

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

June 2, 2020

I. President Laudenslager called the meeting to order at 6:37 PM at the Line Mountain District Office Building as a Zoom virtual meeting.

II. Pledge of Allegiance.

III. Roll Call:

**BOARD DIRECTORS**

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Present
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

**ADMINISTRATION**

David M. Campbell	Superintendent	Present
Kaitlin Rosselli	Business Manager	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Present
Bradley Skelton	Dean of Students/Athletic Director	Present
Brad Shrum	School Psychologist	Present
Jamie Shiko	Food Service Director	Absent
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Present
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

**OTHERS**

Nathan Troutman of Deibler, Straub & Troutman, Inc, Justin Strawser of "The Daily Item" and approximately 10 members of the general public were in attendance.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, April 28, 2020 as per attached pages

Ronald Neidig made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by acclamation.

VI. Motion to Approve the Agenda:

Paul Kolody made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Nathan Troutman of Deibler Straub & Troutman, Inc. reviewed the current insurance coverage renewal policy. He explained the increase in the insurance premium as being mostly attributed to cyber and general liability premium escalations.

Mr. Campbell reviewed the changes to the current school year calendar and introduced Brad Shrum, the recently hired school psychologist.

B. Business Administrator

No report.

C. Principals

Mr. Roadcap and Mr. Skelton reviewed the upcoming graduation plans. On June 4, 2020 diplomas will be handed out to the seniors in a drive by ceremony in front of the school facility from 10:00 AM to 1:00 PM. The 2020 Graduation Ceremony will be available online June 4<sup>th</sup> starting at 7:30 PM. Seniors are invited to the school on June 16, 2020 for a picture taking opportunity by Colleen & Company. Individual pictures, a group picture and a class collage will be developed and provided to each student with funds coming from the senior class activity fund. Ronald Neidig thanked the staff for the graduate care packages that were prepared for the students.

Mrs. Menko reported the 4<sup>th</sup> grade move up day was not able to be held as scheduled. Plans are still being considered to provide this opportunity to the students.

D. Property Committee

No report.

E. Policy Committee

No report.

- F. Fiscal Committee  
No report.
- G. Personnel Committee  
No report.
- H. Northumberland County Career & Technology Center Report  
No report.
- I. Central Susquehanna Intermediate Unit Report  
Mrs. Hackenburg suggested that our board members vote yes on the 2020 Ballot for Election of CSIU Directors.
- J. Tax Collection Committee  
No report.

## VIII. ACTION ITEM

### A. FISCAL

PUBLIC COMMENT – None.

#### **This Item Was Voted On Separately.**

#### 1. **Treasurer's Report**

Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending May 27, 2020 as per attached pages.

#### RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Marlin Yeager, Jr. and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Troy Laudenslager abstaining.

#### 2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

#### 3. **Budget Transfer Approval**

The administration recommends approval of the 2019-2020 budget transfers as per attached pages.

4. **Laptop Recycling Approval**  
Be it recommended the Board approve to send a total of 75 student workstations and 25 student laptop computers to recycling which have reached 9 years end of life and have no value to the district. Laptops to be disposed of by Upcycle LLC of Fairfield, NJ at no cost to the district and in accordance with all applicable Federal, State, and Local rules and regulations. A detailed list with asset tag numbers will be provided to the District Office.
5. **Library Catalog System License Renewal Approval**  
Be it recommended the Board approve to renew the Destiny Library Catalog System Licenses from Follett School Solution of Chicago, IL at an annual cost of \$1,525.34 with license continuing from July 1, 2020 through June 30, 2021.
6. **All The Right Type 4 Typing Software License Renewal Approval**  
Be it recommended the Board approve to renew the “All The Right Type 4” online typing software license from Ingenuity Works of Vancouver, BC at an annual cost of \$450. Renewal runs July 1, 2020 through June 30, 2021.
7. **PA Power Library Online Software License Renewal Approval**  
Be it recommended the Board approve to renew the “PA Power Library” online software license from Health Science Libraries Consortium of Philadelphia, PA at an annual cost of \$525. Renewal runs July 1, 2020 through June 30, 2021
8. **ClassLink Software and Licensing**  
Be it recommended the Board approve the purchase of the ClassLink Software and Site License from ClassLink of Clifton, NJ at an annual cost of \$4,519.52. The ClassLink allows for a seamless import of student data from SIS to the Line Mountain Network and Line Mountain Library Catalog System as well as a single sign on portal for all students and faculty. The license runs from July 1, 2020 through June 30, 2021. This product replaces the Kimono SIF Services which no longer supports this task. Pricing based off of PEPPM Contract.
9. **Vision Campus Software Renewal**  
Be it recommended the Board approve the renewal of the VISION Campus monitoring software with Netop of Portland, OR at an annual cost of \$900. The renewal runs from July 28, 2020 through July 27, 2021.

**This Item Was Voted On Separately.**

10. **2020-2021 Appointment of Depositories**

Be it recommended that the Board approve the appointment of the following depositories for the 2020-2021 fiscal year:

- Fulton Bank
- The Gratz Bank
- Mid Penn Bank
- PLGIT

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Paul Kolody to approve Item Number A10 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

11. **2020-2021 Solicitor Appointment**

Be it recommended that the Board approve the appointment of Diehl, Dlugé, Michetti and Michetti, as solicitor for the 2020-2021 fiscal year at an hourly rate of \$125.00.

**This Item Was Voted On Separately.**

12. **2020-2021 Appointment of Treasurer**

Be it recommended that the Board approve Ronald Neidig as the Treasurer of the Board for the 2020-2021 fiscal year.

RECOMMENDED ACTION

That the Board of School Directors approve the above fiscal action.

Moved by Paul Kolody and seconded by Marlin Yeager, Jr. to approve Item Number A12 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Ronald Neidig abstaining.

13. **2020-2021 School Vehicle Contractors**

Be it recommended that the Board approve the following school vehicle contractors for the 2020-2021 school year at a rate of \$1.72 per approved daily miles:

- Linda Derck – Shamokin, PA
- Janet Schwartz – Trevorton, PA
- Jim Schwartz – Trevorton, PA
- Jana Schwartz – Trevorton, PA
- Gail Harris – Dornsife, PA
- Ken Harris – Dornsife, PA
- Gina Snyder – Dornsife, PA

14. **2020-2021 General Fund Budget**

A motion to adopt a resolution adopting the 2020-2021 General Fund Budget in a stated amount of \$20,379,828.00.

**RESOLVED**, that the annual budget of the Line Mountain School District (the "District") for the fiscal year beginning July 1, 2020, as was proposed at a meeting of the Board of School Directors of the District ("the Board") held April 28, 2020, (revised and amended as indicated), be and the same is hereby adopted as the annual budget of the Line Mountain School District for the fiscal year beginning July 1, 2020.

**BE IT FURTHER RESOLVED**, that the appropriation and expenditure of funds as itemized in said budget during the fiscal year beginning the first day of July, 2020, is hereby authorized. Necessary revenue for the same shall be provided by:

- (1) A real estate transfer tax of one percent (1%);
- (2) A five dollar (\$5.00) per capita tax;
- (3) A one percent (1%) tax on earned income;
- (4) A four hundred thirty percent (430%) occupation tax; all of which were adopted pursuant to the Local Tax Enabling Act, 53 PS. Section 6901, et seq., and all of which, also pursuant to said Act, are continuing in nature;
- (5) A Five (\$5.00) Dollar per capita tax which is hereby levied and assessed pursuant to Section 679 of the Public School Code of 1949, as amended; and
- (6) A school tax on real estate which is hereby levied and assessed at the rate of 79.81 mills on each dollar of assessed valuation, i.e., at the rate of \$7.981 on each \$100.00 of assessed valuation, of all property taxable for school purposes.

**BE IT FURTHER RESOLVED**, that all resolutions and motions inconsistent herewith are hereby rescinded.

**RESOLVED** this 2<sup>nd</sup> day of June 2020.

15. **2020-2021 Insurance Coverage Approval**

Be it recommended that the board approve the 2020-2021 insurance policy renewal with Liberty Mutual through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$76,697 annually which includes Property, General Liability, School Leaders Professional, Crime, Inland Marine, Terrorism, Business Auto, and Umbrella coverage.

16. **2020-2021 Worker's Compensation Insurance Coverage Approval**

Be it recommended that the board approve the 2020-2021 Worker's Compensation insurance policy renewal with AmTrust through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$30,509 annually

17. **2020-2021 Sports Accident/Student Accident Insurance Coverage Approval**  
Be it recommended that the board approve the 2020-2021 Insurance policy renewal with Axis through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$11,000 annually which includes the Sports Accident Insurance.

Voluntary Student Accident insurance is offered to parents at a rate of \$30 for school time or \$116 for 24-hour coverage per student to be paid for by the parent if they choose it.

**This Item Was Voted On Separately.**

18. **2020 Homestead and Farmstead Exclusion Resolution**  
Be it recommended the Board approve the 2020 Homestead and Farmstead Exclusion Resolution as per attached page.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Lauren Hackenburg and seconded by Ronald Neidig to approve Item Number A18 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

19. **Student Activities Coordinator Bond**  
Be it recommended that the Board approve the Student Activities Coordinator Bond effective 7/1/2020 at a premium of \$100.00 with Keystone Bonding & Surety Agency, LLC through Deibler, Straub & Troutman, Inc., Elizabethville, PA as agent.
20. **Propane Gas Approval**  
Be it recommended the Board approve the 2020-2021 propane pricing effective July 1, 2020 to June 30, 2021 from Koppy's Propane, Inc., Williamstown, PA at a fixed price of \$1.1750 per gallon.
21. **2020-2021 Cyber Insurance Coverage Approval**  
Be it recommended that the board approve the 2020-2021 Cyber insurance policy renewal with Ace through Deibler, Straub & Troutman Inc., Elizabethville, PA as agent in the amount of \$10,040 annually.
22. **2020-2021 Private Bus Companies Approval**  
Be it recommended that the Board approve the following private bus companies to provide transportation for field trips and athletic events as requested by teachers and coaches, pending clearances and certificates of insurance for the 2020-2021 school year:
- Catawese Coach Company
  - Rohrer Bus Company

23. **2020-2021 Extra-Curricular Transportation Contract Agreement**  
Be it recommended that the Board approve the extra-curricular transportation contract with Marvin E. Klinger, Inc., Dornsife, PA for the period July 1, 2020 through June 30, 2021 at \$13.61 per driver hour (\$23.95 minimum per run) and \$2.03 per mile (\$23.95 minimum per run) under the same terms and conditions as per the 2019-2020 school year.
24. **Approval of Resolution Committing Additional Funds for Retirement Costs**  
A Resolution confirming and ratifying the administration's prior commitment of \$200,000.00 for an aggregate of \$530,000.00 within the District's general fund for retirement costs. This resolution is made for the purpose of mitigating and financially planning for the anticipated increases in the District's PSERS retirement contribution rate.  
RESOLVED, that Line Mountain School District hereby ratifies its commitment of \$200,000.00 for an aggregate amount of \$530,000.00 to lessen the financial impact of these projected expenditures, and be it further,  
RESOLVED that the Administration shall administer the commitment of funds in a manner that reasonably conforms with the model presented to the Board; and be it further  
RESOLVED, that each year the Administration will report to the Board the actual utilization of such funds and present additional recommendations to the Board on this issue.
25. **2020-2021 School Bus Contract Approval**  
Be it recommended that the board approve the execution of Contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA for the 2020-2021 school year for the transportation of school pupils at an estimated price of \$1,414,104.38 as per attached pages.
26. **2019-2020 School Bus Contract Approval**  
Be it recommended that the board approve the 2019-20 finalized transportation contract No. 001 with Marvin E. Klinger, Inc., Dornsife, PA at a price of \$1,414,104.38.
27. **High School Computer Lab Workstation Purchase Approval**  
Be it recommended the Board approve to purchase (25) Dell Optiplex 3070 workstations from Dell, Inc. of Round Rock, TX for a Line Mountain High School Computer Lab to replace 8-year end of life workstations. Total cost is \$14,205.00 off of Costars Hardware Contract 003-051.
28. **Elementary Faculty Laptop Purchase Approval**  
Be it recommended the Board approve to purchase (15) Dell Latitude 5500 laptops and docking stations from Dell, Inc. of Round Rock, TX to replace 8-year end of life faculty laptops. Total cost is \$15,898.50 off of Costars Hardware Contract 003-051.



29. **Elementary Classroom Computer Workstations**  
Be it recommended the Board approve to purchase (18) Dell Optiplex 3070 workstations from Dell, Inc. of Round Rock, TX for Line Mountain Elementary Classrooms. Total cost is \$10,227.60 off of Costars Hardware Contract 003-051.
30. **NRG Controls North Agreement Approval**  
Be it recommended the Board approve an agreement with NRG Controls North, Inc., Selinsgrove, PA to provide 12 predictive and preventative maintenance visits at the Line Mountain School District for the 2020-2021 school year at a cost of \$28,220.00 through Costars Hardware Contract 008-364 and authorize administration to execute the agreement as per attached pages.
- This Item Was Voted On Separately.**
31. **Kidswork Therapy Center Agreement Approval**  
The administration recommends approval of the School Based Contract between Kidswork Therapy Center and Line Mountain School District for the 2020-2021 school year at \$80.00 per hour plus \$20.00 per hour for travel between the buildings and authorize the Superintendent to execute the agreement pending solicitor review as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Ronald Neidig and seconded by Lauren Hackenburg to approve Item Number A31 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Marlin Yeager, Jr. abstaining.

32. **New Story Extended School Agreement Approval**  
The administration recommends (pending solicitor approval) approval of the New Story Tuition Agreement for the 2020 Extended School Year Program at a cost of \$370.00 per day and authorize the Superintendent to execute the agreement as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors  
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Ronald Neidig to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A11, A13, A14, A15, A16, A17, A19, A20, A21, A22, A23, A24, A25, A26, A27, A28, A29, A30 and A32 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2019-2020 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0350	3/12 (1/2 day), 3/13/20	Travel
#0350	4/16, 4/27, 5/5, 5/6, 5/7, 5/14/20	Health

2. **Classified Pay Increase Approval**

Be it recommended the Board approve the motion to increase classified staff members at a rate of \$.50 per hour for the 2020-2021 school year to be effective July 1, 2020.

**This Item Was Voted On Separately.**

3. **Work Beyond the School Day Approval**

Be it recommended the Board approve the following teachers for work beyond the school day at the LMEA contracted price of \$25.00 per hour for the 2020-2021 school year.

<u>Name</u>	<u>Purpose</u>	<u>Hours</u>
Amy Zartman	High School Guidance Work	190
Jennifer Heitzman	Middle School Guidance Work	190

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Ronald Neidig and seconded by Dennis Erdman to approve Item Number B3 and carried by a vote of 6 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

4. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2020-2021 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brandon Carson	Head Football Coach	\$4,600.00
Ryan Feger	Assistant Football Coach	\$3,220.00
Randy Kehler	Assistant Football Coach	\$2,760.00
Jim Ermert	Assistant Football Coach	\$2,760.00
Darwin Marquette	Assistant Football Coach	\$2,760.00
Dillan Michael	Assistant Football Coach	\$2,760.00
Adam Straub	Volunteer Asst. Football Coach	\$ -0-
Ron Pratt	Volunteer Asst. Football Coach	\$ -0-
Kyle Troutman	Volunteer Asst. Football Coach	\$ -0-
Garrett Hepner	Volunteer Asst. Football Coach	\$ -0-
Craig Taxis	Head Boys Soccer Coach	\$3,800.00
Jeremy Styer	Assistant Boys Soccer Coach	\$2,660.00
Matt Bednar	Head Girls Soccer Coach	\$3,800.00
Margaret Fessler	Head Field Hockey Coach	\$3,800.00
Hannah Campbell	Assistant Field Hockey Coach	\$2,660.00
Allison Michael	Volunteer Field Hockey Coach	\$ -0-

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Dennis Erdman to approve Item Numbers B1, B2 and B4 and carried by a vote of 7 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

NONE

IX. Public Comment - None.

Board Comment:

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight from 5:30 to 6:30 to discuss litigation and personnel matters.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to adjourn the meeting at 7:21 PM.

Respectfully submitted,

Patty Troutman  
Board Secretary