

LINE MOUNTAIN SCHOOL DISTRICT
MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

September 22, 2020

I. President Laudenslager called the meeting to order at 7:07 PM at the Line Mountain District Office Building as a Zoom virtual meeting.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Absent
Paul Kolody (Arrived 7:12 PM)	Absent
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Asst Secondary School Principal/Athletic Director	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Justin Strawser of "The Daily Item", and approximately 34 members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, August 18, 2020 as per attached pages.

Ronald Neidig made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Ronald Neidig seconded the motion to approve the agenda. The motion passed by acclamation.

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight from 5:30 PM to 7:00 PM whereby the Board discussed personnel and legal matters.

VII. Administrative Reports:

A. Superintendent

Mr. Campbell reported on the first three weeks of the 2020-2021 school year. Approximately eleven percent of the 1046 student body are participating in on line education. The District has experienced one positive case of COVID 19 adhering to all the Department of Health guidelines. All twelve of the quarantined students should be returning to in person education tomorrow. The Superintendent commended the students, faculty and staff for their outstanding performance at this time.

B. Business Administrator

No report.

C. Principals

Mr. Roadcap reiterated the statements of Mr. Campbell stressing the exceptional behavior of the student body, parents, faculty and staff during these unusual times.

D. Property Committee

Mr. Wolfe reported he has pictures of the before and after water project at the Elementary School done by Frank's Electrical Company. Hopefully this will rectify the on the water problem at the School. He also briefly discussed the fifteen touchless water coolers to be installed by Frank's Electrical Company which will replace the current water fountains. The coolers will dispense water simply by positioning the water receptacle in the cooler to activate the system. Several of the fifteen coolers should be installed as early as this week.

E. Policy Committee

No report.

F. Fiscal Committee

No report.

G. Personnel Committee

No report.

- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported a new instructor has been hired and will commence his employment by mid-October.
- I. Central Susquehanna Intermediate Unit Report
No report.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEM

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash Reports and all checks from all funds within the Line Mountain School District for the period ending September 16, 2020 as per attached pages.
- B. Additional checks as per attached.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2020 taxes as per attached page.

3. **Four Diamonds Mini-Thon Partnership Agreement Approval**

Be it recommended the Board approve entering into a partnership agreement with Four Diamonds, Hershey, PA to hold a min-thon at the Line Mountain Elementary School during the 2020-2021 school year with the exact date to be determined and authorize the administration to execute the agreement as per attached pages.

4. **Donation Acceptance Approval**

Be it recommended the Board approve a \$500.00 donation from the Woodmen Life Chapter 229, Trevorton, PA to be used toward COVID 19 supplies.

5. **Touchless Water Coolers Approval**
Be it recommended the Board approve to retro-fit water coolers at the elementary, middle, and high school to be made into touchless water coolers through Frank's Electrical Co., Leck Kill, PA at a cost of \$13,879.80 to be paid from the Capital Reserve Fund as per attached page.
6. **ClimaCool Maintenance Renewal Approval**
Be it recommended the Board approve to enter into a two year agreement with H.C. Nye Service, Co., Harrisburg, PA for maintenance of ClimaCool units at the Line Mountain Middle High School at a cost of \$4,320.00 for the 2020-2021 school year and \$4,440.00 for the 2021-2022 school year for a total cost of \$8,760.00 as per attached pages.
7. **Spring Math Software Renewal Approval**
Be it recommended the Board approve to renew Spring Math software for the Line Mountain Elementary School through Sourcewell Technology, Minneapolis, MN at a cost of \$2,583.00 starting July 1, 2020 to June 30, 2021 as per attached page.
8. **CSIU Service Delivery Agreement Approval**
Be it recommended the Board approve the Central Susquehanna Intermediate Unit Terms and Conditions of Service Delivery Agreement for the 2020-2021 school year and authorize the Superintendent to execute the agreement as per attached pages.
9. **New Story Agreement Approval**
Be it recommended the Board approve the New Story Tuition Agreement for the 2020-2021 school year at a cost of \$370.00 per day and authorize the Superintendent to execute the agreement as per attached pages.
10. **ACT 1 Application Outsourcing Approval**
Be it recommended the Board approve a contract with Berkheimer OneSource, Bangor, PA for forms, envelopes, printing, and mailing of the 2020 Line Mountain Homestead Farmstead (ACT 1) Applications at a cost of \$0.3700 each plus the current presorted mailing rate.
11. **Dental Screening Agreement**
Be it recommended the Board approve Dr. John Horn of Hegin, PA to provide dental screenings for students in Kindergarten or First Grade, as well as Third and Seventh grades for the 2020-2021 school year at a cost of \$2.00 per student.

12. **Yearbook Bid Approval**

Be it recommended that the Board approve the issuance of a Notice of Intent to award the Yearbook Bid for the High School to Jostens, Inc. of State College, PA at the following pricing as per Bid Tabulation page:

2020-21	\$15,498.00
2021-22	\$15,947.94
2022-23	<u>\$16,411.38</u>
TOTAL:	\$47,857.32

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Paul Kolody to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, and A12 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Professional Personnel Approval**

Be it recommended the Board approve the resignation of James Burns, Learning Support teacher at the Line Mountain Middle School effective September 11, 2020.

2. **Professional Personnel Approval**

The administration recommends approval for the employment of Abigail Fink as a Special Education teacher at the Line Mountain Middle School at a salary based on (BA Step 1) \$35,338.00 effective September 23, 2020.

Mr. Campbell introduced Ms. Fink who was in attendance by Zoom.

3. **2020-2021 Day to Day Substitute Teacher Approval**

A. Be it recommended the Board approve (pending all required paperwork) the following substitute teachers for the 2020-2021 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Misty Ferster	Emergency	Brian Jeremiah	Emergency
Margaret Haverovich	Reading	Barbara Persing	Emergency
Maria Malfara	Elementary & Hearing Impaired		

B. Be it recommended the Board approve the resignation of Susan Rothermel as a day to day substitute teacher effective August 26, 2020.

4. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2020-2021 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Barbara Klebon	Kindergarten schedule changes	4
Beth Reed	Kindergarten schedule changes	4
Peggy Long	Kindergarten schedule changes & Kindergarten testing	5.5
Jonathan Raker	Math Licenses preparation	4
CarolLynn Kahler	Art room set up	16

5. **Classified Personnel Approval**

A. The administration recommends approval of the employment of Samantha Koperna as a special education teacher aide for the Line Mountain School District at a rate of \$10.00 per hour effective September 23, 2020.

6. **2020-2021 Classified Work Beyond the School Day Approval**

Be it recommended the Board approve the following classified personnel for work beyond the school day to work up to 20 additional hours intended for additional assigned duties at their hourly rate:

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Deborah Novinger	\$16.85	Lisa Strahan	\$12.55
Jessica Bradigan	\$10.50	Jaymie Lenker	\$12.50
Faith Leiser	\$11.90	Jennifer Leitzel	\$12.50
Patricia Geise	\$14.50	Marjorie Welker	\$15.30
Connie Savidge	\$17.80	Kathleen Spotts	\$15.30
Linda Long	\$13.80	Holly Renninger	\$13.80
Betty Jean Reiner	\$17.15	Nina Lenker	\$15.65
Vicki Jones	\$16.10	Rachael Schreffler	\$10.00
Tammy Wetzel	\$13.80	Christine Leader	\$17.15
Lisa Wren	\$14.30	Deborah Weiser	\$15.70
Susan Reed	\$13.35	Melissa Gessner	\$12.20
Bethany Lahr	\$11.00	Gertrude Masser	\$17.15
Melissa Harvey (includes LPN duties)	\$20.50	Samantha Koperna (pending approval of B5)	\$10.00

7. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #9839 commencing on August 24, 2020 through September 16, 2020 which will follow FMLA requirements and policy.

8. **FMLA Leave Approval**

The administration recommends approval of Family Medical Leave for employee #7737 commencing on September 22, 2020 through June 3, 2021 on intermittent days as needed which will follow FMLA requirements and policy.

9. **Substitute Classified Personnel Approval**

Be it recommended the Board approve (pending clearances) of the following substitute classified personnel effective upon completion of all required paperwork:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Pjay Hunsberger	Substitute Custodian	\$9.25
Sylvia Fegley	Substitute Teacher Aide	\$9.25

10. **2020-2021 After School Tutor Personnel Approval**

Be it recommended the Board approve the following list of teachers as tutors for the After School Tutoring Program at the LMEA contracted price of \$25.00 per hour. The program will run a total of 8 months, 35 hours per month for the 2020-2021 school year:

Lori Brown	Tara Buriak	Amy Brosious
Jennifer Frye	Lori Hackenberg	Kelly Heim
Trisha Herb	Shelley Herb Fausey	Heather Kieffer
Kim Poltonavage	Christine Shearn	Kam Traugh
Jenna Fisher	Jaymi Sejuit	Dylan Yoder
Al Zelnick	Laura Pomykalski	

11. **Mentor Teacher Approval**

The administration recommends approval of the following teacher as a Mentor teacher for the 2020-2021 school year at a rate of \$500.00 as per the collective bargaining agreement:

Jaymi Sejuit with Abigail Fink at the middle school.

12. **After School Open Lab Approval**

The administration recommends approval for Jared Haas and Joseph Kahl to run an after school open lab for the metal and wood shops Tuesdays and Wednesdays from 2:30 PM to 5:30 PM for the 2020-2021 school year at the LMEA contracted price of \$25.00 per hour.

13. **EPSLA Leave Approval**

The administration recommends approval of Emergency Paid Sick Leave for employee #1102 commencing on September 16, 2020 through September 17, 2020 which will follow FFCRA requirements and policy.

14. **After School Art Program Approval**

The administration recommends approval for Wesley Wagner to run an after school Art program for supervised art projects Tuesdays and Thursdays for the 2020-2021 school year at the LMEA contracted price of \$25.00 per hour.

15. **Classified Personnel Approval**

The administration recommends approval of Andrew Kahler to the position of maintenance at an hourly rate of \$18.00 effective October 12, 2020.

16. **Classified Personnel Approval**
The administration recommends approval of Douglas "Butch" Fessler for the position of maintenance/receiving at an hourly rate of \$16.75 effective September 23, 2020.
17. **Professional Personnel Approval**
The administration recommends approval of rescinding the November 1, 2020 retirement date of Michael Hayner and recommends the approval of the December 1, 2020 retirement date.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Items Number B1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11, B12, B13, B14, B15, B16 and B17 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**
The administration recommends approval of the following faculty conferences for the 2020-2021 school year as per attached page.
2. **Field Trips Approval**
The administration recommends approval for the Class of 2021 to visit Dorney Park, Allentown, PA on June 1, 2021 at a cost of \$7,430.00 to be paid by the class.
3. **Athletic Event Attendance Approval**
Be it recommended the Board approve issuing attendance passes for fall 2020 activities as follows:
 - 2 passes per home or visiting player for Middle School Girls Basketball;
 - 4 passes per home High School participant;
 - 2 passes per visiting player;Administration has Board approval to admit our home students at their discretion.
Said motion to be revisited at the October 6, 220 board meeting.

RECOMMENDED ACTION

That the Board of School Directors
approve the above personnel action.

Moved by Dennis Erdman and seconded by Marlin Yeager, Jr. to approve Items Number C1, C2 and C3 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment – None.

Board Comment:

Mr. Campbell reported there will be an additional board meeting scheduled for October 6, 2020 at which time the need for the October 27, 2020 board meeting will be reviewed.

Mr. Laudenslager requested that the Administration consider pursuing the idea that any participant not making use of their four tickets forward those unneeded tickets to the coaches who in turn will provide them to the Line Mountain Senior Class members extending their opportunities during their last year.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:40 PM.

Respectfully submitted,

Patty Troutman
Board Secretary