

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 23, 2021

I. President Laudenslager called the meeting to order at 6:39 PM at the Line Mountain District Office Building as a Zoom virtual meeting.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President (Arrived 7:01)	Absent
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Asst Secondary School Principal/Athletic Director	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", and approximately 21 members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, January 12, 2021 as per attached pages.

Linda Gutkowski made the motion and Paul Kolody seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Marlin Yeager, Jr. made the motion and Lauren Hackenburg seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell reviewed the revised 2020-2021 school calendar which reflects changes due to the recent school closures attributable to inclement weather. Graduation is still scheduled for June 2, 2021 which will be held outside. If the weather is not suitable for the outdoor ceremony, the event will be moved to June 3, 2021 to enable the ceremony to be held outdoors rather than move the event inside the campus and limit public attendance. Beginning February 22, 2021 Monday morning start times have reverted from the two hour delay to normal start times. Kindergarten has also gone to a full time schedule rather than an every other day program.

Mr. Campbell spoke briefly regarding the option to utilize the snow days built into the school calendar rather than have the students participate in virtual learning. The educational experience of having students in the classroom far outweighs the virtual experience as per administrative, professional and student input. Mr. Laudenslager added the fact that many students have very limited internet access complicating the virtual experience.

B. Business Administrator

Ms. Rosselli reported on Governor Wolf's released proposed budget showing Line Mountain's share as an increase of approximately \$122,000.00. Because of all the speculation to his proposed budget she is proceeding with all Commonwealth revenue flat lined at this time. Ms. Rosselli plans to present a proposed budget to the Board at the March 23, 2021 meeting.

Ms. Rosselli attended at a recent webinar including Senators Gene Yaw and Tina Pickett. The hot topics discussed were the need for high speed internet in rural areas, future federal funds to schools and the need for the vaccine to reach school employees.

C. Principals

Ms. Menko reported on the transition of Kindergarten from every other day to every day in person schooling has gone well. She thanked the professional and custodial staff for enabling a smooth changeover.

Mr. Roadcap reported there were thirteen students who qualified for FBLA state competition this year. These students are qualified to participate in the Future Business Leaders of America State Leadership Conference in April. This will be a virtual event.

- D. Property Committee
Mr. Wolfe reported the materials for the football bleacher project are on site. The project has been stalled due to the amount of snow on the field and bleachers. Also the retaining wall at the rear of the Middle / High School building and the sidewalk area at the front entrance to the building are in need of repair. The Board authorized Mr. Wolfe to proceed with obtaining quotes for replacement and or repairs to the sidewalk and retaining wall.
- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Campbell reported there will be a meeting in two weeks.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reported on the retirement of Dr. Kevin Singer as executive director of the CSIU in June 2021. A smooth transition of John Kurelja from assistant executive director to the executive director position is anticipated.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending February 16, 2021 as per attached pages.
- B. Additional checks for approval as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 2 abstentions on roll call vote with Troy Laudenslager and Marlin Yeager, Jr. abstaining.

2. **2020 Bulk Exonerations for Local Tax Collectors**
The administration recommends approval of the 2020 bulk exonerations for the local tax collectors as per attached page.
 3. **Delinquent Tax Exonerations**
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
 4. **Wiest-Wehry Friendship Memorial Scholarship Recipient Payment Approval**
Be it recommended the Board approve the Wiest-Wehry recipient payment in the amount of \$1,000.00 to Anna Wiest/Shikellamy.
 5. **Scholastic Reading Counts License Subscription Renewal Approval**
Be it recommended the Board Approve to renew the Scholastic Reading Counts Annual License Subscription from Houghton Mifflin Harcourt of St. Charles, IL at an annual cost of \$1,800. Software license is for grades K – 5 and subscription runs January 14, 2021 through January 13, 2022
 6. **Creative Landscapes, Inc. Maintenance Agreement Approval**
Be it recommended the Board approve the agreement between Creative Landscapes, Inc., Lewisburg, PA and the Line Mountain School District for the 2021 spring, summer, and fall maintenance to the Memorial Garden at the high school for a total cost of \$3,297.00 and authorize the Superintendent to execute the agreement as per attached pages.
 7. **Stone Valley Seeders Approval**
Be it recommended the Board approve Stone Valley Seeders, Dalmatia, PA to provide services to the athletic fields to include fertilization, grub control, winterize and overseed and rolling of goal areas at a cost of \$11,000.00 and authorize the Superintendent to execute the agreement as per attached page.
- This Item Was Voted On Separately.**
8. **Board Treasurer Bond Approval**
Be it recommended the Board approve the Board Treasurer Bond for Ronald Neidig at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 1/16/2021 to 1/16/2022.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Item Number A8 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

9. **Business Manager Bond Approval**
Be it recommended the Board approve the Business Manager Bond for Kaitlin Rosselli at a cost of \$119.00 with Penn National Insurance as the carrier and Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent, effective 3/16/2021 to 3/16/2022.
10. **2021-2022 CSIU Budget**
Be it recommended the Board approve the preliminary 2021-2022 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$702,660.00.
11. **School Pictures/Yearbook Agreement Approval**
Be it recommended the Board approve the agreement with Colleen & Co., Halifax, PA (pending clearances) to photograph the school and sport photos for K-12th grade, and publish the elementary and middle school yearbooks at no cost to the district for the 2021-22 and 2022-23 school years (with future years extension option), and authorize the Superintendent to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number A2, A3, A4, A5, A6, A7, A9, A10 and A11 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Classified Personnel Approval**
Be it recommended the Board approve the resignation of Karen Degler, MS/HS Cafeteria Worker effective February 26, 2021.
2. **Substitute Classified Personnel Approval**
Be it recommended the Board approve (pending clearances) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Hailey ArsenyevictzSubstitute	Teacher Aide	\$9.25

3. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Samuel Strause	Head Baseball Coach	\$3,800.00
Kelly Klinger	Assistant Baseball Coach	\$2,660.00
Harry Boyer	Assistant Baseball Coach	\$2,280.00
Kellen Masser	Volunteer Asst. Baseball Coach	\$ -0-
Douglas Fessler	Head Softball Coach	\$3,800.00
Margaret Fessler	Assistant Softball Coach	\$2,660.00
Jamie Walshaw	Assistant Softball Coach	\$2,280.00
David Deppen	Volunteer Asst. Softball Coach	\$ -0-
Hannah Campbell	JH Field Hockey Coach	\$2,280.00
Allison Michael	JH Field Hockey Coach	\$2,280.00
Amy Brosious	Archery Advisor	\$1,695.00
Lori Johnson	Archery Advisor	\$1,695.00
Eric Silvick	Volunteer Archery Advisor	\$ -0-
Jason Weller	Volunteer Archery Advisor	\$ -0-

4. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2020-2021 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#9160	2/03/21 through 3/03/21	Family Necessity
#0851	3/8/21 through 3/12/21	Travel

5. **EPSLA Leave Approval**

The administration recommends approval of emergency Paid Sick Leave for employee #1102 commencing on January 4, 2021 through January 6, 2021 which will follow FFCRA requirements and policy.

6. **EPSLA Leave Approval**

The administration recommends approval of emergency Paid Sick Leave for employee #2158 commencing on January 4, 2021 through January 8, 2021 which will follow FFCRA requirements and policy.

7. **EPSLA Leave Approval**

The administration recommends approval of emergency Paid Sick Leave for employee #4788 commencing on February 1, 2021 through February 8, 2021 and February 9, 2021 which will follow FFCRA requirements and policy.

8. **EPSLA Leave Approval**

The administration recommends approval of emergency Paid Sick Leave for employee #4183 commencing on January 25, 27, 28, 29, 2021 and February 3, 4, 5, 9, 10, through February 11, 2021 which will follow FFCRA requirements and policy.

9. **LMEA Collective Bargaining Agreement Approval**
Be it recommended the Board approve the tentative agreement reached on February 4, 2021 between the Line Mountain School District and The Line Mountain Education Association and enter into a new Collective Bargaining Agreement between the Line Mountain School District and the Line Mountain Education Association for the term beginning July 1, 2021 through June 30, 2026.
10. **2020-2021 Day to Day Substitute Teacher Approval**
A. Be it recommended the Board approve (pending all required paperwork) the following substitute teacher for the 2020-2021 school year:

<u>Name</u>	<u>Certification</u>
Gregory Wilt	Emergency (Guest Teacher)

11. **2020-2021 Winter Support Personnel Approval**
The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2020-2021 school year effective July 1, 2020:

<u>Statistician/Scorekeepers/Clock Operators/Ticket Takers</u>		
Darrell Byerly	Tara Buriak	Lisa Wren
Sara Canapa	Jolene Baumert	

<u>Game Managers</u>		
Bridgette Kieffer	Douglas Fessler	Denise Gonsar
Michael Buriak		

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Ronald Neidig to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10 and B11 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. **POLICY AND PROGRAM**

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2020-2021 school year as per attached page.
2. **Field Trip Approval**
The administration recommends approval for 10 Special Education students to tour Northumberland County Career and Technology Center on February 26, 2021 at a cost of \$200.00.

3. **2020-2021 School Calendar Changes Approval**
The administration recommends approval of the following changes to the 2020-2021 school calendar as per attached page:
 - A. Change February 15, 2021 from school closed to first snow make-up day.
 - B. Change March 12, 2021 from school closed to second snow make-up day.
 - C. Change May 28, June 1, and 2, 2021 to ½ Day Act 80 days

4. **2021-2022 School Calendar Approval**
Be it recommended the Board approve the school calendar for the 2021-2022 school year as per attached page.

5. **First Reading of Policy Approval**
Be it recommended the Board approve the first reading of the following policies:
 - 401, Creating A Position as per attached pages
 - 404, Employment of Professional Employees as per attached pages
 - 601, Financial Objectives as per attached pages
 - 602, Budget Planning as per attached pages
 - 603, Budget Preparation as per attached pages
 - 604, Budget Hearings as per attached pages
 - 616 Payment Of Claims as per attached pages
 - 818, Contracted Services Personnel as per attached pages

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Paul Kolody and seconded by Marlin Yeager, Jr. to approve Items Number C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell briefly reported on the changes to the tentative agreement between the Line Mountain Education Association and the Line Mountain School District. The five year agreement includes an average 3.52% annual increase to salaries. There are no changes to health benefits. There are minor changes to sick, personal and bereavement days. Additional stipends for class and student activity advisors are also included in the tentative agreement.

Mr. Laudenslager added the new standardized salary matrix makes the District extremely competitive with other school districts. Some major adjustments have been made to year one of the matrix with the starting salary moving from \$35,338.00 to \$40,000.00 for a bachelors step one degree. Additional adjustments follow through the further steps of the matrix for higher education.

Solicitor Michetti announced there was an executive session prior to the meeting tonight from 5:30 PM to 6:30 PM whereby personnel matters were discussed.

Mr. Campbell reported the next board meeting to be held on March 23, 2021 will be held in the Middle / High School cafeteria. Plans are to present the meeting as a Zoom event as well. There will be limited public access following safety guidelines.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Lauren Hackenburg made the motion and Dennis Erdman seconded the motion to adjourn the meeting at 7:25 PM.

Respectfully submitted,

Patty Troutman
Board Secretary