

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

July 16, 2019

I. President Laudenslager called the meeting to order at 7:12 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Present
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Philip S. Rapant, Jr.	Business Administrator / Board Treasurer	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Absent
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Richard J. Roberts, Jr.	Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", Jamie Doyle of PFM Financial Advisors, LLC and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, June 4, 2019 as per attached pages.

Dennis Erdman made the motion and Linda Gutkowski seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda;

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell announced Jamie Doyle of PFM Financial Advisors, LLC who presented a report on the Refinancing Opportunity of the General Obligation Bonds Series of 2013. The projected minimum net savings target is \$35,000.00 as a result of the refinancing of the bonds.

Mr. Campbell announced the August board meeting will be moved from August 13, 2019 to August 27, 2019.

B. Business Administrator

No report.

C. Principals

Bradley Skelton reported on the schedule for summer activities beginning August 5, 2019 for the 2019-2020 school year.

D. Property Committee

Mr. Campbell reported on the ongoing roof maintenance project, the center bleachers on the home side of the football field and potential concrete work at entranceways.

Doug Wolfe presented a quote for the resurfacing of asphalt in the area to the rear of the Middle/High School building where the dumpsters are located. The board members requested additional quotes from several other contractors before proceeding with the project.

Doug Wolfe also thanked Dennis Erdman for his time helping to tar seal the district driveways.

E. Policy Committee

Mr. Campbell reported on the Act 44 change which will revert to the former practice of allowing for an alternative lunch being provided to a student with a negative balance exceeding \$50.00.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
No report.
- I. Central Susquehanna Intermediate Unit Report
There will be a celebration for the recognition of service and retirement of Lawrence Neidig at the August 27, 2019 school board meeting.
- J. Tax Collection Committee
No report.

Jenny Snyder addressed the Board regarding the retirement of their son's baseball jersey number "32". She is asking that the Board establish a policy recognizing the retirement of an individual jersey number which would not allow such numbers to be reassigned to another individual in the future. President Laudenslager thanked her for bringing the issue to the Board's attention and assured her the Board would research the matter.

VIII. **ACTION ITEM**

A. FISCAL

PUBLIC COMMENT – None.

1. **Treasurer's Report**

A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending July 2, 2019 as per attached pages.

B. Approval of additional checks for payment as per attached sheets.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2019 taxes as per attached page.

3. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

4. **Ironton Global Agreement Approval**

Be it recommended the Board approve to renew a 36 month service lease agreement with Ironton Global, Coplay, PA for local and long distance telephone service at a monthly rate of \$883.64 and authorize the Superintendent to execute the agreement. Lease term is from July 1, 2019 through June 30, 2022 as per attached pages.

5. **Wheelchair Bodybuilding Agreement Approval**
Be it recommended the Board approve an agreement with Nick Scott, Wheelchair Bodybuilding, Inc., Converse, TX to provide an assembly on November 12, 2019 at the Line Mountain Elementary School at a cost of \$3,000.00 and authorize the Superintendent to execute the agreement (pending solicitor approval) as per attached pages.
6. **Safety Net Counseling Agreement Approval**
The administration recommends approval of the Letter of Agreement for the Provision of B.H.R.S. and Partial Hospitalization Services between Safety Net Counseling, Inc. and the Line Mountain School District for the period of July 1, 2019 through June 30, 2020 and authorize the Superintendent to execute the agreement as per attached pages.
7. **Legal Service Approval**
Be it recommended the Board approve a motion to retain Benjamin L. Pratt, Esquire of Kegel Kelin Almy & Lord LLP, Lancaster, PA to represent the District in legal matters at an hourly rate of \$180.00 per hour and authorize the Superintendent to execute the letter of engagement as per attached page.
8. **ACCESS Program Approval**
The administration recommends the approval of the 2019-2020 Pennsylvania School Based ACCESS Program (SBAP) Local Education Agency Agreement to participate with the authorization for the Superintendent to execute the agreement as per attached pages.
9. **Leader Services Software Subscription Renewal Approval**
The administration recommends the renewal of the Leader Services subscription for IEP Writer, Children Count, and PA Section 504 Module Licenses at a cost of \$5,831.00 effective July 1, 2019 through June 30, 2020 as per attached pages.
10. **2019-2020 IDEA Allocation Approval**
The administration recommends the approval of the agreement to accept the 2019-2020 IDEA allocation \$183,631.09 and recommends the authorization of the Superintendent to execute the Use of IDEA Pass-Through Funds Assurance Form as per attached pages.
11. **Warrior Run Agreement Approval**
The administration recommends the approval of the Agreement with Warrior Run School District to provide Special Education Services during the 2019-2020 School Year at a cost of \$212.00 per day as per attached pages.

12. **CSBBH Agreement Approval**
The administration recommends the approval of the Community and School Based Behavioral Health (CSBBH) Commitment to Fidelity Implementation Agreement: School District Attestation and the authorization for the Superintendent to sign the Assurance Documentations per attached pages.
13. **Anti-Virus Software Subscription Purchase Approval**
To purchase a 3-year software subscription of Sophos Intercept X Anti-Virus Software for workstations; and Sophos Central Server Protection Software from Zones of Auburn, WA at an annual cost of \$6338.99. The terms of the agreement are August 1, 2019 through July 31, 2022. Amount to be paid from the technology budget (pending solicitor approval).
14. **High School Laptop Purchase Approval**
Motion to correct the cost for the purchase of fifty (50) Dell Latitude 3190 Notebook Computer from Dell, Inc., Round Rock, TX off of CoStars Hardware Contract 003-051 which was approved at the meeting held June 4, 2019, as Fiscal Item 8 at a cost of Eighteen Thousand Two Hundred (\$18,200.00) Dollars. The correct actual cost under CoStars Hardware Contract #003-51 is Twenty-one Thousand Two Hundred (\$21,200.00) Dollars.
- This Item Was Voted On Separately.**
15. **Bond Refinancing Approval**
Resolved: The Board of School Directors of the Line Mountain School District does hereby authorize the Administration to work with PFM Financial Advisors LLC, as Independent Financial Advisor, Eckert Seamans as Bond Counsel, and the Solicitor, to proceed with the issuance of General Obligation Bonds, the proceeds of which will be used towards the current refunding of all or a portion of the District's outstanding Series of 2013 bonds, via competitive internet auction with a minimum net savings target of \$35,000.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Item Number A15, and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

16. **JusticeWorks YouthCare Agreement Approval**
Be it recommended the Board approve an agreement with JusticeWorks YouthCare Inc. for Alternative Education for disruptive youths from August 1, 2019 through July 31, 2020 at a daily rate of \$76.00 for regular services and \$84.00 for special education services and authorize the Superintendent to execute the agreement on behalf of the district as per attached pages.

17. **Appointment of Financial Auditors**
Be it recommended that the Board approve the appointment of Wagner, Dreese, Elsasser & Associates, P.C., Certified Public Accountants of Selinsgrove, PA as financial auditors with a five year contract to meet the requirements of generally accepted auditing standards of the Pennsylvania Department of Education and single Audit Act of 1982 at a fee not to exceed \$22,000.00 each year for the years ended June 30, 2020, 2021, 2022, 2023, and 2024.
18. **2019-2020 Food Service & A La Carte Price List Revision**
Motion to correct the adult meal pricing which was approved at the meeting held April 23, 2019 as Fiscal Item 13:

Adult Breakfast	- \$1.50
Adult Lunch	- \$3.00
19. **Adobe Creative Cloud Software Approval**
Be it recommended the Board approve to renew a 100-user site license for the "Adobe Creative Cloud" software through Connection, Merrimack, NH at an annual cost of \$2,485.00. Terms of the license run August 3, 2019 Through August 2, 2020.
20. **2019-2020 eRate Renewal Approval**
Be it recommended the Board approve to renew the annual eRate services provided through CSIU, Milton, PA at a cost of \$4,200.00.
21. **Food Service Agreement Approval**
Be it recommended that the Board approve a food service agreement for the 2019-2020 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career & Technology Center and authorize the Administration to execute the agreement as per attached pages.
22. **Equipment Purchase Approval**
Motion to approve the purchase of safety equipment under the Safe Schools Initiative in the amount of \$8,918.00.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Michael Bordner to approve Item Numbers A1, A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A16, A17, A18, A19, A20, A21 and A22, and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Resignation Approval**

The administration recommends approval of the resignation of Gina Hewitt, Spanish teacher at the Line Mountain High School effective June 11, 2019.

2. **Classified Personnel Approval**

A. The administration recommends approval of the resignation of Jennifer Frye, teacher aide at the Line Mountain Middle High School effective July 1, 2019.

B. The administration recommends approval of the employment of Rebecca Miller, as a 5.25 hour cafeteria worker at the Line Mountain Middle High School at an hourly rate of \$10.00 effective August 6, 2019.

3. **Professional Personnel Approval**

The administration recommends approval (pending all required paperwork) for the employment of Jennifer Frye as a long term substitute Spanish teacher at the Line Mountain High School for the 2019-2020 school year at a salary of (BA Step 1) \$34,838.00 effective August 13, 2019.

4. **Work Beyond the School Day Approval**

A. Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2018-2019 and 2019-2020 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Autumn Walshaw	Project Team	4.5
Jill Lundy	Project Team	8
Melinda Masser	Project Team	8
Crystale Straub Moyer	Project Team	16
Ashtin Klingler	Project Team	16
Beth Reed	Project Team	8
Candace Adams	Nurse Duties	12

5. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) for the following coaches/advisors for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brandon Carson	Head Football Coach	\$4,400.00
Ryan Feger	Assistant Football Coach	\$3,190.00
Darwin Marquette	Assistant Football coach	\$2,640.00
Adam Straub	Assistant Football Coach	\$2,640.00
Randy Kehler	Assistant Football Coach	\$2,640.00
Margaret Fessler	Head Field Hockey Coach	\$3,600.00
Hannah Campbell	Assistant Field Hockey Coach	\$2,520.00
Craig Taxis	Head Boys Soccer Coach	\$3,600.00
Shannon Snyder	Head Girls Soccer Coach	\$3,600.00
Willard Reed	7/8 Girls Basketball Coach	\$2,640.00
Michael Carson	Volunteer Assistant Football Coach	\$ -0-
Michael Marciniak	Volunteer Assistant Football Coach	\$ -0-
Bryce Martz	Volunteer Assistant Football Coach	\$ -0-
Jill Yisrael	Volunteer Assistant Field Hockey Coach	\$ -0-
Tiffany Wolfe	Volunteer Assistant Field Hockey Coach	\$ -0-
Allison Wolfe	Volunteer Assistant Field Hockey Coach	\$ -0-
Katelyn Campbell	Volunteer Assistant Field Hockey Coach	\$ -0-
Kylie Smeltz	Volunteer Assistant Field Hockey Coach	\$ -0-
Dana Foulds	Volunteer Assistant Boys Soccer Coach	\$ -0-
Sara Snyder	Volunteer Assistant Boys Soccer Coach	\$ -0-
Jennifer Frye	Volunteer Assistant Boys Soccer Coach	\$ -0-
Scott Kissinger	Volunteer Assistant Girls Soccer Coach	\$ -0-
Stacey Sprengle	Volunteer Assistant Girls Soccer Coach	\$ -0-
Kam Traugh	Volunteer Assistant Girls Soccer Coach	\$ -0-
Aaron Ferster	Band Major Instructor	\$ 975.00
Dana Brown	Marching Band Advisor	\$2,890.00
Cheryl Ibberson	Assistant Marching Band Advisor	\$3,010.00
Karrie Bowman	FBLA Advisor	\$2,775.00
Francine Ferster	FFA Advisor	\$3,075.00
Sharon Styer	Vocal Director	\$3,340.00
Carrie Moore	Fall Head Cheerleading Coach	\$1,990.00

6. **2018-2019 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2018-2019 school year effective July 1, 2018:

Statistician/Scorekeeper/Clock Operator
Addisyn Lundy

7. **Day to Day Substitute Teacher Approval**

The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2019-2020 school year:

<u>Name</u>	<u>Certification</u>
Patricia Weaver	General Science, Biology, & Chemistry
Kayla Gordon	Elementary PK-4 & Special Education PK-8

8. **Substitute Classified Personnel Approval**

The administration recommends approval (pending clearances) of the following substitute classified personnel:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jennifer Billig	Substitute Cafeteria & Teacher Aide	\$9.25
Amy Miller	Substitute Cafeteria & Teacher Aide	\$9.25

9. **Solicitor Resignation Approval**

Be it recommended the Board approve the resignation for the purpose of retirement of Richard J. Roberts, Jr. School District Solicitor effective July 26, 2019.

The board members thanked Richard Roberts, Jr. for his years of service to the District since 2004.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8 and B9, and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

The administration recommends approval for Madison Hollenbach to attend the National Autism conference on August 5, 6, & 7, 2019 in State College, PA at a cost of \$175.00 for registration plus lodging and mileage reimbursement.

2. **Field Trips Approval**

The administration recommends approval of Kindergarten bus orientation on August 15, 2019 at the Trevorton Elementary School at a cost of \$100.00.

3. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following policy:

- 808, Food Services, as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors approve
the above policy and program action.

Moved by Lauren Hackenburg and seconded by Ronald Neidig to approve
Item Numbers C1, C2 and C3 and carried by a vote of 7 yes, 0 no
and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Solicitor Richard Roberts announced there was an executive session prior to the meeting tonight to discuss personnel matters and consult with counsel on potential litigation.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:54 PM.

Respectfully submitted,

Patty Troutman
Board Secretary