

## LINE MOUNTAIN SCHOOL DISTRICT

### MINUTES

#### BOARD OF SCHOOL DIRECTORS MEETING

August 4, 2020

I. President Laudenslager called the meeting to order at 6:31 PM at the Line Mountain District Office Building as a Zoom virtual meeting.

II. Pledge of Allegiance.

III. Roll Call:

#### **BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg (Arrived 6:52)	Absent
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

#### **ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

#### **OTHERS**

Justin Strawser of "The Daily Item", and approximately 115 members of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, June 23, 2020 as per attached pages.  
Regular Meeting, July 28, 2020 as per attached pages.

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Ronald Neidig made the motion and Linda Gutkowski seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports:

A. Superintendent

Solicitor Michetti encouraged the public's participation in the meeting tonight. He explained the need for their comments and questions to be general in nature. Any specific comments or concerns should be directed to the District Office.

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight from 5:30 to 6:30 to discuss matters with their legal counsel.

Mr. Campbell proposed changing the August 11, 2020 board meeting to August 18, 2020 to allow for further information gathering and preparations prior to reopening school.

Superintendent Campbell proceeded with a Back to School Update presentation. He reviewed the school calendar changes, elementary and secondary in-person and online learning methods, flexibility and re-evaluations of the plans, cleaning and sanitization strategies, student screening and positive case confirmation plans, bus transportation procedures, face coverings, recess, gym, art and music class plans, remote learners breakfast and lunch availability, and handling of in school meals. A district mailing will be forwarded on Monday, August 10, 2020 including a schedule, daily symptom monitoring checklist to be used each morning and a LMSD Parental COVID Health Guidelines listing for students.

Approximately ten members of the general public provided questions and concerns through the chat window which were addressed by the Superintendent.

B. Business Administrator

Ms. Rosselli updated the Board on the Business Office wrapping up the 2019-2020 fiscal year and preparing for the annual audit. Safety equipment is being purchased for the upcoming school year utilizing federal funds to ensure a safe school reopening.

- C. Principals  
Mr. Lagerman and Ms. Menko expressed their thanks to their staff for managing the reopening to make a successful start to the 2020-2021 school year.
- D. Property Committee  
No report.
- E. Policy Committee  
No report.
- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
Dennis Erdman reported the next meeting will be held on August 12, 2020.
- I. Central Susquehanna Intermediate Unit Report  
No report.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

#### PUBLIC COMMENT

#### **This Item Was Voted On Separately.**

#### 1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending July 30, 2020 as per attached pages.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Item Number A1, and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

#### 2. **Exonerations/Appeals for Local Tax Collectors**

The administration recommends approval of the Exonerations/Appeals of Local Tax Collectors for the 2020 taxes as per attached page.

3. **Delinquent Tax Exonerations**  
The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.
  
4. **2020-2021 Mobile Ed Science Lab Agreement Approval**  
Be it recommended the Board grant permission for Administration to execute agreements with Pennsylvania Friends of Agriculture foundation, Camp Hill, PA for the Mobile Ag Ed Science Lab program (pending clearances) as per attached pages.  

Line Mountain Elementary School	1/15/21 through 1/15/21	\$1,000.00
Line Mountain Middle School	1/18/21 through 1/21/21	\$ 750.00
  
5. **Safety Net Counseling Agreement Approval**  
Be it recommended the Board approves the Letter of Agreement for the Provision of Intensive Behavioral Health Services between Safety Net Counseling, Inc. and the Line Mountain School District for the period of July 1, 2020 through June 30, 2021 and authorize the Superintendent to execute the agreement as per attached pages.
  
6. **Leader Services Software Subscription Renewal Approval**  
Be it recommended the Board approve the renewal of the Leader Services subscription for IEP Writer, Children Count, and PA Section 504 Module Licenses at a cost of \$6,749.00 effective July 1, 2020 through June 30, 2021 as per attached page.
  
7. **Hardware Maintenance Renewal Approval**  
Be it recommended the Board approve to renew hardware maintenance on (5) Dell Poweredge R710 Servers, (2) MD Disk Arrays, and (1) PowerVault Tape Drive with Park Place Technologies, Mayfield Heights, OH at an annual cost of \$3,853.80. Maintenance period is 8/07/2020 through 8/6/2021.
  
8. **Discovery Education Online Software License Renewal Approval**  
Be it recommended the Board approve to renew the Discovery Education Online Software License with CSIU of Montandon, PA at an annual cost of \$1,256.28. License is good for the 2020-2021 school year.
  
9. **Science A-Z Online Software Renewal Approval**  
Be it recommended the Board approve to renew the ScienceA-Z.com online software license with Learning A-Z of Tucson, AZ at an annual cost of \$524.75. The license is good through October 27, 2021. Software to be used by Grades 5 & 6.
  
10. **2020-2021 eRate Services Approval**  
Be it recommended the Board approve to retain CSIU of Montandon, PA to perform all eRate Services for the 2020-2021 school year at a cost of \$4,200.00.

11. **Study Island and Reading Eggs Renewal Approval**  
Be it recommended the Board approve to renew Study Island and Reading Eggs licenses from Edmentum of Chicago, IL at a cost of \$14,100. License runs through 9/22/2021 and is for grades K-12.
12. **Adobe Creative Cloud Education Renewal Approval**  
Be it recommended the Board approve to renew the Adobe Creative Cloud Education License with Connection of Merrimack, NH at a cost of \$2,485. Subscription runs through July 31, 2021.
13. **Food Service Agreement Approval**  
Be it recommended the Board approve a food service agreement for the 2020-2021 school year between Line Mountain School District and Shamokin Area School District for the Northumberland County Career and Technology Center and authorize Administration to execute the agreement as per attached pages.
14. **Laptop and Docking Station Purchase Approval**  
Be it recommended the Board approve to purchase (2) Dell Latitude 5500 laptops and docking stations for use in the high school Science department at a cost of \$2,033.04 through Costars Contract #003-051.
15. **Line Mountain SD Phased School Reopening Health and Safety Plan Approval**  
Be it recommended the Board approve the Line Mountain School District Phased School Reopening Health and Safety Plan.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Items Number A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14 and A15 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Administrative Personnel Approval**  
Be it recommended the Board approve Bradley Skelton to be reassigned from his position as Dean of Students/Athletic Director to be now assigned as High School Assistant Principal (260 day) and Athletic Director for the district, effective date of August 5, 2020 at a salary rate of \$77,000.00, prorated, and benefits as provided in the Act 93 Administrative Compensation Plan.

2. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teacher for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2020-2021 school year:

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Candace Adams	Kindergarten Immunizations & COVID Safety procedures	15
Angelica Lucas	Unique Learning Training	Up to 12
Kyle Rebuck	Unique Learning Training	Up to 12
Heather Troutman	Unique Learning Training	Up to 12
Sandra Kase	Unique Learning Training	Up to 12
Lydia Bomgardner	Gifted Support Meetings	Up to 12

3. **2020-2021 Extended School Year Personnel Approval**

The administration recommends approval of the following personnel and hours as ESY Instructors for the ESY program at the Collective Bargaining Agreement rate of \$25.00 per hour for work beyond the school day to be funded through the IDEA Grant:

<u>Name</u>	<u>Hours</u>
Briana Wagner	Up to 70

**This Item Was Voted On Separately.**

4. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ron Pratt	Assistant Football Coach	\$2,760.00
Jim Ermert	Volunteer Asst. Football Coach	\$ -0-
James Burns	Volunteer Asst. Football Coach	\$ -0-
Stacy Sprenkel	Assistant Girls Soccer Coach	\$2,660.00
Amy Zartman	Volunteer Girls Soccer Coach	\$ -0-
Dana Brown	Marching Band Director	\$2,980.00
Cheryl Ibberson	Assistant Marching Band Director	\$3,100.00
Aaron Ferster	Marching Band Color Guard	\$1,065.00
Willard Reed	JH Girls Basketball Coach	\$2,760.00
Faith Candelora	Volunteer Marching Band	\$ -0-
Kaitlyn Troutman	Volunteer Marching Band	\$ -0-

**RECOMMENDED ACTION**

That the Board of School Directors approve the above personnel action.

Moved by Lauren Hackenburg and seconded by Marlin Yeager, Jr. to approve Item Number B4 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

5. **Classified Personnel Approval**

A. Be it recommended the Board approve the resignations of the following classified personnel for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rebecca Miller	MS/HS Cafeteria Worker	7/06/20
Jennifer Rissinger	Elementary Teacher Aide	7/08/20

B. Be it recommended the Board approve the hiring of the following classified personnel for the 2020-2021 school year effective July 1, 2020:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Rachael Schreffler	Special Education Teacher Aide	\$10.00
Jessica Woodard	4 Hour Cafeteria Worker	\$10.00
Amanda Sarvis	5.25 Hour Cafeteria Worker	\$10.00

C. Be it recommended the Board the approve the promotion of Linda Swinehart as Head Custodian of the Middle/High school effective August 5, 2020 at the rate of \$17.70 per hour.

D. Be it recommended the Board approve the resignation for purposes of retirement of Timothy Morgan, Maintenance Worker, for the Line Mountain School District effective August 8, 2020.

Dennis Erdman thanked the resigning personnel for their service.

6. **Substitute Classified Personnel Approval**

A. Be it recommended the Board approve the resignation of Susan Wilkinson substitute cafeteria worker effective July 8, 2020.

B. Be it recommended the Board approve the hiring of Melvin Beisel as a substitute custodian effective August 1, 2020 at the substitute rate of \$9.25 per hour.

7. **2020-2021 Day to Day Substitute Teacher Approval**

A. Be it recommended the Board approve (pending all required paperwork) the following substitute teachers for the 2020-2021 school year:

<u>Name</u>	<u>Certification</u>	<u>Name</u>	<u>Certification</u>
Shari Benick	Emergency	Tara Buriak	Emergency
David Deppen	Elementary	Annette Erdman	Emergency
Aaron Ferster	Emergency	Margaret Fessler	Emergency
Abigail Fink	Special Education	Lorna Gray-Wiley	Special Education
Cheryl Ibberson	Home Economics	Mark Ilgenfritz	Emergency
Barbara Kaskie	Elementary	Rebecca Kline	Elementary
Katia Leon	PK – 4 Elementary	Scott Lenker	Social Studies
Barbara Manning	Elementary	Tim McKimm	Physical Education
Harold Morgan	SS & German	Kelsea Rebeck	PK – 4 Elementary
Susan Rothermel	Business	Lindsay Shaffer	Chemistry
Jennifer Sholley	Elementary	Tara Smith	Emergency
Sally Sobotor	School Nurse	Mary Ann Taxis	Reading
Whitney Thompson	Emergency		

B. Be it recommended the Board approve the resignation of Christopher Johnson as a day to day substitute teacher effective July 11, 2020.

8. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for employee #4880 starting August 24, 2020 until November 2, 2020 for family necessity.

9. **Professional Personnel Approval**

Be it recommended the Board approve the employment of Jennifer Frye as a long term substitute Spanish teacher at the Line Mountain High School for the 2020-2021 school year at a salary of (BA Step 2) \$36,926.00 effective August 11, 2020.

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Items Number B1, B2, B3, B5, B6, B7, B8 and B9 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Requests Approval**

Be it recommended the Board approve Candace Adams on July 27, 2020 and Allison Michael on July 28, 2020 to attend an on-line training for Up-to-Date Critical Strategies to Address Covid-19 and related issues at a cost of \$279.00 each.

2. **Second Reading of Policy Approval**

Be it recommended the Board approve second reading of the following policy:

- 816, Livestream Video as per attached pages.

3. **2020-2021 Bus Schedules and Drivers Approval**

The administration recommends approval of the bus driver list and bus schedules for the 2020-2021 school year as per attached page.



4. **School District Volunteer Group Approval**

Be it recommended that the Board approve the following groups as sanctioned school district volunteer groups for the 2020-2021 school year:

Line Mountain Elementary PTO	Line Mountain Arts Council
Line Mountain Band Boosters	Line Mountain Baseball Boosters
Line Mountain Basketball Boosters	Line Mountain Drama Boosters
Line Mountain Field Hockey Boosters	Line Mountain Football Boosters
Line Mountain Soccer Boosters	Line Mountain Softball Boosters
Line Mountain Wrestling Boosters	Line Mountain Cheerleader Boosters
Line Mountain Archery Boosters	Line Mountain Technical Education Boosters

5. **2020-2021 School Calendar Revision Approval**

Be it recommended the Board approve the following revised 2020-2021 school calendar as per attached:

The first day of school for students will be moved to August 24, 2020.

The last day of school for students will be moved to June 2, 2020.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above personnel action.

Moved by Ronald Neidig and seconded by Linda Gutkowski to approve Items Number C1, C2, C3, C4 and C5 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment:

Laurie Johnson thanked the Superintendent for the gathering of data and presentation of the information to the public.

Keith Harro reported the meeting was recorded and will be posted to the Line Mountain School District website.

Board Comment:

Mr. Laudenslager announced Governor Wolf will be having a press conference tomorrow with updates for the Pennsylvania public schools. If needed, the District will prepare an Alert Now message for the District residents.

Dennis Erdman thanked the volunteer groups and PTO organizations for helping the students with supplies.

Marlin Yeager, Jr. thanked the administration and staff for their efforts to make the school reopening possible.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:39 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary