

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 22, 2022

I. President Laudenslager called the meeting to order at 6:57 PM at the Line Mountain Middle/High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Brad Shrum	School Psychologist	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item" and approximately twenty members of the general public including Jared Haas, Joseph Kahl and several members of the Tech Ed student body were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

Solicitor Antonio Michetti announced there was an executive session prior to the meeting tonight to discuss personnel matters.

V. Approval of Minutes:

Regular Meeting on January 11, 2022 as per attached pages.

Marlin Yeager, Jr. made the motion and Paul Kolody seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Jared Haas and Joseph Kahl who gave a Power Point presentation and a complete proposal for the STEM CNC Lab. The presentation included project description and location, current and proposed course descriptions, a third faculty member and trainings. Also covered were STEM General /CNC Lab renderings and curriculum, room updates for the proposed classroom location, classroom equipment, and design and innovation technologies. Mr. Haas and Mr. Kahl reviewed the long term outcomes and projected budget and summarized with a timeline plan. Several of the current Tech Ed students voiced comments about the positive influence experienced in the classroom of the current program. Mr. Campbell remarked that the District is moving forward with the program and will be advertising for the additional faculty staff member.

Mr. Campbell gave an update on the post-season girls and boys basketball and wrestling to date.

B. Business Administrator

Ms. Rosselli gave a Power Point presentation as well as handouts relative to the 2022-2023 Preliminary General Fund Budget. She reviewed expenditures and revenues compared to the 2021-2022 budget. Mr. Campbell and Ms. Rosselli are suggesting a 0 mill increase for the upcoming year.

C. Principals

No report.

D. Property Committee

No report.

- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdmann reported that the NCCTC Awards Ceremony night is scheduled for May 24, 2022 which is a conflict with the Line Mountain School board meeting. A decision will be forthcoming at the April board meeting as to rescheduling the Line Mountain May board meeting.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg presented the CSIU General Operating Budget and a handout of the "CSIU 2021 A Year in Review" printout which highlighted events and programs from the past year. The CSIU is celebrating 50 years of education service.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT - None.

This Item Was Voted On Separately.

1. **A. Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending February 16, 2022 as per attached pages.

B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Item Number A1 and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **2021 Bulk Exonerations for Local Tax Collectors**
The administration recommends approval of the 2021 bulk exonerations for the local tax collectors as per attached page.
3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
4. **ConnectWise Subscription Purchase Approval**
Be it recommended the Board approve to purchase an annual license/subscription for ConnectWise Remote Control administration software through ConnectWise, Tampa, FL at an annual cost of \$1,034.00 with the license running from January 20, 2022 through February 20, 2023.
5. **Bleacher Safety Inspection Approval**
Be it recommended the Board approve C. M. Eichenlaub Co., Pittsburgh, PA to perform the annual mandated full safety inspection of the bleacher systems at the Line Mountain Middle and High School at a cost of \$2,000.00 through COSTARS Contract #014-090 and authorize the Superintendent to execute the agreement as per attached page.
6. **Stone Valley Seeders Approval**
Be it recommended the Board approve Stone Valley Seeders, Dalmatia, PA to provide services to the athletic fields to include fertilization, grub control, winterize, overseed and rolling of goal areas at a cost of \$11,000.00 and authorize the Superintendent to execute the agreement as per attached page.
7. **Creative Landscapes, Inc. Maintenance Agreement Approval**
Be it recommended the Board approve the agreement between Creative Landscapes, Inc., Lewisburg, PA and the Line Mountain School District for the 2022 spring, summer, and fall maintenance to the Memorial Garden at the high school for a total cost of \$3,113.00 and authorize the Superintendent to execute the agreement as per attached pages.
8. **Otis Elevator Maintenance Agreement Approval**
Be it recommended the Board approve the agreement with Otis Elevator Co., Williamsport, PA for elevator maintenance at the Line Mountain Elementary School for a 5-year term, price to be determined on a yearly basis with a 5% discount per year as per attached pages.
9. **2022-2023 CSIU Budget**
Be it recommended the Board approve the preliminary 2022-2023 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$694,145.00.

10. **Business Manager Bond Approval**
Be it recommended the Board approve the Business Manager Bond for Kaitlin Rosselli at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 3/16/2022 to 3/16/2023.
11. **2022-2023 Proposed Final Budget**
Be it recommended that the Board approve the Proposed Final Budget in the amount of \$21,264,427.00. A copy of the Proposed Final Budget will be available for inspection on February 28, 2022 at the District Office for 30 days.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Michael Bordner and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10 and A11 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**
 - A. Be it recommended the Board approve the resignation for the purpose of retirement for Carol Kruskie, Guidance Counselor at the Line Mountain Elementary School effective May 30, 2022.
 - B. Be it recommended the Board approve the resignation for the purpose of retirement for Cynthia Fessler, Librarian at the Line Mountain Middle/High School effective May 27, 2022.
 - C. Be it recommended the Board approve the resignation for the purpose of retirement for Damian Hojnacki, Business/Computer teacher at the Line Mountain Middle High School effective May 27, 2022.
 - D. Be it recommended the Board approve the employment under the teachers' contract of Allison Michael, Middle High School Nurse at the Line Mountain Middle High School at the 2021-2022 salary based on (BA Step 4) \$44,500.00 effective January 1, 2022.

Mr. Erdman thanked the retiring staff for their years of service.
2. **2021-2022 Day to Day Substitute Teacher Approval**
Be it recommended the Board approve (pending all required paperwork) the following substitute teachers for the 2021-2022 school year:

<u>Name</u>	<u>Certification</u>
Alison Horne	CSIU Guest Teacher
Robert Horne	CSIU Guest Teacher
Angela Ocker	PreK-4

3. **Pre-Student Teaching Approval**
Be it recommended the Board approve Katia Leon from Drexel University to pre-student teach with Jill Lundy for the Spring 2022 semester.
4. **School Nurse Health Clinical Experience Approval**
Be it recommended the Board approve Madilyn McKay, student nurse from Bloomsburg University, to work with Allison Michael at the Line Mountain Middle High School for school health clinical experience on February 28, March 1, 21, and 22, 2022
5. **Work Beyond the School Day Approval**
Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2021-2022 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>	<u>Funding Source</u>
Jared Haas	Stem Lab Preparations	300	Esser III Learning Loss
Joseph Kahl	Stem Lab Preparations	300	Esser III Learning Loss

This Item Was Voted On Separately.

6. **Coaches/Advisors Approval**
The administration recommends approval (pending all required paperwork) of the employment of the following coach/advisor for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Terry Schaffner	Musical Pit Director	\$ 705.00
Amy Zartman	JH Girls Soccer Coach	\$2,400.00
Randy Tomlinson	JH Girls Soccer Coach	\$2,400.00
Matthew Bednar	Volunteer JH Soccer Coach	\$ -0-
Matthew Clark	Volunteer JH Soccer Coach	\$ -0-
Shallon Tomlinson	Volunteer JH Soccer Coach	\$ -0-
Hannah Campbell	JH Field Hockey Coach	\$2,400.00
Allison Michael	JH Field Hockey Coach	\$2,400.00
Baylee Hawk	Volunteer JH Field Hockey Coach	\$ -0-
Douglas Fessler	Head Softball Coach	\$4,000.00
Margaret Fessler	Assistant Softball Coach	\$2,800.00
David Deppen	Assistant Softball Coach	\$2,400.00
Jamie Walshaw	Volunteer Softball Coach	\$ -0-
Samuel Strause	Head Baseball Coach	\$4,000.00
Kelly Klinger	Assistant Baseball Coach	\$2,800.00
Harry Boyer	Assistant Baseball Coach	\$2,400.00

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Michael Bordner to approve Item Number B6 and carried by a vote of 8 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

7. **2021-2022 Winter Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2021-2022 school year effective July 1, 2021:

Ticket Taker
Cindy Fessler

8. **Classified Personnel Approval**

A. Be it recommended the Board approve the employment of Stephanie Pryor as a Special Education teacher aide at the Line Mountain Elementary School at a rate of \$10.00 per hour retro-effective to January 24, 2022 to be paid through the IDEA Grant.

B. Be it recommended the Board approve the employment of Maryann Cole as a cafeteria worker for the Line Mountain School District for up to 6 hours per day at a salary of \$10.00 effective pending all required paperwork.

9. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2021-2022 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#6483	1/14/22 & 1/28/22	Health & Travel
#2315	2/1/22 to 2/28/22	Health
#9160	1/06/22	Health
#5371	1/24/22	Health
#9495	1/24/22 to 2/03/22	Health
#9374	1/25/22 pm to 2/01/22	Health

10. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Emma Libby	Vocal Director	\$1,990.00
Marcy Walshaw Miller	Elementary OM Advisor	\$1,245.00
Theresa York	High School OM Advisor	\$2,175.00
Lydia Bomgardner	Key Club Advisor	\$1,245.00
Sophia Molesevich	Prom Advisor	\$1,875.00
Shelley Herb Fausey	Senior Class Advisor	\$2,775.00
Kelly Heim	Senior Class Advisor	\$1,515.00
Shelley Herb Fausey	Student Council Advisor	\$2,385.00
Mark Shearer	HS Yearbook Advisor	\$4,400.00
Lori Hackenberg	MS Yearbook Advisor	\$1,500.00

11. **Appointment of CSIU Director**

The administration recommends the appointment of Lauren Hackenburg to complete a three-year term on the CSIU Board of Directors through June 30, 2025.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Marlin Yeager, Jr. to approve Items Number B1, B2, B3, B4, B5, B7, B8, B9, B10 and B11 and carried by a vote of 9 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

The administration recommends approval of the following faculty conferences for the 2021-2022 school year as per attached page.

2. **A. Field Trips Approval**

The administration recommends approval of the following field trips for the 2021-2022 school year as per attached page.

B. Additional field trips for approval as per attached.

3. **Student Agreement Approval**

Motion to approve an Agreement pertaining to a student disciplinary matter #2021-22-03.

4. **2022-2023 School Calendar Approval**

Be it recommended the Board approve the school calendar for the 2022-2023 school year as per attached page.

5. **2022-2023 High School Course Selection Handbook Approval**

Be it recommended the Board approve the High School Course Selection Handbook for the 2022-2023 school year.

6. **First Reading of Policy Approval**

Be it recommended the Board approve the first reading of the following policy:

- 537, Vacation as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve
Items Number C1, C2, C3, C4, C5 and C6 and carried by a vote of 9 yes, 0 no
and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell reported there was a need for a brief executive session
immediately following the meeting tonight for personnel reasons with no action
to follow.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman
made the motion and Lauren Hackenburg seconded the motion to adjourn the
meeting at 8:51 PM.

Respectfully submitted,

Patty Troutman
Board Secretary

