

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

January 11, 2022

I. President Laudenslager called the meeting to order at 6:43 PM at the Line Mountain Middle/High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Matthew Shaffer	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Brad Shrum	School Psychologist	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Absent
Joseph Michetti	Acting School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item" and five members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting and Reorganization Meeting, December 1, 2021 as per attached pages.

Marlin Yeager, Jr. made the motion and Ronald Neidig seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Paul Kolody seconded the motion to approve the agenda. The motion passed by acclamation.

Acting Solicitor Joseph Michetti announced there was an executive session prior to the meeting tonight to discuss personnel matters.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell presented the board members with PSBA certificates of recognition for their service as board members. There will be a STEAM / STEM presentation at the February board meeting which will illustrate the anticipated development of the Tech Ed Program to include Middle School students. Mr. Campbell also explained the concept behind the practice of two or three hour delays relative to snow and ice. His practice is to proceed with a one hour window on snow and a two hour window on ice. In addition the superintendent reported an advertisement for the position of Assistant Principal/Athletic Director/ Dean of Students is set to be published.

B. Business Administrator

Ms. Rosselli reported on the current three year span of accounting activities in the business office, including the 2020-2021 audit, 2021-2022 current year transactions and the 2022-2023 school budget proposal. In addition the 2022 bid threshold stands at \$21,900.00 and the quote threshold stands at \$11,800.00.

C. Principals

Ms. Menko reported the Kindergarten registration process has begun.

D. Property Committee

Mr. Wolfe thanked Dennis Erdman for his recommendation for the garage to service the District snow plows.

E. Policy Committee

No report.

- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Dennis Erdman reported there is a board meeting tomorrow night.
- I. Central Susquehanna Intermediate Unit Report
Lauren Hackenburg reported there is a board meeting next Wednesday night.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending January 5, 2022 as per attached pages.
- B. Approval of additional checks as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Dennis Erdman to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **January Bill Payment Approval**

Be it recommended that the Board approve payment of January 2022 bills subject to ratification at the February 2022 meeting.

3. **Fire Police Approval**

Be it recommended the Board approve Lower Augusta Volunteer Fire Department, Inc. for services rendered (traffic control and security) for the 2022-2023 home football games at a cost of \$14.50 per man hour and an apparatus fee of \$40.00 per unit as per attached page.

4. **Gym Floor Refinishing Approval**
Be it recommended the Board approve Chambers Flooring, LLC. Malvern, PA to refinish the gym floors at the Line Mountain High, Line Mountain Middle, and Line Mountain Elementary Schools at a cost of \$9,855.00 through CoStars Contract #008-64 to be completed summer of 2022 as per attached page.
 5. **Student Laptop Purchase Approval**
Be it recommended the Board approve to purchase (75) Dell Latitude 3310 student laptop computers for incoming 7th graders at a total cost of \$41,175 from CSIU (Winslow Technology Group) per PEPPM pricing from contract number: C000000668005 and to be paid by ESSER III funds after July 1, 2022.
 6. **Faculty Laptop Purchase Approval**
Be it recommended the Board approve to purchase (30) Dell Latitude 5520 faculty laptop computers and docking stations at a total cost of \$35,220 from CSIU (Winslow Technology Group) per PEPPM pricing from contract number: C000000668005 and to be paid by ESSER III funds after July 1, 2022.
 7. **Student Workstations Purchase Approval**
Be it recommended the Board approve to purchase (30) Dell Optiplex 3090 student workstations for the Elementary Computer Lab at a total cost of \$21,420 from CSIU (Winslow Technology Group) per PEPPM pricing from contract number: C000000668005 and to be paid by ESSER III funds after July 1, 2022.
- This Item Was Voted On Separately.**
8. **Board Treasurer Bond Approval**
Be it recommended the Board approve the Board Treasurer Bond for Ronald Neidig at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 1/16/2022 to 1/16/2023.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number A8 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

9. **2022 Mileage Reimbursement Rate Approval**
Be it recommended that the Board approve an increase in the district mileage reimbursement rate from \$0.56 to \$0.585 per mile effective January 1, 2022.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Items Number A2, A3, A4, A5, A6, A7 and A9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **2021-2022 After School Tutor Personnel Approval**

Be it recommended the Board approve Amy Zartman as a tutor for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour:

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve Items Number B1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

2 **Day to Day Substitute Teacher Approval**

A. Be it recommended the Board approve Caitlin Keim as a student substitute teacher under Act 86 of 2016 for the 2021-2022 school year retro-active to January 6, 2022.

B. Be it recommended the Board approve Shirley Latsha as a substitute nurse effective January 19, 2022.

3. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coach/advisor for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dana Brown	Instrumental Director	\$2,260.00
Harold Morgan	Musical Accompanist	\$1,695.00
Cheryl Ibberson	Musical Business Manager	\$2,474.00
Devon Ilgenfritz	Musical Choreographer	\$1,245.00
Beverly Kline Lash	Musical Director	\$1,785.00

4. **2021-2022 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2021-2022 school year effective July 1, 2021:

Statistician/Scorekeeper/Clock Operator/Ticket Takers

Evelyn Schaffner Koera Leitzel Kyleigh Masser

5. **Classified Personnel Approval**

A. Be it recommended the Board approve Rosemary Ebersole for employment as a cafeteria worker for the Line Mountain School District for up to 6 hours per day at a salary of \$10.00 per hour retro-active to January 3, 2022.

B. Be it recommended the Board approve the resignation of Shirley Latsha, LPN/Special Education teacher aide at the Line Mountain Elementary School effective January 18, 2022.

C. Be it recommended the Board approve the resignation of Jessica Woodard, Cafeteria Worker at the Line Mountain Elementary School effective January 4, 2022.

D. Be it recommended the Board approve the employment of Robert Milbrand as a full time custodian at the Line Mountain Middle High School at a rate of \$14.00 per hour effective January 13, 2022.

6. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2021-2022 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#6483	11/17/21	Health
#2315	11/30/21 to 1/31/22	Health
#9160	12/03/21 to 12/13/21	Health
#0222	12/13/21 to 12/17/21	Health

7. **Substitute Classified Personnel Approval**

Be it recommended the Board approve the following substitute classified personnel effective pending completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Shirley Latsha	Substitute Teacher Aide	\$9.25
Stephanie Pryor	Substitute Teacher Aide	\$9.25
Jessica Woodard	Substitute Teacher Aide	\$9.25

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number B2, B3, B4, B5, B6 and B7 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conferences Approval**

The administration recommends approval of the following faculty conferences for the 2021-2022 school year as per attached page.

2. **Field Trips Approval**

The administration recommends approval of the following field trips for the 2021-2022 school year as per attached page.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Linda Gutkowski and seconded by Lauren Hackenburg to approve Items Number C1 and C2 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Linda Gutkowski seconded the motion to adjourn the meeting at 7:06 PM.

Respectfully submitted,

Patty Troutman
Board Secretary