the Board approve to operate a Summer Library Program at the Line Mountain Elementary School from July 5, 2022 through July 29, 2022 staffed by two teachers and two paraprofessionals for a total of 27 hours each, not to exceed \$2,500.00 and to also include \$1,000.00 for materials to be paid through the Learning Loss portion of ESSER II funds.
6. **First Grade Summer School Program Approval**
Be it recommended the Board approve a 100 hour Summer School Program for First Grade running July 5, 2022 through July 29, 2022. The program will be staffed by Brigitte Styer to be paid \$25.00 per hour for work beyond the school day and two teacher aides to be paid their regular hourly salary. All monies will be taken from the Learning Loss portion of ESSER III funds.
7. **Community Aid Partnership Agreement Approval**
Be it recommended the Board approve an agreement between Line Mountain School District and Community Aid, Mechanicsburg, PA as virtual partners. Virtual partners will drop off all donations at a local store and will receive \$0.06/lb for clothes only. All the proceeds go toward Line Mountain School District's needy family fund or backpack program as per attached pages.
8. **National School Lunch and Breakfast Program Approval**
Be it recommended the Board approve participation in the USDA Donated Commodity Program and National School Lunch and Breakfast Program for the 2022-2023 school year.
9. **2022-2023 School Bus Contractor Approval**
Be it recommended the Board approve Marvin E. Klinger, Inc. Dornsife, PA at the bus contractor for the 2022-2023 school year.
10. **Food Service Management Company Approval**
Be it recommended the Board approve the 2022-2023 contract with The Nutrition Group, Danville, PA, to provide food service management services as stated below, with federal ESSER funds to cover all anticipated losses:

Guaranteed Loss	- (\$90,110.94)
Administrative Cost	- \$16,214.73
Management Fee	- \$11,656.80
11. **2022-2023 Meal Prices & A La Carte Price List**
Be it recommended the Board approve the 2022-2023 Meal Prices & A La Carte Price List as per attached page.

12. **Tax Collectors Bond Renewal for the 2022 Tax Year**
Be it recommended that the Board approve the Tax Collectors Bond Renewal through Purdy Insurance Agency, Sunbury, PA for the 4-year term expiring December 31, 2025 in the amount of \$3,998.00 based on estimated total tax duplicate amounts.
13. **CSIU 2022-23 In-House Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2022-23 in-house financial service enhancement fees at a total cost of \$16,930.20 based on 2021-22 student count and authorize the Superintendent to execute the contract as per attached pages.
14. **CSIU 2022-23 SIS Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2022-23 annual software enhancement for student services at a total cost of \$16,593.60 based on 2021-22 student count and authorize the Superintendent to execute the contract as per attached pages.
15. **CSIU 2022-23 GURUBoards Proposal Approval**
Be it recommended the Board approve the estimated CSIU 2022-23 GURUBoards annual software enhancement for student services at a total cost of \$771.00 based on 2021-22 student count and authorize the Superintendent to execute the contract as per attached pages.
16. **Service Electric Communication Renewal Approval**
Be it recommended the Board approve to extend the agreement with Service Electric Communications, LLC, Allentown, PA for a 1GB Wide Area Network connection from the Line Mountain Elementary School to the Line Mountain Middle High School. The cost of the connection is \$700.00 monthly which is paid semi-annually and qualifies for eRate reimbursement of approximately 70%. The agreement runs July 1, 2022 through June 30, 2024.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15 and A16 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Administrative Personnel Approval**

A. Be it recommended the Board approve the resignation for the purpose of retirement of Jeffrey Roadcap, Principal at the Line Mountain High School effective July 12, 2022.

B. Be it recommended the Board approve the resignation for the purpose of retirement of Jeanne Menko, Principal at the Line Mountain Elementary School effective October 12, 2022.

Mr. Laudenslager announced the years of service for the retirees and thanked them for their service. Mr. Campbell also expressed his gratitude for having the opportunity to work with Mrs. Menko as a competent leader and it will be difficult to fill the position to her standards. Mr. Campbell will address Mr. Roadcap's retirement at a later date when he is present. Applications for the two positions are being accepted until April 8, 2022 and first round interviews are scheduled for April 19th and April 20th.

2. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a Mentor teacher for the 2021-2022 school year at a rate of \$500.00 as per the collective bargaining agreement.

Candace Adams with Allison Michael at the Middle High School

3. **2021-2022 Day to Day Substitute Teacher Approval**

Be it recommended the Board approve (pending all required paperwork) the following substitute teacher for the 2021-2022 school year:

<u>Name</u>	<u>Certification</u>
Leah Mirolli	CSIU Guest Teacher

4. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2021-2022 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>	<u>Funding Source</u>
Jaymi Sejuit	IEP & Program Development	30	General Fund

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Amanda Snyder	Volunteer MS Student Council Advisor	\$-0-
Trystanne Toczylousky	Volunteer MS Student Council Advisor	\$-0-

6. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2021-2022 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0222	1/11/22, 2/21/22 & 2/28/22	Health
#8775	3/04/22	Health
#2315	3/18/22, 3/25, 4/1, 4/19, 4/26, 5/9/22	Family Necessity
#9160	2/07/22 & 2/24/22	Health
#5371	3/18/22	Health

7. **Substitute Classified Personnel Approval**

Be it recommended the Board approve (pending all required paperwork) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Madison Lahr	Substitute Custodian	\$9.25
Jayden Hood	Substitute Custodian	\$9.25
Kohen Shingara	Substitute Custodian	\$9.25
Chandon Maurer	Substitute Custodian	\$9.25
Rosemary Ebersole	Substitute Custodian	\$9.25
Grant Rowe	Substitute Custodian	\$9.25

8. **Classified Personnel Approval**

Be it recommended the Board approve the employment of Alissa Corcoran as a cafeteria worker for the Line Mountain School District for up to 6 hours per day at a salary of \$10.00 effective March 23, 2022.

9. **2021-2022 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2021-2022 school year effective July 1, 2021:

Statistician/Scorekeeper/Clock Operator/Ticket Takers
Cortney Keim

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8 and B9 and carried by a vote of 8 yes, 0 no and 0 abstentions on roll call vote.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**
The administration recommends approval of the following faculty conferences for the 2021-2022 school year as per attached page.
2. **Field Trips Approval**
 - A. The administration recommends approval of the following field trips for the 2021-2022 school year as per attached page.
 - B. Additional Field Trips for approval see attached page.
3. **Homebound Instruction Approval**
Be it recommended the Board approve to provide homebound instruction for an 8th grade student from the Trevorton area who attends Line Mountain Middle School as per parental request and physician recommendation. Per the Collective Bargaining Agreement for Work Beyond the school day will be compensated at a rate of \$25.00 per hour.
4. **Second Reading of Policy Approval**
Be it recommended the Board approve the second reading of the following policy:
 - 537, Vacation as per attached pages.
5. **Drexel University Agreement Approval**
Be it recommended the Board approve to enter into a Field Placement Memorandum of Understanding Agreement with Drexel University to continue the Field Experience and Student Teaching Program and authorize the Superintendent to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Michael Bordner and seconded by Marlin Yeager, Jr. to approve
Items Number C1, C2, C3, C4 and C5 and carried by a vote of 8 yes, 0 no
and 0 abstentions on roll call vote.

IX. Public and Board Comment- None.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman
made the motion and Linda Gutkowski seconded the motion to adjourn the
meeting at 6:57 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

