

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

June 22, 2021

I. President Laudenslager called the meeting to order at 6:33 PM at the Line Mountain Middle High School Building cafeteria.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Absent
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Asst Secondary School Principal/Athletic Director	Present
Brad Shrum	School Psychologist	Absent
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Absent
Antonio Michetti	School Solicitor	Present

OTHERS

Chris Grego of "The News Item", Justin Strawser of "The Daily Item" and several members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, May 18, 2021 as per attached pages.

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Dennis Erdman made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced several on the Line Mountain School District softball team players who presented the 2021 PIAA State Championship trophy to the school district.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported there are currently eighty-one students registered for Kindergarten.

D. Property Committee

No report.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

H. Northumberland County Career & Technology Center Report

No report.

I. Central Susquehanna Intermediate Unit Report

Lauren Hackenburg reported there is a board meeting tomorrow night.

J. Tax Collection Committee

No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending June 16, 2021 as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **Laptop Recycling Approval**

Be it recommended the Board approve to send a total of 100 student laptop computers to recycling which have reached 6 years end of life and have no value to the district. Laptops to be disposed of by Upcycle LLC of Fairfield, NJ at no cost to the district and in accordance with all applicable Federal, State, and Local rules and regulations. A detailed list with asset tag numbers will be provided to the District Office.

4. **Vision Campus Software Renewal**

Be it recommended the Board approve the renewal of the VISION Campus monitoring software with Netop of Portland, OR at an annual cost of \$900. The renewal runs from July 28, 2021 through July 27, 2022.

5. **All The Right Type 4 Typing Software License Renewal Approval**

Be it recommended the Board approve to renew the "All The Right Type 4" online typing software license from Ingenuity Works of Vancouver, BC at an annual cost of \$450. Renewal runs July 1, 2021 through June 30, 2022.

6. **Faculty Laptop Purchase Approval**

Be it recommended the Board approve to purchase (10) Dell Latitude 5520 faculty laptops and docking stations with 3-year warranty from Winslow Technology Group, Inc. of Waltham, MA. Total cost is \$9,770 and is per PEPPM C000000668005

7. **Juniper Firewall Purchase Approval**
Be it recommended the Board approve to purchase a Juniper SRX345 Firewall and 3-year maintenance from CXTEC of Syracuse, NY to replace an end of life device. Total cost is \$2,987. off of Costars Hardware Contract 003-051.
8. **Hardware Maintenance Renewal Approval**
Be it recommended the Board approve to renew hardware maintenance on (3) Dell PowerEdge R710 Servers, (3) MD Disk Arrays and (1) PowerVault Tape Drive through Park Place, Mayfield Heights, OH at an annual cost of \$4,200.60. Maintenance period runs 8/7/2021 through 8/6/2022.
9. **Smile Pennsylvania Memorandum of Understanding Approval**
Be it recommended the Board approval to enter into an agreement with Smile Pennsylvania, West Conshohocken, PA to provide preventive and appropriate restorative dental services for children without care.
10. **2021-2022 Mobile Ed Science Lab Agreement Approval**
Be it recommended the Board grant permission for Administration to execute agreements with Pennsylvania Friends of Agriculture foundation, Camp Hill, PA for the Mobile Ag Ed Science Lab program (pending clearances) as per attached pages.
- | | | |
|---------------------------------|-------------------------|------------|
| Line Mountain Elementary School | 1/31/22 through 2/04/22 | \$2,000.00 |
| Line Mountain Middle School | 2/07/22 through 2/10/22 | \$2,000.00 |
11. **Teachers Pay Teachers License Agreement Approval**
Be it recommended the Board approve a 3 year license of district wide (grades K-12) access to Teachers with Teacher through Synergy LLC, New York, NY at a cost of \$51,840. The license will run July 1, 2021 through June 30, 2024, and will be paid through the learning loss portion of the federal ESSER III funds as per attached pages.
12. **2021-2022 Private Bus Companies Approval**
Be it recommended that the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2021-2022 school year:
- Catawese Coach Company
 - Rohrer Bus Company
13. **2021-2022 Extra-Curricular Transportation Contract Agreement**
Be it recommended that the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife, PA for the period July 1, 2021 through June 30, 2022 at \$13.80 per driver hour (\$24.30 minimum per run) and \$2.06 per mile (\$24.30 minimum per run) under the same terms and conditions as per the 2020-2021 school year.

14. **Propane Gas Approval**
Be it recommended the Board approve the 2021-2022 propane pricing effective July 1, 2021 to June 30, 2022 from Koppy's Propane, Inc., Williamstown, PA at a fixed price of \$1.389 per gallon.

15. **Maintenance Purchases Approval**
Be it recommended the Board approve the following purchases to be paid using the federal ESSER funds:
 - A. Clarkson Supply, COSTAR contract #005-117 as per attached pages.
 - (1) T7 Rider Disk Scrubber for a total cost of \$17,654.
 - (1) T300 Walk Behind Disk Scrubber for a total cost of \$7000.
 - B. Frank's Electric, Leck Kill, PA as per attached page.
 - (1) Bradford White 30 gallon hot water heater for a total cost of \$2,346.20
 - C. Curtain-Tracks.com, Bellaire, TX as per attached pages.
 - (2) Curtain & track systems for Elementary nurse's office for a total cost of \$1,377.92
 - D. School Nurse Supply Co, Inc., Schaumburg, IL as per attached pages.
Various supplies and furniture for Elementary nurse's office for a total cost of \$8,509.50
 - E. Wholesale Lifts, LLC., as per attached pages.
 - (1) Two post lift for a total cost of \$2,450.
 - F. NRG Controls North, Inc., Selinsgrove, PA COSTARS contract #008-364 as per attached pages
 - (1) Expansion Controller for a total cost of \$8,821.
 - G. School Nurse Supply Co, Inc., Schaumburg, IL as per attached
Various supplies and furniture for MS/HS nurse's office for a total cost of \$3,562.

16. **2021-2022 Extended School Year (ESY) Program Approval**
The administration recommends approval of the Extended School Year Program (ESY) to be held July 6, 2021 through July 29, 2021. The program will run at the Line Mountain Elementary School on Mondays and Wednesdays and at the Line Mountain Middle/High School on Tuesdays and Thursdays from 8:00 AM until 2:00 PM. All costs will be paid through the IDEA grant.

17. **Kidswork Therapy Center Agreement Approval**
The administration recommends approval of the School Based Contract between Kidswork Therapy Center and Line Mountain School District for the 2021-2022 school year at \$80.00 per hour plus \$20.00 per hour for travel between the buildings and authorize the Superintendent to execute the agreement as per attached pages.

18. **Leader Services Software Subscription Renewal Approval**
Be it recommended the Board approve the renewal of the Leader Services subscription for IEP Writer, Children Count, and PA Section 504 Module Licenses at a cost of \$6,573.00 effective July 1, 2021 through June 30, 2022. as per attached pages.
19. **Apple iMac Computer Purchase Approval**
Be it recommended the Board approve to purchase two 24" Apple iMac computers for student use in the graphics department to replace end of life units from Apple Education, Austin, TX at a price of \$1,867 per unit per PEPPM pricing. Units include 4 years of warranty.
20. **Kindergarten Summer School Program Approval**
Be it recommended the Board approve a 60 hour Summer School Program for Kindergarten running July 12, 2021 through July 29, 2021. The program will be staffed by Brigette Styer to be paid \$25.00 per hour for work beyond the school day and 2 teacher aides to be paid their regular hourly salary. All monies will be taken from the Learning Lost Grant Provision of ESSER III.
- This Item Was Voted On Separately.**
21. **Authorization of Transfer of Funds Approval**
Be it recommended the Board authorize the transfer of funds from the general fund assigned fund balance of \$530,000.00 for PSERS to the general fund assigned fund balance for medical insurance, such that the total general fund assigned balance for medical insurance is \$2,255,000.00.

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Paul Kolody to approve Item Number A21 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

- This Item Was Voted On Separately.**
22. **Authorization of Transfer of Funds Approval**
Be it recommended the Board authorize the transfer of funds from the general fund unassigned fund balance to the general fund assigned fund balance for future employer Health Savings Account contributions in the amount of \$1,772,292.00

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number A22 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

23. **IDEA-B Agreement Approval**
The administration recommends approval of the IDEA-B Agreement for the Distribution of Funds for the 2021-2022 school year and the Use of IDEA Pass-Through Funds in the amount of \$217,184.05 and authorize the Superintendent to execute the agreement as per attached pages.

24. **CSIU Guest Teacher Program Approval**
Be it recommended the Board approve to enter into an agreement with CSIU #16 to provide services for participating in the Central Susquehanna Regional Guest Teacher Training Consortium for the 2021-2022 school year. The cost of the training will be divided by the number of participating consortium members with the cost not to exceed \$500.00 and authorize the Superintendent to execute the agreement as per attached pages.

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15, A16, A17, A18, A19, A20, A23 and A24 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Mentor Teacher Approval**
The administration recommends approval of the following teacher as a Mentor teacher for the 2020-2021 school year at a rate of \$500.00 as per the collective bargaining agreement.

Dana Brown with Emma Libby at the middle high school

2. **CSBBH Work Beyond the School Day Approval**
Be it recommended the Board approve the following teachers for work beyond the school day for up to 10 hours to coordinate with the Community and School Based Behavioral Health (CSBBH) staff and the incoming students to prepare for the 2021-2022 school year at the LMEA contracted price of \$25.00 per hour with the funds coming from Title IV:

- | | |
|-----------------------|----------------|
| <u>Name</u> | <u>Name</u> |
| Autumn Walshaw | Brigette Styer |
| Crystale Straub Moyer | Jackie Kelley |
| Amy Young | |

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2021-2022 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Carol Kruskie	Updates & School Planning	60 (to be paid by Learning Lost Provision of ESSERIII)
Jared Haas	Shop & Machine Maintenance	120 as per attached pages
Joseph Kahl	Shop & Machine Maintenance	120 as per attached pages

4. **Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day at their hourly rate:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>	<u>Salary</u>
Michele Hughes	Special Ed Secretarial Duties	175	\$14.40

5. **Classified Personnel Resignation Approval**

A. Be it recommended the Board approve the resignation for the purpose of retirement of Jane Wolfe, Transportation and Child Accounting Assistant at the Line Mountain District Office effective August 31, 2021.

B. Be it recommended the Board approve the resignation for the purpose of retirement of Diane Walshaw, Secretary at the Line Mountain Elementary School effective August 31, 2021.

C. Be it recommended the Board approve the resignation for the purposes of retirement of Marjorie Welker, Teacher Aide at the Line Mountain Elementary School effective June 2, 2021.

D. Be it recommended the Board approve the resignation of Sherri Keefer, Cafeteria Worker at the Line Mountain Middle High School effective May 21, 2021.

E. Be it recommended the Board approve the resignation of Amanda Sarvis, Cafeteria Worker at the Line Mountain Middle High School effective May 27, 2021.

6. **Substitute Classified Personnel Approval**

Be it recommended the Board approve (pending clearances) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Taylor Styer	Substitute Teacher Aide	\$9.25

7. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2020-2021 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0222	5/13 & 5/14, 2021	Health
#0350	5/4 & 5/13, 2021	Health
#3859	4/22, 4/23, 4/23, 4/26, 4/27 & 4/28, 4/29, 4/30, 5/5 & 5/6/21	Health Health

8. **Part-Time Employment Approval**

Be it recommended the Board approve part-time employment for the Ariel Harro in the Information Technology Department at a cost of \$9.25 per hour not to exceed 100 hours collectively for the period June 22, 2021 through August 31, 2021:

9. **2021-2022 Extended School Year Personnel Approval**

A. The administration recommends approval of the following personnel and hours as ESY Instructors and Nurses for the ESY program at the Collective Bargaining Agreement rate of \$25.00 per hour not to exceed 70 hours for work beyond the school day to be funded through the IDEA Grant:

- | | |
|-------------------------------|--------------------------|
| Heather Troutman (Instructor) | Tara Buriak (Instructor) |
| Briana Wagner (Instructor) | Candace Adams (Nurse) |
| Kyle Rebeck (Instructor) | Allison Michael (Nurse) |

B. The administration recommends approval of the following personnel as ESY classroom aides at their regular hourly rates not to exceed 60 hours:

- | | |
|-----------------------------|---|
| Faith Leiser - \$12.40 | Lisa Strahan - \$13.05 |
| Aubrey Walter- \$9.25 | Jaymie Lenker- \$13.00 |
| Rachael Schreffler- \$10.50 | Jennifer Laudenslager-Leitzel - \$13.00 |
| Betty Jean Reiner- \$17.65 | Vicki Jones - \$16.60 |
| Lisa Wren - \$14.80 | Christine Leader - \$17.65 |

B10 and B13 Were Voted On Separately.

10. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2021-2022 school year. Salaries to be presented at the meeting:

<u>Name</u>	<u>Position</u>
Brandon Carson	Head Football Coach
Ryan Feger	Assistant Football Coach
Randy Kehler	Assistant Football Coach
Ron Pratt	Assistant Football Coach
Darwin Marquette	Assistant Football Coach
Dillan Michael	Assistant Football Coach
Adam Straub	Volunteer Asst. Football Coach
Jim Ermert	Volunteer Asst. Football Coach
Jeremy Styer	Head Boys Soccer Coach
Matt Bednar	Head Girls Soccer Coach
Amy Zartman	Assistant Girls Soccer Coach
Stacy Sprenkel	Volunteer Girls Soccer Coach
Margaret Fessler	Head Field Hockey Coach
Allison Michael	Assistant Field Hockey Coach
Hannah Campbell	Volunteer Field Hockey Coach
Dana Brown	Marching Band Director
Cheryl Ibberson	Assistant Marching Band Director
Aaron Ferster	Marching Band Color Guard

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Ronald Neidig to approve Items Number B10 and B13 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

11. **2020-2021 Weight Room Personnel Approval**

Be it recommended the Board approve Brett Schadel for supervision of the weight room for the spring season at a stipend of \$600.00.

12. **2021 Weight Room Personnel Approval**

Be it recommended the Board approve the following for supervision of the weight room for the summer season at a stipend of \$600.00 each:

Brett Schadel Amanda LeValley

13. **2020-2021 Spring Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2020-2021 school year effective July 1, 2020:

Statistician/Scorekeepers/Clock Operators

Queenlyn Zartman
Emily Deiter
Addisyn Lundy

Carly Wynn
Tyler Deiter

Game Managers

Michael Buriak
Bridgette Kieffer
Denise Gonsar

14. **Title I Reading Program Work Beyond the School Day Approval**

The administration recommends approval of the following personnel and hours for Title I Reading Program Development at the LMEA Collective Bargaining Agreement rate of \$25.00 per hour not to exceed 25 hours for work beyond the school day to be funded through the Title I Grant:

Megan Herrold
Lori Brown

Autumn Spotts
Christine Shearn

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Linda Gutkowski and seconded by Dennis Erdman to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B11, B12, B13 and B14 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval of the following faculty conferences for the 2020-2021 school year as per attached page.

2. **Use of Facility**

The Herndon Fire Company requests the use of the Line Mountain Middle High School parking lots on Saturday, August 14, 2021 with a rain date of Sunday, August 15, 2021 from 8:00 AM to 4:00 PM for their annual car show.

3. **Lock Haven University Agreement Approval**

The administration recommends approval to enter into a five year affiliation agreement ending May 31, 2026 with Lock Haven University to continue the Field Experience and Student Teaching Programs and authorize the Superintendent to execute the agreement.

4. **Youth in Philanthropy Program Approval**

Be it recommended the Board accept the Youth In Philanthropy Program administered by the Community Giving Foundation and funded by Community Giving Foundation: Sunbury for a 3-year period (school years 2021-2022, 2022-2023, and 2023-2024) as per attached.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Paul Kolody and seconded by Lauren Hackenburg to approve Items Number C1, C2, C3 and C4 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment – None.

X. Motion to Adjourn:

There being no further business being brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:01 PM.

Respectfully submitted,

Patty Troutman
Board Secretary