

LINE MOUNTAIN SCHOOL DISTRICT

MINUTES

BOARD OF SCHOOL DIRECTORS MEETING

February 25, 2020

I. President Laudenslager called the meeting to order at 6:42 PM at the Line Mountain Middle High School Library.

II. Pledge of Allegiance.

III. Roll Call:

BOARD DIRECTORS

Michael Bordner	Absent
Dennis Erdman, Vice President	Present
Linda Gutkowski	Present
Lauren Hackenburg	Present
Paul Kolody	Present
Troy Laudenslager, President	Present
Ronald Neidig	Absent
Marlin Yeager, Jr.	Present
Patty Troutman, Secretary, Non-Member	Present

ADMINISTRATION

David M. Campbell	Superintendent	Present
Jeffrey S. Roadcap	Secondary School Principal	Present
Jeanne Menko	Elementary School Principal	Present
Jeffrey Lagerman	Middle School Principal	Absent
Bradley Skelton	Dean of Students/Athletic Director	Absent
Jamie Shiko	Food Service Director	Present
Amy Dunn	Director of Special Education	Present
Keith Harro	Network Administrator	Absent
Douglas Wolfe	Director of Plant Operations	Present
Antonio Michetti	School Solicitor	Present

OTHERS

Chris Grego of "The News Item", Autumn Alleman of PSBA and one member of the general public were present.

IV. President Laudenslager recognized the public present. There were no comments from the public at this time.

V. Approval of Minutes:

Regular Meeting, December 4, 2019 as per attached pages
Regular Meeting, January 14, 2020 as per attached pages

Dennis Erdman made the motion and Lauren Hackenburg seconded the motion to approve the above minutes. The motion passed by acclamation.

V. Motion to Approve the Agenda:

Linda Gutkowski made the motion and Marlin Yeager, Jr. seconded the motion to approve the agenda. The motion passed by acclamation.

VII. Administrative Reports

A. Superintendent

Mr. Campbell introduced Autumn Alleman, PSBA Services Manager, who presented the board members with packets of information regarding on line training, services and documents available to them. Reelected board members are required to complete three hours of trainings and forward their certificates to the District Office for review during the District audit. PSBA is asking that the board members reaffirm the trainings every two years.

Mr. Campbell reported that Kaitlin Rosselli will begin full time employment with the District on March 16, 2020. There is a memorandum of understanding agreement between Millville Area School District and Line Mountain School District allowing Mrs. Rosselli to alternate work days between the two Districts for a ten week period.

Mr. Campbell updated the board members on the wrestling and archery programs to date and forthcoming competitions.

B. Business Administrator

No report.

C. Principals

Mrs. Menko reported on the past and upcoming fundraisers by the elementary students. She also reported on the Dr. Suess Read Across America Day about to happen on March 2, 2020 when Kozmo from Knoebels Amusement Resort will be visiting the students.

Mr. Roadcap reported today is the end of the second trimester. He also reported the Middle School Archery Team did very well last weekend at the Tri Valley Tournament. The Line Mountain Tournament is this weekend and the States competition follows.

D. Property Committee

Dennis Erdman asked that the Glenn Ressler Stadium bleachers and speaking system be examined for possible upgrades before graduation ceremonies. After a brief discussion the Board opted to consider options for improvements to the bleachers. The sound system seems to be fine at this time.

Mr. Wolfe invited the board members to examine the new Transit van.

- E. Policy Committee
No report.
- F. Fiscal Committee
No report.
- G. Personnel Committee
No report.
- H. Northumberland County Career & Technology Center Report
Mr. Erdman reported the Career & Technology Center has moved forward with a three year contract.
- I. Central Susquehanna Intermediate Unit Report
Ms. Hackenburg reinforced the positive PSBA training opportunities available through PSBA. She also reported on the CSIU LPN Training Center in Lewisburg and the technology available to our students through the Center.
- J. Tax Collection Committee
No report.

VIII. ACTION ITEMS

A. FISCAL

PUBLIC COMMENT – None.

This Item Was Voted On Separately.

1. **Treasurer's Report**

- A. Be it recommended the Board approve the Treasurers Cash report and all checks from all funds within the Line Mountain School District for the period ending February 19, 2020 as per attached pages.
- B. Additional checks for approval as per attached pages.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Dennis Erdman and seconded by Linda Gutkowski to approve Item Number A1 and carried by a vote of 5 yes, 0 no and 1 abstentions on roll call vote with Troy Laudenslager abstaining.

2. **Delinquent Tax Exonerations**

The administration recommends approval of exonerations submitted by Statewide Tax Recovery, Inc. as per attached page.

3. **2019 Bulk Exonerations for Local Tax Collectors**
The administration recommends approval of the 2019 bulk exonerations for the local tax collectors as per attached page.
4. **SCIU Scope of Work Project Approval**
Be it recommended the Board approve the Central Susquehanna Intermediate Unit to provide on-site professional development of TDA training for grades 3 & 4 as per attached page.
5. **Bloomsburg University Agreement Approval**
Be it recommended the Board approve to enter into a five year affiliation agreement (five years from the date of execution) to continue as a student teaching practicum site for their teacher education programs and authorize the Superintendent to execute the agreement as per attached pages.
6. **Stone Valley Seeders Approval**
Be it recommended the Board approve Stone Valley Seeders, Dalmatia, PA to provide services to the athletic fields to include fertilization, grub control, winterize and overseed and rolling of goal areas at a cost of \$11,000.00 and authorize the Superintendent to execute the agreement as per attached page.
7. **Bleacher Safety Inspection Approval**
Be it recommended the Board approve C.M. Eichenlaub Co., Pittsburgh, PA to perform the annual mandated full safety inspection of the bleacher systems at the Line Mountain Middle and High School at a cost of \$2,000.00 through COSTARS Contract #014-090 and authorize the Superintendent to execute the agreement as per attached page.
8. **Creative Landscapes, Inc. Maintenance Agreement Approval**
Be it recommended the Board approve the agreement between Creative Landscapes, Inc., Lewisburg, PA and the Line Mountain School District for the 2020 spring, summer, and fall maintenance to the Memorial Garden at the high school for a total cost of \$3,170.00 and authorize the Superintendent to execute the agreement as per attached pages.
9. **Cameras Upgrade Proposal Approval**
Be it recommended the Board approve NRG North, Inc. of Selinsgrove, PA to furnish and install 3 camera upgrades at the Line Mountain Middle High School at a cost of \$2,915.00 with the funds to be taken from Capital Reserve Fund as per attached pages.
10. **2020-2021 School Picture Program Agreement Approval**
Be it recommended the Board approve the agreement with Colleen & Co., Halifax, PA (pending clearances) to photograph the school and sport photos at no cost to the district and authorize the Superintendent to execute the agreement as per attached page.

11. **Cafeteria Coolers and Freezers Preventative Maintenance Checks Approval**
Be it recommended the Board approve the agreement with Silvertip, Inc., Lewisburg, PA to provide 2 routine service and preventative maintenance checks on the high school and elementary cafeteria walk-in freezers and walk-in coolers from January 1, 2020 to December 31, 2020 at a cost of \$2,300.00 and authorize the Superintendent to execute the agreement as per attached pages.
12. **2020-2021 CSIU Budget**
Be it recommended the Board approve the preliminary 2020-2021 General Operating Budget for the Central Susquehanna Intermediate Unit in the amount of \$886,527.00.
13. **2019 Single Audit Report**
Be it recommended the Board approve the 2018-2019 Single Audit Report prepared by Wagner, Dreese, Elsasser & Associates, PC.
14. **Lighting Replacement Approval**
Be it recommended the Board approve the replacement and installation of LED lighting in the high school gym through Optilumen, Inc., Herndon, PA at a cost of \$9,120.00 with the funds to be taken from Capital Reserve Fund as per attached pages.
15. **LearnWell Agreement Approval**
Be it recommended the Board approve the agreement to provide hospitalization educational services between LearnWell and the Line Mountain School District for the 2019-2020 school year at the rate of \$42.00 per hour and authorize the Superintendent to execute the agreement as per the attached page.
16. **Middle High School Art Mural Approval**
Be it recommended the Board approve a wall mural for the middle high school front hallway wall to be completed during the after school art program at a cost of \$536.06 with the Line Mountain Arts Council donating \$500.00 and the balance to be taken from the high school budget as per the attached page.

RECOMMENDED ACTION

That the Board of School Directors
approve the above fiscal action.

Moved by Linda Gutkowski and seconded by Marlin Yeager, Jr. to approve Item Numbers A2, A3, A4, A5, A6, A7, A8, A9, A10, A11, A12, A13, A14, A15 and A16, and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

B. PERSONNEL

PUBLIC COMMENT – None.

1. **Memorandum of Understanding Agreement Approval**
 Be it recommended the Board approve a memorandum of understanding agreement between the Millville Area School District, the Line Mountain School District, and Kaitlin Rosselli as per attached pages.

2. **Professional Personnel Approval**
 The administration recommends approval for the employment of Kyle Rebuck as a Special Education teacher at the Line Mountain Elementary School at a salary based on (BA Step 1) \$34,838.00 effective February 26, 2020.

3. **Day to Day Substitute Teacher Approval**
 A. The administration recommends approval (pending all required paperwork) for the following substitute teachers for the 2019-2020 school year:

<u>Name</u>	<u>Certification</u>
Whitney Thompson	Emergency Certified
Emma Libby	Music K-12

 B. The administration recommends approval of the resignation of Cinda Grimm as a substitute nurse effective February 6, 2020.

4. **Classified Personnel Approval**
 The administration recommends approval of the resignation for the purpose of retirement of Elina Schreffler, cafeteria worker at the Line Mountain Elementary School effective May 28, 2020.

5. **Substitute Classified Personnel Approval**
 A. The administration recommends approval of the employment of Samantha Koperna as a substitute secretary for the district at the hourly rate of \$9.70 retro-effective January 31, 2020.

 B. The administration recommends approval of the resignation of Jennifer Billig as a substitute teacher aide and cafeteria worker for the district effective February 3, 2020.

6. **FMLA Leave Approval**
 The administration recommends approval of Family Medical Leave for employee #7586 commencing on March 6, 2020 through May 28, 2020 which will follow FMLA requirements and policy.

7. **FMLA Leave Approval**
 The administration recommends approval of Family Medical Leave for employee #1907 commencing on March 2, 2020 through May 28, 2020 which will follow FMLA requirements and policy.

8. **Coaches/Advisors Approval**

The administration recommends approval (pending all required paperwork) of the employment of the following coaches/advisors for the 2019-2020 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jennifer Frye	Volunteer Archery Advisor	\$ -0-
Samuel Strause	Head Baseball Coach	\$3,600.00
Kelly Klinger	Assistant Baseball Coach	\$2,520.00
Harry Boyer	Assistant Baseball Coach	\$2,160.00
Kellan Masser	Volunteer Baseball Coach	\$ -0-
Douglas Fessler	Head Softball Coach	\$3,600.00
Margaret Fessler	Assistant Softball Coach	\$2,520.00
Jamie Walshaw	Assistant Softball Coach	\$2,160.00
Kam Traugh	JH Soccer Coach	\$2,160.00
Stacey Sprengel	JH Soccer Coach	\$2,160.00
Hannah Campbell	JH Field Hockey Coach	\$2,160.00
Allison Michael	JH Field Hockey Coach	\$2,160.00
Scott Kissinger	Assistant Girls Soccer Coach	\$2,520.00

This Item Was Voted On Separately.

9. **2019-2020 Support Personnel Approval**

The administration recommends approval (pending working papers and or clearances) of the following support personnel for the 2019-2020 school year effective July 1, 2019:

Statistician/Scorekeepers/Clock Operators/Ticket Takers

Amy Zartman	Lisa Wren	Emily Gonsar
Sophia Collier	Colton Schwartz	Emily Baumert
Kyleigh Masser	Michael Menko	Bridgette Kieffer
Denise Gonsar	Darrell Byerly	

Game Managers

Douglas Fessler	Denise Gonsar	Willard Reed
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RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Dennis Erdman and seconded by Paul Kolody to approve Item Number B9 and carried by a vote of 5 yes, 0 no and 1 abstention on roll call vote with Linda Gutkowski abstaining.

10. **2019-2020 Weight Room Personnel Approval**

Be it recommended the Board approve the following coaches for supervision of the weight room at a stipend of \$500.00 each:

Hannah Campbell

Dillan Michael

Brett Schadel

11. **Professional Personnel Approval**

A. Be it recommended the Board approve the resignation for the purpose of retirement of Laura Scandle, Special Education teacher at the Line Mountain Middle School effective June 1, 2020.

B. Be it recommended the Board approve the resignation for the purpose of retirement of Barbara Manning, third grade teacher at the Line Mountain Elementary School effective at the end of the 2019-2020 school year.

Dennis Erdman thanked Mrs. Scandle and Mrs. Manning for their years of service. Mr. Campbell acknowledged the recent passing of Ms. Rompallo.

12. **Uncompensated Leave Approval**

Be it recommended the Board approve the following uncompensated leave days for the 2019-2020 school year:

<u>Employee</u>	<u>Dates</u>	<u>Reason</u>
#0350	2/10 through 2/22/20	Health

RECOMMENDED ACTION

That the Board of School Directors approve the above personnel action.

Moved by Marlin Yeager, Jr. and seconded by Lauren Hackenburg to approve Item Numbers B1, B2, B3, B4, B5, B6, B7, B8, B10, B11 and B12 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

C. POLICY AND PROGRAM

PUBLIC COMMENT – None.

1. **Faculty Conference Approval**

A. The administration recommends approval of the following faculty conferences for the 2019-2020 school year as per attached page.

B. Additional faculty conference for approval as per attached page.

2. **Field Trips Approval**

A. The administration recommends approval of the following field trips for the 2019-2020 school year as per attached pages.

B. Additional field trips for approval as per attached.

3. **2020-2021 School Calendar Approval**

Be it recommended the Board approve the school calendar for the 2020-2021 school year as per attached page.

There was a brief discussion on the school calendar. Mr. Campbell reported it is important to have a preliminary calendar approved at this time allowing for future alterations as needed.

4. **First Reading of Policy Approval**

Be it recommended to approve first reading of the following policy:

- 220, Student Expression/Distribution and Posting of Materials as per attached.

5. **Use of Facility Approval**

The Line Mountain Soccer Boosters request the use of all athletic fields, parking lots, middle school bathrooms and gym, stadium concession stand, press box, and scoreboards on June 20, 2020 from 8:00 AM to 7:00 PM with a rain date of Sunday, June 21, 2020 for their annual 7v7 soccer tournament.

6. **Wellington Shaffer Memorial Award Approval**

Be it recommended the Board approve to establish a Wellington Shaffer Memorial Award in the amount of \$1,000.00 each year for the next five years totaling \$5,000.00 beginning with the 2019-2020 school year. Recipients will be selected in accordance with the guidelines established for the award.

RECOMMENDED ACTION

That the Board of School Directors approve the above policy and program action.

Moved by Paul Kolody and seconded by Linda Gutkowski to approve Item Numbers C1, C2, C3, C4, C5 and C6 and carried by a vote of 6 yes, 0 no and 0 abstentions on roll call vote.

IX. Public Comment:

Jeremy Renn requested information on the 7th & 8th Grade Boys Soccer program. After a brief board discussion, Mrs. Gutkowski urged Mr. Renn to encourage the parents to move forward with the student sports physicals. Mr. Renn also requested to use the Library for future booster meetings and asked to be provided a Wi-Fi password to all for email communications to parents as that is their primary form of communication.

Board Comment:

Dennis Erdman asked that the weight room program be evaluated to allow better continuity of physical training opportunities for the District athletes.

Solicitor Antonio Michetti announced there was an executive session prior to the board meeting tonight to discuss personnel issues and potential litigation.

X. Motion to Adjourn:

There being no further business to be brought before the Board, Dennis Erdman made the motion and Marlin Yeager, Jr. seconded the motion to adjourn the meeting at 7:49 PM.

Respectfully submitted,

Patty Troutman
Board Secretary